

**Mt. Lake City Council
Mt. Lake City Hall
Monday, July 21, 2014
6:30 p.m.**

AGENDA

1. Meeting called to order by Mayor, Dean Janzen
 - * Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Approval of July 7 Council Minutes*(1-4)
 - b. Bills: Check #'s 9916293-9916358; 353E-355E*(5-10)
Payroll: Check #'s 61192 - 61225
 - c. Approval of April 14 Tree Commission Minutes*(11)
 - d. Approval of June 9 Lake Commission Minutes*(12-13)
 - e. Approval of June 25 EDA Minutes*(14-15)
 - f. Approval of June 12 Utility Commission Minutes*(16)
 - g. Accept resignation of Kevin Krahn, Tree Commission*(17)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the council.
4. Well #7 Bids – Bids are scheduled to be opened at 11 a.m. Fri. July 18. They will be made available following review.
5. 2012-14 Street and Utility Project
 - a. Consider Kuechle request to extend completion date. Meeting may be closed Attorney/Client Privilege
 - b. Quotes for Appraisals of Representative Parcels - will be available at meeting
6. Administrator
 - a. Adopt Resolution #32-14 Approving Tax-Forfeiture Parcels in the City of Mt. Lake for Public Auction*(18-21)
 - b. Transfer of Funds to Street and Police Dept. Equipment Reserve Funds*(22-23)
 - c. Review of 2nd Quarter, Revenue and Expenses, 2014 Budget – separate attachment
7. Adjourn

DRAFT
Mt. Lake City Council
Mt. Lake City Hall
Monday, July 7, 2014
6:30 p.m.

Members Present: Dean Janzen, David Savage, Brian Schultz, Andrew Ysker

Members Absent: None

Staff Present: Maryellen Suhrhoff, City Attorney, Muske, Muske & and Suhrhoff;
Wendy Meyer, Clerk/Administrator; Rob Anderson, EDA Director, Rick
Oeltjenbruns, Street Supt.

Others Present: Doug Regehr; EDA Commissioners Mark Hanson, Brian Harder, Steve
Syverson; Andy Kehren, Bolton & Menk, City Engineer; Second Ave.
residents Karen Stoesz, Mike Hudson, Kristine A. Hudson, Jason Kruser,
Darla Kruser, Jim Quiring, Travis Smith, Jamie Boldt, Rod Hamilton;
Sixth Ave. resident Diane Radtke; Nathan Harder; Rachel Yoder; Allen
Rahn

Call to Order

Mayor Janzen called the meeting to order at 6:30 p.m. Motion by Schultz, seconded by Savage, to add 9e. Community Center to the agenda. Motion carried unanimously. Motion by Schultz, seconded by Ysker, to adopt the consent agenda as presented and the agenda as amended. Motion carried unanimously.

Bills: Check #'s 9916236 – 9916292; 352E

Payroll: Check #'s 61165 - 61191

June 23 Council Minutes

Resolution #31-14, Resolution to Permit Gambling

Resolution #29-14, Resolution Appointing Election Judges

Residents of Second and Sixth Avenues raised questions about fixing the settling problems following the 2012 construction season on Second, Fifth and Sixth Avenue that were part of the 2012-14 Utility and Street Project. Residents said that they were not adequately informed by the contractor, engineer and city of plans to repair the settling and finish the project. They asked about the completion date, schedule and scope of work. Property owners asked specific questions about the curb, gutter, and asphalt repairs in front of their property. There are safety concerns and it was suggested that the traffic signs used to slow traffic in 2013 should be put up

again. Questions were raised about the bid letting process, contractor references, and warranty. Discussion was held on extending the completion date. Kuechle Underground has indicated that they may ask for an extension but have made no formal request. Residents told the council about damage to vehicles and other properties, and the inconvenience of uneven streets and missing sections of sidewalk. The council acknowledged that residents have been patient. The council, Maryellen Suhrhoff, City Attorney, Andy Kehren, City Engineer, answered questions. Kuechle Undergrounds intends to complete all remaining work by August 1.

Allen Rahn spoke about the city's efforts to enforce junk vehicles, storage of refuse, uncut grass and other public nuisance ordinances. He encouraged the city to treat all property owners equally and to be conscientious about maintaining city property.

Rachel Yoder presented a list and photos of trail violations she has seen from her home. These included vehicles including golf carts on the trail or on her property, dogs off leash, and people outside the easement.

Joint Meeting with EDA, Public Hearing, Milk Specialties Project, Modification of Redevelopment Project #1 and Establishment of TIF District #1-7

Mark Hanson called the EDA meeting to order at 7:52 p.m. Motion by Harder, seconded by Syverson to adopt the Resolution Approving Modification of Economic Development District #1. Motion carried. Motion by Syverson, seconded by Harder, to adopt the Resolution Approving Modified Redevelopment Project #1 and Establishing Tax Increment Financing District #1-7 Within Redevelopment Project #1 and approving the Adoption of the Modified Redevelopment Plan and Tax Increment Financing Plan Relating Thereto. Motion carried. Motion by Harder, seconded by Janzen, to adopt the Resolution approving the Terms of a \$450,000 Tax Increment Interfund Loan in Connection with Proposed Tax Increment Financing District #1-7 within Redevelopment Project #1. Motion carried. The EDA meeting was adjourned at 7:57 p.m.

Motion by Savage, seconded by Ysker to adopt Resolution #28-14 Approving Modified Redevelopment Project #1 and establishing Tax Increment Finding District 1-7 Within Redevelopment District Project #1 and Approving the Adoption of the Modified Redevelopment Plan and Tax Increment Financing Plan Related Thereto. Motion carried unanimously.

2012-14 Utility and Street Project Partial Payment #14

Andy Kehren reviewed the request and discussed other aspects of the project. Motion by Schultz, seconded by Savage, to approve payment in the amount of \$30,908.39 to the general contractor Kuechle Underground. Motion carried unanimously.

Public Hearing – Fire Dept. Equipment Rural Development Loan

Janzen opened the public hearing at 8:25 p.m. The City has applied for a \$43,000 Rural Development, United States Department of Agriculture loan to purchase a new pick-up

and custom box for Fire Dept. grass fire equipment. The loan is for five (5) years with four (4) percent interest and an annual payment of #9,660. The public hearing was closed at 8:28 p.m. Motion by Schultz, seconded by Savage, to adopt Resolution #30-14 Authorizing and Providing for the Incurrence of Indebtedness in the Principal Amount of \$43,000 for the Purpose of Providing a Portion of the Cost of Acquiring a Fire Truck Equipment Purchase. Motion carried unanimously.

