

Regular Meeting  
Mountain Lake City Council  
Tuesday, January 20, 2015  
6:30 p.m.

AGENDA

1. Meeting called to order by Mayor, Mike Nelson  
\* further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
  - a. Bills: Check #'s 9916967-9917027; 375E- 379E (1-7);
  - b. Payroll: Check #'s 61574 - 61602
  - c. Approval of Jan. 6 Council Minutes\*(8-10)
  - d. Approval of Dec. 8 Lake Commission Minutes\*(11-12)
  - e. Approval of Dec. 11 Utility Commission Minutes\*(13)
  - f. Approval of Dec. 12 EDA Minutes\*(14-15)
  - g. Approval of Dec. 10 Library Board Minutes, Dec. Library Report and Expenditures\*(16-18)
  - h. Appoint John Oeltjenbruns to Lake Commission
  - i. Appoint Merv Rempel to HRA Board
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Boy Scouts – Request to waive Community Center rental fee, Feb. 8 event
5. Review of 2014 EDA Work Plan, Rob Anderson\*(19-26)
6. Wastewater Treatment Upgrade Project and Funding, Andy Kehren, Bolton & Menk, City Engineer\*(27-30)
7. Administrator
  - a. Lake Commission 2015 Aquatic Invasive Special Control\*(31-38)
  - b. Declare Utility Pick-up Excess Property and Advertise for Sale
  - c. Discuss Date for Meeting with School Board
8. Mt. Lake Trail – Meeting May Be Closed, Attorney-Client Privilege
9. Adjourn

Upcoming

- Thurs. Jan. 22 7a.m. Mike Thielen, Utilities Plus Energy Services at Utility Commission Meeting to discuss substation and power plant issues
- Wed. Jan. 28 5 p.m. Active Living Plan Committee Meeting
- Thurs. Jan. 29 7 p.m. Fire Dept. /Townships Meeting at Fire Hall
- Thurs. Feb. 5 2:30 and 6:30 Energy Audit Informational Meetings

**\*Check Detail Register©**

*January 20, 2015  
mtg*

Closing 2014 to January 2015

*ck # 9916967  
to  
9917027*

Check Amt Invoice Comment

**10100 United Prairie**

*375E - 379E*

**Paid Chk# 9916966 1/2/2015 NEW STAR SALES & SERVICE**

E 101-42100-200	Office Supplies	\$275.00	43303	ANNUAL CONTRACT-PD COPIER
<b>Total NEW STAR SALES &amp; SERVICE</b>		<b>\$275.00</b>		

*Approved at 1-6-15  
Council mtg.*

**Paid Chk# 9916967 1/12/2015 COMMISSIONER OF REVENUE**

G 101-21702	State Withholding	\$40.29		
<b>Total COMMISSIONER OF REVENUE</b>		<b>\$40.29</b>		

**Paid Chk# 9916968 1/12/2015 INTERNAL REVENUE SERVICE**

G 101-21701	Federal Withholding	\$75.29		
G 101-21703	FICA Tax Withholding	\$662.70		
<b>Total INTERNAL REVENUE SERVICE</b>		<b>\$737.99</b>		

**Paid Chk# 9916969 12/31/2014 THIRD AVENUE AUTO PARTS**

E 101-00000-430	Miscellaneous	\$9.85		FINANCE CHG
E 101-43100-404	Repairs/Maint Machinery/Equip	\$4.70	S143430	STIKIT DISC-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$95.87	S143458	BRAKE SHOE,OIL SEAL-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$7.49	S143478	CLEAN BRUSH-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$12.00	S143493	MASKING TAPE-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$7.00	S143494	IMPERIAL WET/DRY-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$55.69	S143507	PAINT SUPPLIES-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$4.49	S143552	RETAINER-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$89.95	S143572	RADIO-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$17.95	S143590	SPEAKERS-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$84.24	S143621	PRIMER-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$9.00	S143626	MASKING TAPE-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$22.99	S143634	STIKIT DISC-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$56.38	S143693	PRIMER-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$10.90	S143694	MASKING TAPE #16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$40.09	S143701	PAINT,SCOTCH BRITE-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$27.60	S143704	RUBBERIZED UNDERCOAT-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$16.80	S143705	STIKIT-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$70.60	S143730	RUBBERIZED UNDERCOAT #16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$10.30	S143737	PRIMER-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$10.40	S143751	ROCKER PANEL PROTECTOR
E 101-43100-404	Repairs/Maint Machinery/Equip	(\$6.50)	S143772	RETURN GREASE REMOVE, PURCHAE PRIMER
E 101-43100-404	Repairs/Maint Machinery/Equip	\$30.20	S143775	STIKIT-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$15.90	S143795	STIKIT-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$56.38	S143822	PRIMER-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$10.40	S143889	ROCKER PANEL PROTECTOR
E 101-43100-404	Repairs/Maint Machinery/Equip	\$27.10	S143894	PRIMER-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$52.65	S144011	FILTER-SKID LOADER
<b>Total THIRD AVENUE AUTO PARTS</b>		<b>\$850.42</b>		

**Paid Chk# 9916970 12/31/2014 CITIZEN PUBLISHING**

E 101-00000-430	Miscellaneous	\$30.00	221847	HOLIDAY AD
<b>Total CITIZEN PUBLISHING</b>		<b>\$30.00</b>		

**Paid Chk# 9916971 12/31/2014 KDOM RADIO**

E 101-00000-430	Miscellaneous	\$77.50	540141234514	MONTHLY ADVERTISING
<b>Total KDOM RADIO</b>		<b>\$77.50</b>		

**Paid Chk# 9916972 12/31/2014 MAYNARDS FOOD CENTER**

E 101-41400-200	Office Supplies	\$28.66	12/11/2014	OFFICE CLEANING SUPPLIES
E 205-46500-430	Miscellaneous	\$67.26	12/12/2014	FOOD 12-12-14 EDA MTG

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**\*Check Detail Register©**

Closing 2014 to January 2015

		Check Amt	Invoice	Comment
<b>Total MAYNARDS FOOD CENTER</b>		<b>\$95.92</b>		
<b>Paid Chk# 9916973</b>	<b>12/31/2014 NEW STAR SALES &amp; SERVICE</b>			
E 101-41400-200	Office Supplies	\$146.12	43378	CITY-REPAIR TO SERVER
E 205-46500-200	Office Supplies	\$146.12	43378	EDA-REPAIR TO SERVER
E 101-42100-200	Office Supplies	\$146.12	43378	PD-REPAIR TO SERVER
E 101-00000-430	Miscellaneous	\$146.12	43378	UT-REPAIR TO SERVER
<b>Total NEW STAR SALES &amp; SERVICE</b>		<b>\$584.48</b>		
<b>Paid Chk# 9916974</b>	<b>12/31/2014 RED FEATHER PAPER</b>			
E 101-43124-216	Chemicals and Chem Products	\$72.80	79017	CALCIUM CLORIDE-FOR SIDEWALKS
<b>Total RED FEATHER PAPER</b>		<b>\$72.80</b>		
<b>Paid Chk# 9916975</b>	<b>1/8/2015 AFLAC</b>			
G 101-21713	AFLAC	\$192.74		
<b>Total AFLAC</b>		<b>\$192.74</b>		
<b>Paid Chk# 9916976</b>	<b>1/8/2015 BCBS/HSA</b>			
G 101-21714	HSA	\$804.05		
<b>Total BCBS/HSA</b>		<b>\$804.05</b>		
<b>Paid Chk# 9916977</b>	<b>1/8/2015 COMMISSIONER OF REVENUE</b>			
G 101-21702	State Withholding	\$805.09		
<b>Total COMMISSIONER OF REVENUE</b>		<b>\$805.09</b>		
<b>Paid Chk# 9916978</b>	<b>1/8/2015 GISLASON &amp; HUNTER</b>			
G 101-21712	Garnishments	\$331.54		
<b>Total GISLASON &amp; HUNTER</b>		<b>\$331.54</b>		
<b>Paid Chk# 9916979</b>	<b>1/8/2015 INTERNAL REVENUE SERVICE</b>			
G 101-21701	Federal Withholding	\$1,805.35		
G 101-21703	FICA Tax Withholding	\$2,145.82		
<b>Total INTERNAL REVENUE SERVICE</b>		<b>\$3,951.17</b>		
<b>Paid Chk# 9916980</b>	<b>1/8/2015 LAW ENFORCEMENT LABOR SERV</b>			
G 101-21711	PD UNION DUES	\$141.00		
<b>Total LAW ENFORCEMENT LABOR SERV</b>		<b>\$141.00</b>		
<b>Paid Chk# 9916981</b>	<b>1/8/2015 PERA</b>			
G 101-21704	PERA	\$4,194.94		
<b>Total PERA</b>		<b>\$4,194.94</b>		
<b>Paid Chk# 9916982</b>	<b>1/8/2015 VALIC</b>			
G 101-21705	VALIC	\$737.31		
<b>Total VALIC</b>		<b>\$737.31</b>		
<b>Paid Chk# 9916983</b>	<b>1/16/2015 CARCHIOUS RODNEY</b>			
E 608-46330-401	Repairs/Maint Buildings	\$79.20		DECEMBER MAINT-HERITAGE ESTATES
E 607-46330-401	Repairs/Maint Buildings	\$40.80		DECEMBER MAINT-HERITAGE ESTATES
<b>Total CARCHIOUS RODNEY</b>		<b>\$120.00</b>		
<b>Paid Chk# 9916984</b>	<b>1/16/2015 WILLIS KRAHN</b>			
E 608-46330-402	Repairs/Maint- Ground	\$118.80		SNOW REMOVAL-HERITAGE ESTATES
E 607-46330-402	Repairs/Maint- Ground	\$61.20		SNOW REMOVAL-HERITAGE ESTATES
E 609-46330-402	Repairs/Maint- Ground	\$60.00		SNOW REMOVAL-MASON MANOR
<b>Total WILLIS KRAHN</b>		<b>\$240.00</b>		

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Closing 2014 to January 2015

