

Mountain Lake City Council
Tuesday, January 6, 2015
6:30 p.m.

AGENDA

1. Oath of Office: Dana Kass, Mike Nelson, Andrew Ysker
2. Meeting called to order by Mayor, Mike Nelson
* further information on agenda item is attached
3. National Incident Management (NIMS), Kim Hall, Cottonwood County Emergency Management Director*(1-2)
4. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9916919 – 9916966 & 374E (3-7);
 - b. Payroll: Check #'s 61540 - 61573
 - c. Approval of Dec. 22 Council Minutes*(8-9)
 - d. Approval of Resolution #1-15 Accept \$30,000 Gift from Mt. Lake Fire Relief Association*(10)
 - e. Accept Resignation of Charles Wolle from Mt. Lake Fire Dept.
5. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
6. Well #7 Pay Estimate #2*(11-14)
7. 2015
 - a. Approve Meeting Schedule *(15)
 - b. Approve Designations and Appointments*(16-18)
 - c. Review and Adoption of Investment Policy*(19-22)
 - d. Ordinance #1-13, Establishing Rates, Fees and Administrative Fines*(23-31)
 - e. Approve Resolution #2-15 Minimum General Fund Balance & Assignment of General Funds*(32)
 - f. Approve 2015 Salaries and Wages
8. Administrator
 - a. Declare Fire Dept.1950s Dodge Pumper Surplus Equipment and Donate to Heritage Village
 - b. FYI - Public Water Supply Inventory Report*(33-41)
 - c. FYI – Seniority List*(42)
 - d. FYI – 2014 Building Permit Summary*(43-47)
9. Mt. Lake Trail – Meeting May Be Closed; Attorney-Client Privilege
10. Adjourn

NIMS Guidelines for COTTONWOOD COUNTY

Appendix 1: Certifications NIMS/IS Training Guidelines

Entry Level first responders & government employees	Recommended Minimum Training
Emergency Medical Responders Firefighters Hospital Staff Law Enforcement Personnel Public Health Personnel Public Works/Utility Personnel Skilled Support Personnel Other Potential Volunteers	FEMA IS-100.b (or select appropriate discipline) IS-700.a
First Line Supervisors	
EMS crew leaders or supervisor Fire – truck leader Law Enforcement, Sergeants	FEMA IS-100.b (or select appropriate discipline) IS-200.b IS-700.a
Mid-Management	
Fire- Captain, Asst. Chief EMS- Director of Operations Elected Officials	FEMA IS-100.b (or select appropriate discipline) IS-200.b IS-700.a IS-800.b G-402 (Elected officials - Classroom recommended)
Command & Staff	
Fire Chiefs EMS Medical Director/Regional Director Department Heads Police Chiefs Chief Deputy Sheriff	FEMA IS-100.b (or select appropriate discipline) IS-200.b IS-700.a IS-701.a IS-800.b G-775 (Online or Classroom Recommended)
Public Information Officer	
Anyone assigned this role or who will regularly be giving public briefings. Sheriff's, Police Chief's, Mayor, County Board Chair, City/County Manager.	All of the above and... FEMA IS-702.a
Emergency Management Staff	
Emergency Management Director Emergency Management Coordinator EOC Staff Sheriff/Police Chief	All of the above and... FEMA IS -703.a IS-704

NIMS Training courses can be located at; <http://training.fema.gov/IS/NIMS.asp>

Wendy Meyer

From: Wendy Meyer <city@mountainlake.govoffice.com>
Sent: Tuesday, December 30, 2014 9:46 AM
To: Undisclosed Recipients (city@mountainlake.govoffice.com)
Subject: National Incident Management System (NIMS) training
Attachments: ID Form 2011.docx; Final Cottonwood NIMS Policy-Compliance.docx

Council,

I have been contacted by Kim Hall, Cottonwood County Emergency Management Director.

Following the attacks on Sept. 11, 2011 the federal government instituted a "national incident management system" NIMS with a protocol to handle emergency situations.

As council members you will need to take a series of on-line NIMS training classes and will also be issued a ID badge.

When the Fire Dept. applies for a grant there is usually a question asking if the City's employees and elected officials have taken the appropriate levels of NIMS training. If we were to have an emergency, say a tornado, FEMA, as part of releasing funds to the City, would ask about NIMS training.

The training you should take can be found on page 4 of the Cottonwood NIMS Policy - Compliance. Council members need IS100.b, IS200.b, IS700.a, and IS-800.b on-line. In addition, Mike, as mayor also need to take IS-702.a.

The G-402 (council and Mike) and G-775 (only Mike) are classroom only trainings. At this time I don't know when or where this classes will be held.

The link to the on-line classes is <http://training.fema.gov/IS/NIMS.asp>

As you complete the on-line trainings print out the certificates and bring them to City Hall. They will be filed here at City Hall to document the City's compliance with NIMS training requirements.

Kim will be attending the Jan. 6 council meeting to take photographs, collect completed ID forms for your NIMS badge, and answer questions.

If you have questions please contact me.

Thanks!

Wendy Meyer
Clerk/Administrator
City of Mt. Lake
P.O. Box C
Mt. Lake, MN 56159
507-427-2999 Ext. 1
Fax: 507-427-3327

***Check Detail Register©**

January 6, 2015
9916919 - 9916966
374E

December 2014 to January 2015

		Check Amt	Invoice	Comment
10100 United Prairie				
Paid Chk#	9916919	12/22/2014	INGRAM	
E 211-45500-590	Capital Outlay Books	\$201.03		LIBRARY BOOKS
	Total INGRAM	\$201.03		
Paid Chk#	9916920	12/22/2014	CAROL LEHMAN	
E 211-45500-331	Travel Expenses	\$445.18		2014 MILEAGE TO MEETINGS
	Total CAROL LEHMAN	\$445.18		
Paid Chk#	9916921	12/22/2014	WORLD BOOK INC.	
E 211-45500-590	Capital Outlay Books	\$1,263.10		LIBRARY BOOKS
	Total WORLD BOOK INC.	\$1,263.10		
Paid Chk#	9916922	12/24/2014	AFLAC	
G 101-21713	AFLAC	\$192.74		
	Total AFLAC	\$192.74		
Paid Chk#	9916923	12/24/2014	AFSCME COUNCIL 65	
G 101-21707	Union Dues	\$153.04		
	Total AFSCME COUNCIL 65	\$153.04		
Paid Chk#	9916924	12/24/2014	BCBS/HSA	
G 101-21714	HSA	\$407.71		
	Total BCBS/HSA	\$407.71		
Paid Chk#	9916925	12/24/2014	COMMISSIONER OF REVENUE	
G 101-21702	State Withholding	\$719.92		
	Total COMMISSIONER OF REVENUE	\$719.92		
Paid Chk#	9916926	12/24/2014	GISLASON & HUNTER	
G 101-21712	Garnishments	\$331.54		
	Total GISLASON & HUNTER	\$331.54		
Paid Chk#	9916927	12/24/2014	INTERNAL REVENUE SERVICE	
G 101-21703	FICA Tax Withholding	\$2,068.86		
G 101-21701	Federal Withholding	\$1,501.97		
	Total INTERNAL REVENUE SERVICE	\$3,570.83		
Paid Chk#	9916928	12/24/2014	PERA	
G 101-21704	PERA	\$3,618.10		
	Total PERA	\$3,618.10		
Paid Chk#	9916929	12/24/2014	SWWC SERVICE COOPERATIVES	
G 101-21708	Employee Paid Health Insurance	\$1,091.34		
	Total SWWC SERVICE COOPERATIVES	\$1,091.34		
Paid Chk#	9916930	12/24/2014	VALIC	
G 101-21705	VALIC	\$961.38		
	Total VALIC	\$961.38		
Paid Chk#	9916931	12/22/2014	COMMISSIONER OF REVENUE	
G 101-21702	State Withholding	\$178.27		
	Total COMMISSIONER OF REVENUE	\$178.27		
Paid Chk#	9916932	12/22/2014	INTERNAL REVENUE SERVICE	
G 101-21701	Federal Withholding	\$285.50		
G 101-21703	FICA Tax Withholding	\$987.70		

***Check Detail Register©**

December 2014 to January 2015

			Check Amt	Invoice	Comment
Total INTERNAL REVENUE SERVICE			\$1,273.20		
Paid Chk# 9916933	12/31/2014	MUNICIPAL UTILITIES			
R 101-00000-33408	PERA Rate Increase Aid		\$460.50		2ND HALF PERA RATE AID
Total MUNICIPAL UTILITIES			\$460.50		
Paid Chk# 9916934	12/31/2014	MUNICIPAL UTILITIES			
E 101-41400-200	Office Supplies		\$176.54		CITY-POSTAGE 10-3-14 TO 12-30-14
E 101-42100-200	Office Supplies		\$0.96		PD-POSTAGE 10-3-14 TO 12-30-14
E 205-46500-200	Office Supplies		\$33.63		EDA-POSTAGE 10-3-14 TO 12-30-14
E 507-46103-200	Office Supplies		\$19.20		LAKE COMM-POSTAGE 10-3-14 TO 12-30-14
Total MUNICIPAL UTILITIES			\$230.33		
Paid Chk# 9916935	12/31/2014	FRONTIER			
E 211-45500-321	Telephone		\$60.10		LIBRARY PHONE-427-2506
Total FRONTIER			\$60.10		
Paid Chk# 9916936	12/31/2014	AMAZON			
E 211-45500-592	A.V. Materials		\$128.05		LIBRARY AV
E 211-45500-590	Capital Outlay Books		\$220.47		LIBRARY BOOKS
Total AMAZON			\$348.52		
Paid Chk# 9916937	12/31/2014	AMERICAN ENGINEERING TESTING			
E 412-43100-430	Miscellaneous		\$3,528.90	804452	FOR 2012-14 ST PROJECT
Total AMERICAN ENGINEERING TESTING			\$3,528.90		
Paid Chk# 9916938	12/31/2014	AMERIPRIDE			
E 101-43100-215	Shop Supplies		\$27.06	2800444443	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$27.33	2800444443	MATS FOR CITY HALL
Total AMERIPRIDE			\$54.39		
Paid Chk# 9916939	12/31/2014	BARCO MUNICIPAL PRODUCTS			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$348.52	IN-214086	STROBE LIGHT
Total BARCO MUNICIPAL PRODUCTS			\$348.52		
Paid Chk# 9916940	12/31/2014	BOUND TREE MEDICAL			
E 231-42154-210	Operating Supplies		\$455.54	81642814	SUPPLIES FOR AMB
Total BOUND TREE MEDICAL			\$455.54		
Paid Chk# 9916941	12/31/2014	BRIGGS AND MORGAN			
E 202-41400-434	Project Expense		\$3,053.00		PROFESSIONAL SERVICES-NEW WELL
Total BRIGGS AND MORGAN			\$3,053.00		
Paid Chk# 9916942	12/31/2014	CARQUEST AUTO PARTS STORES			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$70.04	2789-ID-27928	PAINT SUPPLIES-#16
Total CARQUEST AUTO PARTS STORES			\$70.04		
Paid Chk# 9916943	12/31/2014	FRONTIER			
E 101-42100-321	Telephone		\$270.12		POLICE DEPT PHONE-427-3403
E 101-41400-321	Telephone		\$313.48		CITY HALL PHONE-427-2999
E 101-43100-321	Telephone		\$61.06		STREET DEPT PHONE-427-2997
E 101-45186-321	Telephone		\$50.02		SR CTR PHONE-427-2151
E 205-46500-321	Telephone		\$37.50		EDA PORTION OF DSL & 427-2999
E 205-46500-321	Telephone		\$8.44		CHAMBER 800#
E 101-00000-430	Miscellaneous		\$158.38		UT-PHONE
Total FRONTIER			\$899.00		