2015 Capital Improvement Plan - Streets, Parks and Cemetery

Rick Oeltjenbruns, Street Supt., was present to review the department's capital purchases plan. The scheduled replacement of the payloader in 2015 was discussed. Oeltjenbruns explained that currently the payloader is on a five year replacement schedule. It is the department's most used piece of equipment and is important for snow removal. The current payloader has a five year/ 2000 hour extended warranty that eliminates any maintenance expenses. The 2015 Capital Improvement Plan was reviewed. Motion by Ysker, seconded by Savage to approve the plan. Motion carried unanimously.

Update on Lawcon Park Food Forest Project

Nathan Harder told the council that a tentative location has been selected in Lawcon Park. The food forest would be on open ground just south of the woods near Heppner's Point and the fishing pier, and just west of the trail. Another planning meeting will be held 7 p.m. Thurs. July 17 at Lawcon Park to consider the types of vegetation to be planted.

2012-14 Utility and Street Project - Appraisal of Representative Parcels

Properties in the construction project will receive special assessments to pay for a portion of the project. The council reviewed and approved a list of 30 properties that will be viewed by a licensed appraiser to determine the properties' increased values due to the improvement. By state statute the property cannot be assessed more than the increase in market value due to the improvement. Appraisal quotes, based on the list, are being sought.

Classification and Compensation Study

The council directed that Fox-Lawson to first prepare a plan to correct significant and possible salary misalignments with the market as identified in the Preliminary Classification and Compensation Study, and then a step and grade pay plan for all employees. David Savage and the administrator will work with Fox-Lawson.

Approve Agreement with A. Quiriam

Quiriam has agreed to repair the abandoned bicycles donated by the city for use in the Mt. Lake Foundation Bike Project. The project gives residents and visitors access to free

bikes located at bike racks at Island View Campground, Heritage Village and downtown. Foundation board members are working on the purchase of the racks. Motion by Schultz, seconded by Savage, to approve the agreement with Quiriam. Motion carried unanimously.

2014-16 Audit Request for Proposals

Motion by Ysker, seconded by Savage, to call for request for proposals (RFP) for city audit preparation for the years 2014, 2015 and 2016. Motion carried unanimously.

Update on Hazardous Buildings - 412 7th St. and 724 Prince St.

The city attorney updated the council on the progress being made to clean-up these properties.

Community Center

A piece of personal property that appears to have been taken from the Community Center was discussed. No action taken.

Adjourn

Motion by Ysker, seconded by Schultz, to adjourn at 9:15 p.m.

Attest:

Wendy Meyer, Clerk/Administrator

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July 21, 2014
mtg
9916293-9916358
353E to 355E

9916293-VOID

July 2014

Check Amt Invoice Comment

10100 United Prairie			
Paid Chk#	Date	Vendor	
9916294	7/3/2014	NORTHLAND TRUST SERVICES	
E 342-47000-610		Interest	\$17,623.75
		Total NORTHLAND TRUST SERVICES	\$17,623.75
LODGE INTEREST PAYMENT			
9916295	7/3/2014	NORTHLAND TRUST SERVICES	
E 608-46330-610		Interest	\$4,770.00
E 607-46330-610		Interest	\$1,692.50
		Total NORTHLAND TRUST SERVICES	\$6,462.50
8PLEX INTEREST			
4PLEX INTEREST			
9916296	7/7/2014	MCHS-MANKATO	
E 231-42154-404		Repairs/Maint Machinery/Equip	\$1,306.10
		Total MCHS-MANKATO	\$1,306.10
REPAIR TO DOOR AT MANKATO HOSPITAL DONE BY AMBULANCE			
9916297	7/14/2014	COMMISSIONER OF REVENUE	
G 101-21702		State Withholding	\$38.51
		Total COMMISSIONER OF REVENUE	\$38.51
9916298	7/14/2014	INTERNAL REVENUE SERVICE	
G 101-21703		FICA Tax Withholding	\$583.04
G 101-21701		Federal Withholding	\$71.96
		Total INTERNAL REVENUE SERVICE	\$655.00
9916299	7/20/2014	SELECT ACCOUNT	
E 101-43100-141		Admin Fees-HSA	\$3.80
E 101-45200-141		Admin Fees-HSA	\$1.27
E 211-45500-141		Admin Fees-HSA	\$2.11
E 101-42100-141		Admin Fees-HSA	\$10.55
E 101-00000-361		General Liability Ins	\$0.00
E 101-41400-141		Admin Fees-HSA	\$4.22
E 205-46500-141		Admin Fees-HSA	\$2.11
E 101-46200-141		Admin Fees-HSA	\$1.26
		Total SELECT ACCOUNT	\$25.32
9916300	7/10/2014	AFLAC	
G 101-21713		AFLAC	\$192.74
		Total AFLAC	\$192.74
9916301	7/10/2014	BCBS/HSA	
G 101-21714		HSA	\$309.63
		Total BCBS/HSA	\$309.63
9916302	7/10/2014	COMMISSIONER OF REVENUE	
G 101-21702		State Withholding	\$778.19
		Total COMMISSIONER OF REVENUE	\$778.19
9916303	7/10/2014	GISLASON & HUNTER	
G 101-21712		Garnishments	\$331.54
		Total GISLASON & HUNTER	\$331.54
9916304	7/10/2014	INTERNAL REVENUE SERVICE	
G 101-21703		FICA Tax Withholding	\$2,397.78
G 101-21701		Federal Withholding	\$1,660.00
		Total INTERNAL REVENUE SERVICE	\$4,057.78
9916305	7/10/2014	LAW ENFORCEMENT LABOR SERV	

