

**Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Monday, Oct. 19, 2015
6:30 p.m.**

AGENDA

1. Meeting called to order by Mayor Mike Nelson
 - * Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9917951 – 9918001; 406E – 408E*(1-5)
 - b. Approval of Payroll Checks #'s 62054 - 62082
 - c. Approval of Oct. 5 Council Minutes*(6-7)
 - d. Approval of Sept. 11, 2015 EDA Minutes*(8-9)
 - e. Approval of Sept. 10 Police Commission Minutes*(10)
 - f. Approval of Sept. 14 Lake Commission Minutes*(11-12)
 - g. Approval of Sept. 9 Library Board Minutes, Sept. Library Report and Expenditures*(13-15)
 - h. Approval of Resolution #31-15, Permit Gambling*(16)
3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
4. Facility Plan Review/Revision – Andy Kehren, City Engineer, Bolton and Menk*(17-21)
Members of the Mt. Lake Municipal Utility Commission will be present
5. Second Reading, Ordinance #5-15 – Revision of Section 9.11, Subd.3, #14, Businesses in a Transitional Residential Area*(22)
6. Annual Review of Snow Removal Policy and Adoption of Resolution #30-15*(23-27)
7. Campground Wi-Fi*(28-33)
8. 2015 Budget 3rd Quarter Review*(34-36) and separate packet
9. Administrator
 - a. Guaranteed Energy Savings Program (GESp) Update
 - b. Police Dept. Bicycle*(37)
 - c. FYI – Fire Relief Association Investment Report Card*(38-40)
 - d. FYI – 3rd Quarter Public School Pool Support*(41)
 - e. Wed. 10/28/15 MN Pollution Control Agency (MPCA) meeting in Worthington*(42)
 - f. Krahn v City of Mt. Lake and Kuechle Underground, Inc. – Meeting may be closed – Attorney/Client privilege
10. Adjourn

***Check Detail Register©**

October 19, 2015
9917951-9918001
406E to 408E

October 2015

Check Amt Invoice Comment

10100 United Prairie

Paid Chk#	Date	Payee	Check Amt	Invoice	Comment
10100 United Prairie					
Paid Chk# 9917951	10/5/2015	LAKER GRILL			
E 205-46500-430	Miscellaneous		\$32.06	9/22/15	WEBSITE MTG LUNCH
		Total LAKER GRILL	\$32.06		
Paid Chk# 9917952	10/5/2015	LEAGUE OF MN CITIES-FINANCE			
E 101-41400-308	Training & Instruction		\$40.00	222684	REGIONAL MEETING-WENDY 10-28-15
		Total LEAGUE OF MN CITIES-FINANCE	\$40.00		
Paid Chk# 9917953	10/5/2015	MINNESOTA ENERGY RESOURCE CORP			
E 101-41400-383	Gas Utilities		\$63.45		CITY HALL GAS-ACCT#4346780-2
E 221-42200-383	Gas Utilities		\$32.22		FIRE DEPT PORTION OF FIREHALL GAS-ACCT#4296165-6
E 231-42154-383	Gas Utilities		\$15.87		AMB PORTION OF FIREHALL GAS-ACCT#4296165-6
E 101-43100-383	Gas Utilities		\$51.51		STREET GARAGE GAS-ACCT#4092120-7
E 211-45500-383	Gas Utilities		\$48.09		LIBRARY GAS-ACCT#4134278-3
E 101-45186-383	Gas Utilities		\$38.45		SR CTR GAS-ACCT#4010846-6
		Total MINNESOTA ENERGY RESOURCE CORP	\$249.59		
Paid Chk# 9917954	10/5/2015	PETTIPIECE & ASSOCIATES			
E 202-41400-434	Project Expense		\$2,104.00		GRANT ADMIN
		Total PETTIPIECE & ASSOCIATES	\$2,104.00		
Paid Chk# 9917955	10/5/2015	UNTAMED MOUSE			
E 507-46103-430	Miscellaneous		\$100.28	1289	PRINTING OF DISC GOLF FLYER-LAKE COMM MONEY USE MONEY FROM GRANT
		Total UNTAMED MOUSE	\$100.28		
Paid Chk# 9917956	10/5/2015	WESTERN COMMUNITY ACTION			
E 202-41400-434	Project Expense		\$8,572.00		GRANT EXP
		Total WESTERN COMMUNITY ACTION	\$8,572.00		
Paid Chk# 9917957	10/12/2015	COMMISSIONER OF REVENUE			
G 101-21702	State Withholding		\$35.03		
		Total COMMISSIONER OF REVENUE	\$35.03		
Paid Chk# 9917958	10/12/2015	INTERNAL REVENUE SERVICE			
G 101-21701	Federal Withholding		\$65.46		
G 101-21703	FICA Tax Withholding		\$697.70		
		Total INTERNAL REVENUE SERVICE	\$763.16		
Paid Chk# 9917959	10/9/2015	CARCHIOUS RODNEY			
E 608-46330-401	Repairs/Maint Buildings		\$128.70		APARTMENT MAINTENANCE
E 607-46330-401	Repairs/Maint Buildings		\$66.30		APARTMENT MAINTENANCE
		Total CARCHIOUS RODNEY	\$195.00		
Paid Chk# 9917960	10/9/2015	CITIZEN PUBLISHING			
E 205-46500-430	Miscellaneous		\$505.00	9/30/15	ADS FOR LAND SALE & FALL IMPROVEMENT GUIDE
		Total CITIZEN PUBLISHING	\$505.00		
Paid Chk# 9917961	10/9/2015	CITY OF MOUNTAIN LAKE			
E 403-46300-434	Project Expense		\$125.00		PLANT TREES AT POPD KERNS
		Total CITY OF MOUNTAIN LAKE	\$125.00		
Paid Chk# 9917962	10/9/2015	DARON J. FRIESEN			
E 609-46330-401	Repairs/Maint Buildings		\$420.00		MOW MASON MANOR
E 607-46330-402	Repairs/Maint- Ground		\$88.40		MOW HERITAGE ESTATES

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October 2015

			Check Amt	Invoice	Comment
E 608-46330-402	Repairs/Maint- Ground		\$171.60		MOW HERITAGE ESTATES
	Total DARON J. FRIESEN		\$680.00		
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Paid Chk# 9917963	10/9/2015	MINNESOTA POLLUTION CONTROL			
E 450-46300-434	Project Expense		(\$62.50)		void check
E 450-46300-434	Project Expense		(\$125.00)		void check
	Total MINNESOTA POLLUTION CONTROL		(\$187.50)		
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Paid Chk# 9917963	10/9/2015	MN POLLUTION CONTROL AGENCY			
E 450-46300-434	Project Expense	\$62.50	7700009005		ROSS PROPERTY ASSESS
E 450-46300-434	Project Expense	\$125.00	8800004325		ROSS PROPERTY ASSESSMENT
	Total MN POLLUTION CONTROL AGENCY	\$187.50			
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Paid Chk# 9917964	10/9/2015	MINNESOTA POLLUTION CONTROL			
E 450-46300-434	Project Expense	\$62.50	7700009005		ROSS PROPERTY ASSESSMENT
	Total MINNESOTA POLLUTION CONTROL	\$62.50			
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Paid Chk# 9917965	10/9/2015	MINNESOTA MUTUAL LIFE			
E 450-46300-434	Project Expense	\$125.00	8800004325		ROSS PROPERTY ASSESSMENT
	Total MINNESOTA MUTUAL LIFE	\$125.00			
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Paid Chk# 9917966	10/15/2015	AFLAC			
G 101-21713	AFLAC		\$192.74		
	Total AFLAC		\$192.74		
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Paid Chk# 9917967	10/15/2015	AFSCME COUNCIL 65			
G 101-21707	Union Dues		\$152.26		
	Total AFSCME COUNCIL 65		\$152.26		
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Paid Chk# 9917968	10/15/2015	BCBS/HSA			
G 101-21714	HSA		\$371.17		
	Total BCBS/HSA		\$371.17		
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Paid Chk# 9917969	10/15/2015	COMMISSIONER OF REVENUE			
G 101-21702	State Withholding		\$659.76		
	Total COMMISSIONER OF REVENUE		\$659.76		
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Paid Chk# 9917970	10/15/2015	GISLASON & HUNTER			
G 101-21712	Garnishments		\$355.54		
	Total GISLASON & HUNTER		\$355.54		
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Paid Chk# 9917971	10/15/2015	INTERNAL REVENUE SERVICE			
G 101-21703	FICA Tax Withholding		\$2,185.98		
G 101-21701	Federal Withholding		\$1,504.13		
	Total INTERNAL REVENUE SERVICE		\$3,690.11		
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Paid Chk# 9917972	10/15/2015	PERA			
G 101-21704	PERA		\$3,628.92		
	Total PERA		\$3,628.92		
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Paid Chk# 9917973	10/15/2015	SW/WC SERVICE COOPERATIVES			
G 101-21708	Employee Paid Health Insurance		\$1,038.42		
G 101-21708	Employee Paid Health Insurance		(\$52.92)		Vendor Liability-Will Pohlmann
	Total SW/WC SERVICE COOPERATIVES		\$985.50		
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Paid Chk# 9917974	10/15/2015	VALIC			
G 101-21705	VALIC		\$992.76		