***Check Detail Register©**

December 2014 to January 2015

			Check Amt	Invoice	Comment
Paid Chk#	9916944	12/31/2014	INDOFF INCORPORATED		
E 101-42100-430	Miscellaneous		\$11.70	2558738	AAA BATTERIES
E 101-41400-200	Office Supplies		\$34.49	2560247	DESK CALENDAR,CORRECTION TAPE
E 101-43124-216	Chemicals and Chem Products		\$31.53	2561429	TRIPLE ICE MELT-SIDEWALKS
E 101-41400-200	Office Supplies		\$37.93	2562267	RING BINDER
E 101-41400-200	Office Supplies		\$51.25	2562280	BINDER-AMBULANCE
	Total INDOFF INCORPORATED		\$166.90		
Paid Chk#	9916945	12/31/2014	LOHRENZ INC		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$100.00	6250	SAND BLAST-NEW SNOWHAULER
	Total LOHRENZ INC		\$100.00		
Paid Chk#	9916946	12/31/2014	LUCAN COMMUNITY TV		
E 101-41110-200	Office Supplies		\$100.00	2265	SERVICE ON SOUND SYSTEM AT COMM CTR FOR PUBLIC MEETING
	Total LUCAN COMMUNITY TV		\$100.00		
Paid Chk#	9916947	12/31/2014	MINNESOTA ENERGY RESOURCE CORP		
E 221-42200-383	Gas Utilities		\$345.66		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#4296165-6
E 231-42154-383	Gas Utilities		\$170.25		AMB PORTION OF FIREHALL GAS-ACCT#4296165-6
E 101-43100-383	Gas Utilities		\$707.83		STREET GARAGE GAS-ACCT#4092120-7
E 101-41400-383	Gas Utilities		\$391.40		CITY HALL GAS-ACCT#4346780-2
E 101-45186-383	Gas Utilities		\$235.67		SR CTR GAS-ACCT#4010846-6
E 211-45500-383	Gas Utilities		\$310.89		LIBRARY GAS-ACCT#4134278-3
	al MINNESOTA ENERGY RESOURCE CORP		\$2,161.70		
Paid Chk#	9916948	12/31/2014	MUNICIPAL UTILITIES		
E 101-45171-210	Operating Supplies		\$621.41		WATER AT ICE RINK
E 608-46330-380	Elec,Water,Sewer		\$4.80		8-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 101-45183-380	Elec,Water,Sewer		\$15.84		UT AT CAMPGROUND
E 607-46330-380	Elec,Water,Sewer		\$2.47		4-PLEX PORTION OF ST LITE ON HERITAGE DRIVE
E 211-45500-380	Elec,Water,Sewer		\$330.99		LIBRARY UT
E 221-42200-380	Elec,Water,Sewer		\$99.82		FIRE DEPT PORTION OF FIREHALL UT
E 101-43100-380	Elec,Water,Sewer		\$230.94		ST DEPT UT
E 101-45186-380	Elec,Water,Sewer		\$264.27		SR CTR UT
E 101-45200-380	Elec,Water,Sewer		\$115.76		CITY PARK RESTROOMS UT
E 101-41400-380	Elec,Water,Sewer		\$326.05		CITY HALL UT
E 101-45200-380	Elec,Water,Sewer		\$102.79		LAWCON PARK LIGHTS
E 231-42154-380	Elec,Water,Sewer		\$49.16		AMB PORTION OF FIREHALL UT
E 101-45200-380	Elec,Water,Sewer		\$2.06		UT AT CITY PARK SHELTERHOUSE
	Total MUNICIPAL UTILITIES		\$2,166.36		
Paid Chk#	9916949	12/31/2014	NEW STAR SALES & SERVICE		
E 101-41400-200	Office Supplies		\$106.82	43338	SEAGATE 750GB FOR SERVER
E 101-42100-200	Office Supplies		\$23.95	43366	15' USB CABLE
	Total NEW STAR SALES & SERVICE		\$130.77		
Paid Chk#	9916950	12/31/2014	PLUM CREEK LIBRARY SYSTEM		
E 211-45500-307	Technology Services		\$144.00		LIBRARY TECH SERVICES
	Total PLUM CREEK LIBRARY SYSTEM		\$144.00		
Paid Chk#	9916951	12/31/2014	PRAXAIR		
E 231-42154-210	Operating Supplies		\$125.79	51245454	OXYGEN FOR AMBULANCE
E 231-42154-210	Operating Supplies		\$108.23	51285363	OXYGEN FOR AMBULANCE
E 231-42154-210	Operating Supplies		\$70.80	51341101	OXYGEN FOR AMBULANCE

CITY OF MOUNTAIN LAKE

*Check Detail Register©

December 2014 to January 2015

			Check Amt	Invoice	Comment
Total PRAXAIR			\$304.82		
Paid Chk# 9916952	12/31/2014	TOWNS EDGE AUTO			
E 101-42100-406	Vehicle Maint/Gen Repairs		\$46.28	71810	CHANGE OIL,FILTER,GREAS-2010 FORD EXPEDITION
Total TOWNS EDGE AUTO			\$46.28		
Paid Chk# 9916953	12/31/2014	VERIZON			
E 231-42154-321	Telephone		\$10.87		AMB CELL PHONE
E 101-42100-321	Telephone		\$35.01		POLICE DATA LINE
E 101-42100-321	Telephone		\$35.01		PD TABLET-02
E 101-42100-321	Telephone		\$10.79		POLICE CELL PHONE
E 101-42100-321	Telephone		\$35.01		PD TABLET -01
Total VERIZON			\$126.69		
Paid Chk# 9916954	1/2/2015	MINNESOTA DEPARTMENT OF AGRIC			
E 101-45200-433	Dues and Subscriptions		\$15.00		STEVE-2015 PESTICIDE LICENSE RENEWAL
Total MINNESOTA DEPARTMENT OF AGRIC			\$15.00		
Paid Chk# 9916955	1/2/2015	MINNESOTA DEPARTMENT OF AGRIC			
E 101-43100-433	Dues and Subscriptions		\$15.00		DARON-2015 PESTICIDE LICENSE RENEWAL
Total MINNESOTA DEPARTMENT OF AGRIC			\$15.00		
Paid Chk# 9916956	1/2/2015	BROWN NICOLLET ENVIRON HEALTH			
E 101-45183-433	Dues and Subscriptions		\$150.08		2015 CAMPGROUND LICENSE
Total BROWN NICOLLET ENVIRON HEALTH			\$150.08		
Paid Chk# 9916957	1/2/2015	H.E.A.T. TECHNICAL TEAM			
E 101-42100-305	Dispatching Fees/H.E.A.T.		\$585.00		2015 MEMBERSHIP-POLICE DEPT
Total H.E.A.T. TECHNICAL TEAM			\$585.00		
Paid Chk# 9916958	1/2/2015	MIDWAY FARM EQUIPMENT			
E 101-43100-580	Other Equipment		\$6,250.00		MF 1327 DISC MOWER-ST DEPT SN#M13270DHDM2117
Total MIDWAY FARM EQUIPMENT			\$6,250.00		
Paid Chk# 9916959	1/2/2015	MINNESOTA AMBULANCE ASS N			
E 231-42154-433	Dues and Subscriptions		\$365.00		AMB YEARLY MEMBERSHIP
Total MINNESOTA AMBULANCE ASS N			\$365.00		
Paid Chk# 9916960	1/2/2015	MINNESOTA CHIEFS OF POLICE			
E 101-42100-433	Dues and Subscriptions		\$165.00	2015	2015 MEMBERSHIP-DOUG BRISTOL
Total MINNESOTA CHIEFS OF POLICE			\$165.00		
Paid Chk# 9916961	1/2/2015	MINNESOTA DEPARTMENT OF AGRIC			
E 101-43100-433	Dues and Subscriptions		\$15.00		RICK-PESTICIDE LICENSE RENEWAL
Total MINNESOTA DEPARTMENT OF AGRIC			\$15.00		
Paid Chk# 9916962	1/2/2015	MINNESOTA MUTUAL LIFE			
E 211-45500-134	Employer Paid Life		\$2.00		JAN LIFE INS-LIBRARY
G 101-21706	Hospitalization/Medical Ins		\$18.10		JAN LIFE INS-ROBB ANDERSON
E 205-46500-134	Employer Paid Life		\$2.00		JAN LIFE INS-EDA
G 101-21706	Hospitalization/Medical Ins		\$7.30		JAN LIFE INS-DARON FRIESEN
E 101-41400-134	Employer Paid Life		\$4.00		JAN LIFE INS-OFFICE
G 101-21706	Hospitalization/Medical Ins		\$40.90		JAN LIFE INS-NICK NAXAY
E 101-41400-134	Employer Paid Life		\$2.00		JAN WENDY FAST-LAKER APTS-LIFE INS
E 101-43100-134	Employer Paid Life		\$3.60		JAN LIFE INS-ST DEPT
E 101-42100-134	Employer Paid Life		\$8.00		JAN LIFE INS-POLICE DEPT

(6)

***Check Detail Register©**

December 2014 to January 2015

	Check Amt	Invoice	Comment
E 101-42100-135 Employer Paid Other	\$2.00		JAN BRIAN LUNZ LIFE INSURANCE
E 101-45200-134 Employer Paid Life	\$1.20		JAN LIFE INS-PARKS DEPT
E 101-46200-134 Employer Paid Life	\$1.20		JAN LIFE INS-CEMETERY
G 101-21706 Hospitalization/Medical Ins	\$26.70		JAN LIFE INS-KIM HALL
Total MINNESOTA MUTUAL LIFE	\$119.00		

Paid Chk# 9916963 1/2/2015	MINNESOTA STATE FIRE DEPT ASSO		
E 221-42200-433 Dues and Subscriptions	\$170.00		2015 FIRE DEPT DUES
Total MINNESOTA STATE FIRE DEPT ASSO	\$170.00		

Paid Chk# 9916964 1/2/2015	MN PIE		
E 101-45200-308 Training & Instruction	\$66.00		STEVE-PESTICIDE RECERTIFICATION
E 101-46200-308 Training & Instruction	\$99.00		STEVE-PESTICIDE RECERTIFICATION
E 101-46200-308 Training & Instruction	\$16.50		DARON-PESTICIDE RECERTIFICATION
E 101-43100-308 Training & Instruction	\$148.50		DARON-PESTICIDE RECERTIFICATION
E 101-46200-308 Training & Instruction	\$16.50		RICK-PESTICIDE RECERTIFICATION
E 101-43100-308 Training & Instruction	\$148.50		RICK-PESTICIDE RECERTIFICATION
Total MN PIE	\$495.00		

Paid Chk# 9916965 1/2/2015	MUSKE, MUSKE, SURHOFF		
E 101-41400-304 Legal Fees	\$1,400.00		JANUARY LEGAL RETAINER
Total MUSKE, MUSKE, SURHOFF	\$1,400.00		

Paid Chk# 9916966 1/2/2015	NEW STAR SALES & SERVICE		
E 101-42100-200 Office Supplies	\$275.00	43303	ANNUAL CONTRACT-PD COPIER
Total NEW STAR SALES & SERVICE	\$275.00		
10100 United Prairie	\$39,382.82		

Fund Summary

10100 United Prairie	
101 GENERAL FUND	\$27,615.95
202 2014 SMALL CITIES DEVELOP PROG	\$3,053.00
205 ECONOMIC DEVELOPMENT AUTHORITY	\$81.57
211 LIBRARY FUND	\$3,105.81
221 FIRE DEPT FUND	\$615.48
231 AMBULANCE FUND	\$1,355.64
412 2012 CITY WIDE PROJECT	\$3,528.90
507 LAKE COMMISSION FUND	\$19.20
607 EDA----4 PLEX FUND	\$2.47
608 EDA----8 PLEX FUND	\$4.80
	\$39,382.82

Paid Chk# 000374E 12/23/2014	STATE OF MINNESOTA		
G 101-20802 Sales Tax Payable	\$36.00		4TH QUARTER CAMPGROUND TAX
Total STATE OF MINNESOTA	\$36.00		

7

DRAFT
Mt. Lake City Council
Mt. Lake City Hall
Monday, December 22, 2014
6:30 p.m.

