

Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Monday, June 22, 2015
6:30 p.m.

AGENDA

1. Meeting called to order by Mayor Mike Nelson
 - * Further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9917479-9917553 & E390-E392*(1-8)
 - b. Approval of Payroll Checks #61828 - 61865
 - c. Approval of June 1 Council Minutes*(9-12)
 - d. Approval of May 14 Utility Commission Minutes*(13)
 - e. Approval of May 11 Lake Commission Minutes*(14-15)
 - f. Approval of May 8, May 20, May 26, May 29 EDA Minutes*(16-22)
 - g. Approval closing of 4th Ave. from west side of 11th St. intersection to east side of alley for 'Pint Size Polkas' at the Mt. Lake Public Library, 2-5 p.m. Mon. June 29
 - h. Adoption of Resolution #14-15 Gift from Sportsman's Club to City Lake Commission*(23)
4. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council
5. Public Nuisances
 - a. 736 9th St. N.
 - b. 1406 3rd Ave.
 - c. 412 7th St.
6. Mt. Lake Active Living Plan, Drew Hage, SW MN Regional Development Commission Planner – separate packet
7. 'Start Noticing' Luke Ewald, Des Moines Valley Health and Human Services*(24-28)
8. Partial Pay Estimate #4, Well #7 Project*(30-32)

9. Stewart Conditional Use Application, 703 Klein St., PIN 22.441.0080
Adoption of Resolution #13-15 'Allowing a Home Occupation in the Residential District'*(33-37)
10. Sale of a Portion of PIN 22.290.0010*(38-39)-- Bids will be available at Meeting
11. Adopt Resolution #15-15 Approving Tax Forfeited Property for Sale*(40-46)
12. 2016-2018 City-wide Clean-up Contract*(47-51)
13. Administrator
 - a. 2012-2014 Utility and Street Project, Electric Dept. and Fire Call Bills
 - b. Shingling/Siding Permit Fee*(52)
 - c. Bond Refunding
 - d. 2016 Capital Improvement Plan
14. Adjourn

Upcoming

6:30 p.m. Tues. June 23, Planning and Zoning Commission Training

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June 22, 2015
9917479-9917553

June 2015

390E - 392E

			Check Amt	Invoice	Comment
10100 United Prairie					
Paid Chk#	9917479	6/1/2015			CARDMEMBER SERVICE
E	101-42100-580	Other Equipment	\$601.96	2032512	CAMERAS FOR POLICE DEPT
		Total CARDMEMBER SERVICE	\$601.96		
Paid Chk#	9917480	6/1/2015			UNITED STATES TREASURY
E	101-00000-430	Miscellaneous	\$93.60		2015 PCCORI TAX
		Total UNITED STATES TREASURY	\$93.60		
Paid Chk#	9917481	6/8/2015			COMMISSIONER OF REVENUE
G	101-21702	State Withholding	\$36.97		
		Total COMMISSIONER OF REVENUE	\$36.97		
Paid Chk#	9917482	6/8/2015			INTERNAL REVENUE SERVICE
G	101-21701	Federal Withholding	\$69.09		
G	101-21703	FICA Tax Withholding	\$657.30		
		Total INTERNAL REVENUE SERVICE	\$726.39		
Paid Chk#	9917483	6/5/2015			CARCHIOUS RODNEY
E	608-46330-401	Repairs/Maint Buildings	\$46.20		MAY MAINT-HERITAGE ESTATES
E	607-46330-401	Repairs/Maint Buildings	\$23.80		MAY MAINT-HERITAGE ESTATES
		Total CARCHIOUS RODNEY	\$70.00		
Paid Chk#	9917484	6/5/2015			CITY OF MOUNTAIN LAKE
E	607-46330-402	Repairs/Maint- Ground	\$212.50		SNOW REMOVAL HERITAGE ESTATES
E	608-46330-402	Repairs/Maint- Ground	\$412.50		SNOW REMOVAL HERITAGE ESTATES
		Total CITY OF MOUNTAIN LAKE	\$625.00		
Paid Chk#	9917485	6/5/2015			DARON J. FRIESEN
E	607-46330-402	Repairs/Maint- Ground	\$88.40		MOWING HERITAGES ESTATES
E	608-46330-402	Repairs/Maint- Ground	\$171.60		MOWING HERITAGES ESTATES
E	609-46330-402	Repairs/Maint- Ground	\$420.00		MOWING MASON MANOR
		Total DARON J. FRIESEN	\$680.00		
Paid Chk#	9917486	6/4/2015			SELECT ACCOUNT
E	205-46500-141	Admin Fees-HSA	\$2.11		HSA ADMIN FEES
E	101-41400-141	Admin Fees-HSA	\$4.22		HSA ADMIN FEES
E	101-42100-141	Admin Fees-HSA	\$10.55		HSA ADMIN FEES
E	211-45500-141	Admin Fees-HSA	\$2.11		HSA ADMIN FEES
E	101-45200-141	Admin Fees-HSA	\$1.27		HSA ADMIN FEES
E	101-46200-141	Admin Fees-HSA	\$1.26		HSA ADMIN FEES
E	101-43100-141	Admin Fees-HSA	\$3.80		HSA ADMIN FEES
		Total SELECT ACCOUNT	\$25.32		
Paid Chk#	9917487	6/5/2015			DEMCO, INC
E	211-45500-220	Repair/Maint Supply	\$199.10		LIBRARY SUPPLIES
		Total DEMCO, INC	\$199.10		
Paid Chk#	9917488	6/5/2015			ILLINOIS LIBRARY ASSN
E	211-45500-434	Project Expense	\$413.10		LIBRARY PROJECT EXP
		Total ILLINOIS LIBRARY ASSN	\$413.10		
Paid Chk#	9917489	6/5/2015			INGRAM
E	211-45500-590	Capital Outlay Books	\$301.92		LIBRARY BOOKS
		Total INGRAM	\$301.92		
Paid Chk#	9917490	6/5/2015			MARYS BOOKS