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		Check Amt	Invoice	Comment
Total VALIC		\$992.76		
Paid Chk# 9917975 10/15/2015 COUNTRY PRIDE SERVICES				
E 221-42200-212	Motor Fuels	\$121.80		FIRE DEPT GAS
E 101-43100-212	Motor Fuels	\$464.82		ST DEPT GAS
E 101-42100-212	Motor Fuels	\$158.37		PD-SUV GAS
E 101-45200-212	Motor Fuels	\$103.51		PARKS GAS
E 101-42100-212	Motor Fuels	\$514.64		PD-CHARGER GAS
E 231-42154-212	Motor Fuels	\$200.79		AMB DIESEL
E 101-00000-430	Miscellaneous	\$55.53	148584	TIRE,TUBE-BIKE REPAIR
E 101-45183-430	Miscellaneous	\$53.41	148780	THERMOMETER & SPRAY-CAMPGROUND
E 211-45500-220	Repair/Maint Supply	\$14.95	148931	LIBRARY-EXT CORD
E 101-45186-220	Repair/Maint Supply	\$51.61	148932,14976	COMM CTR-FURNACE FILTERS,CLEANERS
E 101-45200-210	Operating Supplies	\$34.27	149273,14984	PARKS-BUNGEE CORD,LUMBER, GARBAGE BAGS
E 101-46200-210	Operating Supplies	\$6.94	149538	ADHESIVE-CEMETERY
E 221-42200-210	Operating Supplies	\$40.35	149917,14996	KEY & EXTENSION CORD
E 608-46330-401	Repairs/Maint Buildings	\$5,596.48	149948,14856	APT403-PAINT,CARPET,PLUMBING
E 101-45210-402	Repairs/Maint- Ground	\$207.70	149949	SUPPLIES-DOCK REPAIR
E 101-45210-402	Repairs/Maint- Ground	\$11.00	149995	TRAIL-SCREWS,BOLTS,MAGSETTER-TRAIL SIGNS
E 101-42100-430	Miscellaneous	\$33.62	150024,15002	PD-TERRY TOWEL,CAR CLEANING SUPPLIES
Total COUNTRY PRIDE SERVICES		\$7,669.79		
Paid Chk# 9917976 10/15/2015 KDOM RADIO				
E 231-42154-430	Miscellaneous	\$150.00	553150937234	AMB-FARM SAFETY MONTH ADS
Total KDOM RADIO		\$150.00		
Paid Chk# 9917977 10/15/2015 ALPHA WIRELESS COMMUNICATIONS				
E 221-42200-323	Radio-monthly service contract	\$36.00	679488	OCTOBER FD DEPT RADIO MAINT CONTRACT
E 231-42154-323	Radio-monthly service contract	\$44.00	679488	OCTOBER AMB RADIO MAINT CONTRACT
otal ALPHA WIRELESS COMMUNICATIONS		\$80.00		
Paid Chk# 9917978 10/15/2015 AMAZON				
E 211-45500-590	Capital Outlay Books	\$95.69		LIBRARY BOOKS
E 211-45500-592	A.V. Materials	\$30.62		LIBRARY AV
Total AMAZON		\$126.31		
Paid Chk# 9917979 10/15/2015 AMERIPRIDE				
E 101-43100-215	Shop Supplies	\$28.70	2800545062	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings	\$41.24	2800545062	MATS FOR CITY HALL
Total AMERIPRIDE		\$69.94		
Paid Chk# 9917980 10/15/2015 BORDER STATES ELECTRIC				
E 221-42200-401	Repairs/Maint Buildings	\$46.79	909994463	RED EXIT LITE-FIREHALL
Total BORDER STATES ELECTRIC		\$46.79		
Paid Chk# 9917981 10/15/2015 CASEYS-CREDIT CARD DEPARTMENT				
E 101-00000-430	Miscellaneous	\$98.22		UT GAS (BILLED THEM)
E 101-45200-212	Motor Fuels	\$173.36		PARKS GAS
E 101-43100-212	Motor Fuels	\$54.64		ST DEPT GAS
E 205-46500-430	Miscellaneous	\$29.57	9/11/15	EDA MEETING LUNCH
otal CASEYS-CREDIT CARD DEPARTMENT		\$355.79		
Paid Chk# 9917982 10/15/2015 CITIZEN PUBLISHING				
E 101-45210-351	Legal Notices Publishing	\$60.00	9/2/15	PUBLIC HUNTING ON TRAIL REMINDER
Total CITIZEN PUBLISHING		\$60.00		
Paid Chk# 9917983 10/15/2015 COTTONWOOD COUNTY VET CLINIC				

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			Check Amt	Invoice	Comment
E 101-42100-430	Miscellaneous		\$82.29		ANIMALS TO VET CLINIC
Total COTTONWOOD COUNTY VET CLINIC			\$82.29		
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Paid Chk# 9917984	10/15/2015	CRESCENT INVESTIGATIVE SERVICE			
E 101-42100-260	Recruitment		\$1,220.00	15091	BACKGROUND FOR POLICE OFFICER
Total CRESCENT INVESTIGATIVE SERVICE			\$1,220.00		
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Paid Chk# 9917985	10/15/2015	DAILY GLOBE			
E 211-45500-591	Periodicals		\$143.00		LIBRARY PERIODICALS
Total DAILY GLOBE			\$143.00		
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Paid Chk# 9917986	10/15/2015	DENNIS HULZEBOS			
E 101-45186-400	Janitor-Repairs/Maint		\$250.00		OCTOBER MAINT AT SR CTR
E 211-45500-400	Janitor-Repairs/Maint		\$345.00		OCTOBER MAINT AT LIBRARY
Total DENNIS HULZEBOS			\$595.00		
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Paid Chk# 9917987	10/15/2015	EXPERT T BILLING			
E 231-42154-300	Professional Svcs		\$312.00		SEPTEMBER AMBULANCE BILLING
Total EXPERT T BILLING			\$312.00		
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Paid Chk# 9917988	10/15/2015	HOMETOWN MEMORIES			
E 211-45500-590	Capital Outlay Books		\$48.95		LIBRARY BOOK
Total HOMETOWN MEMORIES			\$48.95		
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Paid Chk# 9917989	10/15/2015	HOMETOWN SANITATION SERVICE			
E 101-45183-384	Refuse/Garbage Disposal		\$120.00	148969	OCTOBER GARBAGE AT CAMPGROUND
Total HOMETOWN SANITATION SERVICE			\$120.00		
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Paid Chk# 9917990	10/15/2015	INGRAM			
E 211-45500-590	Capital Outlay Books		\$278.62		LIBRARY BOOKS
Total INGRAM			\$278.62		
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Paid Chk# 9917991	10/15/2015	JIM PETERSON			
E 101-45210-402	Repairs/Maint- Ground		\$40.60	10/7/15	SCREWS FOR FISHING PIER PURCHASED AT SCHWALBACH
Total JIM PETERSON			\$40.60		
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Paid Chk# 9917992	10/15/2015	JOHN YSKER			
E 101-43240-111	Contract		\$250.00		OCTOBER DUMP SALARY
Total JOHN YSKER			\$250.00		
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Paid Chk# 9917993	10/15/2015	KDOM RADIO			
E 101-00000-430	Miscellaneous		\$28.00	54015093716	MONTHLY ADV
Total KDOM RADIO			\$28.00		
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Paid Chk# 9917994	10/15/2015	KEEPRS, INC			
E 101-42100-205	Uniforms		\$99.37	287807	UNIFORM SHIRTS FOR OFFICER POHLMANN
Total KEEPRS, INC			\$99.37		
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Paid Chk# 9917995	10/15/2015	MAYNARDS FOOD CENTER			
E 101-41400-200	Office Supplies		\$15.58	9/17/15	OFFICE-TP
E 101-43100-200	Office Supplies		\$45.82	9/18/15	ST DEPT-PAPER TOWELS
E 231-42154-430	Miscellaneous		\$12.97	9/2/15	AMB-WATER & ICE
E 101-41400-200	Office Supplies		\$17.24	9/28/15	OFFICE-CLEANING SUPPLIES
E 101-41400-200	Office Supplies		\$8.85	9/8/15	OFFICE-GARBAGE BAGS
E 205-46500-430	Miscellaneous		\$44.65	9/9/15	EDA LUNCH
Total MAYNARDS FOOD CENTER			\$145.11		

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October 2015

		Check Amt	Invoice	Comment
Paid Chk# 9917996 10/15/2015 MCLAUGHLIN AND SCHULTZ				
E 101-43121-224	Street Maint Materials	\$729.12	009816	TAR 11TH STREET
E 101-43121-224	Street Maint Materials	\$732.80	009816	TAR 11TH ST-1/2 WATER DEPT 12TH ST BY LONNY EADS
Total MCLAUGHLIN AND SCHULTZ		\$1,461.92		
Paid Chk# 9917997 10/15/2015 MOUNTAIN LAKE PUBLIC SCHOOL				
E 101-45137-210	Operating Supplies	\$5,122.96		3RD QTR 2015 SWIMMING POOL CONTRIBUTION
Total MOUNTAIN LAKE PUBLIC SCHOOL		\$5,122.96		
Paid Chk# 9917998 10/15/2015 RIVERSIDE LAUNDRY				
E 221-42200-404	Repairs/Maint Machinery/Equip	\$159.00		CLEAN FD TURNOUT GEAR & GRASSLAND SUITS
Total RIVERSIDE LAUNDRY		\$159.00		
Paid Chk# 9917999 10/15/2015 SOUTH CENTRAL COLLEGE				
E 231-42154-308	Training & Instruction	\$394.36	00141718	EMT REFRESHER-HEATHER YOUNGWIRTH
Total SOUTH CENTRAL COLLEGE		\$394.36		
Paid Chk# 9918000 10/15/2015 SWWC SERVICE COOPERATIVES				
E 101-42100-135	Employer Paid Other	\$366.00		NOV HEALTH INS-KEN BRADFORD
E 101-42100-131	Employer Paid Health	\$2,473.38		NOV HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health	\$2,140.32		NOV HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health	\$1,926.28		NOV HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health	\$642.10		NOV HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health	\$1,070.16		NOV HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health	\$642.10		NOV HEALTH INS-CEMETERY
E 101-42100-135	Employer Paid Other	\$366.00		NOV HEALTH INS-BRIAN LUNZ
E 101-42100-131	Employer Paid Health	\$1,176.00		NICK NAXAY NOV HEALTH INSURANCE
E 205-46500-131	Employer Paid Health	\$1,070.16		NOV HEALTH INS-EDA
Total SWWC SERVICE COOPERATIVES		\$11,872.50		
Paid Chk# 9918001 10/15/2015 WINDOM AREA HOSPITAL				
E 101-43100-430	Miscellaneous	\$70.00	9/25/15	EMPLOYEE TESTING
Total WINDOM AREA HOSPITAL		\$70.00		
		10100 United Prairie		\$55,619.68
Fund Summary				
10100 United Prairie				
101 GENERAL FUND		\$32,736.75		
202 2014 SMALL CITIES DEVELOP PROG		\$10,676.00		
205 ECONOMIC DEVELOPMENT AUTHORITY		\$1,681.44		
211 LIBRARY FUND		\$2,075.08		
221 FIRE DEPT FUND		\$436.16		
231 AMBULANCE FUND		\$1,129.99		
403 POPD KERNS CONST ACCT		\$125.00		
450 DOWNTOWN-ROSS PROJECT		\$187.50		
507 LAKE COMMISSION FUND		\$100.28		
607 EDA---4 PLEX FUND		\$154.70		
608 EDA---8 PLEX FUND		\$5,896.78		
609 EDA- MASON MANOR		\$420.00		
		\$55,619.68		
Paid Chk# 000406E 10/5/2015 STATE OF MINNESOTA				
E 101-41910-430	Miscellaneous	\$26.38		3RD QTR 2015 BUILDING PERMIT FEES
Total STATE OF MINNESOTA		\$26.38		
Paid Chk# 000407E 10/5/2015 UNITED PRAIRIE BANK				
E 609-46330-610	Interest	\$872.24		MASON MANOR-INTEREST PAYMENT
G 609-22800	Notes Payable - Current	\$418.29		MASON MANOR-PRINC PAYMENT
Total UNITED PRAIRIE BANK		\$1,290.53		
Paid Chk# 000408E 10/12/2015 SELECT ACCOUNT				
G 101-21710	Employee Flex Plan	\$316.00		EMPLOYEE FLEX PLAN
Total SELECT ACCOUNT		\$316.00		

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DRAFT
Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Monday, October 5, 2015
6:30 p.m.