Members Present: Darla Kruser, David Savage, Brian Schultz, Andrew Ysker

Members Absent: Dean Janzen

Staff Present: Maryellen Suhrhoff, Muske, Muske and Suhrhoff, City Attorney; Wendy Meyer, Clerk/Administrator

Others Present: Dana Kass, Council Member Elect; Mike Nelson, Mayor Elect

Call to Order

Mayor Janzen called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Savage, seconded by Ysker, to adopt the agenda and the consent agenda as presented.

Motion carried unanimously.

Bills: Check #'s 9916844-9916918; E-checks 369E – 373E

Payroll Check #'s 61504-61539

Dec, 16 Council Minutes

Nov. 12 Library Board Minutes, Nov. Library Report & Nov. Expenditures

Public

No one present addressed the council during this portion of the meeting.

2012-2014 Utility and Street Project Special Assessments

The Withdrawal of Special Assessment Objection and Waiver of Right to Appeal were to be filed by noon, Dec. 22. At noon all property owners with the exception of two had filed. One property owner did file mid-afternoon. The revised special assessment roll is approximately \$700,000 less than the original roll. Motion by Savage, seconded by Ysker, to allow the late filer the adjusted special assessment amounts on his properties and to grant the non-filer until 4:30 p.m. Mon. Dec. 29 to file her withdrawal/waiver; and adopt the revised special assessment roll as presented with the corrections for the two property owners. Motion carried unanimously.

2015 Budget, Compensation Study

The revised compensation plan was reviewed and discussed. Motion by Savage, seconded by Kruser, to adjust 2015 salaries for all affected non-union employees and to request AFSCME Local 578 amend the current union contract to reflect the adjustments for affected AFSCME members. Motion carried unanimously.

Evaluation of the Clerk/Administrator

Each council member, in turn, rated the administrator in areas of quality and quantity of work, attitude, knowledge, dependability, initiative, judgment, customer service, and communication. Strengths and weaknesses were discussed. 2014 activities and 2015 goals were discussed. The Mt. Lake Trail was also discussed. No action taken.

Adjourn

Motion by Schultz, seconded by Ysker, to adjourn at 8:13 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

RESOLUTION # 1-15

CITY OF MOUNTAIN LAKE, MINNESOTA

**RESOLUTION TO ACCEPT A \$30,000 GIFT FROM
THE MOUNTAIN LAKE FIRE RELIEF ASSOCIATION**

Whereas, the Mountain Lake Fire Relief Association has a valid license to conduct lawful gambling at "The Laker Bar and Grill" located in the City of Mountain Lake; and

Whereas, money raised from lawful gambling can be used for 'lawful purposes'; and

Whereas, a contribution to the City of Mountain Lake is a 'lawful purpose' in accordance with MN Statute 349.12, Subd. 10; and

Whereas the Mountain Lake Fire Relief Association has stated its intent to assist the City of Mountain Lake by gifting funds for Mountain Lake Fire Department capital purchases.

Therefore, be it resolved that the Mountain Lake City Council accept the gift of \$30,000 from the Mountain Lake Fire Relief Association; and

Be it further resolved that said funds be reserved for future Mountain Lake Fire Department capital purchases; and

Be it further resolved that the Mountain Lake City Council thanks the Mountain Lake Fire Relief Association for their gift.

Adopted this 6th day of January, 2015.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Administrator/Clerk

PARTIAL PAY ESTIMATE NO. **2**
 2014 CONSTRUCTION OF WELL NO. 7 & RAW WATERMAIN
 CITY OF MOUNTAIN LAKE, MINNESOTA
 PROJECT NO.: S14.107249
 WORK COMPLETED THROUGH DECEMBER 10, 2014
 H:\MTLK\S14107249_Well 7\3_Preliminary Design\Spreadsheets\[107249 QUANT.xls]Partial Pay Est. #2A

DISTRIBUTION:
 CONTRACTOR (1)
 OWNER (1)
 ENGINEER (1)

TOTAL, COMPLETED WORK TO DATE.....	\$294,533.74
TOTAL, STORED MATERIALS.....	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$294,533.74
RETAINED PERCENTAGE (5%).....	-\$14,726.69
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$279,807.05
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$137,675.10
PAY CONTRACTOR AS ESTIMATE NO. 2	\$142,131.95

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: GM Contracting
 19810-515 Ave, P.O. Box 736
 Lake Crystal, MN 56055

By: _____
 Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 BOLTON & MENK, INC., ENGINEERS, 140 FIRST AVENUE NORTH, P.O. BOX 434 SLEEPY EYE, MN.

By _____, Project Engineer
 Andrew R. Kehren Title Date

APPROVED FOR PAYMENT:
 Owner: CITY OF MOUNTAIN LAKE, MINNESOTA

By _____
 Name Title Date

And _____
 Name Title Date

PARTIAL PAY ESTIMATE NO.

2014 CONSTRUCTION OF WELL NO. 7 & RAW WATERMAIN
CITY OF MOUNTAIN LAKE, MINNESOTA

PROJECT NO.: S14.107249

FILENAME: H:\MTL\KSI\4107249_Well 73_Preliminary Design\Spreadsheets\107249 QUANT.xls\Partial Pay Est. #2A
WORK COMPLETED THROUGH DECEMBER 10, 2014

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES			WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE			
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
1	Mobilization	\$65,000.00	1	Lump Sum	\$65,000.00	0.25	Lump Sum	\$16,250.00	0.50	Lump Sum	\$32,500.00
2	Traffic Control	\$5,000.00	1	Lump Sum	\$5,000.00	0	Lump Sum	\$0.00	0.50	Lump Sum	\$2,500.00
3	Clearing Tree	\$250.00	0	Each	\$0.00	0	Each	\$0.00	0	Each	\$0.00
4	Grubbing Tree	\$100.00	16	Each	\$1,600.00	0	Each	\$0.00	0	Each	\$0.00
5	Common Excavation (EV) (P)	\$18.25	160	C.Y.	\$2,920.00	0	C.Y.	\$0.00	0	C.Y.	\$0.00
6	Subgrade Excavation (EV)	\$18.25	20	C.Y.	\$365.00	0	C.Y.	\$0.00	0	C.Y.	\$0.00
7	Subgrade Correction Aggregate (CV)	\$34.50	20	C.Y.	\$690.00	0	C.Y.	\$0.00	0	C.Y.	\$0.00
8	Remove Bituminous Pavement	\$6.00	100	S.Y.	\$600.00	0	S.Y.	\$0.00	0	S.Y.	\$0.00
9	Topsoil Borrow (LV)	\$18.30	500	C.Y.	\$9,150.00	0	C.Y.	\$0.00	0	C.Y.	\$0.00
10	Geotextile Fabric, Type V	\$1.55	750	S.Y.	\$1,162.50	0	S.Y.	\$0.00	0	S.Y.	\$0.00
11	Common Laborer	\$76.78	10	Hour	\$767.80	0	Hour	\$0.00	10	Hour	\$767.80
12	2 C.Y. Shovel	\$174.04	5	Hour	\$870.20	0	Hour	\$0.00	11	Hour	\$1,914.44
13	10 C.Y. Truck	\$98.09	5	Hour	\$490.45	0	Hour	\$0.00	0	Hour	\$0.00
14	2 C.Y. Front End Loader	\$142.48	5	Hour	\$712.40	0	Hour	\$0.00	1	Hour	\$142.48
15	12 C.Y. Skid Loader	\$109.27	5	Hour	\$546.35	0	Hour	\$0.00	0	Hour	\$0.00
16	Aggregate Base, Class 5	\$24.79	540	Ton	\$13,386.60	0	Ton	\$0.00	0	Ton	\$0.00
17	Salvaged Aggregate from Stockpile	\$8.97	200	Ton	\$1,794.00	0	Ton	\$0.00	0	Ton	\$0.00
18	Type SP Non-Wearing Course Mixture (B)	\$34.37	90	S.Y.	\$3,093.30	0	S.Y.	\$0.00	0	S.Y.	\$0.00
19	Type SP Wearing Course Mixture (B)	\$28.75	90	S.Y.	\$2,587.50	0	S.Y.	\$0.00	0	S.Y.	\$0.00
20	Silt Fence, Machine Sliced and/or 9" Bioroll	\$5.51	200	L.F.	\$702.00	245	L.F.	\$859.95	245	L.F.	\$859.95
21	Inlet Protection	\$250.00	6	Each	\$1,500.00	0	Each	\$0.00	0	Each	\$0.00
22	Erosion Control Blanket, Category 2	\$2,891.17	0.7	Acres	\$2,023.82	0	Acres	\$0.00	0	Acres	\$0.00
23	Turf Establishment - Temporary	\$3,923.73	0.7	Acres	\$2,746.61	0	Acres	\$0.00	0	Acres	\$0.00
24	Turf Establishment - Permanent	\$16.00	64	L.F.	\$1,024.00	0	L.F.	\$0.00	0	L.F.	\$0.00
25	Remove Culvert & Aprons	\$786.89	2	Each	\$1,573.78	0	Each	\$0.00	0	Each	\$0.00
26	21"x15" CMP-Arch Pipe Safety Apron w/ Grate	\$25.00	100	L.F.	\$2,500.00	0	L.F.	\$17,109.95	0	L.F.	\$0.00
27	4" - 12" PVC Pipe Tile Repair	\$58.50	60	L.F.	\$3,510.00	0	L.F.	\$17,969.90	0	L.F.	\$0.00
28	21"x15" CMP-Arch Pipe Culvert	\$85.00	1	C.Y.	\$85.00	0	C.Y.	\$35,939.80	0	C.Y.	\$0.00
29	Random Riprap, Class II	\$47.57	61	L.F.	\$2,901.77	0	L.F.	\$0.00	57	L.F.	\$2,711.49
30	6" PVC Watermain - C900	\$69.44	1,711	L.F.	\$118,811.84	0	L.F.	\$0.00	185	L.F.	\$12,846.40
31	8" PVC Watermain - C900	\$69.44	1,711	L.F.	\$118,811.84	0	L.F.	\$0.00	1,775	L.F.	\$123,256.00
32	8" PVC Restrained Joint Watermain - Trenchless Installation	\$69.44	270	L.F.	\$18,748.80	0	L.F.	\$0.00	0	L.F.	\$0.00

PARTIAL PAY ESTIMATE NO.