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		Check Amt	Invoice	Comment
E 211-45500-590	Capital Outlay Books	\$15.00		LIBRARY BOOKS
	Total MARYS BOOKS	\$15.00		
Paid Chk# 9917491	6/5/2015			PLUM CREEK LIBRARY SYSTEM
E 211-45500-220	Repair/Maint Supply	\$21.00		LIBRARY SUPPLIES-ITEM BARCODES
	Total PLUM CREEK LIBRARY SYSTEM	\$21.00		
Paid Chk# 9917492	6/8/2015			HANSON BROTHERS LLC
E 240-47000-520	Buildings and Structures	\$35,000.00		PURCHASE MAX BLDG
	Total HANSON BROTHERS LLC	\$35,000.00		
Paid Chk# 9917493	6/8/2015			JUSTIN & JENNIFER KLASSEN
E 240-47000-520	Buildings and Structures	\$15,000.00		FUNDS TO REMODEL MAX BUILDING
	Total JUSTIN & JENNIFER KLASSEN	\$15,000.00		
Paid Chk# 9917494	6/8/2015			MT LAKE FAMILY FITNESS LLC
G 230-10666	ML FAMILY FITNESS-J.HOLMBERG	\$12,000.00		NEW LOAN
	Total MT LAKE FAMILY FITNESS LLC	\$12,000.00		
Paid Chk# 9917495	6/8/2015			JSK BRIDAL
G 230-10679	LOAN JSK BRIDAL	\$22,857.24		NEW LOAN
	Total JSK BRIDAL	\$22,857.24		
Paid Chk# 9917496	6/11/2014			AFLAC
G 101-21713	AFLAC	\$192.74		
	Total AFLAC	\$192.74		
Paid Chk# 9917497	6/11/2014			BCBS/HSA
G 101-21714	HSA	\$371.17		
	Total BCBS/HSA	\$371.17		
Paid Chk# 9917498	6/11/2014			COMMISSIONER OF REVENUE
G 101-21702	State Withholding	\$1,004.78		
	Total COMMISSIONER OF REVENUE	\$1,004.78		
Paid Chk# 9917499	6/11/2014			GISLASON & HUNTER
G 101-21712	Garnishments	\$355.54		
	Total GISLASON & HUNTER	\$355.54		
Paid Chk# 9917500	6/11/2014			INTERNAL REVENUE SERVICE
G 101-21703	FICA Tax Withholding	\$2,734.68		
G 101-21701	Federal Withholding	\$2,280.88		
	Total INTERNAL REVENUE SERVICE	\$5,015.56		
Paid Chk# 9917501	6/11/2014			LAW ENFORCEMENT LABOR SERV
G 101-21711	PD UNION DUES	\$94.00		
	Total LAW ENFORCEMENT LABOR SERV	\$94.00		
Paid Chk# 9917502	6/11/2014			PERA
G 101-21704	PERA	\$3,876.55		
	Total PERA	\$3,876.55		
Paid Chk# 9917503	6/11/2014			VALIC
G 101-21705	VALIC	\$1,067.77		
	Total VALIC	\$1,067.77		
Paid Chk# 9917504	6/9/2015			COTTONWOOD COUNTY RECORDER