Members Present: Mike Nelson, Dana Kass, David Savage, Andrew Ysker

Members Absent: Darla Kruser

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, Muske, Muske and Suhrhoff

Others Present: Rusty Fifield and Jessica Green, Northland Securities; Bill Strom, Superintendent, and Pam Hoek, School Board Member, Mt. Lake Public Schools; Doug Regehr

Call to Order

Mayor Nelson called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Kass, seconded by Savage, to amend the agenda by adding 9b. American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding.

Motion carried unanimously. Motion by Savage, seconded by Ysker, to adopt the consent agenda as presented and the agenda as amended. Motion carried unanimously.

Check #'s 9917921-9917950; 404E – 405E

Payroll Checks #'s 62039 - 62053

Sept. 21 Council Minutes

August 31 Planning and Zoning Commission Minutes

Aug. 28 and Sept.10 Utility Commission Minutes

Hiring of Mark Pankratz, Scott Pankratz, and Shawn Hardy, Mt. Lake Fire Dept.

Public

No one present addressed the council during this portion of the meeting.

Supt. Bill Strom, District 173 Operating Levy Presentation

District voters will be going to the polls on Nov. 3 and are being asked to approve a ten year operating levy to replace the one currently in effect. Strom explained the levy request and answered questions.

2015B Electric Bonds, Northland Securities

Rusty Fifield and Jessica Green briefly reviewed the proposal and answered questions. Motion by Ysker, seconded by Savage, to adopt Resolution #29-15, Authorizing the Issuance of the Bonds and Awarding the Sale. Motion carried unanimously.

Third Reading and Adoption of Ordinance #4-15, Revision of Section 8.13, Regulation of Potentially Dangerous and Dangerous Dogs

The ordinance was briefly reviewed. Motion by Savage, seconded by Kass, to adopt Ordinance #4-15. Motion carried unanimously. Motion by Kass, seconded by Savage, to adopt the summary as found on page 49 of the council packet. Motion carried unanimously.

First Reading of Ordinance #5-15 – Revision of Section 9.11, Subd.3, #14, Businesses in a Transitional Residential Area

The Planning and Zoning Commission discussed an interim use ordinance and amending the language of Section 9.11, Subd. 3, #14 at its Aug. 31 and Sept. 28 meetings. The commission is recommending that ‘Highway 60’ be added to the city streets/roads along which a transitional residential area for businesses can be located. The recommendation was reviewed and discussed.

Trail

The quote from Bergen for ‘blow and go’ crack re-sealing was reviewed. Motion by Savage, seconded by Kass, to hiring Bergen at a cost of \$5,200 to do the work this fall but fund the repair from the 2016 budget. Motion carried unanimously.

Ambulance Rates

Motion by Ysker, seconded by Kass, to increase ambulance rates effective Oct. 5 to \$454.06 Medicare; \$600 private insurance with the exception of Butterfield calls; and \$700 for Butterfield calls Motion carried unanimously.

2016 Budget and Levy

The budget and levy were briefly discussed.

Guaranteed Energy Savings Program (GESP) Update

The City is being asked to document heating and lighting costs for all city buildings and structures by the Dept. of Commerce. Those numbers are being gathered. Another government entity will need to be found to bring the loan size to the \$250,000 threshold. The City of Windom does not anticipate participation in the program in 2016 and Cottonwood County has decided to not participate in the program.

AFSCME Agreement

Motion by Ysker, seconded by Savage, to approve the agreement adjusting the 2015 and 2016 Public Works I salary. The change is a result of a recent pay study. Motion carried unanimously.

Adjourn

Motion by Ysker, seconded by Savage, to adjourn at 7:34 p.m.

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
September 11, 2015
12:00 Noon

PRESENT: Mark Hanson, Brian Harder, Jerry Haberman, Mike Nelson, Darla Kruser, and Steve Syverson and Clara Johnson, Advisor

ABSENT: Vern Peterson, Brad Hanson, Advisor

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Cheryl Hiebert, O/A; Taylor Boyd

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. 3 additional bills for Brenda Harder-\$567.00 for painting apartment; Steve Finnestad-\$1,452.05 for installing carpet and vinyl in apartment; and Dilly-\$165.00 for additional hours and fix garage door damage at Apt 407 were presented for payment. Motion made and seconded by Mike and Brian to approve the minutes, bills including the additional bills and financials as presented. Carried.
3. Loan request from Taylor Boyd: Rob explained that Taylor is requesting \$15,000.00 for startup of the daycare in a loan with terms of 7 years at 3% and no payments for 6 months. The board asked Taylor several questions to which she answered. The board also discussed renting the building (old Elizabeth House now EDA owned) instead of selling it to her on a contract for deed for a year or two and Taylor was open to that.
 - First the board needed to consider the loan request for \$15,000.00. After more discussion about what to charge for rent, who would pay for taxes and insurance and repair on the building, Brian made a motion to do a loan for \$10,000.00 at 3% for 7 years and no payment for 6 months and use the additional \$5,000.00 to fix the building as needed. Mike seconded the motion and motion carried.
 - Next consideration was leasing the building to Taylor for 18 months at \$300.00 per month with no rent due for 6 months. EDA will pay taxes and insurance and Taylor will name the EDA as additional payee on her insurance. Steve made a motion to approve this lease and Darla seconded the motion. Motion carried. EDA will revisit the lease after 1 year to decide whether to continue lease or do a contract for deed with lease payments going towards the contract.
 - Another consideration was to give the land behind Mike Haberman's house to Mike if he wants it if he pays for legal costs. This would square off his property and also the property known as Elizabeth House. Motion made and seconded by Brian and Steve to do this transaction. Motion carried with Jerry abstaining from the vote.

4. TIF District 1-8, Economic Development District No. 2:
 - a. The plan has been submitted to MPCA along with the response action plan for getting rid of the affected soil. MPCA has till October 7th to decide if our plan will be accepted. The board discussed demolition of the property and also what to do with the dirt.
 - b. Advertisement for demolition bids-Brunton is doing the demolition specs and will work with MPCA. The ad should be in the paper in 2-3 weeks. We will give 2-3 weeks for bids to come in and demolition could begin the first of November.
 - c. Other: Mike talked about the depot building and if it should be moved to Heritage Village. He said some of the Heritage Village board members want it and some don't. He is wondering if the EDA would use the money that would have been used for demo to help with moving costs. Heritage Village board will need to decide soon if they want the building or not. Demolition bids will have to be done with an alternate of demolition on that building or without.

5. Lakeview Estates Covenants: The board discussed how to do changes and who should be included in the discussion. After several comments and more discussion it was decided to leave the covenants alone for now and focus on the free lot program rules.

6. Industrial Park Planning: nothing new to report yet.

7. Daycare: the committee met again and discussed ideas for more daycares that are needed. There was discussion about using church buildings and the ECFE building as potential sites for daycare. No action.

8. Website: the committee will need to meet with Anita to go over design.

9. Chamber Hwy 60 Sign Wrap: The quote received previously did not include labor for installing the wrap. Rob stated that some of the plywood is bad and needs to be replaced. We will have to hire someone with the right equipment to do this as the city guys don't have anything that will work. Snick Signs need to come look at the sign to see if the wrap will even work before we move ahead.

10. General Discussion:
 - a. Dollar General Representative told Rob they have selected the EDA property in Jenny's Subd. but need to get corporate approval yet so they will probably need another extension for closing on the property. Construction would begin in the spring.
 - b. Next meeting will be October 9th.
 - c. Other: Brian stated that Marge Christensen may possibly be interested in selling her property now but there may also be a party interested in taking over the greenhouse also.

11. Nothing further. Meeting was adjourned.

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Police Commission Mtg.
September 10, 2015

Members Present: Norm Kunkel, Sue Garloff, Chuck Witt, Wendy Myers and Doug Bristol

Call to Order: Norm Kunkel

1. August Minutes read: no additions or corrections
Motion to approve: Chuck Witt: Seconded: Sue Garloff
2. Budget Expenditures
Going well
A lot of part time help has been used
May have to use 3-4 days of OT pay at the end of the month
OT money goes quickly
2016 budget didn't go up with an increase in wages, FICA and health insurance
3. Chiefs Report
Dog issues: 2 serious dog bites: one dog was euthanized, other dog has until the 23rd
Dogs at large: no citation due to people visiting from out of town
Stiffer stance on dogs in the last two weeks
Normal amount of call outs for officers: a lot more domestics from the same people
Possibility that traffic stops may increase in number
Charger 80,844 miles SUV has hardly been used 73-74,000 miles
4. Old Business
4th Officer: he was still interested: background packet sent: will schedule psychological and then medical
Looking for backup person for part-time as Kim was hired at the Sheriff's dept and Tara doesn't want to work as much and Brian will soon (1.5 years) not be available
The idea is to identify people in the area rather than place an ad for PT officers
5. New Business
Progress of Will Pohlman: stays busy: report writing is good: seems to like it here and is good with people and faces: brought up suggestion of a bicycle for the unit

Motion to adjourn: Sue Garloff: Seconded: Chuck Witt

**Regular Lake Commission Meeting
Monday, Sept. 14, 2015**

Members Present: Jim Peterson, Jay Schied, John Oeltjenbruns, Dave Bucklin,
Jean Haberman

Guests Present: Wendy Meyer, Mike Nelson, Michael Watkins, Rachel Yoder

Chair Peterson called the meeting to order at 6:30 p.m. M/S/P Bucklin/Oeltjenbruns to approve the minutes of the August 10, 2015 meeting.

Jim is going to ask Dawn to email the minutes to all members who have email addresses and mail the minutes to those who don't have email addresses.

Treasurer's Report:

Bills:

Casey's - Gas to take cans to Mankato on 8/18 51.00

Revenue:

T-Shirt Sales 100.00
Aluminum cans sold - 1420 lbs @ .40 568.00

The t-shirt balance is \$12.89 to the good. There are two t-shirts left to sell at Care & Share.

M/S/P Schied/Oeltjenbruns to approve the Treasurer's Report.