			Check Amt	Invoice	Comment
Paid Chk# 9916985	1/16/2015	RICK OELTJENBRUNS			
E 205-46500-430	Miscellaneous		\$750.00		DISC EDA LOT IN JENNY'S SUB
	Total	RICK OELTJENBRUNS	\$750.00		
Paid Chk# 9916986	1/16/2015	CRESS REFRIGERATION			
E 240-46500-401	Repairs/Maint Buildings		\$131.99		LABOR ON ICE MACHINE-HOMETOWN CAFÉ
	Total	CRESS REFRIGERATION	\$131.99		
Paid Chk# 9916987	1/16/2015	GROUND ZERO SERVICES			
E 441-46300-434	Project Expense		\$11,937.30		MT POWER RETAINAGE PD IN FULL
	Total	GROUND ZERO SERVICES	\$11,937.30		
Paid Chk# 9916988	1/16/2015	VOSS PLUMBING & HEATING			
E 441-46300-434	Project Expense		\$13,619.65		MT POWER RETAINAGE PAID IN FULL
	Total	VOSS PLUMBING & HEATING	\$13,619.65		
Paid Chk# 9916989	1/16/2015	EVENSON CONCRETE SYSTEMS			
E 441-46300-434	Project Expense		\$1,510.00		MT POWER RETAINAGE PAID IN FULL
	Total	EVENSON CONCRETE SYSTEMS	\$1,510.00		
Paid Chk# 9916990	1/16/2015	FAIRMONT GLASS & SIGN			
E 441-46300-434	Project Expense		\$385.00		MT POWER RETAINAGE PAID IN FULL
	Total	FAIRMONT GLASS & SIGN	\$385.00		
Paid Chk# 9916991	1/16/2015	GARAGE DOOR STORE			
E 441-46300-434	Project Expense		\$600.00		MT POWER RETAINAGE PAID IN FULL
	Total	GARAGE DOOR STORE	\$600.00		
Paid Chk# 9916992	1/16/2015	PIETSCH CONSTRUCTION			
E 441-46300-434	Project Expense		\$324.90		MT POWER RETAINAGE PAID IN FULL
	Total	PIETSCH CONSTRUCTION	\$324.90		
Paid Chk# 9916993	1/16/2015	BRUELLMAN FLOOR CREATIONS			
E 441-46300-434	Project Expense		\$133.00		MT POWER RETAINAGE PAID IN FULL
	Total	BRUELLMAN FLOOR CREATIONS	\$133.00		
Paid Chk# 9916994	1/16/2015	STAR EQUIPMENT			
E 441-46300-434	Project Expense		\$507.50		MT POWER RETAINAGE PAID IN FULL
	Total	STAR EQUIPMENT	\$507.50		
Paid Chk# 9916995	1/16/2015	SALONEK CONCRETE & CONSTRUCTION			
E 441-46300-434	Project Expense		\$26,088.52		MT POWER RETAINAGE PAID IN FULL
	Total	SALONEK CONCRETE & CONSTRUCTION	\$26,088.52		
Paid Chk# 9916996	1/16/2015	WILCON CONSTRUCTION INC			
E 441-46300-434	Project Expense		\$1,542.48		MT POWER CARPENTRY PKG PAID IN FULL
E 441-46300-434	Project Expense		\$1,857.84		MT POWER GENERAL CONDITIONS PAID IN FULL
E 441-46300-434	Project Expense		\$4,367.20		MT POWER CONST MANAGEMENT PAID IN FULL
	Total	WILCON CONSTRUCTION INC	\$7,767.52		
Paid Chk# 9916997	1/16/2015	COUNTRY PRIDE SERVICES			
E 101-43100-212	Motor Fuels		\$681.54		ST DEPT GAS
E 101-42100-212	Motor Fuels		\$264.58		PD-SUV GAS
E 240-46500-401	Repairs/Maint Buildings		(\$637.95)		CREDIT BILL FOR HOMETOWN CAFÉ PAID TWICE
E 101-42100-212	Motor Fuels		\$406.01		PD-CHARGER GAS
E 101-42100-212	Motor Fuels		\$106.62		PARKS GAS
E 221-42200-212	Motor Fuels		\$312.48		FD GAS

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		Check Amt	Invoice	Comment
E 231-42154-212	Motor Fuels	\$160.52		AMB DIESEL
E 101-42100-406	Vehicle Maint/Gen Repairs	\$22.14	088583	SUV TIRE REPAIR-PD
E 101-42100-406	Vehicle Maint/Gen Repairs	\$752.00	088614	4 TIRES-SUV-PD
E 608-46330-401	Repairs/Maint Buildings	\$112.73	135446,13577	BATTERY,FAUCET-8 PLEX BLDG
E 101-43100-404	Repairs/Maint Machinery/Equip	\$199.79	135625,13605	ST DEPT-WORK ON #16 1974 CHEV TRUCK
E 607-46330-401	Repairs/Maint Buildings	\$374.66	135683,13694	WORK AT VARIOUS APTS-4 PLEX BLDG
E 101-41400-401	Repairs/Maint Buildings	\$70.00	135778	LABOR-CHECK THERMOSTAT AT CITY HALL
E 101-43100-404	Repairs/Maint Machinery/Equip	\$24.57	135780	SLEDGE HAMMER-ST DEPT
E 221-42200-212	Motor Fuels	\$8.00	135803	DIESEL SUPPLEMENT-FD
E 101-43100-200	Office Supplies	\$9.61	136085	GARBAGE BAGS-ST DEPT
E 235-46340-401	Repairs/Maint Buildings	\$177.66	136379	WORK AT HOMETOWN CAFÉ
E 507-46103-430	Miscellaneous	\$74.81	136580	LAKE COMM-WOOD TRAIL EAGLE SCOUT PROJECT
<b>Total COUNTRY PRIDE SERVICES</b>		<b>\$3,119.77</b>		
<b>Paid Chk# 9916998 1/16/2015 BOLTON &amp; MENK INC.</b>				
E 412-43150-303	Engineering Fees	\$1,682.11	0173888	2012-14 ST PROJ ENGINEERING
E 412-43100-303	Engineering Fees	\$292.07	0173888	2012-14 ST PROJ ENGINEERING
<b>Total BOLTON &amp; MENK INC.</b>		<b>\$1,974.18</b>		
<b>Paid Chk# 9916999 1/16/2015 BOLTON &amp; MENK INC.</b>				
E 202-49400-434	Project Expense	\$13,061.70	S173870	ENGINEERING WELL #7
<b>Total BOLTON &amp; MENK INC.</b>		<b>\$13,061.70</b>		
<b>Paid Chk# 9917000 1/16/2015 CASEYS-CREDIT CARD DEPARTMENT</b>				
E 101-43100-212	Motor Fuels	\$150.02		ST DEPT GAS
E 101-00000-430	Miscellaneous	\$68.98		UT GAS
<b>Total CASEYS-CREDIT CARD DEPARTMENT</b>		<b>\$219.00</b>		
<b>Paid Chk# 9917001 1/16/2015 COTTONWOOD COUNTY AUD/TREAS</b>				
E 101-41400-430	Miscellaneous	\$101.40	145690	FLUORESCENT BULBS RECYCLED
<b>Total COTTONWOOD COUNTY AUD/TREAS</b>		<b>\$101.40</b>		
<b>Paid Chk# 9917002 1/16/2015 EARL F. ANDERSON</b>				
E 101-43100-226	Sign Repair Materials	\$176.10	0106926-IN	STREET SIGN
<b>Total EARL F. ANDERSON</b>		<b>\$176.10</b>		
<b>Paid Chk# 9917003 1/16/2015 EXPERT T BILLING</b>				
E 231-42154-300	Professional Svcs	\$364.00	1855	DEC AMB BILLING
<b>Total EXPERT T BILLING</b>		<b>\$364.00</b>		
<b>Paid Chk# 9917004 1/16/2015 KING EGG ROLL</b>				
E 101-41410-200	Office Supplies	\$90.05		FOOD FOR 2014 ELECTION
<b>Total KING EGG ROLL</b>		<b>\$90.05</b>		
<b>Paid Chk# 9917005 1/16/2015 NATE &amp; ANDREA BRINKMAN</b>				
R 307-46300-36101	Spec Assess Principal	\$1,079.29		REFUND OF 2ND HALF TAX ASSESSMENTS ON LOT IN LAKEVIEW ESTATES
<b>Total NATE &amp; ANDREA BRINKMAN</b>		<b>\$1,079.29</b>		
<b>Paid Chk# 9917006 1/16/2015 NORTHLAND TRUST SERVICES</b>				
E 303-47000-611	Bond Interest	\$26,426.25		POPD KERNS INTEREST
<b>Total NORTHLAND TRUST SERVICES</b>		<b>\$26,426.25</b>		
<b>Paid Chk# 9917007 1/16/2015 NORTHLAND TRUST SERVICES</b>				
E 342-47000-610	Interest	\$17,623.75		INTEREST-THE LODGE
E 342-47000-601	Bond Principal	\$20,000.00		PRINCIPAL-THE LODGE

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Closing 2014 to January 2015