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July 2014

			Check Amt	Invoice	Comment
G 101-21711	PD UNION DUES		\$90.00		
Total LAW ENFORCEMENT LABOR SERV			\$90.00		
Paid Chk# 9916306 7/10/2014 PERA					
G 101-21704	PERA		\$3,417.87		
Total PERA			\$3,417.87		
Paid Chk# 9916307 7/10/2014 VALIC					
G 101-21705	VALIC		\$798.45		
Total VALIC			\$798.45		
Paid Chk# 9916308 7/11/2014 NORTHLAND SECURITIES					
E 415-46300-434	Project Expense		\$3,515.00		SERVICES FOR TIF PLANNING-MSC
Total NORTHLAND SECURITIES			\$3,515.00		
Paid Chk# 9916309 7/11/2014 BOLTON & MENK INC.					
E 441-46300-434	Project Expense		\$220.00		MT POWER-SITE STAKING
Total BOLTON & MENK INC.			\$220.00		
Paid Chk# 9916310 7/11/2014 CARCHIOUS RODNEY					
E 608-46330-401	Repairs/Maint Buildings		\$26.40		JUNE MAINT-HERITAGE ESTATES
E 607-46330-401	Repairs/Maint Buildings		\$13.60		JUNE MAINT-HERITAGE ESTATES
Total CARCHIOUS RODNEY			\$40.00		
Paid Chk# 9916311 7/11/2014 CITIZEN PUBLISHING					
E 205-46500-430	Miscellaneous		\$60.00	214362	HERITAGE FAIR AD
Total CITIZEN PUBLISHING			\$60.00		
Paid Chk# 9916312 7/11/2014 DARON J. FRIESEN					
E 609-46330-402	Repairs/Maint- Ground		\$460.00	266103	MOWING MASON MANOR
E 608-46330-402	Repairs/Maint- Ground		\$224.40	266103	MOWING HERITAGE EST
E 607-46330-402	Repairs/Maint- Ground		\$115.60	266103	MOWING HERITAGE ESTATES
Total DARON J. FRIESEN			\$800.00		
Paid Chk# 9916313 7/11/2014 GROUND ZERO SERVICES					
E 441-46300-434	Project Expense		\$20,768.05		MT POWER-SOILS CORRECTION
Total GROUND ZERO SERVICES			\$20,768.05		
Paid Chk# 9916314 7/11/2014 HOMETOWN SANITATION SERVICE					
E 441-46300-434	Project Expense		\$626.83		MT POWER-DUMPSTERS
Total HOMETOWN SANITATION SERVICE			\$626.83		
Paid Chk# 9916315 7/11/2014 KNICKREHM ELECTRIC					
E 441-46300-434	Project Expense		\$14,732.91		MT POWER-ELECTRICAL BID
Total KNICKREHM ELECTRIC			\$14,732.91		
Paid Chk# 9916316 7/11/2014 LAND TITLE AND ABSTRACT CO					
E 205-46500-430	Miscellaneous		\$189.00		FEES FOR RADTKE LOT PURCHASE
Total LAND TITLE AND ABSTRACT CO			\$189.00		
Paid Chk# 9916317 7/11/2014 MINNESOTA ENERGY RESOURCE CORP					
E 608-46330-383	Gas Utilities		\$2.44		GAS AT APT 407-HERITAGE ESTATES
al MINNESOTA ENERGY RESOURCE CORP			\$2.44		
Paid Chk# 9916318 7/11/2014 NATURE CALLS SERVICES LLC					
E 441-46300-434	Project Expense		\$171.00		MT POWER-PORTABLE TOLIETS
Total NATURE CALLS SERVICES LLC			\$171.00		

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July 2014

			Check Amt	Invoice	Comment
Paid Chk#	9916319	7/11/2014	NORTHLAND SECURITIES		
E 205-46500-430	Miscellaneous		\$3,145.00		SERVICES FOR TIF PLANNING-MIDSTATES
	Total	NORTHLAND SECURITIES	\$3,145.00		
Paid Chk#	9916320	7/11/2014	ROBERT ANDERSON		
E 205-46500-331	Travel Expenses		\$236.93		MILEAGE & MEALS
	Total	ROBERT ANDERSON	\$236.93		
Paid Chk#	9916321	7/11/2014	SALONEK CONCRETE & CONSTRUCTON		
E 441-46300-434	Project Expense		\$327,317.27		MT POWER-STEEL BLDG & ERECTION
	II	SALONEK CONCRETE & CONSTRUCTON	\$327,317.27		
Paid Chk#	9916322	7/11/2014	VIKING AUTO SPRINKLER CO		
E 441-46300-434	Project Expense		\$3,748.00		MT POWER-SPRINKLER SYSTEM
	Total	VIKING AUTO SPRINKLER CO	\$3,748.00		
Paid Chk#	9916323	7/11/2014	WILCON CONSTRUCTION INC		
E 441-46300-434	Project Expense		\$11,590.00		MT POWER CONSTRUCTION MANAGEMENT
E 441-46300-434	Project Expense		\$2,867.19		MT POWER-GENERAL CONDITIONS
	Total	WILCON CONSTRUCTION INC	\$14,457.19		
Paid Chk#	9916324	7/11/2014	COTTONWOOD COUNTY AUD/TREAS		
E 101-00000-430	Miscellaneous		\$6.00		6 KEYBOARDS
E 101-00000-430	Miscellaneous		\$5.00		MODEM-POWER SUPPLY
E 101-00000-430	Miscellaneous		\$40.00		2-CPU,SCANNER,MONITOR
	Total	COTTONWOOD COUNTY AUD/TREAS	\$51.00		
Paid Chk#	9916325	7/17/2014	BCBS/HSA		
G 101-21714	HSA		\$98.08		
	Total	BCBS/HSA	\$98.08		
Paid Chk#	9916326	7/17/2014	COMMISSIONER OF REVENUE		
G 101-21702	State Withholding		\$38.74		
	Total	COMMISSIONER OF REVENUE	\$38.74		
Paid Chk#	9916327	7/17/2014	INTERNAL REVENUE SERVICE		
G 101-21703	FICA Tax Withholding		\$31.84		
G 101-21701	Federal Withholding		\$64.53		
	Total	INTERNAL REVENUE SERVICE	\$96.37		
Paid Chk#	9916328	7/17/2014	LAW ENFORCEMENT LABOR SERV		
G 101-21711	PD UNION DUES		\$45.00		
	Total	LAW ENFORCEMENT LABOR SERV	\$45.00		
Paid Chk#	9916329	7/17/2014	PERA		
G 101-21704	PERA		\$318.42		
	Total	PERA	\$318.42		
Paid Chk#	9916330	7/17/2014	COUNTRY PRIDE SERVICES		
E 101-42100-212	Motor Fuels		\$205.48		PD-SUV GAS
E 507-45150-212	Motor Fuels		\$381.99		GAS FOR WEED HARVESTOR
E 101-45200-212	Motor Fuels		\$231.86		PARKS GAS
E 101-42100-212	Motor Fuels		\$411.11		PD-CHARGER GAS
E 101-43100-212	Motor Fuels		\$874.60		ST DEPT GAS
E 101-45200-404	Repairs/Maint Machinery/Equip		\$133.97	086947,08713	LAWNMOWER TIRE REPAIR
R 101-00000-36200	Miscellaneous Revenues		\$190.55	125708,12747	BIKE GRANT-LUBRICANT,TUBES,CABLES
E 240-46500-401	Repairs/Maint Buildings		\$70.00	125724	CK SEWER SMELL AT FITNESS CTR