Goals/Objectives: Jim expressed his concern about the longevity of the Lake Commission. We need new members. Possible members could be people who use the trail, fish in the lake, or hunt in the watershed. Jim is going to ask the Sportsmen's Club for a representative to be on the Lake Commission.

Lake: Jay's Secchi disk reading was 2 feet as of today. Jay will follow up on his request for the invasive species survey results.

Dave has submitted a Clean Water Fund grant application for \$38,616 for three projects: 1) Golf Course Creek sediment pond, 2) Rain garden in town, and 3) Repair of plunge pool wall. It is 75% cost share, with 25% in-kind labor or cash.

He also brought applications for Aquatic Invasive Species Grants to fund maintenance for the aeration system and to establish a replacement fund for the weed harvester.

dy reported that our current DNR Invasive Species grant is for \$100 per acre up to 100 acres. So far we have \$4,500 of expenses. The winter maintenance still needs to be done and truck expenses need to be added.

Jim is going to attend the Sportsmen's Club meeting Thursday, Sept. 17 to ask for funding for a new blower for the aeration system. He will also recommend that the Sportsmen's Club take over the operation of the aeration system.

The harvester was taken out of the lake last Wednesday, Sept. 9th. Some winter maintenance needs to be done and then it will put in storage sometime in October.

Fishing Pier: Jay, Jim, John O., and Emil Oeltjenbruns have spent 40 hours working on redecking the 16 ft. approach to the fishing pier. Four additional 20' sections need to be redecked. There will be a workday this Wed. at 1:00 to work on the side section of the next 20' section. The DNR wants the boards to run across the pier. It might be possible to finish the work this winter on the ice or take the pier out of the water to work on it.

Trail: Due to some complaints, the DNR has requested that the city stop mowing the current rustic trails. Randy Markle from the DNR is going to review the mowed trail up to the scenic overlook. The City will make a formal request to keep that part of the trail mowed.

Rachel Yoder requested that we place the trail marker for the island on the south end of the walking bridge close to the island. After some discussion, it was decided that it makes sense to keep the marker close to the trail so that people notice it and are directed to the island. M/S/P Bucklin/Oeltjenbruns to leave all markers adjacent to the trail.

Wendy mentioned that the City's revenue is projected be less next year. The City has budgeted \$6,000 for maintenance of the trail. Wendy received a \$5,200 bid from Borgen for seal coat/crack filling. The budgeted amount would cover that for next year, however, it was discussed that the cracks should be filled before winter. Jay has been working on filling the holes. The members are willing to fill some of the cracks if the city crew doesn't have time. There was a suggestion to build a root barrier between the willows and the trail.

Respectfully submitted,

Jean Haberman,
Secretary

**Mountain Lake Public Library Board Minutes
September 9, 2015**

Members Present: Barrie Wright, Dennis Cords, Diane Englin, Vickie Krueger,
Carol Lehman – director

Members Absent: Marci Hernandez

Others Present: None

The meeting was called to order at 4:35 p.m. by chairman, Barrie Wright.

M/S/P Krueger/Englin to approve the minutes of the July 15, 2015 meeting.

Carol presented the July and August monthly reports indicating 3,844 and 3,241 total circulation and July expenditures in the amount of \$1,285.24 and August expenditures in the amount of \$764.31. M/S/P Englin/Cords to accept the report as given and approve the July and August expenditures.

The current budget and the proposed 2016 budgets were reviewed.

Upcoming fall library programs include:

Mary (Von Ohlen) Krull author visit and book signing at the library on Wednesday, September 23 from 4:30 – 6:00 p.m. Mary Krull grew up south of Mountain Lake in Kimball Township, Jackson County and is the author of the book, Growing in Kimball.

October 12 through October 22, 2015 MN author, Lorna Landvik will be presenting 14 programs and book signings throughout the 9 county Plum Creek Library region. The Mountain Lake and Windom Public Libraries are co-sponsoring a Landvik author visit on Wednesday, October 21 at 6:30 p.m. at River City Eatery in Windom. These presentations are open to the public free of charge and made possible through the State of Minnesota's Arts and Cultural Heritage Fund.

Preschool Story Times will begin at the library on Friday, October 9 and continue every other Friday at 10:00 a.m. through December 4, 2015.

Carol presented the July and August library activity report.

The meeting was adjourned at 5:25 p.m. by chairman, Barrie Wright.

The next meeting will be Wednesday, October 14, 2015 at 4:00 p.m.

Respectfully submitted,


Vickie Krueger, acting secretary

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CITY OF MOUNTAIN LAKE

PUBLIC LIBRARY REPORT

MONTH OF September, 2015

CIRCULATION AND USE

Adult fiction	_____
Adult nonfiction	_____
Non print (includes videos, cassettes, art prints, etc.)	_____
Juvenile	_____
Periodicals	_____

TOTAL CIRCULATION 2,897

Interlibrary loan sent	<u>306</u>
Interlibrary loan received	<u>250</u>

TOTAL ILL

556

ILL NON SYSTEM 91

RECEIPTS

Cash income	<u>206.56</u>
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	_____
Fines	<u>10.00</u>
Meeting room rental	_____
Sale of supplies	_____

TOTAL RECEIPTS

216.56

EXPENDITURES

40. Books	<u>518.62</u>
Periodicals	<u>143.00</u>
Audio-visual	<u>30.62</u>
Supplies	<u>262.93</u>
3.22 Postage	<u>3.22</u>
Miscellaneous	_____
Telephone	<u>63.41</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
163.34 Project expense	<u>163.34</u>
Capital outlay	_____
Automation	_____
Gas Utilities	<u>48.09</u>
TOTAL EXPENDITURES	<u>\$1,578.23</u>

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LIBRARY DIRECTOR

Carol Lehman

LIBRARY EXPENDITURES - SEPTEMBER 2015

Daily Globe	Periodicals - 1 yr.	\$143.00
Demco	Supplies	\$241.03
Frontier	Telephone Expense	\$63.41
Hometown Memories	Book	\$48.95
Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Indoff, Inc.	Supplies	\$21.90
Ingram	Books	\$278.62
MN Energy Resources Corp.	Gas Utilities	\$48.09
Synchrony Bank/Amazon	Books 55.36 AV 30.62 / Books 95.69	\$181.67
		<hr/>
		\$1,371.67
	Cash Expenditures	\$206.56
		<hr/>
	Total	\$1,578.23

Resolution #31-15

RESOLUTION TO PERMIT GAMBLING

City of Mountain Lake, Minnesota

WHEREAS, an official of the City of Mountain Lake, Minnesota has received a Minnesota Lawful Gambling Application for an Exempt Permit submitted by the Mountain Lake Chamber of Commerce on Oct. 15, 2015; and

WHEREAS, the City of Mountain Lake has no objection to the application, which would allow the Mountain Lake Chamber of Commerce to conduct a raffle at Our Hometown Café, 1205 Third Ave. in Mountain Lake, Minnesota on Sat. Nov. 28, 2015.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake waives the 30-day waiting period and approves the application with no waiting period; and

BE IT FURTHER RESOLVED that the City of Mountain Lake recommends prompt approval of said application by the Minnesota Gambling Control Board.

Adopted this 19th day of Oct. 2015.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Administrator/Clerk

RE: City of Mt. Lake Wastewater Treatment Project

Long story short –The city/utility need to update the current facility plan to include expansion/improvement to the city's pond treatment system. The current plan includes only mechanical treatment.

At THIS TIME THE CITY/UTILITY IS NOT IN ANY DANGER OF LOSING IT'S PLACE ON THE PROJECT PRIORITY LIST (prepared by MN Pollution Control Agency – MPCA) OR IT'S ACCESS TO PUBLIC FACILITIES AUTHORITY'S (PFA) LOAN OR GRANT FUNDS. BUT WE DO NEED TO UPDATE THE FACILITY PLAN TO GET BACK ON THE INTENDED USE PLAN LIST (prepared by MN Public Facilities Authority – PFA).

The following pages include the e-mail from Becky Sabie, PFA alerting me to the facility plan issue; e-mails between Andy Kehren, Bolton & Menk, and Pam Meyer, MPCA engineer; and the city's facility plan approval in 2010.

Wendy Meyer

From: Sabie, Becky (PFA) <rebecca.sabie@state.mn.us>
Sent: Friday, October 02, 2015 8:38 AM
To: Wendy Meyer
Subject: Mountain Lake Clean Water Revolving Fund 2016 Intended Use Plan

Wendy,

The PFA approved the 2016 Clean Water Revolving Fund Intended Use Plan (IUP) on September 30, 2015. As you may recall, Mountain Lake's wastewater project was listed in the draft IUP in "Part C" which listed projects that were potentially eligible if the Minnesota Pollution Control Agency confirmed the facility plan approval for the project submitted for the IUP. The comment period on the draft IUP ended September 23, 2015. PFA did not receive MPCA confirmation of the facility plan so the Mountain Lake wastewater project is not listed on the 2016 Intended Use Plan.

If you have any questions or concerns, please contact me.

Becky

Becky Sabie | Program Coordinator
Minnesota Public Facilities Authority
1st National Bank Building, 332 Minnesota Street, Suite W820 Saint Paul, MN 55101-1378
Direct: 651-259-7470 Fax: 651-296-8833 TTY: 651-296-3900
rebecca.sabie@state.mn.us
www.mn.gov/deed/pfa

Wendy Meyer

From: Andy Kehren <andyke@bolton-menk.com>
Sent: Thursday, October 08, 2015 2:24 PM
To: Wendy Meyer
Cc: John Graupman
Subject: FW: Mountain Lake
Attachments: Mountain Lake Aug 2010 FP Approval Letter.pdf

Hi Wendy

Please see comments from Pam below.

At the time the facilities plan was prepared, I believe the Utility Commission was leaning towards a mechanical treatment plant, in part because of its nimbleness to change in response to new regulations and possible increase flow and loading from a new industry.

I believe the current Utility Commission is leaning towards a pond expansion because of its ease of operation.

We probably want to review this item at one of the upcoming Utility Commission meetings.

Andy

Andrew R. Kehren, P.E.

Bolton & Menk, Inc.

P: 507.794.5541 Ext. 2284

M: 507.380.1158

email: andyke@bolton-menk.com

From: Meyer, Pam (MPCA) [<mailto:Pam.Meyer@state.mn.us>]
Sent: Thursday, October 08, 2015 2:14 PM
To: Andy Kehren <andyke@bolton-menk.com>
Subject: Mountain Lake

Wanted to get this in an email before calling you:

The City of Mountain Lake has an approved facility plan for the construction of a mechanical facility along with the collection system work that was already completed (attached letter). That approval is for a Class B, .440 MGD facility. The IUP request received states New Wastewater Facility and also says construction of enhancements to the wastewater treatment facility with a cost estimate of \$13,445,000.00.