			Check Amt	Invoice	Comment
<b>Total</b>	<b>NORTHLAND TRUST SERVICES</b>		<b>\$37,623.75</b>		
<b>Paid Chk#</b>	<b>9917008</b>	<b>1/16/2015</b>	<b>NORTHLAND TRUST SERVICES</b>		
E 341-47000-611	Bond Interest		\$53,581.89		INTEREST PAY-MT POWER
<b>Total</b>	<b>NORTHLAND TRUST SERVICES</b>		<b>\$53,581.89</b>		
<b>Paid Chk#</b>	<b>9917009</b>	<b>1/16/2015</b>	<b>NORTHLAND TRUST SERVICES</b>		
E 307-47000-602	Other Long-Term Oblig Princ al		\$35,000.00		PRINCIPAL-LAKEVIEW ESTATES
E 307-47000-611	Bond Interest		\$6,231.25		INTEREST-LAKEVIEW ESTATES
<b>Total</b>	<b>NORTHLAND TRUST SERVICES</b>		<b>\$41,231.25</b>		
<b>Paid Chk#</b>	<b>9917010</b>	<b>1/16/2015</b>	<b>NORTHLAND TRUST SERVICES</b>		
E 332-47000-617	2002 Improve Interest		\$2,908.95		INTEREST-JENNY'S SUB
E 332-47000-607	2002 Improve Principal		\$23,650.00		PRINCIPAL-JENNY'S SUB
<b>Total</b>	<b>NORTHLAND TRUST SERVICES</b>		<b>\$26,558.95</b>		
<b>Paid Chk#</b>	<b>9917011</b>	<b>1/16/2015</b>	<b>NORTHLAND TRUST SERVICES</b>		
E 308-47000-611	Bond Interest		\$8,982.94		INTEREST-2006 ST PROJ
E 308-47000-602	Other Long-Term Oblig Princ al		\$86,250.00		PRINCIPAL-2006 ST PROJ
<b>Total</b>	<b>NORTHLAND TRUST SERVICES</b>		<b>\$95,232.94</b>		
<b>Paid Chk#</b>	<b>9917012</b>	<b>1/16/2015</b>	<b>ALPHA WIRELESS COMMUNICATIONS</b>		
E 221-42200-323	Radio-monthly service contract		\$36.00	674440	JAN FD RADIO MAINT CONTRACT
E 231-42154-323	Radio-monthly service contract		\$44.00	674440	JAN AMB RADIO MAINT CONTRACT
<b>Total</b>	<b>ALPHA WIRELESS COMMUNICATIONS</b>		<b>\$80.00</b>		
<b>Paid Chk#</b>	<b>9917013</b>	<b>1/16/2015</b>	<b>AMBULANCE FUND</b>		
E 231-42154-430	Miscellaneous		\$14.96	1/5/15	FOOD ON AMB RUN
<b>Total</b>	<b>AMBULANCE FUND</b>		<b>\$14.96</b>		
<b>Paid Chk#</b>	<b>9917014</b>	<b>1/16/2015</b>	<b>AMERIPRIDE</b>		
E 101-41400-401	Repairs/Maint Buildings		\$21.58		MATS FOR CITY HALL
E 101-43100-215	Shop Supplies		\$23.37		TOWELS FOR ST DEPT
<b>Total</b>	<b>AMERIPRIDE</b>		<b>\$44.95</b>		
<b>Paid Chk#</b>	<b>9917015</b>	<b>1/16/2015</b>	<b>AVENET, LLC</b>		
E 101-00000-430	Miscellaneous		\$100.00	36151	UT EMAIL (2)
E 101-41400-320	Internet		\$100.00	36151	OFFICE EMAIL (2)
E 101-42100-200	Office Supplies		\$50.00	36151	PD EMAIL (1)
E 205-46500-200	Office Supplies		\$100.00	36151	EDA EMAIL (2)
<b>Total</b>	<b>AVENET, LLC</b>		<b>\$350.00</b>		
<b>Paid Chk#</b>	<b>9917016</b>	<b>1/16/2015</b>	<b>BOUND TREE MEDICAL</b>		
E 231-42154-210	Operating Supplies		\$169.93	81654786	COT QUILT FOR AMBULANCE
<b>Total</b>	<b>BOUND TREE MEDICAL</b>		<b>\$169.93</b>		
<b>Paid Chk#</b>	<b>9917017</b>	<b>1/16/2015</b>	<b>BRENDA J. HARDER</b>		
E 101-41400-401	Repairs/Maint Buildings		\$324.00		PAINTING AT CITY HALL
<b>Total</b>	<b>BRENDA J. HARDER</b>		<b>\$324.00</b>		
<b>Paid Chk#</b>	<b>9917018</b>	<b>1/16/2015</b>	<b>COMFREY TIMES</b>		
E 211-45500-591	Periodicals		\$35.00		LIBRARY PERIODICALS
<b>Total</b>	<b>COMFREY TIMES</b>		<b>\$35.00</b>		
<b>Paid Chk#</b>	<b>9917019</b>	<b>1/16/2015</b>	<b>COTTONWOOD COUNTY AUD/TREAS</b>		
E 101-42100-305	Dispatching Fees/H.E.A.T.		\$3,000.00		2015 DISPATCHING FEES

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Closing 2014 to January 2015

		Check Amt	Invoice	Comment
<b>Total COTTONWOOD COUNTY AUD/TREAS</b>		<b>\$3,000.00</b>		
Paid Chk# 9917020	1/16/2015		DEMCO, INC	
E 211-45500-200	Office Supplies	\$216.58		LIBRARY SUPPLIES
<b>Total DEMCO, INC</b>		<b>\$216.58</b>		
Paid Chk# 9917021	1/16/2015		FEDER MECHANICAL	
E 101-43100-401	Repairs/Maint Buildings	\$345.00	75907	SERVICE CALL ON AIR EXCHANGER AT ST SHOP
<b>Total FEDER MECHANICAL</b>		<b>\$345.00</b>		
Paid Chk# 9917022	1/16/2015		FREE PRESS	
E 211-45500-591	Periodicals	\$263.88		LIBRARY PERIODICALS-1 YR
<b>Total FREE PRESS</b>		<b>\$263.88</b>		
Paid Chk# 9917023	1/16/2015		GM CONTRACTING	
E 202-49400-434	Project Expense	\$142,131.95		PAY ESTIMATE #2 FOR WELL
<b>Total GM CONTRACTING</b>		<b>\$142,131.95</b>		
Paid Chk# 9917024	1/16/2015		INGRAM	
E 211-45500-590	Capital Outlay Books	\$89.31		LIBRARY BOOKS
<b>Total INGRAM</b>		<b>\$89.31</b>		
Paid Chk# 9917025	1/16/2015		JANZEN FABRICATION	
E 101-43100-404	Repairs/Maint Machinery/Equip	\$1.61	1159	FLAT IRON-#16
<b>Total JANZEN FABRICATION</b>		<b>\$1.61</b>		
Paid Chk# 9917026	1/16/2015		NORTHLAND TRUST SERVICES	
E 608-46330-610	Interest	\$4,770.00		INTEREST-8PLEX
E 608-46330-602	Other Long-Term Oblig Princ al	\$20,000.00		PRINCIPAL-8PLEX
E 607-46330-610	Interest	\$1,692.50		INTEREST-4PLEX
E 607-46330-602	Other Long-Term Oblig Princ al	\$10,000.00		PRINCIPAL-4-PLEX
<b>Total NORTHLAND TRUST SERVICES</b>		<b>\$36,462.50</b>		
Paid Chk# 9917027	1/16/2015		STAR TRIBUNE	
E 211-45500-591	Periodicals	\$366.60		LIBRARY PERIODICALS
<b>Total STAR TRIBUNE</b>		<b>\$366.60</b>		
<b>10100 United Prairie</b>		<b>\$562,774.41</b>		

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**\*Check Detail Register©**

Closing 2014 to January 2015

Check Amt Invoice Comment

**Fund Summary**

<b>10100 United Prairie</b>	
101 GENERAL FUND	\$20,797.83
202 2014 SMALL CITIES DEVELOP PROG	\$155,193.65
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,063.38
211 LIBRARY FUND	\$971.37
221 FIRE DEPT FUND	\$356.48
231 AMBULANCE FUND	\$753.41
235 SW HOUSING GRANT	\$177.66
240 PROTIENT--DTED LOAN	(\$505.96)
303 TIF #1-5 POPD KERNS	\$26,426.25
307 LAKEVIEW ESTATES-DEBT SERV	\$42,310.54
308 2011 BOND REFUND-06 ST PROJ	\$95,232.94
332 2002 STREET IMPROV	\$26,558.95
341 T.I.F.# 1-6 MT POWER	\$53,581.89
342 T.I.F.#1-4 GOOD SAM	\$37,623.75
412 2012 CITY WIDE PROJECT	\$1,974.18
441 MT POWER CONST ACCT	\$62,873.39
507 LAKE COMMISSION FUND	\$74.81
607 EDA---4 PLEX FUND	\$12,169.16
608 EDA---8 PLEX FUND	\$25,080.73
609 EDA-- MASON MANOR	\$60.00
	<u>\$562,774.41</u>

Paid Chk# 000375E	1/5/2015	BCBS/HSA		
E 101-45200-130	Employer Paid HSA	\$1,980.00		2015 CITY HSA CONTRIBUTION
E 101-41400-130	Employer Paid HSA	\$6,600.00		2015 CITY HSA CONTRIBUTION
E 101-42100-130	Employer Paid HSA	\$10,900.00		2015 CITY HSA CONTRIBUTION
E 101-43100-130	Employer Paid HSA	\$5,940.00		2015 CITY HSA CONTRIBUTION
E 101-46200-130	Employer Paid HSA	\$1,980.00		2015 CITY HSA CONTRIBUTION
E 211-45500-130	Employer Paid HSA	\$3,300.00		2015 CITY HSA CONTRIBUTION
E 205-46500-130	Employer Paid HSA	\$3,300.00		2015 CITY HSA CONTRIBUTION
	Total BCBS/HSA	\$34,000.00		

Paid Chk# 000376E	1/5/2015	STATE OF MINNESOTA		
E 101-41910-430	Miscellaneous	\$49.50		4TH QTR BLDG PERMIT FEES
	Total STATE OF MINNESOTA	\$49.50		

Paid Chk# 000377E	1/6/2015	UNITED PRAIRIE BANK		
E 609-46330-610	Interest	\$886.10		MASON MANOR-INTEREST PAYMENT
G 609-22800	Notes Payable - Current	\$404.43		MASON MANOR-PRINC PAYMENT
	Total UNITED PRAIRIE BANK	\$1,290.53		

Paid Chk# 000378E	1/6/2015	SELECT ACCOUNT		
G 101-21710	Employee Flex Plan	\$1,500.00		FLEX ACCOUNT WITHDRAWL
	Total SELECT ACCOUNT	\$1,500.00		

Paid Chk# 000379E	1/12/2015	PAY GOV		
E 101-00000-430	Miscellaneous	\$2,331.00		TRANSACTIONAL REINSURANCE CONTRIBUTION
	Total PAY GOV	\$2,331.00		

**DRAFT**  
**Mt. Lake City Council**  
**Mt. Lake City Hall**  
**Tuesday, January 6, 2015**  
**6:30 p.m.**

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Maryellen Suhrhoff, Muske, Muske and Suhrhoff, City Attorney; Wendy Meyer, Clerk/Administrator

Others Present: Kelly Nelson, Dean Janzen, Doug Regehr, Kim Hall, Cottonwood County Emergency Management Director

**National Incident Management (NIMS)**

Prior to the meeting being called to order Kim Hall gathered the information necessary to issue Council identification badges.

**Oath of Office**

Mayor Mike Nelson, Council Member Dana Kass, and Council Member Andrew Ysker took the oath of office.

**Call to Order Agenda and Consent Agenda**

Mayor Nelson called the meeting to order at 6:35 p.m. Motion by Savage, seconded by Kass, to adopt the agenda and the consent agenda as presented. Motion carried unanimously.

Bills: Check #'s 9916919 – 9916966 & 374E

Payroll: Check #'s 61540 - 61573

Dec. 22 Council Minutes

Resolution #1-15 Accept \$30,000 Gift from Mt. Lake Fire Relief Association

Resignation of Charles Wolle from Mt. Lake Fire Dept. effective 12/31/14

**Public**

No one present addressed the council during this portion of the meeting.

**Well #7 Pay Estimate #2**

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The pay request, funding sources and status of the project were reviewed. Motion by Ysker, seconded by Savage, to payment in the amount of \$142,131.95 to GM Contracting. Motion carried unanimously.