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July 2014

		Check Amt	Invoice	Comment
E 101-45200-401	Repairs/Maint Buildings	\$402.34	126201,12617	PAINT FOR BANDSTAND
E 101-45183-401	Repairs/Maint Buildings	\$9.06	126383,12740	NO SMOKING SIGN & FLAPPER FOR BATHROOM-CAMPGROUND
E 211-45500-220	Repair/Maint Supply	\$40.34	126470,12745	CLEANERS & GARBAGE BAGS-LIB
E 101-45186-220	Repair/Maint Supply	\$127.31	126536,12605	PLUMBING LABOR & CLEANERS-COMM CTR
E 231-42154-404	Repairs/Maint Machinery/Equip	\$17.08	126548	AMB-TIRE CLEANER
E 507-45150-404	Repairs/Maint Machinery/Equip	\$3.62	126911	SCREWS/BOLTS-WEED HARVESTOR
E 607-46330-401	Repairs/Maint Buildings	\$71.70	127030	CHECK A/C AT HOTZLER APT
E 101-43150-220	Repair/Maint Supply	\$6.94	127170	MARKING PAINT FOR STORM SEWER
E 608-46330-401	Repairs/Maint Buildings	\$378.53	127306	DOOR FOR GARAGE-APT 407
E 608-46330-401	Repairs/Maint Buildings	\$48.09	127307	SCREEN-HERITAGE ESTATES
Total COUNTRY PRIDE SERVICES		\$3,604.57		
Paid Chk# 9916331 7/17/2014 MUNICIPAL UTILITIES				
E 101-43100-308	Training & Instruction	\$680.00		ST 3RD QTR SAFETY
E 101-45200-308	Training & Instruction	\$226.67		PARKS 3RD QTR SAFETY
E 101-00000-430	Miscellaneous	\$1,133.32		CITY 3RD QTR SAFETY
E 101-46200-308	Training & Instruction	\$226.67		CEMETERY 3RD QTR SAFETY
Total MUNICIPAL UTILITIES		\$2,266.66		
Paid Chk# 9916332 7/17/2014 ALPHA WIRELESS COMMUNICATIONS				
E 221-42200-404	Repairs/Maint Machinery/Equip	\$32.80	671297,67131	PAGER CLIPS
Total ALPHA WIRELESS COMMUNICATIONS		\$32.80		
Paid Chk# 9916333 7/17/2014 BARGEN				
E 101-43121-224	Street Maint Materials	\$712.25	214072	55 GAL CUT BACK PAVING SEAL
Total BARGEN		\$712.25		
Paid Chk# 9916334 7/17/2014 BOUND TREE MEDICAL				
E 231-42154-210	Operating Supplies	\$108.51	81479734	AMB SUPPLIES
Total BOUND TREE MEDICAL		\$108.51		
Paid Chk# 9916335 7/17/2014 BRIAN JANZEN				
E 221-42200-404	Repairs/Maint Machinery/Equip	\$218.58		MILEAGE & GAS TO PICKUP FIRE TRUCK
Total BRIAN JANZEN		\$218.58		
Paid Chk# 9916336 7/17/2014 CARCHIOUS RODNEY				
E 607-46330-401	Repairs/Maint Buildings	\$27.20		ADDITIONAL HR FOR JUNE
E 608-46330-401	Repairs/Maint Buildings	\$52.80		ADDITIONAL HR FOR JUNE
Total CARCHIOUS RODNEY		\$80.00		
Paid Chk# 9916337 7/17/2014 CASEYS-CREDIT CARD DEPARTMENT				
E 101-45200-212	Motor Fuels	\$608.58		PARKS GAS
Total CASEYS-CREDIT CARD DEPARTMENT		\$608.58		
Paid Chk# 9916338 7/17/2014 CHERYL DICK				
E 221-42200-430	Miscellaneous	\$640.00		SEW PATCHS ON FIRE DEPT SHIRTS
Total CHERYL DICK		\$640.00		
Paid Chk# 9916339 7/17/2014 COTTONWOOD COUNTY VET CLINIC				
E 101-42100-430	Miscellaneous	\$74.81		ANIMALS TO VET CLINIC
Total COTTONWOOD COUNTY VET CLINIC		\$74.81		
Paid Chk# 9916340 7/17/2014 DIAMOND VOGEL PAINTS				
E 101-43121-224	Street Maint Materials	\$947.53	295154198	WHITE & YELLOW TRAFFIC PAINT
Total DIAMOND VOGEL PAINTS		\$947.53		

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July 2014

			Check Amt	Invoice	Comment
Paid Chk#	9916341	7/17/2014	DOUG BRISTOL		
E	101-42100-430	Miscellaneous	\$35.46		CAR WASH EQUIPMENT
		Total	DOUG BRISTOL	\$35.46	
Paid Chk#	9916342	7/17/2014	EMBLEM ENTERPRISES INC.		
E	221-42200-430	Miscellaneous	\$443.42	585802	PATCHES & FLAGS FOR FIRE DEPT SHIRTS
		Total	EMBLEM ENTERPRISES INC.	\$443.42	
Paid Chk#	9916343	7/17/2014	EXPERT T BILLING		
E	231-42154-300	Professional Svcs	\$234.00	1501	JUNE AMB BILLING
		Total	EXPERT T BILLING	\$234.00	
Paid Chk#	9916344	7/17/2014	HANSON PLUMBING		
E	412-43150-434	Project Expense	\$70.00	2594	WORK DONE AT JOHN CARRISON-ST PROJECT
		Total	HANSON PLUMBING	\$70.00	
Paid Chk#	9916345	7/17/2014	HIGLEY FORD		
E	101-42100-404	Repairs/Maint Machinery/Equip	\$71.32	64549	WORK ON PD SUV
		Total	HIGLEY FORD	\$71.32	
Paid Chk#	9916346	7/17/2014	KEN DREXLER		
E	101-46200-402	Repairs/Maint- Ground	\$170.00		REPAIR STONE AT CEMETERY
		Total	KEN DREXLER	\$170.00	
Paid Chk#	9916347	7/17/2014	MACQUEEN EQUIPMENT		
E	101-43100-404	Repairs/Maint Machinery/Equip	\$542.84	2144681	GUTTER BROOMS & DIRT SHOE-ST DEPT
		Total	MACQUEEN EQUIPMENT	\$542.84	
Paid Chk#	9916348	7/17/2014	MAYNARDS FOOD CENTER		
R	101-00000-36200	Miscellaneous Revenues	\$8.34	6/11/14	ICE FOR BIKE-MTLAKE
E	101-41400-200	Office Supplies	\$12.86	6/16/14	CLEANERS-CITY HALL
E	101-43100-200	Office Supplies	\$49.12	6/24/14	ST DEPT-PAPER TOWELS
E	205-46500-430	Miscellaneous	\$16.95	6/24/14	EDA SUPPLIES
E	205-46500-430	Miscellaneous	\$45.97	6/25/14	EDA LUNCH 6/25/14
E	205-46500-430	Miscellaneous	\$15.57	6/30/14	LUNCH DAYCARE MTG
E	101-41400-200	Office Supplies	\$20.22	6/30/14	TP & CLEANING SUPP-CITY HALL
E	205-46500-430	Miscellaneous	\$44.51	6/6/14	6-6-14 EDA LUNCH
R	101-00000-36200	Miscellaneous Revenues	\$33.00	6/7/14	WATER FOR BIKE MTLAKE
E	101-41400-200	Office Supplies	\$2.51	6/9/14	GARBAGE BAGS-CITY HALL
		Total	MAYNARDS FOOD CENTER	\$249.05	
Paid Chk#	9916349	7/17/2014	MINNESOTA FIRE SERVICE CERTIFI		
E	221-42200-308	Training & Instruction	\$100.00	2735	T.NESMOE FIREFIGHTER CERT EXAM
		Total	MINNESOTA FIRE SERVICE CERTIFI	\$100.00	
Paid Chk#	9916350	7/17/2014	MINNESOTA WEST-CANBY		
E	221-42200-308	Training & Instruction	\$250.00	00179984	FD TRAINING-NEW AUTO TECHNOLOGY
E	221-42200-308	Training & Instruction	\$825.00	00179986	FD TRAINING-AMMONIA EMERGENCIES
		Total	MINNESOTA WEST-CANBY	\$1,075.00	
Paid Chk#	9916351	7/17/2014	MUNICIPAL UTILITIES		
E	101-43160-381	Electric Utilities	\$2,447.89		JUNE STREET LIGHTING
		Total	MUNICIPAL UTILITIES	\$2,447.89	
Paid Chk#	9916352	7/17/2014	NEW STAR SALES & SERVICE		
E	205-46500-200	Office Supplies	\$51.80	42088	EDA-COPIES ON COPY MACHINE
E	101-41400-200	Office Supplies	\$101.85	42088	CITY-COPIES ON COPY MACHINE