2014 CONSTRUCTION OF WELL NO. 7 & RAW WATERMAIN
CITY OF MOUNTAIN LAKE, MINNESOTA

PROJECT NO.: S14.107249

FILENAME: H:\M\K\S14107249 Well 73 Preliminary Design\Spreidsheets\107249 QUANT.xls\Partial Pay Est. #2A

WORK COMPLETED THROUGH DECEMBER 10, 2014

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES			WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE			
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
33	Watermain Fittings	\$12.62	962	Pound	\$12,140.44	0	Pound	\$0.00	755	Pound	\$9,528.10
34	Hydrant	\$4,689.23	2	Each	\$9,378.46	0	Each	\$0.00	2	Each	\$9,378.46
35	6" Gate Valve and Box	\$2,830.69	5	Each	\$14,153.45	0	Each	\$0.00	5	Each	\$14,153.45
36	8" Gate Valve and Box	\$3,299.20	1	Each	\$3,299.20	0	Each	\$0.00	1	Each	\$3,299.20
37	Drill 6" Pilot Test Hole	\$32.52	185	L.F.	\$6,016.20	210	L.F.	\$6,829.20	210	L.F.	\$6,829.20
38	Drill 18" Diameter (Nominal) Open Hole	\$72.28	185	L.F.	\$13,371.80	207	L.F.	\$14,961.96	207	L.F.	\$14,961.96
39	F & 1 1/2" Diameter Casing	\$51.63	155	L.F.	\$8,002.65	148	L.F.	\$7,641.24	148	L.F.	\$7,641.24
40	12" Pipe Size SS Screen and Fittings - 100 Slot Screen	\$206.51	35	L.F.	\$7,227.85	54	L.F.	\$11,151.54	54	L.F.	\$11,151.54
41	Furnish and Install Pitless Unit	\$16,354.80	1	L.S.	\$16,354.80	0	L.S.	\$0.00	1	L.S.	\$16,354.80
42	Furnish and Install Gravel Pack - #120 Well Slot Red Flint	\$30.98	45	L.F.	\$1,394.10	64	L.F.	\$1,982.72	64	L.F.	\$1,982.72
43	Grout Well No. 7	\$413.02	20	Cubic Yard	\$8,260.40	4	Cubic Yard	\$1,652.08	4	Cubic Yard	\$1,652.08
44	Furnish and Install & Remove Well Development Equipment	\$2,048.84	1	Lump Sum	\$2,048.84	1	Lump Sum	\$2,048.84	1	Lump Sum	\$2,048.84
45	Well Development	\$206.51	60	Hour	\$12,390.60	30	Hour	\$6,195.30	49	Hour	\$10,118.99
46	Furnish, Install & Remove Test Pump with Discharge Piping	\$2,048.84	1	Lump Sum	\$2,048.84	0.5	Lump Sum	\$1,024.42	1.0	Lump Sum	\$2,048.84
47	Test Pumping	\$103.26	60	Hour	\$6,195.60	20	Hour	\$2,065.20	45	Hour	\$4,646.70
48	Water Analysis	\$2,065.12	1	Lump Sum	\$2,065.12	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
49	Video Taping	\$1,032.56	1	Lump Sum	\$1,032.56	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
50	Well No. 7 Pump, Pipe, Controls and Appereneances, Concrete Slab	\$189,007.28	1	Lump Sum	\$189,007.28	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
51	Well No. 5 Dedicated Draw Down Monitor	\$6,132.52	1	Lump Sum	\$6,132.52	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
52	Well No. 6 Dedicated Draw Down Monitor	\$5,099.39	1	Lump Sum	\$5,099.39	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
53	Modifications in Well Meter Building including Pipe, Fittings, Valves, Meter, Painting and Appereneances	\$40,907.27	1	Lump Sum	\$40,907.27	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
54	Remove Existing Structure No. 1	\$2,500.00	1	Lump Sum	\$2,500.00	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
55	Remove Existing Structure No. 2	\$2,500.00	1	Lump Sum	\$2,500.00	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
56	Remove Existing Structure No. 3	\$2,500.00	1	Lump Sum	\$2,500.00	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
57	Remove Existing Structure No. 4	\$2,500.00	1	Lump Sum	\$2,500.00	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
58	Remove Column Pipe & Pump; Remove Concrete Collar at Well No. 2	\$3,548.45	1	Lump Sum	\$3,548.45	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
59	Remove Inner Casing at Well No. 2	\$2,048.84	1	Lump Sum	\$2,048.84	0	Lump Sum	\$0.00	0	Lump Sum	\$0.00
60	Grout for Sealing Well No. 2 and Structures 1, 2, 3 and 4	\$413.02	35	Cubic Yard	\$14,455.70	3	Cubic Yard	\$1,239.06	3	Cubic Yard	\$1,239.06
TOTAL AMOUNT BID					\$664,482.08			\$144,921.16			\$294,533.74

Well #7

Revenue Sources

Small Cities Development Program (SCDP) Grant

Other Funds – Public Facilities Loan/Grant

Program Income – Local funds held by EDA from previous city SCDP grant re-payments

Fed. Obj.	Activity Code	Activity Title	Unit Goal	Number of households/ persons served	Number of LMI households /persons served	SCDP Funds	Other Funds	Program Income	Total
L/MH	14A	Res. Owner Rehab.	20	20	20	\$366,000	\$114,375	\$0	\$480,375
L/MA	03J	Well	2104	2104	1123	233,200	0	0	233,200
L/MA	03J	Water Lines	2104	2104	1123	216,800	58,300	0	275,100
L/MA	03J	Water System Improvements				0	179,360	100,000	279,360
	21A	Administration				74,900	0	0	74,900
		Totals				\$890,900	\$352,035	\$100,000	\$1,342,935

2015 Calendar

January 2015

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2015

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2015 Designations and Appointments

ELECTED OFFICIALS

Mayor Mike Nelson	Term ends 12/31/16
Council Member David Savage	Term ends 12/31/16
Council Member Darla Kruser	Term ends 12/31/16
Council Member Andrew Ysker	Term ends 12/31/18
Council Member Dana Kass	Term ends 12/31/18

ANNUAL DESIGNATIONS AND APPOINTMENTS

Street Department	*Mike Nelson
Acting Mayor	**David Savage
Official Legal Publication	*Observer/Advocate
City Attorney	*Muske, Muske & Suhrhoff, Ltd.
City Forester and Weed Inspector	*Rick Oeltjenbruns
Emergency Management Director	*Douglas Bristol
Fire Chief	*Brian Janzen
Ambulance Corps Directors	*David Watkins
HIPAA Privacy Officer	*Wendy Meyer
Data Practices Compliance Officer	*Wendy Meyer
City Assessor	*Cottonwood County
Salary Negotiations	*Council
Official City Depository	*United Prairie Bank
	*Northland Securities

BOARDS AND COMMISSIONS

Library Board - 5 members, 3 year term

Marci Hernandez	1/1/13 - 12/31/15
Barrie Wright	1/1/13 - 12/31/15
Diane Englin	1/1/14 - 12/31/16
Vicki Krueger	1/1/14 - 12/31/16
**Dennis Chords	1/1/15 - 12/31/17
**Darla Kruser, City Council Liaison	

Utilities Commission - 5 members, 3 year term

Brett Lohrenz	1/1/13 - 12/31/15
**Todd Johnson	1/1/13 - 12/31/15
John Carrison	1/1/13 - 12/31/15
Mike Johnson	1/1/14 - 12/31/16
*Mark Langland	1/1/15 - 12/31/17

*David Savage, City Council Liaison

Planning and Zoning Commission – 7 members, 3 year term

Travis Smith 1/1/13 - 12/31/15
Douglas Regehr 1/1/13 - 12/31/15
**Dean Janzen 1/1/13 - 12/31/15
Nathan Harder 1/1/14 - 12/31/16
Open Seat 1/1/14 - 12/31/16
Open Seat 1/1/15 - 12/31/17
*Erland Braun 1/1/15 - 12/31/17
*Steve Carson, Building Inspector
**Dana Kass, Ex officio

Housing and Redevelopment Authority – 5 members, 5 year term

Gene Friesen 1/1/10 - 12/31/14
Yvonne Hildebrandt 1/1/11 - 12/31/15
Clara Johnson 1/1/12 - 12/31/16
James Crawford 1/1/13 - 12/31/17
*Stan Schroeder 1/1/14 - 12/31/18

**Economic Development Authority – 7 members; appointed members, 6 year term;
council representatives, 2 year term**

** Darla Kruser, Council 1/1/15 - 12/31/16
**Mike Nelson, Council 1/1/15 - 12/31/16
Mark Hanson 1/1/11 - 12/31/16
Brian Harder 1/1/13 - 12/31/18
Steve Syverson 1/1/14 - 12/31/19
*Vern Peterson 1/1/15 - 12/31/20
*Jerry Haberman 1/1/09 - 12/31/20
Clara Johnson, Advisory

Lake Commission – 7 members, 3 year term

Matt Anderson 1/1/13 - 12/31/15
Jay Scheid 1/1/13 - 12/31/15
David Bucklin 1/1/13 - 12/31/15
Jean Haberman 1/1/14 - 12/31/16
Heather Funk 1/1/14 - 12/31/16
*Jim Peterson 1/1/15 - 12/31/17
*Open Seat 1/1/15 - 12/31/17

*Lester Rupp, Advisory
*Tim Klassen, Advisory
*Christine Bennett, Advisory
**Mike Nelson, City Council Liaison

Police Commission - 5 members, 3 year term

Norm Kunkel 1/1/13 - 12/31/15
Susan Garloff 1/1/14 - 12/31/16
Open Seat 1/1/14 - 12/31/16
Garret Wall 1/1/15 - 12/31/17
Open Seat 1/1/15 - 12/31/17

* Brian Lunz, Advisory
* Andrew Ysker, City Council Liaison

Tree Board, 5 members, 3 year term

Open Seat 1/1/13 - 12/31/15
Steve Harder 1/1/14 - 12/31/16
Sonja Buller 1/1/14 - 12/31/16
*David Bucklin 1/1/15 - 12/31/17
*Jerry Logue 1/1/15 - 12/31/17

**Mike Nelson, City Council Liaison
*Rick Oeltjenbruns, Advisory
*Judy Harder, Advisory

Fire Department

*Brian Janzen, Chief
*Tim Coners, Asst. Chief
*David Watkins, President
*Steve Peters, Treasurer
*Jason Kruser, Secretary
*Daron Friesen, Grass Rig Maintenance
*Tim Janzen, New Pumper Maintenance
*Rick Oeltjenbruns, Tanker Maintenance
*Patrick Oja, *Robert Gohr, Rescue Vehicle Maintenance
*Andrew Ysker, Old Pumper Maintenance
*Ken Classen, *Robert Gohr, *Patrick Oja, Training Officers

Ambulance Service

*David Watkins, Captain
*Dennis Siebert, Assistant Captain
*Tim Janzen, Secretary/Treasurer
**Paula Barnes, *Mark Warner, Training Officers
* Neal Wenner, Maintenance

*Reappointment
** New Appointment

City of Mountain Lake Investment Policy

Reviewed and adopted by the Mt. Lake City Council on January 6, 2015.

This policy covers all monies of the City of Mountain Lake and includes deposits and investments of funds deposited in interest bearing accounts.

It is a common occurrence for the City of Mountain Lake to have cash balances in various fund accounts, which, though allocated for a specific purpose, are temporarily not needed. It is the policy of the City that any fund with a cash balance which will remain unexpended for a reasonable period of time, shall be invested in a manner as outlined below.

The investment policy of the City of Mountain Lake encompasses the following principles:

1. Safety of principal
2. Chief Investment Officer
3. Consultants
4. Collateralization
5. Authorized investments
6. Prohibited investments
7. Maximum investments
8. Pooling of investments
9. Liquidity
10. Local investments
11. Maximum interest earnings
12. Annual review

CHIEF INVESTMENT OFFICER

The chief investment officer will be the City Administrator/Clerk-Treasurer, who will assure compliance with this policy and further develop and maintain adequate controls, procedures and methods assuring safe and accurate accounting on a day to day basis, with the approval of the Mountain Lake City Council. In the absence of the City Administrator/Clerk-Treasurer the Mountain Lake City Council will appoint a designee. The City Administrator/Clerk-Treasurer will provide the Mountain Lake City Council on a quarterly basis, all and any information requested by the Council in relation to this policy.

CONSULTANTS

The retention of consultants, agreements with money managers etc. will not be authorized without the express consent of the Council.

SAFETY OF PRINCIPAL

Safety of principal is the first priority in investing City funds. The City invests only in those investment instruments authorized by State Statute. Minnesota Statutes Chapter 471.56 and 475.66 set forth the authorized investments for a municipality. Depositories as designated shall have insurance through the FDIC (Federal Insurance). To ensure safety, it is the policy of the

City that when considering an investment, all depositories under consideration be cross-checked against existing investments to make certain that funds in excess of the insurance limits are not made in the same institution unless collateralized as outlined below.

COLLATERALIZATION

All City funds must be deposited in financial institutions that provide \$250,000 in government insurance protection. At no time will deposits in any one institution exceed \$250,000 unless such excesses are protected by pledged securities.