### **2015 Meeting Schedule, Designations and Appointments, and Review of Investment Policy**

The tentative schedule was reviewed. January, February, March, April and December meetings will be held on the first and third Tuesdays of the month. The remainder of the 2015 council meetings will be held on the first and third Mondays of the month with the exception of the second meeting in June, rescheduled to Mon. June 22 due to Pow Wow, and the first meeting in September, rescheduled to Tues. Sept. 8 due to Labor Day observance.

Designations and Appointments were reviewed and updated. An opening remains on the Housing and Redevelopment Authority, and Lake Commission. There are two Planning and Zoning openings.

The investment policy was reviewed. There are no changes.

Motion by Savage, seconded by Kruser, to adopt the meeting schedule as revised, the Designation and Appointments as revised, and the investment policy as presented. Motion carried unanimously.

### **Ordinance #1-13, Establishing Rates, Fees and Administrative Fines**

The ordinance was reviewed. There are changes to water and sewer rates, Conservation Improvement Plan (CIP) surcharge, rental rates of street and utility equipment, legal fireworks permits, and IRS mileage reimbursement. Motion by Ysker, seconded by Kruser, to adopt the ordinance and publish a summary of the changes. Motion carried unanimously.

### **Resolution #2-15 Minimum General Fund Balance & Assignment of General Funds**

The resolution was reviewed. Motion by Savage, seconded by Kass, to adopt the resolution. Motion carried unanimously.

### **2015 Salaries and Wages**

Motion by Ysker, seconded by Savage, to approve a \$.50/hr. increase for all non-union employees and the individual salary adjustments approved at the Dec. 22, 2014 council meeting. As per union contract American Federation of State, County, and Municipal Employees (AFSCME) and Law Enforcement Labor Services (LELS) members will receive a \$.50/hr. increase. Motion carried unanimously.

### **Fire Dept. Pumper**

Motion by Kass, seconded by Kruser, to declare the 1950s vintage Dodge Pumper surplus equipment and donate it to Heritage Village. Motion carried unanimously.

**Miscellaneous**

The Public Water Supply Inventory Report, Seniority List and the 2014 Building Permit Summary were reviewed. No action taken.

**Closed Meeting, Mt. Lake Trail, Attorney-Client Privilege**

The public meeting was closed, and the closed meeting opened at 7:03 p.m. to discuss on-going Mt. Lake trail litigation, attorney-client privilege. The closed meeting was closed and the public meeting opened at 8:15 p. m. No action taken.

**Adjourn**

Motion by Kruser, seconded by Ysker, to adjourn at 8:22 p.m.

ATTEST:

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Wendy Meyer, Clerk/Administrator

**Regular Lake Commission Meeting  
Monday, December 8, 2014**

Members Present: Jim Peterson, Jay Schied, Jean Haberman

Guests Present: Wendy Meyer, Rachel Yoder

Chair Peterson called the meeting order at 6:40 p.m. Minutes of the November 10<sup>th</sup> meeting were reviewed. No action was taken.

**Treasurer's Report:**

**Bills:**

Casey's - Gas to take aluminum to Mankato (10/16)	110.01
Coast Marine - Check compression	8.95

Ending Cash Balance as of Dec. 5, 2014 (\$77,141.78)

**Lake:** The aeration system will be turned on and the thin ice signs will be put out when the weather gets colder. The permit was received. Jim will mail in post cards after it is started and copies of two weeks of Observer articles.

Wendy submitted the reimbursement request for the Invasive Species Grant.

**Trail:** Michael Watkins will take on the project of making 8 interpretive trail makers. The quote for 4 - 10' 4X4s of FIBERFORCE plastic lumber from Bedford Technology in Worthington was \$390.00 (\$97.50 @ post). The quote from Co-Op was \$21.00 for 4 12' pressure treated 4X4s. It was decided to go with pressure treated lumber.

Rachel Yoder was present to talk about trail matters. She was encouraged to contact her attorney to set a date for mediation. She is concerned about snowmobiles on the trail. She would like the "No Snowmobile" signs placed closer to the entrance of the trail. We told Rachel about the possibility of a "food forest" being started by the island. She would like to be included in further discussions and planning. Jay asked Rachel's permission to trim a mulberry tree that is growing on the south side of the fence line between the Oeltjenbruns and Yoder property. Rachel said that she and her husband would take care of trimming the tree.

**Old Business:**

We need to find someone to replace Greg Hildebrant on the Lake Commission. Members are to think of possible names.

**New Business:** Jim showed us the mailing list of who is getting the minutes every month. Wendy will put enclose a note with the minutes next month letting people

know that they should contact the City Office if they wish to continue receiving the minutes.

Wendy informed us about a foundation that is being set up through the Geronimo Wind Turbine Group. \$40,000 a year will be donated for community projects - starting in 2016.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jean Haberman". The signature is written in black ink and is positioned above the printed name.

Jean Haberman,  
Secretary

REGULAR UTILITIES COMMISSION MEETING  
THURSDAY, DECEMBER 11, 2014  
7:00 A.M.

PRESENT: Mark Langland  
Bryan Bargen, Chairman  
John Carrison  
Mike Johnson  
David Savage-City Council Liaison

ABSENT: Brett Lohrenz

Staff: Lynda Cowell - Utilities Office Manager  
Kevin Krahn - Water/Wastewater Supt.  
Wendy Meyer - City Administrator  
Dave Watkins - Water/Wastewater  
Pat Oja - Lineman

Others: Todd Johnson

Bryan Bargen - Chairman called the regular meeting of the Utilities commission for December 11, 2014 to order at 7:00 a.m.

1. Minutes and Bills: Motion by Mike Johnson seconded by John Carrison to accept the minutes and bills as presented, with a change in the Ken & Kathy Mathistad motion as follows: ".....the water/wastewater dept. should be called when the water/wastewater service is being dug....." also an addition to the previous motion "no reimbursement will be given if the Utilities was not called during the digging." Motion carried. Checks #14882-14914.

2. Office:

**Budgets:** Motion by Mark Langland seconded by Mike Johnson to accept the Water/Sewer & Electric budgets with the following changes: Electric budget should reflect the lowering of the CIP charge on the customers bills from 3% to 1.5%, and Pat Oja and Dave Watkins will get \$20.00 a month phone allowance. Motion carried.

**Water/Sewer Rate increase for 2015:** Motion by Mark Langland seconded by John Carrison to accept the following rate increase for 2015.

(13)

REGULAR MEETING  
ECONOMIC DEVELOPMENT AUTHORITY  
December 12, 2014  
12:00 Noon

PRESENT: Dean Janzen, Brian Harder, Mark Hanson, Jerry Haberman, Steve Syverson, and Vern Peterson and Brad Hanson, Advisor  
ABSENT: Clara Johnson, Advisor  
STAFF PRESENT: Rob Anderson and Marva Ott  
CITY ADMINISTRATOR: Wendy Meyer  
GUESTS: Cheryl Hiebert, O/A

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. An additional bill was presented in the amount of \$176.00. Motion made and seconded by Dean and Brian to approve the minutes, bills and financials as presented including the additional bill. Carried.
3. Mt. Power Hydraulics project: The letter to Brunton Architects re: the change order for Knickrehn Electric and their response was reviewed. Brunton is not willing to pay for the change order as requested. The board discussed but no action will be taken. Budget Update: \$325,807.87 is left after today's bills. There is \$8,869.44 left to pay on bills and a retainage of \$76,141.68. The bond reserve account has \$187,691.93 in it and financing costs are \$53,104.82. The building inspector has found issues with the open wall and building code. This is not our problem and Lorin will have to be responsible for getting this taken care of so a certificate of occupancy can be given.
4. Amend motion for SCDP loan for Rodney's: Vern will need to amend his motion from the November meeting to not require a business plan as we don't require it for commercial rehab loans. Vern made a motion to amend his previous motion to not require a business plan and Brian seconded the motion. Motion carried with Jerry opposing.
5. Replace thermostat at Pop'd Kerns production area: Rob explained that the thermostat had gotten wet during the washing of the walls and needed to be moved or replaced. Pop'd Kerns had a low estimate of \$541.43 to install a remote sensor so that the thermostat doesn't get wet again and they would like the EDA to pay for this as owners of the building. The board discussed several issues including who was responsible for the design of where the thermostat was located and setting precedence if we pay for this. It was suggested that Pop'd Kerns insurance could pay for this. The board instructed Rob to tell Caleb that we feels it's up to him to pay for this issue.
6. General Discussion:
  - a. EDA board members: Dean would like to stay on the board if there is an opening. The board thanked Dean for his years of service. The city council will appoint 2

new board members to serve on the EDA. The board feels it should be the mayor and one other council person on the board but it's up to the mayor and council to decide.

- b. Industrial Park Planning: It was suggested that Brad Bargaen may be interested in moving forward with his plans to build next spring. Vern feels that a committee should meet with Brad and keep him interested in the lots he looked at previously. Brian, Vern and Mark will meet with Brad. The board will keep looking at additional land for development.
- c. Other: Vern talked about the Odell Wind Farm looking for a maintenance office space in the area and that we should be pursuing this. Brief discussion.
- d. Next meeting will be January 9<sup>th</sup>.

7. Meeting adjourned at 12:40 and the board had cake for Dean.

**Mountain Lake Public Library Board Minutes  
December 10, 2014**

**Members Present:** Diane Englin, Marci Hernandez, Vickie Krueger, Carol Lehman-Director

**Members Absent:** Barrie Wright, Margaret Hopwood

**Others Present:** None

The meeting was called to order at 4:18 pm by acting chairman, Diane Englin.

**M/S/P Hernandez/Krueger** to approve the minutes of the November 12, 2014 meeting.

**Carol presented the November monthly report** indicating 2,853 total circulation and expenditures in the amount of \$3,018.60. **M/S/P Hernandez/Englin** to approve the November report and expenditures.

**Old Business:** None

**New Business:** There will be one vacancy to fill as Margaret Hopwood completes her 3<sup>rd</sup> term on the library board 12-31-2014. Holiday hours were discussed and will be as follows:  
12/24 10:00 a.m. – 1:00 p.m. - Closed 12/25 and 12/26 - Saturday 12/27 and Wednesday 12/31 10:00 a.m. – 1:00 p.m. - Closed New Year's Day.

**Library Activity report for November** was given. Winter Reading Program starts Jan 1<sup>st</sup> – March 31<sup>st</sup>.

Meeting adjourned at 4:45 p.m. by acting chairman, Diane Englin.