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***Check Detail Register©**

July 2014

			Check Amt	Invoice	Comment
Total NEW STAR SALES & SERVICE			\$153.65		
Paid Chk#	9916353	7/17/2014	NICKEL CONSTRUCTION		
E 101-41400-401	Repairs/Maint Buildings		\$225.00	13870	PRUNING AROUND CITY HALL
Total NICKEL CONSTRUCTION			\$225.00		
Paid Chk#	9916354	7/17/2014	PETERSON DRUG & GIFTS		
E 101-45186-220	Repair/Maint Supply		\$12.80	6/9/14	SOAP-COMM CTR
Total PETERSON DRUG & GIFTS			\$12.80		
Paid Chk#	9916355	7/17/2014	PRAXAIR		
E 231-42154-210	Operating Supplies		\$104.18	49856961	OXYGEN FOR AMB
Total PRAXAIR			\$104.18		
Paid Chk#	9916356	7/17/2014	RED FEATHER PAPER		
E 101-41400-401	Repairs/Maint Buildings		\$86.15	76065	DISPENSER & TOWELS FOR PD BATHROOM
Total RED FEATHER PAPER			\$86.15		
Paid Chk#	9916357	7/17/2014	SWEET FIELDS		
E 507-46103-430	Miscellaneous		\$25.00		ICE CREAM-LAKE CLEANUP
Total SWEET FIELDS			\$25.00		
Paid Chk#	9916358	7/17/2014	UNITED STATES TREASURY		
E 101-00000-430	Miscellaneous		\$92.00		2014 PCORI TAX
Total UNITED STATES TREASURY			\$92.00		
10100 United Prairie			\$442,196.66		

Fund Summary

10100 United Prairie		
101 GENERAL FUND		\$22,452.83
205 ECONOMIC DEVELOPMENT AUTHORITY		\$3,807.84
211 LIBRARY FUND		\$42.45
221 FIRE DEPT FUND		\$2,509.80
231 AMBULANCE FUND		\$1,769.87
240 PROTIENT--DTED LOAN		\$70.00
342 T.I.F. #1-4 GOOD SAM		\$17,623.75
412 2012 CITY WIDE PROJECT		\$70.00
415 MSG CONST ACCT		\$3,515.00
441 MT POWER CONST ACCT		\$382,041.25
507 LAKE COMMISSION FUND		\$410.61
607 EDA----4 PLEX FUND		\$1,920.60
608 EDA----8 PLEX FUND		\$5,502.66
609 EDA-- MASON MANOR		\$460.00
		\$442,196.66

Paid Chk#	000353E	7/7/2014	UNITED PRAIRIE BANK		
G 609-22800	Notes Payable - Current		\$395.45		MASON MANOR-PRINC PAYMENT
E 609-46330-610	Interest		\$895.08		MASON MANOR-INTEREST PAYMENT
Total UNITED PRAIRIE BANK			\$1,290.53		
Paid Chk#	000354E	7/9/2014	STATE OF MINNESOTA		
E 101-41910-430	Miscellaneous		\$1,371.61		2ND QTR BLDG PERMIT SURCHARGE
Total STATE OF MINNESOTA			\$1,371.61		
Paid Chk#	000355E	7/14/2014	SELECT ACCOUNT		
G 101-21710	Employee Flex Plan		\$58.10		EMPLOYEE WITHDRAWAL
Total SELECT ACCOUNT			\$58.10		

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Mountain Lake Tree Commission Minutes
April 14, 2014
City Hall, 7:45 p.m.

Present: Dave Bucklin, Kevin Krahn, Jerry Logue

Others: Nathan Harder, Judy Harder, Wendy Meyer, Brian Schultz, Rick Oeltjenbruns

1. Approved February 10, 2014 minutes M/S/P (noted that Brian Schultz had been present)
2. We received 2 quotes for tree removal. The quote from Kolander Tree Service was accepted with the knowledge that it would be pared down. M/S/P
A tree by the public library is added to the list to be removed, while three trees around town and the trees at Lawcon park were taken off the list. The totals will be about \$8,000 for city removals and \$3,000 for utility removals.
Rick discussed the burn site problem of fire leaping from the brush pile to the logs that were 'purchased' and if there were other options. The final consensus was that we continue with the same plan but include a clause that whoever purchases the logs should remove them from the burn site as soon as possible since we can not be held responsible for accidental fires.
3. The trees from Bailey's will arrive the week of May 5, 2014 – it's always a mystery! The conservation Corps MN dates are either May 12-15 or May 19-22. Mountain Lake and Windom will share the time.
4. Brian noted that the Food Forest presentation Nathan made to the city council was well received. Future proposals and plans will be given to the council for review. Nathan presented the topic at a community meeting. The next gathering is scheduled for June 19, 7-8 pm at city hall. Judy will have a food forest discussion at the Mountain Lake Apartments on April 16, 2014. Dave showed his pictures and explained his visit to the Beacon Hill Food Forest in Seattle. They have a pot of gold and 7 acres to work with! Hmmm. The consensus is that we consider plantings in the vicinity between Golf Course Road the Shelter House restroom building and the woods staying out of the way of flying discs.
5. Dave has agreed to help with Arbor Day – again. Thanks Dave! He told us it is his busiest time of year but likes working with the teachers and the students. OK! He will arrange for the date. Wendy will ask the city council for the proclamation and either Dave or Mayor Dean will be present to read it. We hope for some pictures of this event.
6. Our next meeting: July 14, 2014