Securities Pledged as Collateral

Pledged securities, computed at market value will be limited to the following:

1. U. S. Treasury Bills, Notes or Bonds all of which mature within five years. Such securities pledged must cover all City deposits in the amount of 110%.
2. U. S. Agency securities guaranteed by the U. S. Government. Such securities pledged must cover all City deposits in the amount of 120%.
3. Repurchase Agreements, with maturities not exceeding one year, secured by U. S. Government Bills, Notes or Bonds.
4. Municipal General Obligation Bonds, rated "A" or better by Moody's, provided no single issue exceeds \$200,000 with maturities not exceeding five years. Such municipal bonds pledged must cover all City deposits in the amount of 125%.

No other collateral except as designated in 1, 2, 3, or 4 above will be authorized.

Securities detailed above under 1 and 2 may be purchased directly by the City when deemed feasible.

AUTHORIZED INVESTMENTS

Examples of authorized investments are as follows:

1. Direct U. S. Government obligations
 - a. Treasury Bills
 - b. U. S. Treasury Certificates
 - c. Treasury Notes
 - d. Treasury Bonds
2. Federal Agency Issues
 - a. Federal Home Loan Bank Notes
 - b. Federal National Mortgage Associations (FNMA)
 - c. Federal Intermediate Credit Banks Debentures
 - d. Federal Farm Credit Bank Discount Notes or Bonds
 - e. Federal Home Loan Mortgage Corporation Notes or Bonds
 - f. Government National Mortgage Association Notes (GNMA)

3. Shares in investment companies, including Minnesota Municipal Joint Powers Investment Trust, whose only investments are in U. S. Government and agency issues and whose investments are in financial instruments with a final maturity no longer than 13 months.
4. General Obligations of the State of Minnesota, rated "A" or better by Moody's provided no single issue exceeds \$200,000.00 with maturities not exceeding five years.
5. Bankers acceptance of U. S. banks eligible for purchase by the Federal Reserve System.
6. Commercial Paper – rated A-1, P-1, and F-1 for maturities of 90 days or less.
7. Interest bearing deposits – (checking account, Certificates of Deposit, money market savings, and ordinary savings) must be collateralized at a minimum of 110% of face value.
8. Repurchase Agreements (Repos's) – Repo transactions are restricted to:
 - a. A primary reporting dealer in U. S. government securities who reports to the Federal Reserve Bank of New York or
 - b. National or state bank in the U. S. which is a member of the Federal Reserve System and whose combined capital and surplus equals or exceeds \$10,000,000.
 - c. A securities broker/dealer having its primary executive office in Minnesota and licensed pursuant to Chapter 80A, or an affiliate of it, registered by the Securities and Exchange Commission (SEC) and maintaining a combined capital and surplus of \$40,000,000 or more, exclusive of subordinated debt.
 - d. The City of Mountain Lake shall receive a confirmation/safekeeping receipt with a complete description of the collateral on the repo.

PROHIBITED INVESTMENTS

It is the City's policy to refrain from investing in banks, savings and loan associations, or credit unions whose equity to asset ratio is less than 6.0%.

MAXIMUM INVESTMENT

It is the policy of the City to determine its cash balance on a daily basis for the purpose of investing excess funds.

POOLING OF INVESTMENTS

For the purpose of making a maximum amount of funds available for investment, the cash for all City funds can be pooled in an investment account. Interest earnings are allocated amount the various funds based upon their average cash balance.

LIQUIDITY

The purpose of having part of the City's investment portfolio in very liquid funds is to ensure that funds will be available should unexpected large bills be presented for payment.

MAXIMUM INTEREST EARNINGS

After the liquidity needs, and scheduled maturity needs are satisfied, the balance of the funds available for investment are placed with institutions that offer the greatest safety and highest rate of return consistent with the maturities as determined by the City. Quotations or telephone bids are normally taken for all investments, whether they are short term or long term. This alleviates the problem of whom to place the investment with.

ANNUAL REVIEW

It shall be the practice of the City Council to review and approve the investment policy each year on the first regular meeting of January.

CHANGES ARE IN BOLD.

CITY OF MOUNTAIN LAKE

**Ordinance 1-15
Establishing Rates, Fees and Administrative Fines**

The Mountain Lake City Council hereby establishes the following rates, fees and administrative fines:

WATER, SEWER AND ELECTRIC UTILITIES

Water Service:

(effective January 1, 2015)

Residential

Base	\$28.65
1,000 to 6,999 gals.	\$6.63 per 1,000
7,000 to 12,999 gals.	\$7.43 per 1,000
13,000 to 25,999 gals.	\$8.48 per 1,000
26,000 gals. and up	\$9.55 per 1,000

Rural

Base	\$29.74
1,000 to 6,999 gals.	\$7.42 per 1,000
7,000 to 12,999 gals.	\$8.49 per 1,000
13,000 to 25,999 gals.	\$9.54 per 1,000
26,000 gals. and up	\$10.61 per 1,000

Rural/Industrial/Commercial

Base	\$28.65
1,000 to 50,999 gals.	\$7.16 per 1,000
51,000 gals. and up	\$7.42 per 1,000

Sewer:

Residential:

Rural:

Commercial:

(effective January 1, 2015)
\$39.02 per month
\$41.62 per month
\$41.62 minimum 1st 3,000 gallons of water used
\$ 7.79 excess water usage per 1,000 gallons

Electric:

(effective January 1, 2001)
** All rates shown are subject to a fuel and/or purchased cost adjustment and states sales tax.

** Energy charge is in addition to the minimum charge.

Residential:

Base Charge

1st 900 KWH

\$5.00

6.00 cts per KWH

Excess KWH 6.50 cts per KWH

Rural:
Base Charge \$6.50
1st 1000 KWH 7.00 cts per KWH
Excess KWH 7.50 cts per KWH

Commercial:
Base Charge \$8.50
1st 1200 KWH 6.75 cts per KWH
Excess KWH 7.00 cts per KWH

City Rates:
All KWH 3.20 cts per KWH

Industrial:
Demand:
1st 60 KW \$369.00
Excess KW 4.65 per KW

Energy:
All KWH 3.50 cts per KWH

Conservation Break:
If you use 150 KWH or less \$2.00 credit
If you use 151 to 250 KWH \$1.00 credit

**Conservation Improvement Plan Surcharge
(effective Jan. 1, 2015)**

1.5% of electric bill

Deposits:
Landlord \$100 per unit, up to \$500 maximum
Homeowner \$150
Tenant \$250
Tenant with electric heat \$300

Other changes:
Late payments charge for payment not received or postmarked after the due date 10% of the bill
Processing delinquent notices fee \$25
Shut-off fee \$25
Re-connect fee \$25
Current limiter attachment fee \$25
Current limiter removal fee \$25
Water line tapping fee \$205 per connection
Sewer line tapping fee \$205 per connection

FIRE DEPARTMENT
Fire Call

\$1,000

AMBULANCE DEPARTMENT
Ambulance Call

\$450 plus \$10.50 per loaded mile

PUBLIC WORKS (all prices includes employee):

Sweeper rental: \$150 per hour (as of 1/1/15)
Blade rental: \$250 per hour (as of 1/1/15)
Roller rental: \$75 per hour (as of 1/1/15)
Sidewalk Grinding: \$20 for first crack (as of 1/1/15)
\$10 for each following (1/1/15)

Salt/Sand Spreading:

Small Lot

\$150

Large Lot

\$200

Snow Removal Hauling:

\$250 per hour

Mowing

\$75 per lawn, less than an hour

\$150 per hour

\$.50 per foot, minimum \$250 per hour

Sewer Camera

\$200 per hour

Jet Rodder/Vactor

\$250 per hour (as of 1/1/15)

Bucket Truck

\$250 per hour (as of 1/1/15)

Boom Truck

CEMETERY

\$400 each

Grave Lot

\$500 weekdays (traditional and cremation)

Grave Open/Close Rates

\$700 weekends (traditional and cremation)

ALCOHOL AND TOBACCO LICENSES AND PERMITS

On-sale liquor license, annual fee

\$400

Off-sale liquor license, annual fee

\$100

Cigarette sales, annual fee

\$25.00

ADMINISTRATIVE FEES AND MISCELLANEOUS CHARGES

Copies

\$.25 per page

Public Data Requests and City Business Copies

1-19 pgs. - no cost

20 or more pgs. - \$.25/pg.

Faxes (incoming and outgoing)

\$3.00 per page

Laminate (8" by 10")

\$3.00

Laminate (11" by 14")

\$3.50

Room Rent (City Hall and Community Center)

\$125.00

The City does not provide copying services for non-city government business.

POLICE SERVICES

Accident Reports	1-19 pgs. – no cost 20 or more pgs. - \$.25/pg.
Animal Transport	\$50.00
Local Background Check	\$5.00
(no charge for federal, state and local agencies)	\$5.00
Driving Record	\$10.00
False Alarm	\$50.00
Funeral Escort	No Charge
Home Checks	No Charge
ICR/Investigations Reports	\$5.00 + 25 cents per page over 3 pages
Digital Photos	\$2.00 each, printed on standard copy paper

LICENSE AND PERMIT FEES

Alcohol Related Items:	
Investigation for initial application	\$50.00
Event permit (with alcohol)	\$250.00 + police coverage costs
Event permit (w/o liquor)	\$150.00 + police coverage costs as determined by the Chief of Police
Other:	
Cat/dog Licenses	\$10 biennially
Solicitor Registration	\$25.00
Golf Cart Permit	\$10.00 annually
Sale of Legal Fireworks License (8.05)	\$5.00

POLICE DEPARTMENT ADMINISTRATIVE FINES - See attached

	1 st Offense	2 nd Offense	3 rd Offense
Social Host (City Code 5.18)	\$100.00		
Address Numbers	\$60.00		

TRAVEL BY ELECTED OFFICIALS OR EMPLOYEES

IRS Mileage Reimbursement Rate	\$.575 per mile
IRS Meal Reimbursement Rate	
Breakfast	\$7.00
Lunch	\$11.00
Dinner	\$23.00
Incidentals	\$5.00

PLANNING AND ZONING

Rezoning of property	\$100.00
Conditional Use Permit	\$100.00
Subdivision of Property	\$100.00
Variance	\$100.00
Special meeting by request	\$125.00
Appeals	\$100.00

Excavation Permit	no fee
Building Permit Extension (6 mos.)	no fee
Demolition Permit	No fee
Preliminary Plat	\$150 + \$1 per lot
Final Plat	\$100.00
Minor Subdivision Plat	\$100.00
Street/alley Vacation	\$200.00
Annexation	\$250.00 + costs
Failure to obtain building permit	30 days after 1 st written notice; 2 times the building fee applicable to the project
Rental License	\$10.00 per building
Building Permit Fees	
Siding or Shingles	\$50.00 (includes state surcharge)
All other	See attachment, includes state surcharge
Moving Permit	Actual Costs
Planned Unit Development Application Fee	\$250.00
Utility Water Line Tapping Fee	\$205.00
Utility Sewer Line Tapping Fee	\$205.00

Adopted by the City Council this 6th day of January, 2015.

ATTEST:

Mike Nelson, Mayor

Wendy Meyer, Clerk/Administrator

MOUNTAIN LAKE POLICE FINES

Adopted January 6, 2015.