**NEXT MEETING: Wednesday January 14, 2015 – 4:00pm.**

Respectfully submitted,

Marci Hernandez, secretary

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CITY OF MOUNTAIN LAKE  
PUBLIC LIBRARY REPORT  
MONTH OF December, 2014

CIRCULATION AND USE

Adult fiction	_____	
Adult nonfiction	_____	
Non print (includes videos, cassettes, art prints, etc.)	_____	
Juvenile	_____	
Periodicals	_____	
		TOTAL CIRCULATION <u>2617</u>
Interlibrary loan sent	<u>235</u>	
Interlibrary loan received	<u>209</u>	
		TOTAL ILL <u>444</u>
		ILL NON SYSTEM <u>83</u>

RECEIPTS

Cash income	<u>84.72</u>
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	_____
Fines	<u>41.90</u>
Meeting room rental	_____
Sale of supplies	_____
TOTAL RECEIPTS	<u>\$126.62</u>

EXPENDITURES

Books	<u>309.78</u>
Periodicals	<u>665.48</u>
Audio-visual	<u>128.05</u>
84.78 Supplies	<u>301.30</u>
Postage	_____
Miscellaneous / Tech. Services	<u>144.00</u>
Telephone	<u>60.10</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>310.89</u>
TOTAL EXPENDITURES	<u>\$2,264.60</u>

(17)

LIBRARY DIRECTOR Carol Lehman

## LIBRARY EXPENDITURES - DECEMBER 2014

— The Comfrey Times-Gazette	Periodicals - 1 yr	\$35.00
— Demco	Supplies	\$216.58
— The Free Press	Periodicals - 1 yr	\$263.88
Frontier	Telephone Expense	\$60.10
Dennis Hulzebos	Repairs & Maintenance - Janitorial	\$345.00
— Ingram	Books	\$89.31
MN Energy Resources Corp.	Gas Utilities	\$310.89
PCLS	Technology Services	\$144.00
Star Tribune	Periodicals - 1 yr	\$366.60
Synchrony Bank/Amazon	Books 220.47 / AV 128.05	\$348.52
		\$2,179.88
	Cash Expenditures	\$84.72
		\$2,264.60
	<b>Total</b>	<b>\$2,264.60</b>

**Mt. Lake Economic Development Authority  
2014 Work Plan**

**Mission Statement:**

The mission of the Mt. Lake Economic Development Authority (EDA) is to serve the socio-economic needs of our community, enhance the business climate, and encourages expansion of retail, commercial and industrial businesses and to educate and work with members of our community to help accomplish our goals.

**Vision Statement:**

The vision of the Mt. Lake Economic Development Authority (EDA) is to encourage a progressive full service community that meets the needs of every citizen (*Mt. Lake 2016*).

Proposed 2014 Economic Development Plans for the City of Mt. Lake:

Goal No. 1. Conduct a study to determine the need for a new Mountain Lake Industrial Park to accommodate new and expanding businesses.

Objective: To investigate all potential sites in the immediate area suited for industrial development, whether or not the land would be for sale and with good water, sewer and street access.

Work Plan:

- i. Contact professional land use planning firms to determine cost of conducting a study.
- ii. Determine sources of funds to pay for a planning study or conduct study on our own if cost prohibitive.
- iii. Contact all potential land owners that have land that meets the objective requirements to determine their level of interest in selling their land.
- iv. Research possible funding sources/grants for land acquisition and infrastructure development.
- v. Market new industrial park to potential interested parties.

**Goal No. 1. Ongoing**

*With only two lots remaining available in Jenny's Subdivision and few other shovel ready sites available in other parts of town, the EDA had regular discussions about the need for a new Mountain Lake Industrial Park in 2014. City engineer Andy Kehren was in attendance at the September EDA board meeting to help identify potential sites, transportation access, available infrastructure and potential development costs. Several potential sites were identified followed by discussion about land availability. At this time the*

*consensus of EDA board members is to communicate with land owners and if land in one of the identified areas becomes available for purchase, we will move forward with completing expansion plans at that time.*

*Sources of financing for a new industrial park land acquisition and development include tax increment financing (TIF), bonding and lot sales.*

Goal No. 2. Work to assist downtown building owners with a vacant store front to rehabilitate their building to a usable and productive property.

Objective: To utilize all EDA resources to help downtown building owners with or without a vacant storefront to realize their full potential of occupancy by a retail or service related business.

Work Plan:

- i. Contact all downtown property owners with an offer from the EDA to help them with any exterior work needed to improve or otherwise make ready for a business to occupy.
- ii. Consider transferring funds from the Minnesota Investment Fund, Federal Dollars to utilize as a source of funds for improvements.
- iii. The EDA Construction Committee and Director will oversee plans for improvements by property owners.
- iv. Assist property owners with vacant storefronts to marketing their properties via the city web site and any other means available.

**Goal No. 2. Accomplished/Ongoing**

*At the September EDA meeting board members voted to sell the former BB's Diner building on a Contract for Deed to Lori Puente. The EDA SCDP was used to assist Lori make necessary improvements to the property that enabled her to get approval from the State to open as a new restaurant in October. Also late in 2014, the EDA approved a SCDP application from Dilly and Barbara Rodney to make building improvements to the former Parkside Depot building that will allow them to open a new restaurant.*

*Throughout the year the EDA director visited with each downtown building owner that may not have been aware of SCDP regarding their repair and rehab needs. While some vacant storefronts still exist, Mountain Lake has done very well at maintaining and investing in existing buildings to minimize the number of vacant or unattractive store fronts and is doing much better than many other communities of similar size.*

Goal No. 3. Attend all Community Venture Network (CVN) Sessions, continually update a plan of action, provide the assistance and incentives necessary to recruit one business.

Objective: To provide all available means reasonable to bring a new manufacturing or other suitable business to Mt. Lake.

Work Plan:

- i. Facilitate a business location for a new business.
- ii. Assemble a financial package to meet the company's needs.
- iii. Be a liaison between the company and city on development issues; and
- iv. Be a resource for the company's future growth needs.

**Goal No. 3. EDA was not a CVN Member in 2014.**

*The EDA Board of Directors decided to take a year off from CVN membership due to lack of good leads for the community. The board may reconsider joining CVN at a later time, especially if plans move forward on development of a new industrial park and if a building becomes available for a new business.*

Goal No. 4. Business Retention & Expansion.

Objective: 85% of all new jobs in a community come from existing businesses. An ongoing BR&E program is more effective than a formal effort every 5 years. Communication with existing businesses will prove to be an effective way to retain our existing businesses.

Work Plan:

- i. Schedule business visits to discuss issues regarding business climate and issues affecting their business and growth.
- ii. Visit major employers on a regular basis.
- iii. Keep the EDA Board abreast of issues affecting businesses on a monthly basis.
- iv. Have event to honor local businesses – breakfast, etc.; and Provide loan(s) to at least one existing company for business expansion. According to *Mt. Lake 2016*, special attention needs to be made at retaining core businesses/services in the community including:
  - Health Care
  - Grocery Store
  - Pharmacy
  - Nursing Home

**Goal No. 4. Accomplished/Ongoing**

*In 2014 the EDA director and assistant visited a large number of businesses. During these visits the director asked the business owner what the city, EDA and Chamber of Commerce can do to help them be successful. The information was shared with the EDA board and other city leaders as necessary. It was during these meetings that the director learned of expansion plans for one of the communities largest employers, Milk Specialties Global and their need to expand warehouse and distribution.*

*Mountain Power Hydraulics completed a 40,000 sq. ft. \$2.2 million dollar expansion in 2014. Also, Balzer completed their administration building expansion project in 2014.*

*The core businesses were visited several times throughout the year and have owners/managers that are very active in the EDA and Chamber of Commerce. All core businesses are doing well at this time. The EDA director has assisted Sanford health care business with doctor recruitment by providing information to the community and Welcome Bags to visiting doctors.*

**Goal No. 5. Encourage Utilization of RLF Program.**

Objective: Loan out 90% of available RLF loan funds to Mt. Lake businesses, new and existing.

Work Plan:

- i. Promote availability of loan funds; and
- ii. Consider selling existing development loans to recapitalize the loan portfolio.

**Goal No. 5. Accomplished/Ongoing**

*In 2014 the RLF was utilized by the EDA to provide an additional loan to Mt. Lake Golf Development, Inc. to make some much needed improvements to their property. RLF funds were utilized by the EDA to purchase the bank's interest in the BB's Diner property and a loan was made to The Laker Grill for purchase of a new POS and new freezer door.*

*The RLF was utilized to make a \$125,000 interfund loan to the Mountain Power Hydraulics project and a \$100,000 contribution was made from the RLF to the 2014 City Well Project to help residents and businesses offset a large increase in utility rates.*

Goal No. 6. Marketing.

Objective: Attract one or more companies to locate in Mt. Lake.

Work Plan:

- i. Market industrial land available on city web site.
- ii. Work with MN Department of Employment & Economic Development to make sure they have accurate information on available industrial/commercial land and buildings.
- iii. Keep web site updated with easy to find community and economic development resources.
- iv. Participate in regional and state marketing efforts; and
- v. Attend local, regional and state conferences that provide and opportunity to network marketing ideas from other communities and organizations.

**Goal No. 6. Accomplished/Ongoing**

***The EDA assisted Lori Puente start-up Our Hometown Cafe in the former BB's Diner building. Our Hometown Cafe opened their doors for business in November, 2014 and will employ as many as 10 people.***

***In December, Global Resources, Inc. consolidated with Mountain Power Hydraulics and moved their Watertown, SD business to Mountain Lake. This \$2.2 million dollar project will create 15 new jobs in Mountain Lake over the next year.***

Goal No. 7. Housing.

Objective No. 1: Support the new City of Mt. Lake Small Cities Grant Application to the Minnesota Department of Employment and Economic Development for housing rehab in Mountain Lake by making a local match dollar contribution.

Objective No. 2: The Lakeview Estates lots will be used as a tool to bring new families to the community with free lots. Lots then become affordable with the return on investment being increased property taxes.

Work Plan:

- i. Work with the Southwest MN Housing Partnership in administering a MN Department of Employment & Economic Development Small Cities Housing Rehab Grant. Apply for additional grant funds if the demand continues to be high.
- ii. Market the Lakeview Estates lots to other communities as affordable lots for building new homes.
- iii. Give away three or more Lakeview Estates lots.

- iv. Consider working with local developers that may be interested in constructing a “spec” home including coming-up with creative financing programs as incentive to build.
- v. Explore other avenues for marketing lots.