In order for the facility plan approval in 2010 to be valid the suggested alternative that the City would be moving forward with would be the mechanical facility. If that is the case I would like to sit down with the City and discuss again the permitting implications.

The discussion I last had was that they City was going to stay with a stabilization pond system, which would require an amendment to the facility plan approval changing the recommended alternative.

I would also suggest a new request for effluent limits as River Eutrophication Standards are not being considered for all facilities and the last one was completed in 2010. For a pond system, these would not be in effect as the RES's are effective June-September.

I am sending this because I am in a meeting until 3 p.m. I can give you a call then if you would like.



Minnesota Pollution Control Agency

Mankato Office

FILE COPY

August 26, 2010

The Honorable Dean Janzen
Mayor, City of Mountain Lake
930 - 3rd Avenue
P.O. Box C
Mountain Lake, MN 56159-0320

RE: Facility Plan Preliminary Approval
City of Mountain Lake
Project Number 279868

Official File Stamp	
File Name	Mountain Lake
File Number	279868
Page #	3
Staff	PBM
Category	

Dear Mayor Janzen:

The Minnesota Pollution Control Agency (MPCA) is pleased to inform the city of Mountain Lake (City) that it is hereby granting preliminary approval of your facility plan titled 2009-2011 Utility Improvements, dated March 3, 2010, by Bolton and Menk.

The proposed plan is the background study for the eventual construction and operation of a Class B wastewater treatment facility which is designed to treat 0.670-million gallons per day (mgd) average wet weather flow, 0.440 mgd peak hourly wet weather flow, 895 pounds five-day biochemical oxygen demand average per day, and 1,169 pounds suspended solids average per day prior to discharge into the Watonwan River. The level of treatment will be governed by the provisions in the corresponding National Pollutant Discharge Elimination System (NPDES)/ State Disposal System (SDS) Permit Number MNG580035 until a permit allowing construction is issued. The approval is pursuant to Minn. Stat. chs. 115 and 116, as amended. The legal description of the location of the proposed facility is Section 28, Township 106 North, Range 34 West, city of Mountain Lake, Cottonwood County.

The facility plan and related information indicate that the selected alternative for this project will consist of construction of a mechanical treatment facility, including screening, grit removal, aeration basins, secondary clarification, and disinfection. Biosolids will be stored and land applied. The existing pond facility will need to be decommissioned as well, as part of this project. This project also includes sanitary sewer rehabilitation, lining and replacement, as well as manhole rehabilitation.

Be advised that final effluent limits from the MPCA may require changes in the design of this mechanical treatment plant, resulting in more cost, dependant on limits set forth.

The Honorable Dean Janzen
Page 2
August 26, 2010

The following items are not considered loan fundable for the reasons stated:

1. Storm sewer related items. Storm sewers are not a necessary component of a wastewater conveyance and treatment system. The only storm sewer portions eligible under this program are those portions that are directly impacted by the wastewater project or have a direct impact on the wastewater collection system.
2. Water mains, water wells, and other water supply items. Water supply systems are not a necessary component of a wastewater treatment system.
3. Portions of street, curb and gutter, and sidewalks that are not a result of the construction of sanitary sewers. Reconstruction fundability should be limited to the width of the pipe trench necessary to install the sanitary sewer. In areas where both sewer and water are installed, the reconstruction costs should be divided proportionally between sewer and water costs.

This constitutes a formal decision in accordance with Minn. R. 7077.2000. Any request for review or reconsideration of this decision must be submitted within 45 days of the date of this letter. For clarification concerning disputes procedures, please contact your review engineer.

This preliminary approval is given when there is reasonable assurance that the treatment system, when constructed, will comply with the regulations and criteria of the MPCA. Final approval of the facility plan is contingent upon completion of the environmental review process and issuance of an NPDES/SDS permit.

If you have any questions regarding this approval, please call me at 507-344-5251.

Sincerely,



Pamela B. Meyer, P.E.
Engineer
Municipal Wastewater Section
Municipal Division

PBM:slr

cc: Anita Gallentine, Public Facilities Authority
Andy Kehren, P.E., Bolton & Menk, Sleepy Eye Office
Bill Dunn, MPCA, St. Paul Office

City of Mt. Lake, MN

Ordinance 5-15

Be it ordained by the City Council of the City of Mountain Lake that the following subdivision of Section 9.11 Residential District be amended to read:

Subdivision 3 Conditional Uses

14. Businesses in a “transitional residential area”. Transitional residential area is an area with lots located on one of the following major thoroughfares: Third Avenue, Tenth Street, County Road 1 and Highway 60; and adjacent to or within 200 feet of a commercially zoned district. Proposed businesses should meet the following criteria:
- a. Hours of operation shall be limited to between 6:30 a.m. and 9 p.m.
 - b. No outdoor displays or sales of merchandise or services shall be permitted.
 - c. Signs shall conform to Mountain Lake City Code, Section 9.50, Subdivision 3.
 - d. No business shall be permitted to discharge offensive odors, fumes, smoke, glare, or noises which are audible beyond the property limits.
 - e. Deliveries to the premises shall be made only during the hours of operation.
 - f. Traffic associated with the use shall not be detrimental to the neighborhood or create congestion on the street where business is located. Parking must meet standards set forth in Mountain Lake City Code, Section 9.50, Subdivision 4.

Passed and approved on this _____ day of _____, 2015.

Mayor

ATTEST:

City Administrator

Motion Carried.

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City of Mountain Lake Snow Removal Policy

1. Introduction

The City of Mountain Lake believes that it is in the best interest of the residents for the City to assume basic responsibility for control of snow and ice on the city streets. Reasonable ice and snow control is necessary for routine travel and emergency services. The City will provide such control in a safe and cost effective manner, keeping in mind safety, budget, personnel and environmental concerns. The City will use city employees, equipment and/or private contractors to provide this service.

2. Public Notification

- a. Beginning Oct. 1 of each year residents shall be notified of City Ordinances 11.06, 11.03 Subd. 10 and this policy regarding snow emergencies, street parking during a snow emergency, and the ticketing and towing of vehicles left on city streets during a snow emergency.
- b. Notices will be placed in the October utility bill, on the city's website, on the public access cable channel, in the Mt. Lake official city newspaper, on the local media outlets, and by other suitable means as determined by city staff.
- c. During the month of November the police department will place notices on cars left on city streets between the hours of midnight and 6 am as time and workload permits.

3. Procedures

- a. The Street Department Superintendent will call a snow emergency when the following conditions are present on city streets: snow, freezing rain, sleet, ice or snow drifts, or other natural phenomenon which create or are likely to create hazardous road conditions.
- b. In most cases a snow emergency will begin at 12:01 a.m. Unless there are reasons to the contrary, a snow emergency will be declared at least three hours prior to the beginning of the snow emergency.
- c. The Street Department Superintendent will notify the police department and local media immediately following the declaration of a snow emergency.
- d. By ordinance the snow emergency parking ban will begin at 12:01 a.m. and continue to 3 p.m. Ticketing and towing will begin after 12:01 a.m.

4. Method of snow removal

Snow will be plowed in a manner so as to minimize any traffic obstructions. Snow will be plowed from inside out except where it is windrowed and these areas are specified in item #5. In times of extreme snowfall, streets will not always immediately be able to be completely cleared of snow.

5. Snow Removal and Schedule

- a. Remove snow from emergency vehicle garage doorways at the Fire/Ambulance Hall and City Hall.
- b. Start windrowing on 10th Street from 1st Avenue to 4th Avenue

- c. Plow the entire length of 10th Street
- d. Next windrow 3rd Avenue from 8th Street to 12th Street
- e. Plow 3rd Avenue (CR 27) from east Hwy 60 entrance to west Hwy 60 entrance
- f. Next windrow 11th Street from 4th Avenue to 2nd Avenue
- g. Next windrow 2nd Avenue from 10th Street to 12th Street
- h. Clean around the schools and 4th Avenue, then 5th Avenue, 6th Avenue, 7th Avenue, Prince Street, 9th Avenue, 10th Avenue, Midway Road
- i. Next area is South of railroad tracks, which includes Boxelder Street, Mountain Lake Road, etc.
- j. Meanwhile the snowplow truck is doing the north-south roads starting with 15th Street continuing west until they reach Golf Course Road.
- k. Then alleys and parking lots are done.

The Street Department Superintendent will determine when snow will be removed by truck from the area. Such snow removal will occur in areas where there is no room on the boulevard for snow storage and in areas where accumulated piles of snow create a hazardous condition. Snow removal operations will not commence until other operations have been completed. Snow removal operations may be delayed depending on weather conditions and personnel availability. The snow will be removed and hauled to a snow storage area. The snow storage area will be located as to minimize environmental problems.

The City has classified city streets based on the importance and the welfare of the community. These are streets of the city that provide access for emergency fire, police and medical services.

The second priority streets are those streets providing access to schools and commercial businesses. The third priority streets are low volume residential streets. The fourth priority areas are alleys and city parking lots. Once the snow is hauled away we will start to sand the streets and clean sidewalks and alleys.

6. Work Schedule for Snow Plow Operators

Snowplow operators will be expected to work eight-hour shifts. In severe snow emergencies, operators sometimes may have to work in excess of eight-hour shifts. However, because of budget and safety concerns, no operators shall work more than a twelve (12) hour shift in any twenty four (24) hour period. Operators will take a fifteen (15) minute break every two (2) hours and with a half hour meal break after four (4) hours. After a twelve (12) hour day, the operators will be replaced if additional qualified personnel are available.

7. Weather Conditions

Snow and ice control operations will be conducted only when weather conditions do not endanger the safety of city employees and equipment. Factors that may delay snow and ice control operations include, severe cold, significant winds and limited visibility.

8. Use of Salt Sand and Other Chemicals

The City will use sand, salt and other chemicals when there is hazardous ice or slippery conditions. The City is concerned about the effect of such chemicals on the environment and will limit its use for that reason.

9. Sidewalks

The City will maintain the following sidewalks: City hall, street department sidewalks, community center, fire hall, library, city park, light plant, former water treatment plant and finally the water tower. As there are a limited number of personnel available the city will only maintain these sidewalks after the streets have been plowed.

10. Parking Lots, Entrances, and Driveways

Responsibility for private parking lots, entrances to lots and driveways shall rest with the individual property owners. This includes the clearing of additional snow that may accumulate once the city plows have gone by.

City snow plowing crews will be responsible for plowing the City Hall parking lot and the downtown municipal lot. All other parking lots plowed by the city will be billed at an hourly rate.