Section	Offense	Base Fine	SC/LL	Total
8.01	Storage Deposit Dispose Refuse 1st Off	100	75+5	180
8.01	Storage Deposit Dispose Refuse 2nd Off	200	75+5	280
8.02	Abandoned Vehicle	100	75+5	180
8.03	Public Nuisance 1st Offense	100	75+5	180
8.03	Public Nuisance 2nd Offense	200	75+5	280
8.04	Obstruction/Dump on Public Property 1st Off	100	75+5	180
8.04	Obstruction/Dump on Public Property 2nd Off	300	75+5	380
8.05s1	Dangerous Weapons	300	75+5	380
8.05s3	Discharge Firearm, Explosive, Dang Weapon	100	75+5	180
8.05s4	Possess Discharge Fireworks	50	75+5	130
8.05s5	Sale of Fireworks	300	75+5	380
8.06	Dangerous Trespass/Other Acts	300	75+5	380
8.08	Disorderly Conduct	50	75+5	130
8.09	Disorderly Conduct - Noise 1st Offense	100	75+5	180
8.09	Disorderly Conduct - Noise 2nd Offense	150	75+5	230
8.09	Disorderly Conduct - Noise 3rd Offense			
8.10s2	Tobacco Possession by Minor	Juv Court		
8.10s3	Tobacco Use by Minor	Juv Court		
8.10s4	Procurement by/for Minor	Juv Court		
8.10s5	Tobacco-False ID	Juv Court		
8.11	Curfew 1st Offense	Juv Court		
8.11	Curfew 2nd Offense	20	75+5	100
8.12s3	Dog Running 1st Offense	40	75+5	120
8.12s3	Dog Running 2nd Offense	60	75+5	140
8.12s3	Dog Running 3rd Offense	20	75+5	100
8.12s4	Animal License 1st Offense	40	75+5	120
8.12s4	Animal License 2nd Offense	60	75+5	140
8.12s4	Animal License 3rd Offense	100	75+5	180
8.12s5	Number of Animals	20	75+5	100
8.12s8	Animal Tag	100	75+5	180
8.12s14	Animal - Unlawful Acts	60	75+5	140
8.12s15	Non-Domestic Animals	100	75+5	180
8.12s21	Animal Waste	20	75+5	100
8.12s22	Dog Barking 1st Offense	40	75+5	120
8.12s22	Dog Barking 2nd Offense	60	75+5	140
8.12s22	Dog Barking 3rd Offense	100	75+5	180
8.12s23	Animal Damage to Property	100	75+5	180
8.12s24	Staking of Animals	100	75+5	180
8.12s25	Kennels	50	75+5	130
8.13	Animals & Fowl Violations	50	75+5	130
8.15	Open Burning 1st offense	75	75+5	155
8.15	Open Burning 2nd offense	100	75+5	180
8.15	Open Burning 3rd Offense	100	75+5	180
8.15s3	Firewood Storage 1st Offense			

MOUNTAIN LAKE POLICE FINES

Adopted January 6, 2015.

8.15s3	Firewood Storage 2nd Offense	300	75+5	380
8.15s4	Careless Fire	100	75+5	180
11.02s6	U-Turns	50	75+5	130
11.02s7	Exhibition Driving	100	75+5	180
11.03s2	General Parking	13	12	25
11.03s4	Angle Parking	13	12	25
11.03s9	Truck Parking	13	12	25
11.05s2	Handicapped Parking	100	75+5	180
11.05s3	Fire Lane Parking	13	12	25
11.06	Snow Parking	13	12	25
11.07	Recreational Vehicle Parking	50	75+5	130

Mt. Lake Building Permit Fees effective Sept. 12, 2007

Reviewed and Adopted January 6 2015

VALUE	FEE	VALUE	FEE	VALUE	FEE
1,00 - 500.00	15.00	20,001 - 21,000	216.00	60,001 - 61,000	464.00
501 - 600	17.00	21,001 - 22,000	225.00	61,001 - 62,000	468.50
601 - 700	19.00	22,001 - 23,000	234.00	62,001 - 63,000	473.00
701 - 800	21.00	23,001 - 24,000	243.00	63,001 - 64,000	447.50
801 - 900	23.00	24,001 - 25,000	252.00	64,001 - 65,000	482.00
901 - 1000	25.00	25,001 - 26,000	258.50	65,001 - 66,000	486.50
		26,001 - 27,000	265.00	66,001 - 67,000	491.00
1,001 - 1,100	27.00	27,001 - 28,000	271.50	67,001 - 68,000	495.50
1,101 - 1,200	29.00	28,001 - 29,000	278.00	68,001 - 69,000	500.00
1,201 - 1,300	31.00	29,001 - 30,000	284.50	69,001 - 70,000	504.50
1,301 - 1,400	33.00				
1,401 - 1,500	35.00	30,001 - 31,000	291.00	70,001 - 71,000	509.00
1,501 - 1,600	37.00	31,001 - 32,000	297.50	71,001 - 72,000	513.50
1,601 - 1,700	39.00	32,001 - 33,000	304.00	72,001 - 73,000	518.00
1,701 - 1,800	41.00	33,001 - 34,000	310.50	73,001 - 74,000	522.50
1,801 - 1,900	43.00	34,001 - 35,000	317.00	74,001 - 75,000	527.00
1,901 - 2,000	45.00	35,001 - 36,000	323.50	75,001 - 76,000	531.50
		36,001 - 37,000	330.00	76,001 - 77,000	536.00
2,001 - 3,000	54.00	37,001 - 38,000	336.50	77,001 - 78,000	540.50
3,001 - 4,000	63.00	38,001 - 39,000	343.00	78,001 - 79,000	545.00
4,001 - 5,000	72.00	39,001 - 40,000	349.50	79,001 - 80,000	549.50
5,001 - 6,000	81.00				
6,001 - 7,000	90.00	40,001 - 41,000	356.00	80,001 - 81,000	554.00
7,001 to 8,000	99.00	41,001 - 42,000	362.50	81,000 - 82,000	558.50
8,001 to 9,000	108.00	42,001 - 43,000	369.00	82,001 - 83,000	563.00
9,001 - 10,000	117.00	43,001 - 44,000	375.50	83,001 - 84,000	567.50
		44,001 - 45,000	382.00	84,001 - 85,000	572.00
10,001 - 11,000	126.00	45,001 - 46,000	388.50	85,001 - 86,000	576.50
11,001 - 12,000	135.00	46,001 - 47,000	395.00	86,001 - 87,000	581.00
12,001 - 13,000	144.00	47,001 - 48,000	401.50	87,001 - 88,000	585.50
13,001 - 14,000	153.00	48,001 - 49,000	408.00	88,001 - 89,000	590.00
14,001 - 15,000	162.00	49,000 - 50,000	414.50	89,001 - 90,000	594.50
15,001 - 16,000	171.00				
16,001 - 17,000	180.00	50,001 - 51,000	419.00	90,001 - 91,000	599.00
17,001 - 18,000	189.00	51,001 - 52,000	423.50	91,001 - 92,000	603.50
18,001 - 19,000	198.00	52,001 - 53,000	428.00	92,001 - 93,000	608.00
19,001 - 20,000	207.00	53,001 - 54,000	432.50	93,001 - 94,000	612.50
		54,001 - 55,000	437.00	94,001 - 95,000	617.00
		55,001 - 56,000	441.50	95,001 - 96,000	621.50
		56,001 - 57,000	446.00	96,001 - 97,000	626.00
		57,001 - 58,000	450.50	97,001 - 98,000	630.50
		58,001 - 59,000	455.00	98,001 - 99,000	635.00
		59,001 - 60,000	459.50	99,001 - 100,000	639.50

Mt. Lake Building Permit Fees effective Sept. 12, 2007

Reviewed and Adopted January 6 2015

VALUE	FEE	VALUE	FEE	VALUE	FEE
100,001 - 101,000	643.00	140,001-141,000	783.00	170,001-171,000	888.00
101,001 - 102,000	646.50	141,001-142,000	786.50	171,001-172,000	891.50
102,001 - 103,000	650.00	142,001-143,000	790.00	172,001-173,000	895.00
103,001 - 104,000	653.50	143,001-144,000	793.50	173,001-174,000	898.50
104,001 - 105,000	657.00	144,001-145,000	797.00	174,001-175,000	902.00
105,001 - 106,000	660.50	145,001-146,000	800.50	175,001-176,000	905.50
106,001 - 107,000	664.00	146,001-147,000	804.00	176,001-177,000	909.00
107,001 - 108,000	667.50	147,001-148,000	807.50	177,001-178,000	912.50
108,001 - 109,000	671.00	148,001-149,000	811.00	178,001-179,000	916.00
109,001 - 110,000	674.50	149,001-150,000	814.50	179,001-180,000	919.50
110,001-111,000	678.00	150,001-151,000	818.00	180,001-181,000	923.00
111,001-112,000	681.50	151,001-152,000	821.50	181,001-182,000	926.50
112,001-113,000	685.00	152,001-153,000	825.00	182,001-183,000	930.00
113,001-114,000	688.50	153,001-154,000	828.50	183,001-184,000	933.50
114,001-115,000	692.00	154,001-155,000	832.00	184,001-185,000	937.00
115,001-116,000	695.50	155,001-156,000	835.50	185,001-186,000	940.50
116,001-117,000	699.00	156,001-157,000	839.00	186,001-187,000	944.00
117,001-118,000	702.50	157,001-158,000	842.50	187,001-188,000	947.50
118,001-119,000	706.00	158,001-159,000	846.00	188,001-189,000	951.00
119,001-120,000	709.50	159,001-160,000	849.50	189,001-190,000	954.50
120,001-121,000	713.00	160,001-161,000	853.00	190,001-191,000	958.00
121,001-122,000	716.50	161,001-162,000	856.50	191,001-192,000	961.50
122,001-123,000	720.00	162,001-163,000	860.00	192,001-193,000	965.00
123,001-124,000	723.50	163,001-164,000	863.50	193,001-194,000	968.50
124,001-125,000	727.00	164,001-165,000	867.00	194,001-195,000	972.00
125,001-126,000	730.50	165,001-166,000	870.50	195,001-196,000	975.50
126,001-127,000	734.00	166,001-167,000	874.00	196,001-197,000	979.00
127,001-128,000	737.50	167,001-168,000	877.50	197,001-198,000	982.50
128,001-129,000	741.00	168,001-169,000	881.00	198,001-199,000	986.00
129,001-130,000	744.50	169,001-170,000	884.50	199,001-200,000	989.50
130,001-131,000	748.00	\$100,001.00 to \$500,000.00 - \$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00			
131,001-132,000	751.50				
132,001-133,000	755.00				
133,001-134,000	758.50	\$500,001.00 to \$1,000,000.00 - \$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00			
134,001-135,000	762.00				
135,001-136,000	765.50				
136,001-137,000	769.00				
137,001-138,000	772.50				
138,001-139,000	776.00	\$1,000,000.00 and up- \$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00, or fraction thereof			
139,001-140,000	779.50				

City of Mountain Lake, Minnesota

Resolution #2-15

A Resolution Providing for a Minimum General Fund Balance for Working Capital and Assignment of General Funds for Projects

Whereas, the City of Mt. Lake needs adequate liquidity and working capital to operate because its main sources of revenue are not received until the fifth month of a six-month cycle; and

Whereas, the City of Mt. Lake does, on occasion, experience unexpected and unbudgeted expenditures.

Therefore be it resolved that the City of Mt. Lake designates 50% of its current year general fund expenditure budget as a minimum fund balance for working capital to meet liquidity and working capital needs.

Be it further resolved that the City of Mt. Lake assign funds held in savings accounts and certificates of deposit to be used for specific projects.

This resolution was adopted and approved the City Council on this 6th day of January 2015.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Clerk/Administrator

The 2015 general fund expenditures budget is \$1,267,142.67.

Designated 50% is \$633,571.34.

January 1, 2015 General Fund Balance - \$1,919,848.60

Assigned

\$83,788.06 - Police Equipment

\$172,717.35 - Street Dept. Equipment

\$469,438.40 - (Northland) Future Street Projects

\$316,763.73 - 2015 Bond Payments

\$243,569.72 – Unbudgeted expenditures; Trail Legal Costs



Protecting, maintaining and improving the health of all Minnesotans

December 22, 2014

Mountain Lake Public Utilities
c/o Ms. Wendy Meyer, Administrator
930 Third Avenue, Box C
Mountain Lake, Minnesota 56159-0320

Gentlemen/Ladies:

SUBJECT: Sanitary Survey Report for Mountain Lake Public Water System (PWS),
Cottonwood County, PWSID 1170003

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Kevin Krahn was present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 507/344-2736.