**Goal No. 7. Accomplished**

*The Mountain Lake EDA made a \$100,000 local match contribution to the city's 2014 Small Cities Development Program grant application that helped the city secure a \$890,900 grant for a new well and \$366,000 grant for housing rehab. Western Community Action will administer the housing rehab grant that will assist 20 homeowners in Mountain Lake make improvements to their homes.*

*One Lakeview Estates lot was sold in 2014. One new home was constructed with one new home currently under construction. Another lot has been sold and the EDA has granted a time extension to a local family to start construction on their home by July, 2015 for a total of 5 lots sold to date.*

*Early in 2014 the EDA board discussed the need for an updated housing study. Ultimately, the board decided not to pursue a study at this time due to the high costs involved.*

**Other EDA Accomplishments:**

	<u>Investment</u>	<u>No. of Jobs</u>
Mountain Power Hydraulics Expansion	\$2,200,000	15
Pop'd Kerns New Plant	\$1,800,000	10
Milk Specialties Global Expansion	\$1,800,000	2
<b>TOTAL:</b>	<b>\$5,800,000</b>	<b>27</b>

**\*\* Our Hometown Cafe has created 10 jobs in Mt. Lake for a total of 37 new jobs created in the community in 2014!**

**Received a lot in Jenny's Subdivision donated to the EDA by Jim Sneer.**

**Midstates Equipment & Supply Expansion/Relocation. The EDA worked closely with Brad Bargaen to encourage him to expand his business to the Leroy Radtke lot in Jenny's Subdivision. In July the EDA purchased the Leroy Radtke lot in Jenny's Subdivision as part of a incentive deal to Midstates Supply. Construction cost estimates came in high and Brad elected to table his project for now.**

**Assisted Pop'd Kerns with cleaning up after a fire in their manufacturing area of the building and with rain water leaks due to poor construction.**

Worked closely with Mt. Lake Early Childhood Development/Early Childhood Family Education on the issue of lack of daycare facilities in the community. Conducted a needs survey and held a public informational meeting.

Renewed leases to Custom Motors and Mt. Lake Family Fitness.

+++++

**2014 Chamber of Commerce Accomplishments:**

Recruited new volunteers to take over Christmas in the Park and helped the volunteers do fund raising throughout the year.

Assembled 100 Welcome Bags for new people moving to town.

Held Chamber Annual Meeting on February 21st, elected new officers, gave financial and work plan reports.

Discussed the need for day care services in town and voted to support efforts by the Early Childhood Initiative Committee and EDA to bring awareness to the issue and work to encourage new providers.

Approved the 2014 Chamber Work Plan.

Shop Local/Retail Committee was very active in 2014. Began the "It's All About Community Campaign":

- encouraged local businesses to do business with the school
- educate citizens on benefits of shopping local
- t-shirts promoting "It's All About Community" worn on Monday's. Banner that can be moved from business to business was made
- "Did You Know" ads in the newspaper giving businesses an opportunity to tell citizens something special about their business
- Chamber Bucks Shopping Spree - promote shopping local w/Chamber Bucks
- Many other activities!

Annual Chamber Wine Tasting Event was held on March 28th. This is the Chamber's biggest fund raising event of the year.

Pow Wow Committee planned for special events for the 80th Anniversary Pow Wow including a special Bob & The Beachcombers concert Monday night following the parade and a scavenger hunt.

Awarded Volunteer of the Quarter to four individuals.

Had a special Chamber Coffee to recognize Watonwan Enterprises 40th Anniversary.

**The Easter Egg Hunt was held on April 19th.**

**Selected Yard of the Month for June, July, August and September.**

**Held the 80th Anniversary Pow Wow June 13th through 17th.**

**Crazy Days was held on July 17th.**

**Applied for and received a \$10,000 grant from the Toro Legacy Grant Program Foundation and a \$2,340.65 from the Mountain Lake Area Foundation for Downtown Beautification! A grant report was submitted to Toro Foundation in December.**

**Held Chamber Coffee each month except December.**

**Held Annual Chamber Golf Tournament on August 20th.**

**Held Chamber Sunflower Days on August 27th that included a Lion's Club Sausage Feed, Banana Split Social and Sunflower Seed Spitting Contest.**

**Downtown Beautification Committee constructed new Pergola's in the park on the corner of 2nd Avenue and 10th Street with the help of the High School Ag Class. 2 new garbage cans were also added to the park. The Chamber donated \$500 to Christmas in the Park to help with their fund raising efforts.**

**Held "Wolverine Madness" at the High School Homecoming Football game on September 26th.**

**Held Christmas Shopping Spree Raffle, Mt. Lake Christmas on Small Business Saturday, November 29th. Gave out \$950 in Chamber Bucks to raffle winners and 100 goodie bags to children.**

**Held Ribbon Cutting and presentation of First \$2 in Business Award to Our Hometown Cafe.**

**The Mountain Lake Chamber of Commerce was very active in 2014!**



**Minnesota Pollution  
Control Agency**



**Date:** December 2, 2014  
**To:** Public Wastewater, Stormwater, and Drinking Water Officials  
**Subject:** **Accepting Projects for State Revolving Fund Loan Programs**

Submissions are now being accepted to place public wastewater, stormwater, and drinking water infrastructure improvement projects on the 2016 Project Priority Lists (PPL) and Intended Use Plans (IUP) for the Clean Water and Drinking Water Revolving Funds. Projects must be listed on the appropriate PPL as the first step to be eligible for the revolving fund loan programs or Clean Water Legacy grants. System owners must request that their projects be placed on the appropriate 2016 IUP if they expect to be ready for construction and are seeking financing in state fiscal year 2016 (July 1, 2015 to June 30, 2016).

The two state revolving fund programs are administered by the Minnesota Public Facilities Authority (PFA), together with the Minnesota Pollution Control Agency (MPCA) and Minnesota Department of Health. The PFA provides below-market rate loans, principal forgiveness or grants to local governments for eligible projects based on priorities determined by the MPCA (for wastewater and stormwater projects) and the MDH (for drinking water projects).

Additional information and instructions are enclosed

**Deadlines:**

**Project Priority List – Clean Water Revolving Fund**

- Wastewater and stormwater projects
- **Deadline:** March 6, 2015 (on or before) to MPCA
  - PPL Application and scoring worksheet (Including supporting documentation, as required)
  - Wastewater facilities plans
  - Stormwater project plans
- See enclosed **yellow sheet** for information

Bill Dunn, MPCA  
 651-757-2324  
[bill.dunn@state.mn.us](mailto:bill.dunn@state.mn.us)  
[www.pca.state.mn.us/ppl](http://www.pca.state.mn.us/ppl)

**Project Priority List – Drinking Water Revolving Fund**

- Drinking water projects
- **Deadline:** May 1, 2015 to Department of Health
- See enclosed **blue sheet** for information

Chad Kolstad, MDH  
 651-201-3972  
[chad.kolstad@state.mn.us](mailto:chad.kolstad@state.mn.us)  
[www.health.state.mn.us/divs/eh/water/dwrf](http://www.health.state.mn.us/divs/eh/water/dwrf)

**2016 Intended Use Plans – Both Programs**

- Specify which program on submission
- **Deadline:** June 5, 2015 to Public Facilities Authority
- See enclosed **green sheet** for information

Becky Sabie, PFA  
 651-259-7470  
[rebecca.sabie@state.mn.us](mailto:rebecca.sabie@state.mn.us)  
[www.mn.gov/deed/pfa](http://www.mn.gov/deed/pfa)

Working in cooperation: Minnesota Pollution Control Agency, Minnesota Public Facilities Authority and Minnesota Department of Health.



**Clean Water Revolving Fund  
Drinking Water Revolving Fund**

**Requests for Placement on the 2016 Intended Use Plans**

Loans from the Clean Water Revolving Fund (CWRF) and Drinking Water Revolving Fund (DWRf) programs are made by the Minnesota Public Facilities Authority (PFA), which is responsible for financial management of the funds. The PFA prepares an annual Intended Use Plan (IUP) for each program that lists the projects eligible to apply for loans. Wastewater and stormwater projects seeking CWRF loans must be listed on the Minnesota Pollution Control Agency's (MPCA) Project Priority List to be eligible for placement on the IUP, and construction projects must have an approved facility plan. Drinking water projects seeking DWRf loans must be listed on the Minnesota Health Department's Project Priority List to be eligible for placement on the IUP.

The PFA is accepting requests through June 5, 2015 for placement on the 2016 IUPs. The 2016 IUPs will list projects that are expected to receive all necessary approvals and be ready to proceed in state fiscal year (FY) 2016 (July 1, 2015 to June 30, 2016).

The PFA will prepare the 2016 IUPs based on the requests received, the project priorities set by the MPCA and Health Department, and the amount of loan funds available. There is no guarantee that all projects requesting placement on the 2016 IUPs will be placed in the fundable range and allowed to apply for loans.

A written request must be submitted to the PFA by June 5, 2015 to request placement on the 2016 CWRF or DWRf IUP. IUP requests should be sent to the appropriate PFA loan officer. (See map on back.) The request must be signed by a municipal official (mayor, clerk, administrator, etc.) of the municipality that will be issuing a general obligation bond to the PFA as security for the loan. For each separate project please provide the following information:

- The project name and description as it is (or will be) shown on the Project Priority List.
- The current project cost estimate, requested loan amount, and information about the status of any other sources of funds being sought or received (including any temporary financing).
- Estimated cost of project components believed to meet the eligibility requirements for water efficiency, energy efficiency or stormwater mitigation as described in information provided by the MPCA.
- A project schedule showing the following estimated dates:
  - submittal of plans and specifications to the MPCA or Health Department
  - bid advertising and bid opening dates
  - construction start
  - construction end

General questions about the IUP process may be directed to Becky Sable at 651-259-7470. Specific project financing questions should be directed to the appropriate PFA loan officer.

Minnesota Public Facilities Authority  
1<sup>st</sup> National Bank Building • 332 Minnesota St., Suite W820 • Saint Paul, MN 55101-1378 • USA  
651-259-7469 • 800-657-3858 • Fax: 651-296-8833 • TTY/TDD: 651-296-3900  
[www.mn.gov/deed/pfa](http://www.mn.gov/deed/pfa)

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## Drinking Water Revolving Fund

### Accepting Submissions for 2016 Project Priority List

The Minnesota Department of Health is soliciting requests to place new projects on the Drinking Water Revolving Fund (DWRf) Project Priority List (PPL). Projects must be on the list to be eligible for below-market rate DWRf loans to improve public drinking water systems. Typical projects include watermain, wells, water treatment plants and water towers. Funding is not for expansion of water systems to serve future growth or for fire suppression infrastructure.