11. Placement of Snow on Public Property or Obstructing Views

In accordance with the provisions of the City code and state law it is unlawful for any person to place snow or ice upon public property, including public streets. Furthermore, cleared snow shall be piled and accumulated in a manner, which does not block visibility of drivers on public streets and alleys or cause other hazardous conditions. The Street Department Superintendent shall have the authority to notify property owners who violate this section, and shall require them to remedy the situation.

12. Property Damage

The City recognizes that on occasion private property is damaged during snow and ice control operations. Where this happens it shall be the policy of the City to handle damages in the following manner:

1. Mailboxes. Where mailboxes are placed adjacent to the street, it shall be the policy of the City that snow shall be plowed as close as practicable to the curb to allow for passage of traffic and mail delivery. It shall be the responsibility of the property owner to keep piled snow away from mailboxes so mail can be delivered.

Where damage to mailboxes occurs, the Street Department Superintendent shall investigate such damage. Where evidence indicates that physical contact occurred between the plow and the mailbox the City would assume responsibility for repair.

2. Boulevard Sod. It shall be the policy of the City to repair any damage to sod where curbs are in place by:
 - a. Street maintenance will repair the damage by re-laying the turned up pieces or placing black dirt and grass seed
 - b. The property owner may elect to do the repair using commercial sod. The City will reimburse the property owner the cost of the sod (no labor costs will be reimbursed). Reimbursement must be approved by the City Administrator prior to the commencement of the corrective work or purchasing of the sod. The property owner shall supply an estimate of the

cost of the sod. After approval by the City administrator the property owner must present an invoice to the Administrator before payment will be made.

3. Curbs. Concrete curbs will not be replaced unless the curb back is broken.

4. Driveway Ramps. The City will not repair damage caused to driveway ramps of fillets where mountable curb is in place, unless authorized by either the City Administrator or the Street Department Superintendent.

13. Parking Restrictions During Winter Months

Parking in the downtown commercial district shall be prohibited between the hours of 2:00 A.M. and 6:00 A.M. between the dates of November 15 and April 15.

14. Automatic Parking Ban After Snowfall

No person shall park or leave standing any vehicle upon any street in the City of Mountain Lake between midnight and 3 p.m. after the declaration of a snow emergency.

Any motor vehicle parked in violation of this section is deemed to be a nuisance that interferes with snow removal from public rights-of-way. Any Police Officer may remove any such vehicle by means of towing or other means in order to facilitate proper snow removal.

15. Annual Review of Snow Removal Policy and Procedures

The City Council shall annually review and adopt by resolution the City's Snow Removal Policy and Operational Guidelines during a regularly scheduled meeting in October.

Resolution #30-15

City of Mt. Lake, MN

RESOLUTION TO APPROVE THE SNOW REMOVAL POLICY

WHEREAS, the City of Mt. Lake has a written Snow Removal Policy that establishes procedures and priorities for various aspects of snow removal, and

WHEREAS, the City Council of the City of Mt. Lake has reviewed the snow removal policy;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mt. Lake that the Snow Removal Policy is hereby approved.

Adopted this 19th day of October, 2015.

Mike Nelson, Mayor

ATTEST: _____
Wendy Meyer, Clerk/Administrator

Wendy Meyer

Subject:

FW: contact for building of tower for public wifi at camp ground

From: Julie J. Foote [<mailto:jfoote@mvtvwireless.com>]
Sent: Wednesday, September 30, 2015 1:43 PM
To: city@mountainlake.govoffice.com
Subject: contact for building of tower for public wifi at camp ground

John Rogotzke -

John has a 65' tower he can sell them. Confirmed with Darren that we should be able to get signal at that elevation.
email sent to Wendy:

Wendy, The free standing tower is going to be around \$2000 if John does it all. If you can dig the hole and fill with concrete, it may be around \$1500. Here's his contact information:

John Rogotzke
507.421.6041
antenna@redred.com

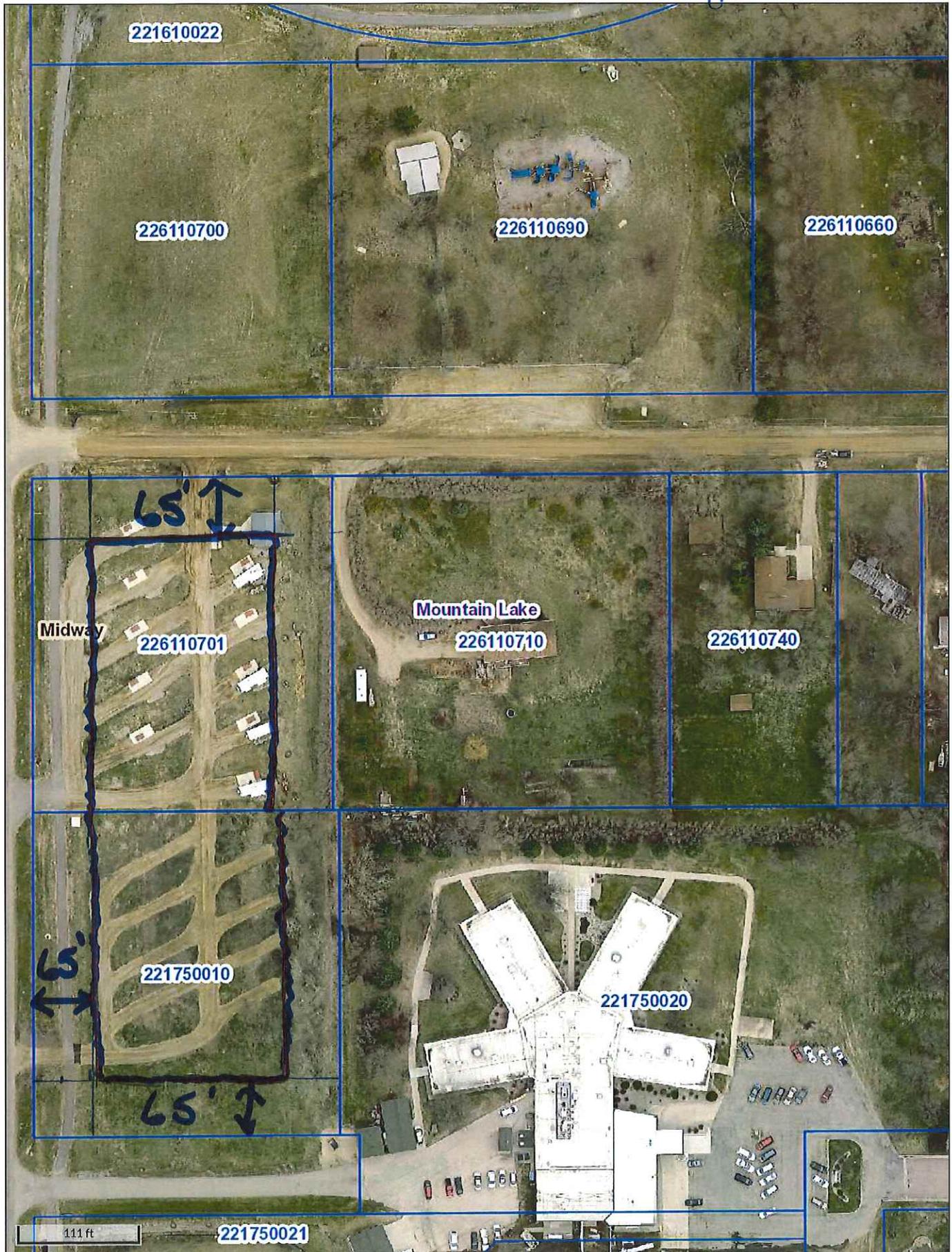
You're welcome to call him and schedule. once it's in place, let me know and we'll install the hotspot equipment.

THANKS! Julie

Julie

Julie Foote
Customer Service / Sales / Market Dev.
MVTV Wireless
34041 780th St. Worthington, MN 56187
Ph: 507.360.9651
FAX: 320.564.0903
www.mvtvwireless.com

65' - Section 9.34 setback requirement



Residential District Setbacks: 25' Front; max. 10' - side; 10' rear

Ordinance #5-09

**An ordinance of the City of Mt. Lake
Establishing Section 9.34
Regulating Telecommunication Towers and Antennae**

The City Council of Mt. Lake ordains that Section 9.34 be adopted to read as follows:

SECTION 9.3⁴~~5~~. TELECOMMUNICATION TOWERS AND ANTENNAE

Subdivision 1. Definitions

1. Antenna: Any structure or device used for the purpose of collecting or transmitting electromagnetic waves, including but not limited to directional antennas, such as panels, microwave dishes, and satellite dishes, and omnidirectional antennas, such as whip antennas.
2. Co-locate: To be located in the same place; to place together or to arrange; to place on same tower.
3. Commercial Wireless Telecommunication Services: Licensed commercial wireless telecommunication services, including television, cable, radio, cellular, personal communication services (PCS), specialized mobilized radio (SMR), enhanced specialized mobilized radio (ESMR), paging, and similar services that are marketed to the general public.
4. Engineer: A structural engineer licensed by the State of Minnesota.
5. Telecommunication Tower: Any ground or roof mounted pole, spire, self-supporting lattice, guyed or monopole structure, or combination thereof taller than 15', including support lines, cables, wires, braces, and masts, intended primarily for the purpose of mounting an antenna, meteorological device, or similar apparatus above grade. The term tower shall not include amateur radio operators' equipment, as licensed by the FCC.

Subdivision 2

Required Permits

Prior to any construction activities, the following permits must be secured from the City:

- A. a building permit; and
- B. a conditional use permit, as required by Section 9.70, Subd. 4

Subdivision 3

Zoning District Use

Telecommunication towers and antennae will be allowed in any zoning district in the City upon approval of the two permits required above.

Subdivision 4 Area, Setback, and Height Restrictions

A. Lot Area. The minimum lot area requirements are determined by the zoning district in which the tower site is located and as determined by any additional area needed to meet all setback requirements of this ordinance.

Tower
is 65'

B. Tower Setbacks. The minimum setback from all property lines and public rights of way for telecommunication towers shall be equal to its height, except for towers that are designed to collapse in upon themselves. For these later type of towers, the minimum setbacks are one half the tower height for all yard setbacks.

C. Height Restrictions. This ordinance shall apply to any telecommunications tower in excess of 15 feet. The maximum height for telecommunications towers, including antennae is two hundred (200) feet.

Subdivision 5 Co-Location Requirements

A. A proposal for a new commercial wireless telecommunication service tower shall not be approved unless it can be documented by the applicant, and by a qualified and licensed engineer, that the telecommunication equipment planned for the proposed tower cannot be accommodated on an existing or approved tower, commercial building or public structure within a one (1) mile radius of the proposed tower site due to one or more of the following reasons:

1. The planned equipment would exceed the structural capacity of the existing or approved tower or commercial building, and the existing or approved tower cannot be reinforced, modified, or replaced to accommodate planned or equivalent equipment at a reasonable cost.