Submitted by – Judy Harder

11

**Regular Lake Commission Meeting
Monday, June 9, 2014**

Members Present: Jim Peterson, Jay Schied, Matt Anderson, Heather Funk, Jean Haberman

Guests Present: Wendy Meyer

Chair Peterson called the meeting order at 6:30 p.m. M/S/P Schied/Anderson to approve the minutes of the May 12, 2014 meeting.

Treasurer's Report:

Ending Cash Balance (\$73,159.29)

Bills:

Coop - Gas for Boat	10.96
Caseys - Gas to haul cans to Mankato	77.42
League of MN Cities - Insurance 4/1/14-4/1/15	317.38
Country Pride - Hydraulic Fuel	38.20
Country Pride - Diesel Gas	81.59

M/S/P Anderson/Schied to approve Treasurer's Report.

Lake: Lake Clean-up was held Wed., May 14th; from 3:15-5:00 p.m. There were approximately 48 kids. Jay, Matt, Jim, Jean, Dave (and three of his helpers), Ted Janzen, and one parent helped supervise the kids. All the kids got a free ice cream cone coupon from Sweet Fields.

Heather volunteered to take lake level readings for the DNR.

Harvester: There was a hydraulic leak on the tank and Radtke Welding welded it. Jim and Jay have been running the harvester. They started on Wed., June 4th. Ted Janzen and Bob Ewert have been contacted to see if they would be interested in running the harvester. More people are needed.

Beach: Jim hasn't received a permit to remove cattails yet. He will check on it.

Trail: It was decided to wait until after Pow Wow to paint distance markers on the trail.

Wendy discussed the possibility of combining the lake trail map and the city map on the same brochure. A checklist of things to see on the trail would be included.

The Community Bike Ride will be Saturday, June 14th; at 9:00 a.m. Jean will hand out water at the boat landing. Heather and Jim will help Wendy monitor the closed streets in town.

Pow Wow Parade: Matt will make a sign for the parade entry. Matt and Jean will ride their bikes. More people will be contacted to ride in the parade.

Other Business:

The can bin roof needs to be repaired.

It was decided to get a padlock for the outboard motor on the boat.

Jay brought up the possibility of dumping weeds on the west end of the lake to save time.

Marlin will store the unused kid's fishing contest prizes until we decide what to do with them.

Respectfully submitted,



Jean Haberman, Secretary

FUN

SPECIAL MEETING
ECONOMIC DEVELOPMENT AUTHORITY
June 25, 2014
12:00 Noon

PRESENT: Dean Janzen, Mark Hanson, Brian Harder, Steve Syverson, Jerry Haberman, and Clara Johnson and Deb Englund, Advisors.

ABSENT: Vern Peterson

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: None

1. Call to Order: Mark called the meeting to order.
2. Midstates Equip & Supply TIF Plan: Rob talked about the projected TIF which is estimated to be \$189,000.00 over 9 years. Rob went through the projections that Tammy Omdahl put together and what could be done with the TIF. Brad Bargaen has concerns about the cost estimates he is getting especially the site prep work and he is not sure he wants to move forward with this project. The board discussed the site improvement costs and how high they are. Rob told the board that Brad is anticipating using \$100,000.00 of his own money and would like a loan from the EDA between \$100,000.00-\$150,000.00 at 3% interest. He is getting a bank loan of \$600,000.00. Brad is asking for help paying for site costs plus extra money from the EDA loan. A question was asked about how many jobs he would be creating and Rob stated that it could be up to 2 new and 5 existing jobs. There was discussion about the EDA running out of land for development and what we will need to do. The board felt we need Brad's site plans to see what his needs are and see if we could get a couple more bids on this. Rob also told Brad that the EDA could be the developer and lease the building to him. He is not keen on this but didn't rule it out completely.

Steve talked about the interest costs figured in the TIF projections in the amount of \$58,000.00 and wondered if we really need to collect that. Maybe we could use that money to help get Brad's costs down on the site work.

We could offer him the 2 lots, utility hookups, and \$50,000.00 for site prep work and we would keep all the TIF money. We could also add money to the loan from the EDA. After more discussion a call was made to Tammy Omdahl to get her opinion on this proposal. Tammy stated that we should not forego the interest money in the TIF projection. After more discussion it was decided that we would offer to swap upfront cash to Brad if he gives up all the TIF money over 9 years. We will give him free land, utility costs, give him \$50,000.00 towards site prep work and up to \$150,000.00 in a loan at 3% interest over 20 year amortization with a balloon after 10 years.

Rob called Brad and gave him the offer. Brad said he needed to pencil this out and see if this made sense to him and that he would get back to Rob later. Rob also stated that Brad was going to contact Balzer's to see if they are willing to sell their old spec building to him instead of building a new one. Rob stated that he had been advised that Balzer may be interested in selling that building. No action. The board had more discussion on the TIF money and how it comes back and to who.

3. Other:

- a. Holt's Cleaning submitted an estimate on what it would take to clean BB's Diner. The estimate came in at \$1,356.63. After brief discussion, a motion was made and seconded by Dean and Brian to authorize Holt's to clean BB's at their quoted price. Rob stated that the roof is leaking and he has asked Bargaen's to take a look at it.
- b. Rob told the board that Audi has officially resigned but we will wait till after the election to see who gets in.
- c. Pop'd Kerns building had water coming in the front office area due to landscaping not being done yet. Insurance claim has been submitted.

4. Meeting adjourned at 12:45 p.m.

REGULAR UTILITIES COMMISSION MEETING
THURSDAY, JUNE 12, 2014
7:00 A.M.

PRESENT: Mark Langland
Mike Johnson
Bryan Borgen, Chairman
John Carrison

ABSENT: Brett Lohrenz
David Savage-City Council Liaison

STAFF: Lynda Cowell – Utilities Office Manager
Kevin Krahn – Water/Wastewater Supt.
Dave Watkins – Water/Wastewater
Ron Melson – Electric Supt.
Wendy Meyer - City Administrator

OTHERS: None

Bryan Borgen - Chairman called the regular meeting of the Utilities commission for June 12, 2014 to order at 7:00 a.m.