- Submissions are easy to prepare. Go to [www.health.state.mn.us/divs/eh/water/dwrf](http://www.health.state.mn.us/divs/eh/water/dwrf) for instructions on what to submit, a general program overview, and for an example of a simplified submission.
- Submissions are due at the Department of Health by **Friday, May 1, 2015**.
- Water system owners planning to start construction and receive DWRf financing before June 30, 2016, must also submit a request to the Public Facilities Authority (PFA) to place the project on the 2016 Intended Use Plan (IUP). (See the enclosed green sheet from the Public Facilities Authority.)
- **Note for Projects on the Current IUP:** The environmental review process has been modified to assure that the requirements of the National Historic Preservation Act are met. Most projects will not have a significant impact from these revisions but sufficient time should be allowed in the event that a historical structure or archeological site is impacted. To find out more information about the environmental review process or for a step-by-step checklist please go to:  
<http://www.health.state.mn.us/divs/eh/water/dwrf/er/index.html>  
**This only applies to projects on the current IUP.**
- **Questions?** Contact Chad Kolstad at 651-201-3972 or [chad.kolstad@state.mn.us](mailto:chad.kolstad@state.mn.us)

*Environmental Health Division, Section of Drinking Water Protection, P.O. Box 64975, St. Paul, Minnesota 55164-0975  
TTY: (651) 201-5797*



Minnesota Pollution Control Agency

Accepting Submissions from Wastewater or Stormwater Projects for the Clean Water Revolving Fund (CWRF) 2016 Project Priority List

Proposals are being accepted to place wastewater or stormwater collection and treatment system projects on the Clean Water Revolving Fund (CWRF) Project Priority List (PPL). Projects must be on the PPL to be eligible to apply for below market rate CWRF loans and other Clean Water Legacy grants and loans from the Minnesota Public Facilities Authority (PFA). PFA financing is for investments in municipal infrastructure which result in improvements in water quality. Funding is not available for privately owned infrastructure.

Please Note: Projects on the 2015 PPL will automatically be listed on the 2016 PPL unless the project has received funding, requested removal or shown no progress in the past five (5) years. If necessary, please submit updated project costs, construction schedule and PPL scoring parameters. It is to your advantage to keep all scoring information as current as possible.

In 2014 the Clean Water Act was reauthorized and the requirement for Green Project Reserve (GPR) was eliminated. To the extent available, federal principal forgiveness will be provided to projects in priority order to address affordability needs per existing criteria, water efficiency goals, energy efficiency goals or to mitigate stormwater. Projects believed to include water efficiency; energy efficiency or stormwater mitigation as described in the PPL application forms, should indicate their potential eligibility in the PPL application and Intended Use Plan (IUP) request for placement.

Municipalities planning to start construction and receive CWRF financing before June 30, 2016, must also submit a request to the PFA to place the project on the 2016 IUP. (See the enclosed PFA notice.)

IMPORTANT DEADLINES:

- Wastewater Facilities Plans or Stormwater Project Plans are due to the MPCA (to ensure priority review) .....March 6, 2015 or before
Request for Placement on 2016 PPL due to the MPCA .....March 6, 2015 or before
Request for Placement on the 2016 IUP due to the PFA .....June 5, 2015
Wastewater Facilities Plans or Stormwater Project Plans preliminary approval by MPCA for 2016 IUP projects .....July 1, 2015

To obtain necessary PPL instructions, application forms and general program information go to:

www.pca.state.mn.us/ppl

For more information, to receive materials by postal mail or to ask questions, please contact:

Bill Dunn, Clean Water Revolving Fund Coordinator
Minnesota Pollution Control Agency
520 Lafayette Road North
Saint Paul, MN 55155-4194
651-757-2324 or bill.dunn@state.mn.us



**MN DNR Invasive Species Program  
Aquatic Invasive Species Control Projects  
2015 Grant Program**

**For the control of curly-leaf pondweed, Eurasian watermilfoil, and flowering rush**

**Final application deadline for curly-leaf pondweed control depends on where the waterbody is located in the state (see county list below):**

**The final deadline for curly-leaf work in the central and southern part of the state is April 22, 2015.**

**The final deadline for curly-leaf work in the northern part of the state is May 6, 2015.**

If there is a significantly late ice-out in 2015 these deadlines may be extended. If the deadlines are extended, it will be announced on the [grant website](#).

**Final application deadline for all other control grants is June 10, 2015.**

**Please Note: In order to provide grants in a timely manner, grant applications will be reviewed and grants written on a first-come first- served basis. Because of this, the grant program may run out of funds and close before the final application deadline of June 10, 2015.**

**Program Purpose**

The Department of Natural Resources (DNR) Invasive Species Program offers Aquatic Invasive Species Control Grants. **These grants are intended to help fund the control of curly-leaf pondweed (CLP), Eurasian watermilfoil (EWM) or flowering rush (FR).** This offer is an opportunity for local entities, such as lake associations, watershed districts, cities, and counties to receive state funding and/or partner with the DNR on the control of these invasive aquatic plant species.

**Description of Grant Offer and Grant Process**

Approximately \$675,000 is available for this grant program in 2015. These grant funds can be used for projects that control Eurasian watermilfoil, curly-leaf pondweed or flowering rush using herbicides, mechanical control, or a combination of both. They are intended to support projects that have received an Invasive Aquatic Plant Management Permit (IAPMP). Grantees must pay project expenses up front and make all arrangements.

A small amount of additional grant funding may become available in July, for projects to be completed in July, August, or September. If those funds do become available, the final deadline for this grant program will be extended and that deadline change will be announced on the [grant website](#).

In order to apply for these grant funds you must include with your grant application a completed 2015 Invasive Aquatic Plant Management Permit application or a copy of the 2015 permit, if a permit has already been issued.

**Description of funding levels for projects with Invasive Aquatic Plant Management Permits:**

The grant offer will be based on the estimated permit acreage, which will be determined by DNR Invasive Species staff after a review of grant application materials. The grant amount will be \$100 per

estimated acre, with two exceptions. All grants will be at least \$1,000 and no grant will be more than \$30,000; regardless of the number of acres.

The DNR will reimburse grantees for eligible costs associated with treatment up to the grant amount. Eligible costs include the cost of treatment by a contractor, and the cost of herbicide if it is purchased separately.

**Please note the DNR cannot reimburse costs for work done before the grant agreement is signed by all parties or work that is found by the DNR to be unsatisfactory or performed in violation of federal, state, or local law. In addition, a grantee may not receive reimbursement for costs that have already been reimbursed by another external funding source.**

#### **Examples of Reimbursement Calculations**

##### **Example 1:**

- The Little Lake Association receives a permit to treat five acres of curly-leaf pondweed and a grant for \$1,000.
- The Association treats five acres of curly-leaf pondweed for a cost of \$1,500.
- The Little Lake Association receives a reimbursement of \$1,000.

##### **Example 2:**

- The Round Lake Association receives a permit to treat 50 acres of curly-leaf pondweed and a grant for \$5,000.
- The Association treats 45 acres for a total cost of \$15,000.
- The Round Lake Association receives a reimbursement of \$5,000

##### **Example 3:**

- The Very Large Lake Association receives a permit to treat 500 acres of curly-leaf pondweed and a grant for \$30,000.
- The Association treats 500 acres for a total cost of \$125,000.
- The Very Large Lake Association receives a reimbursement of \$30,000.

##### **Example 4:**

- The Long Lake Association receives a permit to treat 10 acres of curly-leaf pondweed and a grant for \$1,000.
- The Association treats 2 acres of curly-leaf pondweed for a total cost of \$600.
- The Association receives a grant and reimbursement of \$500 towards their costs from the County.
- The Association receives a reimbursement of \$100 from the DNR to cover the remaining cost of the treatment.

**If you are interested in this grant program, please read and submit the “2015 Grant Application for Aquatic Invasive Species Control Projects” and a copy of your 2015 Invasive Aquatic Plant Management Permit Application (or 2015 permit, if you already have one).**

- [2015 Grant Application for Aquatic Invasive Species Control Projects](#) 
- [2015 Grant Application for Aquatic Invasive Species Control Projects](#) 
- [Invasive Aquatic Plant Management Permit application](#) [link]

Proposals must be submitted on the application form, and must include either a copy of a signed 2015 Invasive Aquatic Plant Management Permit or a copy of the 2015 permit application. Electronic proposals are encouraged.

**Completed applications should be returned to:**  
Wendy Crowell, Ecological Resources Grants Coordinator  
DNR – Ecological and Water Resources, Box 25  
500 Lafayette Road  
St. Paul, MN 55155  
[Wendy.crowell@state.mn.us](mailto:Wendy.crowell@state.mn.us)  
Phone: 651-259-5085  
Fax: 651-296-1811

Applications must be received on or before the application deadline. You may also hand deliver your application on or before the deadline during normal business hours (8:00 a.m. - 4:30 p.m., Monday - Friday).

You will be notified when your application is received. If you do not receive a notification, please contact Wendy Crowell (651-259-5085)

## Email updates

**Sign up to receive email updates on AIS related grants**

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Your Regional Invasive Species Specialists can assist you with the grant and permit applications.

**Further information**  
Questions regarding Aquatic Invasive Plant Control:  
Chip Welling,  
Coordinator, Aquatic Invasive Control  
651-259-5149  
[chip.welling@state.mn.us](mailto:chip.welling@state.mn.us)

Questions regarding the grant process in general:  
**Wendy Crowell**  
Ecological Resources Grants Coordinator  
651-259-5085  
[Wendy.Crowell@state.mn.us](mailto:Wendy.Crowell@state.mn.us)



## 2015 Grant Application Aquatic Invasive Species Control Projects

### Purpose:

These grants are intended to help fund the control of curly-leaf pondweed, Eurasian watermilfoil or flowering rush.

### Deadlines:

Final application deadline for curly-leaf control depends on where the waterbody is located in the state (see county list on page 3).

The final deadline for curly-leaf work in the central and southern part of the state is April 22<sup>nd</sup>, 2015.

The final deadline for curly-leaf work in the northern part of the state is May 6<sup>th</sup>, 2015.

If there is a significantly late ice-out in 2015 these deadlines may be extended. If the deadlines are extended it will be announced on the DNR website for this grant program:

[http://www.dnr.state.mn.us/grants/aquatic\\_invasive/control-projects.html](http://www.dnr.state.mn.us/grants/aquatic_invasive/control-projects.html)

Final application deadline for all other control grants is June 10, 2015.