Sincerely,

Mark D. Sweers, P.E.
MDH - Drinking Water Protection
Environmental Health Division
12 Civic Center Plaza, Suite 2105
Mankato, Minnesota 56001

MDS

Enclosures

cc: Water Superintendent



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Mountain Lake
 PWSID: 1170003
 System Contact: Kevin Krahn

Survey Date: 12/16/2014
 Surveyor: Mark D. Sweers, P.E.
 PWS Type: Community

Contact Information

Name	Address	Phone/Email
Contact Kevin Krahn		Business Phone 1 507/427-2616 Cell Phone 507/822-2819 Email Dripsrus@frontiernet.net
Dave Watkins Public Utilities Office		Cell Phone 507/822-3687 Business Fax 507/427-3327 Business Phone 1 507/427-2633, Ext. 6
Owner/Responsible Party Mountain Lake Public Utilities	c/o Ms. Wendy Meyer, Administrator 930 Third Avenue, Box C Mountain Lake, MN 56159-0320	Business Fax 507/427-3327 Business Phone 1 507/427-2999 Email city@mountainlake.govoffice.com

Financial

Mountain Lake Municipal Utilities 930 Third Avenue
 P.O. Box C
 Mountain Lake, MN 56159-0320

Sample Bottles/General Correspondence

Mountain Lake Water Superintendent
 Mountain Lake Public Utilities
 930 Third Avenue
 P.O. Box C
 Mountain Lake, MN 56159-0320

Emergency Workday

City Hall Business Fax 507/427-3327
 Business Phone 1 507/427-2999

Emergency After-Hours

Cottonwood Co. Sheriff Business Phone 1 507/831-1375

Classification Information

Owner Type: Municipal	Population: 2100
System Class: B	Service Connections: 819
Service Area Characteristics: Municipal	Class Points: 0

Certified Operators

Name	Class	Expiration Date	Name	Class	Expiration Date
Krahn, Kevin L.	B	04/30/2015	Watkins, Dave H.	B	04/30/2015

Production Totals

Design Capacity: 575 Gallons per Minute
 Average Daily: 282,000 Gallons
 Highest Daily: 423,000 Gallons

Emergency Capacity: 390,000 Gallons
 Storage Capacity: 390,000 Gallons

Source Information

12/22/2014

34



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Mountain Lake	Survey Date: 12/16/2014
PWSID: 1170003	Surveyor: Mark D. Sweers, P.E.
System Contact: Kevin Krahn	PWS Type: Community

Source Information

Well #1

Unique Well No.: 00240069
 Type: Well
 Status: Active
 Availability: Primary
 Year Constructed: 1951
 Well Depth (ft): 325
 Casing Depth (ft): 280
 Casing Diameter (in):
 Screen Length (ft):
 Aquifer: Sioux Quartzite

Source Type: Groundwater
 Pump Capacity (gpm):
 Pumping Rate (gpm): 90
 Emergency Capacity:
 Static Depth (ft):
 Drawdown (ft):
 Pump Type: Submersible VFD
 Vulnerable: No

Well #2

Unique Well No.: 00222630
 Type: Well
 Status: Out Long Term
 Availability: Primary
 Year Constructed: 1943
 Well Depth (ft): 250
 Casing Depth (ft): 60
 Casing Diameter (in):
 Screen Length (ft):
 Aquifer: Sioux Quartzite

Source Type: Groundwater
 Pump Capacity (gpm):
 Pumping Rate (gpm): 90
 Emergency Capacity:
 Static Depth (ft):
 Drawdown (ft):
 Pump Type: Submersible
 Vulnerable: No

Well #3

Unique Well No.: 00222629
 Type: Well
 Status: Active
 Availability: Primary
 Year Constructed: 1969
 Well Depth (ft): 500
 Casing Depth (ft): 94
 Casing Diameter (in):
 Screen Length (ft):
 Aquifer: Sioux Quartzite

Source Type: Groundwater
 Pump Capacity (gpm):
 Pumping Rate (gpm): 75
 Emergency Capacity:
 Static Depth (ft):
 Drawdown (ft):
 Pump Type: Submersible VFD
 Vulnerable: No



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Mountain Lake PWSID: 1170003 System Contact: Kevin Krahn	Survey Date: 12/16/2014 Surveyor: Mark D. Sweers, P.E. PWS Type: Community
--------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

Well #5

Unique Well No.: 00699040
 Type: Well
 Status: Active
 Availability: Primary
 Year Constructed: 2004
 Well Depth (ft): 76
 Casing Depth (ft): 51
 Casing Diameter (in):
 Screen Length (ft):
 Aquifer: Quaternary Buried Artesian

Source Type: Groundwater
 Pump Capacity (gpm):
 Pumping Rate (gpm): 100
 Emergency Capacity:
 Static Depth (ft):
 Drawdown (ft):
 Pump Type: Submersible VFD
 Vulnerable: Yes

Well #6

Unique Well No.: 00786996
 Type: Well
 Status: Active
 Availability: Primary
 Year Constructed: 2012
 Well Depth (ft): 68
 Casing Depth (ft): 58
 Casing Diameter (in):
 Screen Length (ft):
 Aquifer: Quaternary Buried Artesian

Source Type: Groundwater
 Pump Capacity (gpm):
 Pumping Rate (gpm): 60
 Emergency Capacity:
 Static Depth (ft):
 Drawdown (ft):
 Pump Type: Submersible VFD
 Vulnerable: No

Treatment Information

TREATMENT PLANT

Type: Treatment Plant
 Status: Active
 Availability: Primary

Treatment Objective

Corrosion control - Lead/Copper
 Dechlorination
 Disinfection
 Fluoride (Z)
 Inorganics removal
 Iron/Manganese Removal

Other
 Softening

Source Water: Groundwater
 Design Capacity: 575 Gallons per Minute
 Emergency Capacity: 140,000 Gallons

Treatment Process Mechanism

Stabilization/Inhibitors/Blended phosphates
 Dechlorination/Sodium bisulfate
 Chlorine/Gas
 Fluoridation/Hydrofluosilicic acid
 Fixed barrier technologies/Reverse Osmosis
 Aeration/Induced Draft
 Detention (chemical reaction time)
 Filtration (Gravity)/Anthracite/Greensand
 Oxidation - chemical/Potassium permanganate
 Backwash recycle
 Fixed barrier technologies/Reverse Osmosis

36



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Mountain Lake PWSID: 1170003 System Contact: Kevin Krahn	Survey Date: 12/16/2014 Surveyor: Mark D. Sweers, P.E. PWS Type: Community
--------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

Storage Information

Clearwell

Type: Storage-Ground
Status: Active

Capacity: 140,000 Gallons
Availability: Primary
Chlorination:

Elevated 250000

Type: Storage-Elevated
Status: Active

Capacity: 250,000 Gallons
Availability: Primary
Chlorination:



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



System Name: Mountain Lake
PWSID: 1170003
System Contact: Kevin Krahn

Survey Date: 12/16/2014
Surveyor: Mark D. Sweers, P.E.
PWS Type: Community

Bacteriological Sample Site Plan

Distribution		<u>Status</u>	<u>Notes</u>
<u>Sample Site ID</u>	<u>Sample Location</u>	Active	
	Casey's General Store	Active	
	Balzer Inc.	Active	
	Midway Farm Equipment	Active	
	Power Plant	Active	
	Campground	Active	



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



Survey Date: 12/16/2014

Surveyor: Mark D. Sweers, P.E.

PWS Type: Community

System Name: Mountain Lake

PWSID: 1170003

System Contact: Kevin Krahn

Requirements and Recommendations

Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn. Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

At the time of the survey a new Well No. 7 was under construction.

Well No. 2 will be sealed in 2015.

Pumps/Pump Facilities and Controls

No deficiencies observed.

Treatment

It is recommended that when replacing the liquid storage tanks a secondary containment be provided to prevent the accidental discharge of chemical in the event of an equipment failure or spill. [Recommended Standards for Water Works 5.1.9]

Water Storage

It is recommended that all water storage tanks be inspected, cleaned, and disinfected on an annual basis. Cleaning and disinfection should take place more frequently when there have been identified water quality issues.

Distribution

It is required that no physical connection exist between any public water supply intended for potable use and any system, equipment, or device that may serve as a source of contamination, unless protected by a properly maintained backflow preventer. [Minnesota Rules 4720.0025]

It is recommended that dead ends in the distribution system be minimized by looping. If looping is not feasible, a fire hydrant, approved flushing hydrant or blow off for flushing purposes must be used at the dead ends to maintain water quality and/or chlorine residual. [Minnesota Rules 4715.0340]

It is recommended that undersized mains, less than 6 inches in diameter, be replaced as the opportunities present themselves.



MINNESOTA DEPARTMENT OF HEALTH
 Section of Drinking Water Protection
 Sanitary Survey Report



System Name: Mountain Lake PWSID: 1170003 System Contact: Kevin Krahn	Survey Date: 12/16/2014 Surveyor: Mark D. Sweers, P.E. PWS Type: Community
--------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

Requirements and Recommendations

Monitoring/Reporting Data Verification

The following applicable records are required to be maintained by the water supply system:

- a. Coliform bacteria results - 5 years
 - b. Chlorine residual results - 5 years
 - c. Chemical results - 10 years
 - d. Sanitary survey reports - 10 years
 - e. All lead and copper materials - 12 years
 - f. Consumer confidence reports - 3 years
 - g. Public Notices - 3 years
 - h. Fluoride quarterly results and monthly reports - 1 year
- [Minn. Rules 4720.0350]

Water System Management/Operation

As a reminder, engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

- Class A 32 contact hours
 - Class B 24 contact hours
 - Class C 16 contact hours
 - Class D 8 contact hours
 - Class E 4 contact hours
- [Minn. Rules 9400.1200]

Other

The average and highest daily production numbers in the Product Totals section are the from the wells prior to treatment. The average daily after treatment was 168,000 gallons per day and the maximum was 291,000 gallons in 2013.



MINNESOTA DEPARTMENT OF HEALTH
 Section of Drinking Water Protection
 Sanitary Survey Report



System Name: Mountain Lake	Survey Date: 12/16/2014
PWSID: 1170003	Surveyor: Mark D. Sweers, P.E.
System Contact: Kevin Krahn	PWS Type: Community

Bacteriological Results and Chlorine Residuals

<u>Date</u>	<u>Sampling Location</u>	<u>Chlorine Residual Free / Total (mg/L)</u>	<u>Coliform Bacteria</u>	<u>E.Coli</u>
12/16/2014	Well No. 1	/	Absent	
12/16/2014	Well No. 3	/	Absent	
12/16/2014	Treatment Plant Influent	/	Absent	
12/16/2014	Power Plant	0.16 / 0.23	Absent	
12/16/2014	Treatment Plant Lab Sink	0.83 / 0.84	Absent	

Seniority List for the City of Mt. Lake
1/1/15

<u>Date of Hire</u>	<u>Years of Service</u> <u>Last Anniversary</u>	<u>Name</u>	<u>Department</u>
06/27/84	30 years	Lynda Cowell	Utilities
09/11/89	25 years	Kevin Krahn	Water/Sewer Dept. Head
06/01/91	23 years	Rick Oeltjenbruns	Street Dept. Head
08/26/91	23 years	Dawn Fast	Deputy Clerk/Administrator
09/01/91	23 years	Carol Lehman	Library Director
03/04/96	18 years	David Watkins	Water/Sewer
12/15/97	17 years	Doug Bristol	Police Chief
04/17/00	14 years	Ronald Melson	Electric Dept. Head
12/19/00	14 years	Daron Friesen	Street Dept.
10/13/03	11 years	Steve Peters	Street Dept.
07/26/04*	10 years	Ken Bradford	Police Officer
12/01/05	9 years	Wendy Meyer	Clerk/Administrator
01/03/06	8 years	Robert Anderson	Community Development
08/09/10	4 years	Patrick Oja	Lineperson
04/09/12	2 years	Emily Mathiowetz	Police Officer
04/15/13	1 year	Nick Naxay	Police Officer

* Ken Bradford's start date as police officer, Dec. 26, 2011, as per council, is used to determine seniority within the department.