1. Minutes and Bills: Motion by Mark Langland seconded by Mike Johnson to accept the minutes and bills as presented. Motion carried. Checks #14422-14477.

2. Water Department:

Kevin reported that the daily average discharge to the wastewater treatment ponds is staying below the permitted 350,000 gallons.

3. Electric Department:

ITC Transmission Line Repair: ITC will be doing repair/maintenance the evening of June 25-26 and the utility will need to run their engines. It will cost the utility approximately \$13,000 for fuel and employee time.

4. Office:

934 10th Street N. bill appeal: The property was vacant but the owner had not requested that the water and sewer be disconnected. After receiving the bill the owner requested that he be refunded the water and sewer charges since they were not used. Motion by Mark Langland seconded by John Carrison to leave the water and sewer charges on the bill. Motion carried.

Meeting adjourned. a

To whom it may concern,
This letter is intended to inform the Mountain Lake
Tree Commission that I will resign my position on the
Commission, effective July 15, 2014.

Sincerely,
Kevin L. Krahn

CITY OF MOUNTAIN LAKE, MINNESOTA

RESOLUTION #32-14

TAX FORFEITED PROPERTY

WHEREAS, there is non-conservation land within the city limits of Mountain Lake, Minnesota as follows:

Parcel #22.443.0020; N73'; Klaassen's Rearrangement; 813 11th St.

Parcel #22.611.0641; E20' of W310' E of N150', Lot 4, Block 2; Prince's Second Addition; between 1008 Prince St. and 1010 Prince St.

WHEREAS, the described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake approves for public auction the parcels listed above; and

BE IT FURTHER RESOLVED that the City of Mountain Lake intends to reassess special assessments on 22.443.0020, and

BE IT FURTHER RESOLVED that the City of Mountain Lake waives the 60 day period as provided in MN Statute 282.01.

Adopted this 21st day of July, 2014.

Dean Janzen, Mayor

ATTEST: _____
Wendy Meyer, City Administrator/Clerk

LIST OF TAX-FORFEITED LAND #15 FOR PUBLIC SALE

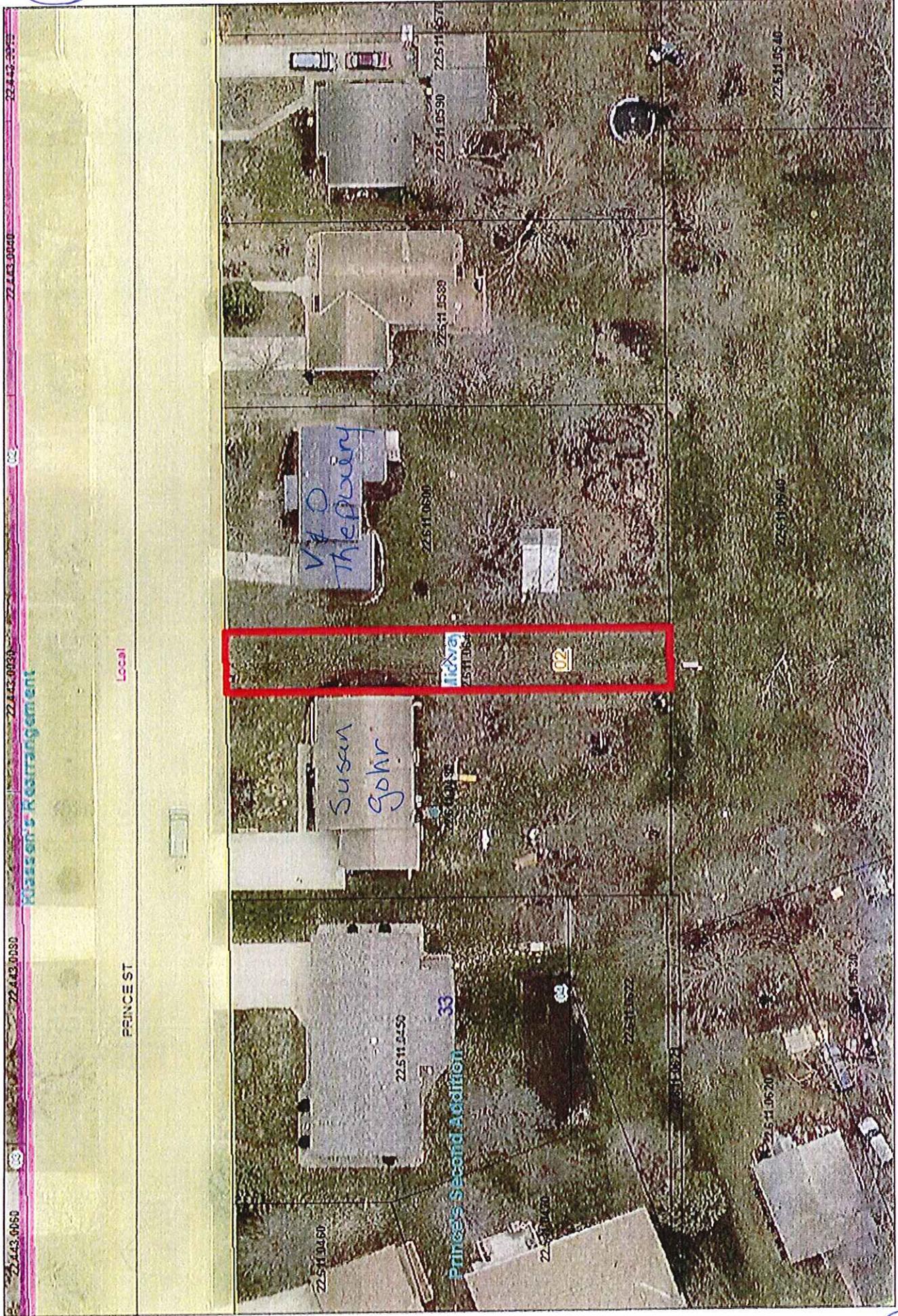
MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
City of Bingham Lake 271 8 th St	19.130.0240		Water & Sewer Charge- \$276.94
City of Jeffers 405 Stevens Ave N	21.417.0180		2010 Street Improvement - \$1145.39 2013 Unpaid Services - \$788.76
City of Mt. Lake 813 11 th St	22.443.0020		Sidewalk Assessment - \$214.48
City of Mountain Lake Between 1008 Prince St & 1010 Prince St	22.611.0641		0.00
City of Storden 604 Anderson St	23.355.0110		Sewer - \$31.28 Street - \$789.17 Mowing 2011 - \$360.00
City of Storden 206 Sorenson St	23.714.0560		Sewer Collection - \$194.46

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House 900 3rd Ave, Windom, MN. 56101 or call (507) 831-1905.