2. The planned equipment would cause interference materially impacting the usability of other existing or planned equipment at the tower or building and interference cannot be prevented at a reasonable cost.

3. Existing or approved towers and buildings within the search radius (1 mile) cannot accommodate the planned equipment at a height necessary to reasonably function.

4. The applicant must demonstrate that a good faith effort to co-locate equipment on existing towers or structures within the one (1) mile radius was made, but an agreement could not be reached.

B. Documentation must be provided that any proposed commercial wireless telecommunication service tower shall be designed to accommodate both the applicant's antennae and comparable antennae for at least two (2) additional users, to allow for future rearrangement of antennae upon the tower, and to accept antennae mounted at varying heights.

Subdivision 6 Tower Design Requirements

Proposed or modified towers and antennae shall meet the following design requirements:

A. Towers and antennae shall be designed to blend into the surrounding environment through the use of color and camouflaging architectural treatment, except in instances where the color is dictated by federal or state authorities.

B. Commercial wireless telecommunication service towers shall be of a monopole design unless the City determines that an alternative design would better blend with the surrounding environment. Towers must be self-supporting without the use of wires, cables, beams, or other means.

Subdivision 7. Construction Requirements

A. All antenna, towers, and accessory structures shall comply with all applicable provisions of this ordinance.

B. Towers shall be certified by a qualified and licensed professional engineer to conform to the latest structural standards and wind loading requirements of the Uniform Building Code and the Electronics Industry Association.

C. No part of any antenna or tower nor any lines, cable, equipment, wires, or braces in connection with either shall at any time extend across or over any part of the right-of-way, public street, highway, sidewalk or property line.

D. Towers and associated antennae shall be designed to conform with the accepted electrical engineering methods and practices, and comply with the provisions of the National Electrical Code.

E. All signal and remote control conductors of low energy extending substantially horizontally above the ground between a tower or antennae and a structure, or between towers, shall be at least eight (8') feet above the ground at all points, unless buried underground.

F. Every tower affixed to the ground shall be protected by a security fence that meets the requirements of Section 9.51, to discourage climbing of the tower, unless waived by the City.

G. Tower locations should provide the maximum amount of screening possible for off-site views of the facility. Existing on-site vegetation shall be preserved to the maximum extent practicable. The area around the base of the tower and any accessory structures shall be landscaped and/or screened.

H. All utility buildings and structures accessory to a tower shall be architecturally designed to blend in with the surrounding environment and shall meet the minimum setback requirements of the zoning district in which the tower site is located.

Subdivision 8 Lights and Other Attachments

A. No antenna or tower shall have affixed or attached to it in any way, except during time of repair or installation, any lights, reflectors, flashers, or other illuminating device, except as required by the Federal Aviation Agency (FAA) or the Federal Communications Commission (FCC), nor shall any tower have constructed on, or attached to, in any way, any platform, catwalk, crow's next, or like structure, except during periods of construction or repair.

B. The use of any portion of a tower for signs other than warning or equipment information signs is prohibited.

C. Proof shall be given that the proposed tower complies with regulations administered by the FAA.

Subdivision 11 Abandoned or Unused Towers or Portions of Towers

A. All abandoned or unused towers and associated facilities shall be removed within six (6) months of the cessation of operations at the site unless a time extension is approved by the City. In the event that a tower is not removed within six (6) months of cessation of operations at a site, the tower and associated facilities may be removed by the City and the cost of removal assessed against the property.

Subdivision 12 Antennae Mounted on Roofs, Walls, and Existing Towers

The placement of wireless telecommunication antennae on roofs, walls, and existing towers may be approved the City, provided the antennae meet the requirements of this ordinance

CITY OF MOUNTAIN LAKE Fund Balances Working Funds

Account Descr	Current Balance
FUND 101 GENERAL FUND	
G 101-10100 Cash	\$508,267.11
G 101-10150 Savings	\$74,260.85
G 101-10152 Savings - Special	\$612,204.64
G 101-10400 Investments at Cost	\$0.00
G 101-10403 Investments-Northland	\$469,438.40
FUND 101 GENERAL FUND	<u>\$1,664,171.00</u>
FUND 202 2014 SMALL CITIES DEVELOP PROG	
G 202-10100 Cash	-\$19,880.15
G 202-10150 Savings	\$0.00
FUND 202 2014 SMALL CITIES DEVELOP PR	<u>-\$19,880.15</u>
FUND 205 ECONOMIC DEVELOPMENT AUTHORITY	
G 205-10100 Cash	\$13,648.15
G 205-10150 Savings	\$0.00
G 205-10152 Savings - Special	\$23,689.83
G 205-10400 Investments at Cost	\$0.00
FUND 205 ECONOMIC DEVELOPMENT AUT	<u>\$37,337.98</u>
FUND 211 LIBRARY FUND	
G 211-10100 Cash	\$41,674.73
G 211-10150 Savings	\$736.99
G 211-10152 Savings - Special	\$60,385.73
G 211-10400 Investments at Cost	\$0.00
FUND 211 LIBRARY FUND	<u>\$102,797.45</u>
FUND 221 FIRE DEPT FUND	
G 221-10100 Cash	\$123,257.09
G 221-10152 Savings - Special	\$121,960.18
G 221-10400 Investments at Cost	\$17,128.61
FUND 221 FIRE DEPT FUND	<u>\$262,345.88</u>
FUND 231 AMBULANCE FUND	
G 231-10100 Cash	\$124,678.89
G 231-10150 Savings	\$203.86
G 231-10152 Savings - Special	\$133,121.56
G 231-10400 Investments at Cost	\$0.00
FUND 231 AMBULANCE FUND	<u>\$258,004.31</u>
FUND 303 TIF #1-5 POPD KERNS	
G 303-10100 Cash	\$151,265.67
G 303-10400 Investments at Cost	\$0.00
FUND 303 TIF #1-5 POPD KERNS	<u>\$151,265.67</u>
FUND 307 LAKEVIEW ESTATES-2007-2015A	
G 307-10100 Cash	\$2,794.90
G 307-10152 Savings - Special	\$0.00
G 307-10400 Investments at Cost	\$0.00
G 307-10403 Investments-Northland	-\$0.54
FUND 307 LAKEVIEW ESTATES-2007-2015A	<u>\$2,794.36</u>
FUND 308 2011 BOND REFUND-06 ST PROJ	
G 308-10100 Cash	\$62,310.60
G 308-10403 Investments-Northland	\$0.00

→ →

\$354,441 - Gen.

\$68,909 - P.D.

\$188,854 - St.

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Account Descr	Current Balance
FUND 308 2011 BOND REFUND-06 ST PROJ	\$62,310.60
FUND 312 CITY WIDE PROJ-DEBT SERV	
G 312-10100 Cash	\$212,265.02
FUND 312 CITY WIDE PROJ-DEBT SERV	\$212,265.02
FUND 315 TIF #1-7 MSG	
G 315-10100 Cash	\$0.00
FUND 315 TIF #1-7 MSG	\$0.00
FUND 320 EDA - CITY HALL FUND	
G 320-10100 Cash	-\$6,723.78
FUND 320 EDA - CITY HALL FUND	-\$6,723.78
FUND 332 2002 STREET IMPROV	
G 332-10100 Cash	-\$8,385.29
G 332-10403 Investments-Northland	\$36,867.04
FUND 332 2002 STREET IMPROV	\$28,481.75
FUND 341 T.I.F.# 1-6 MT POWER	
G 341-10100 Cash	\$212,540.41
FUND 341 T.I.F.# 1-6 MT POWER	\$212,540.41
FUND 342 T.I.F. #1-4 GOOD SAM	
G 342-10100 Cash	\$30,620.75
G 342-10152 Savings - Special	\$0.00
G 342-10400 Investments at Cost	\$0.00
FUND 342 T.I.F. #1-4 GOOD SAM	\$30,620.75
FUND 403 POPD KERNS CONST ACCT	
G 403-10100 Cash	\$8,781.20
FUND 403 POPD KERNS CONST ACCT	\$8,781.20
FUND 412 2012 CITY WIDE PROJECT	
G 412-10100 Cash	\$609.55
G 412-10152 Savings - Special	\$367,537.07
FUND 412 2012 CITY WIDE PROJECT	\$368,146.62
FUND 415 MSG CONST ACCT	
G 415-10100 Cash	-\$11,575.00
FUND 415 MSG CONST ACCT	-\$11,575.00
FUND 441 MT POWER CONST ACCT	
G 441-10100 Cash	\$49,118.69
FUND 441 MT POWER CONST ACCT	\$49,118.69
FUND 450 DOWNTOWN-ROSS PROJECT	
G 450-10100 Cash	-\$93,514.31
FUND 450 DOWNTOWN-ROSS PROJECT	-\$93,514.31
FUND 501 CAPITAL OUTLAY REVOLVING FUND	
G 501-10100 Cash	\$102,435.30
G 501-10152 Savings - Special	\$197,371.46
G 501-10400 Investments at Cost	\$0.00
FUND 501 CAPITAL OUTLAY REVOLVING FU	\$299,806.76
FUND 507 LAKE COMMISSION FUND	
G 507-10100 Cash	-\$333.39
G 507-10152 Savings - Special	\$0.00

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Account Descr	Current Balance
G 507-10400 Investments at Cost	<u>\$0.00</u>
FUND 507 LAKE COMMISSION FUND	<u>-\$333.39</u>
	<u>\$3,618,761.82</u>

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Nicollet Bike
607 N. Riverfront Drive
Mankato, MN 56001
www.nicolletbike.com
507-388-9390
facebook.com/nicolletbikeshop

Bill To: Mountain Lake Police Department
Mountain Lake Police Department

INSTRUCTIONS: This write up is for quotation only. This is being presented to the MT. Lake Police Depart for potential future sale Please save this Sales Order until Justin authorizes it to be deleted.