Part-time

1/94	20 years	Sandra Schroder	Assistant Library Director
5/02	12 years	Marva Ott	EDA Assistant
3/06	8 years	Gloria Klassen	Library Aide
5/08	6 years	Rosie Dick	Library Assistant
6/1/09	5 years	Brian Lunz	Police Officer
2/21/10	4 years	Kim Hall	Police Officer
4/6/10	4 years	Tera Hahle	Police Officer

Contract

Dennis Hulzebos, Custodial
 Steven Carson, Building Official
 Ryan Mihalak, MMUA Safety Coordinator
 Maryellen Suhrhoff, Muske, Muske and Suhrhoff, City Attorney
 Bolton & Menk, City Engineer, Andrew Kehren
 John Ysker, Burnsite attendant

Two Summer Employees

2014 Building Permits

2014 Shingling/Siding Permits

29 Permits, Value of \$4,652,923.11

50 Permits

2013 Building Permit

2013 Shingling/Siding Permit

28 Permits, Value of \$1,192,830

138 Permits

2012 Building Permits

2012 Shingling/Siding Permits

47 Permits, Value of \$2,937,999

38 Permits

2011 Building Permits

2011 Shingle/Siding Permits

24 Permits, Value \$300,520

60 Permits

ADDRESS	CITY FEE	STATE FEE	TOTAL FEE	COST	PARCEL	Contractor License #	Work
1429 6th Ave.	\$61.25	\$1.75	\$63.00	\$3,500.00	22.610.0805	self	move in pre-fab 20' by 12' shed
812 5th Ave.	\$269.50	\$15.00	\$284.50	\$30,000.00	22.520.1611	Fast BC521587	Change roof line
1415 3rd Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.610.0640	Self	shingle house and garage
710 N. 8th St.	\$45.00	\$5.00	\$50.00	\$0.00	22.415.0060	Heffele 20204606	shingle house, garage and storage shed
420 15th St. N.	\$129.00	\$6.00	\$135.00	\$12,000.00	22.611.0330	J. Krem Const. 673937	construct 16' by 12' deck
1st Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.033.1105	otten	Shingle truck garage
1018 Midway Rd.	\$44.00	\$1.00	\$45.00	\$2,000.00	22.358.0030	Self	replace 16' by 18' deck
517 3rd Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0350	Rettke XR67840	shingle house and garage with asphalt
415 11th	\$45.00	\$5.00	\$50.00	\$0.00	22.290.0150	Wall Const	shingles
709 4th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.520.1690	Rocker	shingle
502 CR #1	\$3,639.50	\$700.00	\$4,339.50	\$1,400,000.00	22.003.0101	wilcon 8761	shingle house with asphalt
1312 4th Ave.	\$103.50	\$4.50	\$108.00	\$9,000.00	22.162.0050	Self	40,000 sq. ft. addition to Mt. Power
1012 7th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.671.0060	CR Const.	Hydraulics
810 3rd Ave.	\$2,789.50	\$450.00	\$3,239.50	\$900,000.00	22.520.0570	Buhler Const. CR Const.	24' by 30' garage
407 7th St. N.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0580	BC630411	shingle and side house
415 11th St.	\$30.35	\$0.65	\$31.00	\$1,300.00	22.520.1360	Wall BC636606	church sanctuary
209 9th St. N.	\$45.00	\$5.00	\$50.00	\$0.00	22.520.0600	self	shingle house
114 15th St.	\$45.00	\$5.00	\$50.00	\$0.00	22.411.0040	CR Const. BC630411	fence
1016 Midway	\$45.00	\$5.00	\$50.00	\$0.00	22.358.0020	self	roof house with steel
811 4th Ave	\$45.00	\$5.00	\$50.00	\$0.00	22.520.1640	Otten Ext BC630800	shingle garage
							shingle garage
							shingle house & garage

County Road 1	\$45.00	\$5.00	\$50.00	\$0.00	22.034.0100	Otten Ext BC630800	re-tin metal building
1609 2nd Ave	\$45.00	\$5.00	\$50.00	\$0.00	22.610.0410	self	shingle house and garage
1503 Mt. Lake Road	\$45.00	\$5.00	\$50.00	\$0.00	22.321.0060	Quad Bros BC631050	shingle house & garage
620 3rd Avenue	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0250	self	shingle house & garage
1513 3rd Ave	\$45.00	\$5.00	\$50.00	\$0.00	22.412.0011	self	shingle house & garage
1513 3rd Ave	\$14.75	\$0.25	\$15.00	\$500.00	22.412.0011	self	porch addition on front of house
713 8th St N	\$45.00	\$5.00	\$50.00	\$0.00	22.415.0080	self	shingle house & garage
1310 Mt. Lake Rd.	\$1,489.50	\$200.00	\$1,689.50	\$400,000.00	22.004.0102	Bergen BC125765	farm market and greenhouse
905 Prince St.	\$45.00	\$5.00	\$50.00	\$0.00	22.611.1271	self	shingle house
1320 Boxelder St.	\$45.00	\$5.00	\$50.00	\$0.00	22.611.0810	self	shingle house
617 6th Ave.	\$0.00	\$0.00	\$0.00	\$0.00	22.413.0480	self	demo house
1007 Estate Dr.	\$45.00	\$5.00	\$50.00	\$0.00	22.358.0080	Peschges BC634616	shingle house
1208 6th Ave	\$45.00	\$5.00	\$50.00	\$0.00	22.410.0060	Bergen BC125765	shingle house and garage
405 Golf Course Rd.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0441	Rettke XR67840	shingle apartment building
1319 3rd Ave	\$45.00	\$5.00	\$50.00	\$0.00	22.162.0130	Fast BC521587	shingle garage
607 3rd Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0710	Self	shingle garage
608 3rd Ave.	\$14.78	\$0.22	\$15.00	\$449.00	22.413.0170	Self	add garage door and move passage door in garage
1419 4th Ave.	\$281.00	\$16.00	\$297.00	\$32,000.00	22.611.0291	Augustin QB110230	16' by 20' addition
301 Sunset Ave.	\$1,039.50	\$125.00	\$1,164.50	\$250,000.00	22.497.0010	Hempeck 20634354	new house 32' by 68' with 26' by 10' porch
523 3rd Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0360	Self	shingle house
1423 6th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.610.0793	Self	shingle house and garage
501 Klein St.	\$52.86	\$1.14	\$54.00	\$2,277.11	22.441.0020	Self	Deck
272 9th St.	\$45.00	\$5.00	\$50.00	\$0.00	22.520.0520	Self	Shingle house

704 7th Ave	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0890	Rettke XR67840	shingle house
307 8th St,	\$45.00	\$5.00	\$50.00	\$0.00	22.520.0831	Rettke XR67840	shingle house and garage
1009 Mt. Lake Rd.	\$45.00	\$5.00	\$50.00	\$0.00	22.161.0460	Self	shingle house and garage
429 County Rd 1	\$45.00	\$5.00	\$50.00	\$0.00	22.610.0030	self	siding house
307 8th St. N.	\$180.00	\$9.00	\$189.00	\$18,000.00	22.520.1970	Quad Bros BC631050	24' by 30' garage
715 11th St. N.	\$45.00	\$5.00	\$50.00	\$0.00	22.611.0500	CR Const. BC630411	shingle house
717 5th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.520.1780	self	shingle house and garage
1108 Boxelder St.	\$45.00	\$5.00	\$50.00	\$0.00	22.322.0020	self	shingle garage
701 1st Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.033.1110		roof warehouse
1410 1st Ave.	\$239.50	\$12.50	\$252.00	\$25,000.00	22.610.0060	CR Const. BC630411	12' by 28' addition
717 10th St. N.	\$45.00	\$5.00	\$50.00	\$0.00	22.611.1000	self	shingle house and garage
804 6th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.520.1900	Pfeiffer BC218876	shingle house and garage
601 6th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0800	Quad Bros BC679141	shingle house and garage
1007 5th Ave.	\$32.25	\$0.75	\$33.00	\$1,500.00	22.520.1950	Greg Hildebrandt	repair
309 10th St.	\$45.00	\$5.00	\$50.00	\$0.00	22.161.0290	Rettke XR67840	shingle house and garage
909 4th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.520.1490	self	shingle house and garage
704 2nd Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.520.0020	Peschges BC634616	shingle
627 2nd Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0240	self	side garage
908 10th St. N.	\$44.00	\$1.00	\$45.00	\$2,000.00	22	Heffele	fence
1017 7th Ave.	\$61.25	\$1.75	\$63.00	\$3,500.00	22.671.0130	Hutterite	12' by 20' shed
860 Ba. Mem. Dr.	\$0.00	\$0.00	\$0.00	\$0.00	22.415.0110	self	demolish single stall garage
821 2nd Ave.	\$61.25	\$1.75	\$63.00	\$3,250.00	22.520.0631	CR Const. BC630411	two egress windows;

46

423 10th St. S.	\$14.99	\$0.01	\$15.00	\$140.00	22.161.0220	Self	Fence
424 9th St S	\$45.00	\$5.00	\$50.00	\$0.00	22.161.0260	self	shingle
1007 Estate Dr.	\$154.50	\$7.50	\$162.00	\$15,000.00	22.358.0080	self	34' by 40' garage
718 Prince Street	\$45.00	\$5.00	\$50.00	\$0.00	22.611.0710	self	shingle
1030 10th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.443.0280	self	steel
1712 Stuart Ave.	\$3,639.50	\$700.00	\$4,339.50	\$1,400,000.00	22.421.0040	Buhler IR670851	150' by 200' addition to warehouse
516 15th St.	\$45.00	\$5.00	\$50.00	\$0.00	22.611.0090	Bargen BC125765	shingle house and garage
corner of 2nd Ave & 10th St.	\$52.75	\$1.25	\$54.00	\$2,500.00	22.520.0400	MLPS	build 2 8' high, 12' square pergola's
Co. Rd. 1	\$269.50	\$15.00	\$284.50	\$30,000.00	22.034.0400	Peschges BC634616	repair fire damage
410 S. 10th St.	\$45.00	\$5.00	\$50.00	\$0.00	22.611.0440	self	shingle house and garage
710 8th St	\$509.50	\$40.00	\$549.50	\$80,000.00	22.415.0060	Bargen BC125765	remodel kitchen, masterbath, walk-in closet, new doors & windows, egress windows
1205 Third Ave.	\$129.25	\$5.75	\$135.00	\$11,500.00	22.320.0040	Holte BC646989	Steel roof on restaurant
106 12th St. N.	\$52.75	\$1.25	\$54.00	\$2,507.00	22.161.0091	American Waterworks BC387395	stabilize basement walls
700 7th Ave.	\$45.00	\$5.00	\$50.00	\$0.00	22.413.0860	Borsgard 3486	shingle
621 9th St.	\$45.00	\$5.00	\$50.00	\$0.00	22.611.0800	Self	shingle house
812 5th Ave.	\$154.50	\$7.50	\$162.00	\$15,000.00	22.520.1611	Fast 521587	repair/remodel
29 building permits; 50 shingling permits; 1 mechanical permit; 2 demo permits	\$17,804.48	\$2,576.52	\$20,381.00	\$4,652,923.11			
301 3rd Ave.	\$15.00		\$15.00	\$65,000.00	22.520.0900	Vee Pmbg and Heating	furnace, AC, water heaters

47