PIN 22.611.0641

Mt. Lake

20



PRINTED 03/20/2014

1 in = 42 ft



20

Tenth Street

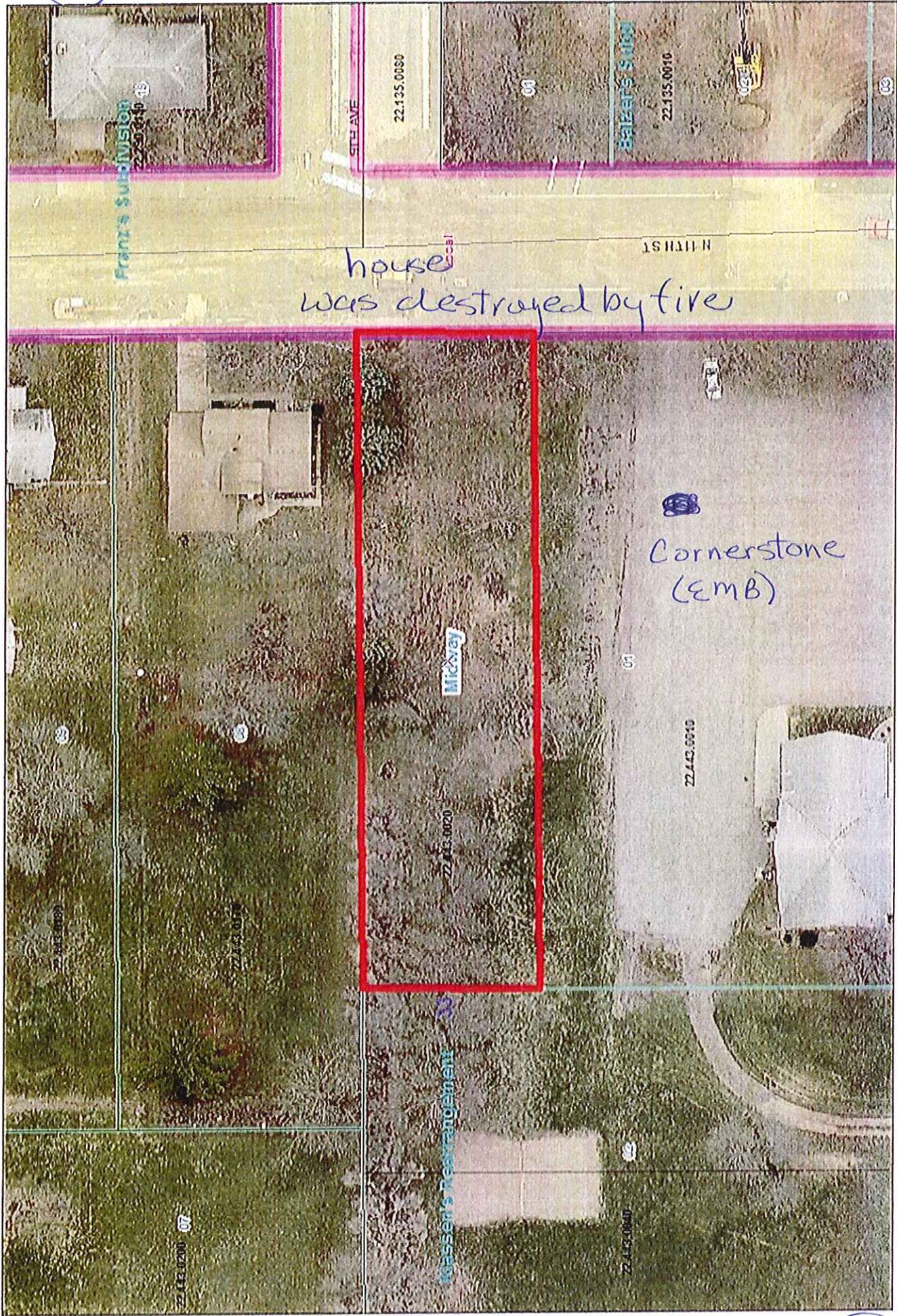
Fifteenth Street

Best Aerial: This information is provided for informational purposes only. It is not intended to be used as a substitute for a professional survey or other legal document. The information is provided as is, without warranty, and the user assumes all responsibility for its use. The information is not to be used for any purpose other than that for which it was intended. The information is not to be used for any purpose other than that for which it was intended.

PIN 22.443.0020

813 11th St., Mt. Lake

21



PRINTED 03/20/2014

1 in = 51 ft



21

NOT TO SCALE: This map is for informational purposes only. It is not intended to be used as a legal document. The information on this map is derived from public records and is subject to change without notice. The user assumes all responsibility for the accuracy and completeness of the information on this map. The user also assumes all responsibility for any and all consequences arising from the use of this map. The user agrees to hold the provider harmless for any and all consequences arising from the use of this map.

2013

	Budget	Actual	Gain/Loss	Net 2013
Street Dept				
<u>Revenue</u>				
	\$7,500.00	\$10,607.89	\$3,107.89	
<u>Expense</u>				
	\$221,605.64	\$180,478.47	\$41,127.17	\$44,235.06
Parks Department				
<u>Expense</u>				
	\$55,952.04	\$53,340.34	\$2,611.70	\$2,611.70
Cemetery Department				
<u>Revenue</u>				
	\$22,400.00	\$17,200.00	(\$5,200.00)	
<u>Expense</u>				
	\$43,275.97	\$40,195.58	\$3,080.39	
			(\$2,119.61)	(\$2,119.61)
Paved Streets				
<u>Expense</u>				
	\$50,000.00	\$5,884.88	\$44,155.12	\$44,155.12
Sidewalks				
<u>Expense</u>				
	\$1,000.00	\$590.14	\$409.86	\$409.86
Storm Sewer				
<u>Expense</u>				
	\$6,500.00	\$3,786.28	\$2,713.72	\$2,713.72
Street Lighting				
<u>Expense</u>				
	\$38,000.00	\$38,287.43	(\$287.43)	(\$287.43)
				\$91,718.42
CAMPGROUND				
<u>Revenue</u>				
	\$8,960.00	\$15,922.41	\$6,962.41	
<u>Expense</u>				
	\$7,051.00	\$15,755.21	-\$8,704.21	
			(\$1,741.80)	(\$1,741.80)

NET ALL DEPARTMENTS

Net Amount transferred to Street Savings \$ **89,976.62**

2013

	Budget	Actual	Gain/Loss	Net 2013
Police Dept				
<u>Revenue</u>	\$33,300.00	\$33,718.09	\$418.09	
<u>Expense</u>	\$309,071.00	\$305,967.71	\$3,103.29	
			\$3,521.38	\$3,521.38