Order Status: Open

Item Name	Attribute	Size	Qty	Sold	Due	Price	Ext Price	Tax
Spec Rockhopper 29 15	Char/Blk/Hy	Large	1	0	1	\$650.00	\$650.00	T
		7.14%					less: \$50.00	
Greenfield Kickstand	Silver	305	1	0	1	\$8.96	\$8.96	T
		10%					less: \$1.00	
Topeak Explorer Rear Rack MTX	Black		1	0	1	\$40.50	\$40.50	T
		10%					less: \$4.50	
Dimension Pedals w/ Toe Clips	Black	9/16"	1	0	1	\$27.00	\$27.00	T
		10%					less: \$3.00	
Spec Rib Cage II	Black		1	0	1	\$18.00	\$18.00	T
		10%					less: \$2.00	
Spec Tube SV		29x1.9/2.3	1	0	1	\$7.20	\$7.20	T
		10%					less: \$0.80	
Spec Air Tool Switch Pump	Black		1	0	1	\$31.50	\$31.50	T
		10%					less: \$3.50	
Park Tool TL-1			1	0	1	\$3.60	\$3.60	T
		10%					less: \$0.40	
Total Qty Ordered:			8	0	8			

Percent Unfilled: 100

	Subtotal:	\$786.76
Exempt	0 % Tax:	+ \$0.00
	TOTAL:	\$786.76
	Deposit Balance:	\$0.00
	Balance Due:	\$786.76

Thanks for supporting Nicollet Bike!

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REBECCA OTTO
STATE AUDITOR

STATE OF MINNESOTA OFFICE OF THE STATE AUDITOR

SUITE 500
525 PARK STREET
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)
(651) 296-4755 (Fax)
state.auditor@osa.state.mn.us (E-mail)
1-800-627-3529 (Relay Service)

Volunteer Fire Relief Association Investment Report Card

The Office of the State Auditor is providing the attached "Investment Report Card" as an educational tool for your relief association. The report card provides one-year and multi-year rates of return calculated for your relief association, as well as a custom benchmark rate of return. The custom benchmark rate of return can be used to measure your relief association's actual investment performance for 2014 against market returns. This cover document provides information to help your relief association understand its individualized report card. It does not contain investment or legal advice and should not be relied upon in lieu of investment or legal advice.

Rates of Return

The one-year rate of return is the return calculated based on your relief association's Special Fund investments for calendar year 2014. The three-year, five-year, ten-year, and fifteen-year rates of return are also provided, which show the average annual returns for the respective periods.

Custom Benchmark: The custom benchmark rate of return shows what your relief association could have earned had it invested its assets passively for the entire year. A passive investment strategy is more commonly called indexing. Indexing is an investment management approach that seeks to replicate the rates of return of a particular benchmark or index. The management style is considered passive because portfolio managers do not make decisions about which securities to buy and sell. Instead, managers simply copy the index by purchasing the same securities included in a particular stock or bond market index. Index funds are widely available for stocks and bonds (e.g., Russell 3000, Barclays Capital Aggregate). For cash, a relief association could invest in a money market fund or shop for the highest returning certificate of deposit.

The benchmark return is calculated for your relief association by multiplying your association's asset class proportions by the rate of return earned on a common benchmark index for each asset class. If your relief association changed investment strategies during the year, the calculated benchmark return does not reflect the changes.

Benchmark Calculation Example:

January 1, 2014 Asset Allocation	Benchmark	Return	(a) x (b)
(a)		(b)	(c)
Domestic Stock	Russell 3000	12.56%	5.20%
International Stock	MSCI ACWI ex. U.S.	-3.87%	-0.39%
Bonds	Barclays Capital Aggregate	5.97%	1.49%
Cash	90-Day U.S. T-Bill	0.03%	0.01%
Other	Russell 3000	12.56%	0.63%
Benchmark Return		Sum (c) =	6.94%

Asset Allocation

The beginning of year and end of year asset allocations show the percentage of your relief association's portfolio that was invested in various asset classes. By diversifying an asset base, the goal is to create a favorable risk/reward ratio for the portfolio. When returns for one asset class decline, the expectation is that returns for another asset class will increase, offsetting the loss. The "other" asset class includes all investments besides cash, stocks, and bonds, including small allocations to this class within mutual funds.

Benchmark Information

Rates of return are provided for each index used to calculate your relief association's custom benchmark rate of return. Rates of return for the Voluntary Statewide Lump-Sum Volunteer Firefighter Retirement Plan and State Board of Investment accounts are also provided for reference purposes.

2014 Index Returns: The benchmark indices used to calculate your relief association's custom benchmark rate of return are provided in the Benchmark Information section of the attached report card, along with the rate of return for each respective index.

- **Russell 3000 Index** – A performance measure of the overall U.S. stock market. This index includes the 3000 largest publicly traded U.S. companies.
- **MSCI ACWI ex. U.S. Index** – A performance measure of international stocks, including developed markets and emerging markets. This index does not include the U.S. stock market's performance.
- **Barclays Capital Aggregate U.S. Index** – A performance measure of the U.S. investment grade bond market, including corporate and government bonds.
- **90-Day U.S. T-Bill** – A performance measure of short term cash investments.

2014 State Board of Investment Returns: Relief associations are authorized to invest assets in the State Board of Investment (SBI) Supplemental Investment Fund. There are six investment accounts, or investment options, within the Supplemental Investment Fund that are available for relief association investment. It is not the intent of the SBI to advise relief associations regarding their choice among accounts. Relief associations may wish to consult an investment advisor for guidance. The SBI Returns section of the attached report card provides the rates of return for the six SBI accounts. The SBI rates of return serve as a good benchmark for your relief association, showing returns that were available during 2014. The six accounts are listed below.

- **Bond Market Account** – Bonds
- **Common Stock Account** – Domestic Stock (Passively Managed)
- **Growth Share Account** – Domestic Stock (Actively Managed)
- **Income Share Account** – Balanced
- **International Share Account** – International Stock
- **Money Market Account** – Cash



STATE OF MINNESOTA
OFFICE OF THE STATE AUDITOR

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 525 PARK STREET
 SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)
 (651) 296-4755 (Fax)
state.auditor@osa.state.mn.us (E-mail)
 1-800-627-3529 (Relay Service)

REBECCA OTTO
 STATE AUDITOR

Investment Report Card

Mountain Lake Fire Relief Association
 For the Year Ended December 31, 2014

Rates of Return

One-Year	0.34%
Three-Year	0.80%
Five-Year	1.27%
Ten-Year	2.18%
Fifteen-Year	2.73%
Custom Benchmark (One-Year)	0.03%

Asset Allocations

	Domestic Stock	International Stock	Bonds	Cash	Other
As of 01/01/14	0.00%	0.00%	0.00%	100.00%	0.00%
As of 12/31/14	0.00%	0.00%	0.00%	100.00%	0.00%

Benchmark Information

2014 Index Returns	Voluntary Statewide Plan
Russell 3000 (Domestic Stock)	2014 State Board of Investment Returns
MSCI ACWI ex. U.S. (International Stock)	SBI Bond Market
Barclays Capital Aggregate (Bonds)	SBI Common Stock
90-Day U.S. Treasury Bill (Cash)	SBI Growth Share
Russell 3000 (Other)	SBI Income Share
	SBI International Share
	SBI Money Market
	6.46%
	6.44%
	11.83%
	11.39%
	9.20%
	-4.01%
	0.13%

This Investment Report Card is provided for informational purposes and should not be construed as containing investment or legal advice, and its contents are subject to revision.



Mountain Lake Public Schools

450 12th Street, P. O. Box 400

Mountain Lake, MN 56159

Phone: (507) 427-2325 / Fax: (507) 427-3047

October 9, 2015

To: City of Mountain Lake
Wendy Meyer

From: Kim Naas – Business Manager

Re: 3rd Quarter Billing

The Mountain Lake Public School would like to thank the City of Mountain Lake for being willing to contribute to the indoor pool located in our school. This billing is for the 3rd Quarter of 2015.

Revenue Totals	\$ 1,640.22
Expenditure Totals	<u>\$ 11,555.21</u>
Net Loss	\$ 10,245.91

As per the Swimming Pool Agreement the Mountain Lake Public School and the City of Mountain Lake will share 50/50 of the swimming facility costs up to \$15,000.00/year for three years, ending in 2015 (due to another year extension). 50% of the 3rd Quarter's facility costs would be \$5,122.96. Once again I want to thank the City of Mountain Lake for this contribution. Your help allows our pool to stay open and meet the needs of those who live in and around Mountain Lake.

Please make check payable to: Independent School District #173
450 12th Street
PO Box 400
Mountain Lake, MN 56159

If you should have any questions regarding this invoice please feel free to contact either Bill Strom at 427-2325 Ext. 105 or Kim Naas at 427-2325 Ext. 101. Both of us would be happy to answer any questions or supply additional information that you may need.



October 6, 2015

Dear Colleague,

Minnesotans value clean water. Clean water is vital to the health and safety of communities, and to attracting new businesses, residents and visitors. Clean water is what Minnesotans expect government – at all levels – will provide.

An important part of Minnesota's investments over the last century in water infrastructure, such as wastewater treatment plants and drinking water facilities, have been critical to achieving cleaner water. Much of that infrastructure is aging, especially in Greater Minnesota. At the same time, the definition of "clean water" is changing. As 21st century science speeds forward, new requirements for clean water are established. Our knowledge changes fast nowadays, but our responsibilities remain the same. Government – at all levels – must still ensure that Minnesotans get the clean water they expect. In the past, all levels of government shared this cost. Today, municipalities bear most of it.

As state agency leaders, we are very concerned about the high cost of water infrastructure facing Minnesota communities. We want to learn more about these challenges so that, together, we all can find solutions. With all this in mind, **we invite you to attend an informal conversation session to share your concerns, challenges, ideas and thoughts** on the critical issues of water infrastructure and clean water. We are inviting municipal leaders and technical staff, local legislators, and Minnesota members of Congress. We hope you can attend and participate in these important discussions.

Please consider attending one of the following sessions:

Detroit Lakes – October 14

1:00 p.m. – 3:00 p.m.
Detroit Lakes Community and Cultural
Center Ballroom
806 Summit Avenue
Detroit Lakes, MN

Worthington – October 28

10:00 a.m. – Noon
Nobles County Government Center
Farmer's Room (lower level 1)
315 – 10th Street
Worthington, MN

Rochester – November 6

10:00 a.m. – Noon
Olmsted County Government Center
Council/Board Chambers
151 – 4th Street SE
Rochester, MN

Willmar – October 16 (NOTE ROOM CHANGE)

10:00 a.m. – Noon
Kandiyohi County Health and Human Services
Building – Multi-Purpose Room #0030 (lower level)
2200 – 23rd Street NE
Willmar, MN

Hibbing – October 29

10:00 a.m. – Noon
City of Hibbing Memorial Building
Little Theater
400 E. 23rd Street
Hibbing, MN

We look forward to seeing you and learning from you. Please contact Greta Gauthier at 651-757-2031 if you have questions.

Sincerely,

John Linc Stine, Commissioner
MN Pollution Control Agency

Ed Ehlinger, Commissioner
MN Department of Health

Jeff Freeman, Executive Director
MN Public Facilities Authority

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