In order to provide grants in a timely manner, grant applications will be reviewed, and grants written on a first-come, first-served basis. Because of this, this grant program may run out of funds and close before the final application deadline of June 10, 2015.

*Please note that the day after the grant application deadline the name and address of all applicants, and the amounts requested become public. All other data is nonpublic until the negotiation of the grant agreement(s) with the selected grantees is completed. After the application review process is completed, all data (except trade secret data) becomes public.*

### 1. In order to receive a grant you must have a 2015 Invasive Aquatic Plant Management Permit for the control project.

- If you already have a 2015 permit; list the permit number here \_\_\_\_\_ and include a copy of the signed permit with this application.
- If you do not have a permit, please complete and send in a permit application, and include a copy of your permit application with this grant application.

### 2. Applicant Information

Organization City of Mt. Lake, Lake Commission

Name Wendy Meyer Clerk/Adm

Address P.O. Box C

Address Mt. Lake, MN 56159

E-Mail citymountainlake.govoffice.com phone(s) 507-427-2999 x1

Federal Tax Id Number \*(required) 41-6005401

3. Second Contact (optional):

Name: James Peterson phone: 507-427-2151

Email address: jimmiepete.jp@gmail.com

4. Lake Information

Lake name Mt. Lake County Cottonwood

Nearest Town Mt. Lake DOW# (if known) 17000300

5. Target plant (check all that apply):

Eurasian watermilfoil  Curly- leaf pondweed  Flowering Rush

6. Proposed Control method

Mechanical control  Chemical control

7. Mail the completed forms to Wendy Crowell, Minnesota Department of Natural Resources, Ecological and Water Resources, Box 25, 500 Lafayette Rd St. Paul, MN 55155, or fax to Wendy at 651-296-1811, or e-mail it to: [wendy.crowell@state.mn.us](mailto:wendy.crowell@state.mn.us). Applications must be received on or before the application deadline. You may also hand deliver your application on or before this deadline during normal business hours (8:00 a.m. - 4:30 p.m., Monday - Friday).

Your application must be submitted on this application form, and must include either a copy of a signed 2015 Invasive Aquatic Plant Management Permit or a copy of your 2015 permit application. Electronic proposals are encouraged.

You will be notified when your application is received. If you do not receive a notification within a week, please contact Wendy Crowell (651-259-5085).

APPLICATION for an INVASIVE AQUATIC PLANT MANAGEMENT PERMIT  
(PLEASE PRINT OR TYPE)



I. APPLICANT INFORMATION

Name (First, M., Last): <u>Wendy Meyer, Clerk/Admin.</u>	Day Time Telephone or Cell Number: <u>507-427-2999</u>
Organization: <u>City of Mt. Lake, Lake Commission</u>	
Permanent Mailing Address: <u>P.O. Box C Mt. Lake, MN 56159</u>	Email Address: <u>city@mountainlake.gov/office.com</u>

II. LAKE INFORMATION

Lake Name (and bay if applicable): <u>Mt. Lake</u>	County: <u>Cottonwood</u>
Do you plan to apply for the control grant to support management in this application? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

III. INFORMATION ON PROPOSED CONTROL

1. Type of Control Proposed. (check all that apply)  
 Mechanical Tools/Harvester  Herbicide

2. What herbicide(s) or mechanical device - do you propose to use? weed harvester

3. Who will be doing the control? The Applicant  Commercial Applicator or Mechanical Control Company

4. If a commercial applicator or harvester will do the control, please provide the company's name: \_\_\_\_\_ and address: \_\_\_\_\_

5. Type of Invasive Aquatic Plant  
 Eurasian watermilfoil .....  Flowering rush .....  Other: \_\_\_\_\_  
 Curly-leaf pondweed .....  Purple loosestrife .....  (Name of plant)

IV. THIS TREATMENT AREA HAS BEEN PREVIOUSLY PERMITTED

If you propose to treat areas that were permitted for such treatment in any previous year and do not propose to exceed the 15% limit, then a permit may be issued in the current year *without field inspection*.

1. If you previously received an Invasive Aquatic Plant Management Permit(s) or an Aquatic Plant Management Permit(s) to allow control of an invasive aquatic plant, please provide the permit number(s): 14W-4005

If you propose to treat areas that were permitted for treatment in any previous year and not exceed the 15% limit, no additional information is required at this time. Please skip to item VIII and provide the required signature(s).

V. THIS IS A NEW OR REVISED PERMIT OR PERMIT AREA

1. Location[s] and dimensions of Proposed Treatment Area[s]. see map, same areas as in the past  
 I propose to conduct control of invasive aquatic plants in 100 acre(s). Included with this application are the Geographic Digital Data, including all necessary electronic files that can be used by the DNR to re-create all polygons, waypoints, track logs, etc.

This application is two-sided. Please complete both sides.

APPLICATION for an INVASIVE AQUATIC PLANT MANAGEMENT PERMIT (continued)



Lake Name: Mt. Lake  
DOW 17000300

County: Cottonwood

VI. JUSTIFICATION[S] FOR THE PROPOSED TREATMENT:

- a. Enhance recreational use,
- b. Control invasive aquatic plants,
- c. Increase or protect native aquatic plants,
- d. Prevent spread,
- e. Further research or evaluation of invasive aquatic plant control,
- f. Other: \_\_\_\_\_

VII. FEE INFORMATION: There is no fee required for Invasive Aquatic Plant Management permits.

- IX. ENCLOSURES  Geographic Digital Data  Sketch/Map  Form with multiple signature[s]  
 Request for a waiver of the requirement for signatures  Other : \_\_\_\_\_

I hereby apply for a permit to destroy or control aquatic vegetation or aquatic nuisance as described above. I understand that the management of invasive aquatic plants is subject to rules of the Commissioner of Natural Resources. I understand that an annual report will be required on results achieved.

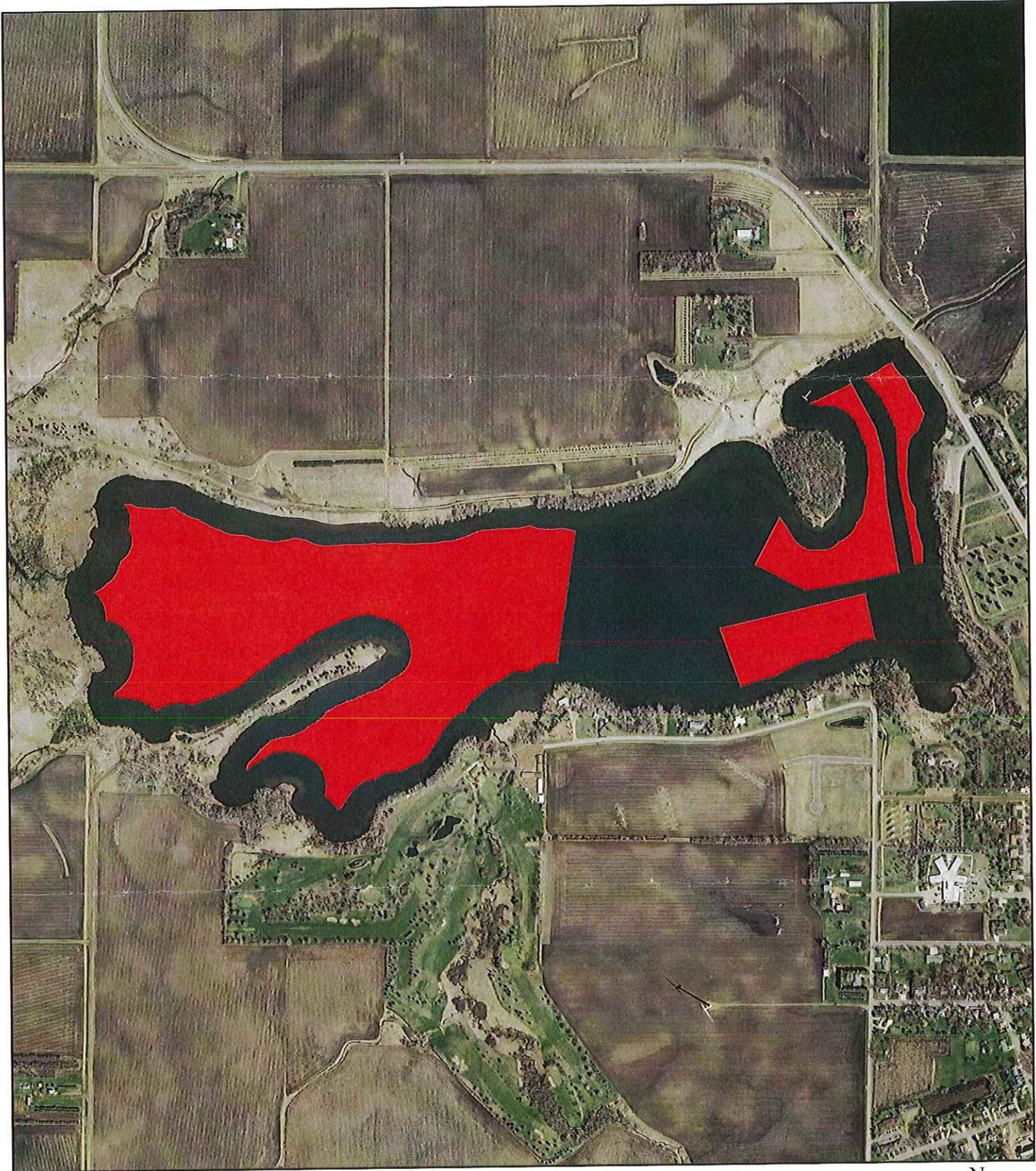
By signing this application I attest that I own, lease or control the land at the address listed above. The information submitted and the statements made concerning this application are true and correct to the best of my knowledge.

VIII. SIGNATURES

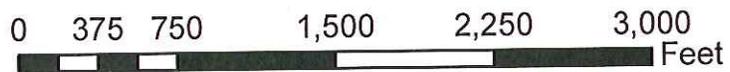
1. Applicant's signature: Wendy Meyer Clark / Adm Date: 1-20-15
2. Form with multiple dated signatures of approval by landowners whose shorelines may be treated
3. Request for a signature waiver

If necessary, attach an additional sheet[s] to sketch a map of treatment areas. Please include a 'North' arrow and location(s) of areas where control is proposed. You may also attach additional information as needed.

**Mountain Lake DOW# 17000300 Mechanical Harvesting Treatment Area**  
**Total Acreage= 100, 22 April 2013**



 2015 Treatment\_areas



Map Created By: N. Brown

Source: 2011 FSA Color Aerial Photography