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			Check Amt	Invoice	Comment
E 240-46500-430	Miscellaneous		\$46.00		RECORDING FEE-MAX BUILDING
Total	COTTONWOOD COUNTY RECORDER		\$46.00		
Paid Chk#	9917505	6/9/2015	HANSON BROTHERS LLC		
E 240-46500-354	Real Estate Taxes		\$838.97		REIMBURSE FOR PROPERTY TAX-MAX BUILDING
Total	HANSON BROTHERS LLC		\$838.97		
Paid Chk#	9917506	6/18/2015	COUNTRY PRIDE SERVICES		
E 101-42100-212	Motor Fuels		\$481.27		PD-CHARGER GAS
E 101-45200-212	Motor Fuels		\$278.01		PARKS GAS
E 101-42100-212	Motor Fuels		\$138.12		PD-SUV GAS
E 101-43100-212	Motor Fuels		\$612.92		ST DEPT GAS
E 507-45150-212	Motor Fuels		\$174.66		FUEL WEED HARVESTOR
E 231-42154-212	Motor Fuels		\$129.00		AMB DIESEL
E 231-42154-404	Repairs/Maint Machinery/Equip		\$861.98	089676	TIRES FOR AMB
E 101-45186-401	Repairs/Maint Buildings		\$43.66	142263,14275	CAMGROUND-PLUMBING, BACKFLOW PREVENTOR
E 101-00000-430	Miscellaneous		\$137.21	142403	TIRES, TUBES-BICYCLE PROJECT
E 101-45186-220	Repair/Maint Supply		\$52.29	142533,14295	CLEANERS, PLUMBING
E 101-43150-220	Repair/Maint Supply		\$20.30	142593	UNIVERSAL HOSE KIT-STORM SEWER
E 507-45150-404	Repairs/Maint Machinery/Equip		\$61.85	142793,14375	CAP & BUSHING, GREASE & OIL FOR WEEK HARVESTOR
E 101-45200-404	Repairs/Maint Machinery/Equip		\$287.75	142938,14252	PLUMBING PARK BATHROOMS, RAKE, SIGNS, PAINT
E 507-46103-430	Miscellaneous		\$664.17	143387	DECKING FOR PIER-LAKE COMM
E 608-46330-401	Repairs/Maint Buildings		\$99.65	143405,14307	RANGE HOOD, PLUMBING, BULB
E 221-42200-404	Repairs/Maint Machinery/Equip		\$76.94	143491,14282	TOW STARTER KIT, 20#PROPANE-FIRE DEPT
E 101-45186-401	Repairs/Maint Buildings		\$723.28	143524	REFRIGERATOR-COMM CTR
E 211-45500-220	Repair/Maint Supply		\$60.61	143789,14232	CLEANERS, TOWELS-LIBRARY
E 608-46330-401	Repairs/Maint Buildings		\$65.00	18818	LABOR-KRINGLE APT
E 101-42100-406	Vehicle Maint/Gen Repairs		\$115.21	89675,89732	PD-TIRE REPAIR, TIRE BALANCING
Total	COUNTRY PRIDE SERVICES		\$5,083.88		
Paid Chk#	9917507	6/18/2015	HOMETOWN SANITATION SERVICE		
E 101-41910-344	Property Cleanup		\$109.75	131647	CLEANUP-412 7TH ST N
Total	HOMETOWN SANITATION SERVICE		\$109.75		
Paid Chk#	9917508	6/18/2015	HOMETOWN SANITATION SERVICE		
E 101-43200-344	Property Cleanup		\$7,537.99	127671	2015 CITY WIDE CLEANUP
Total	HOMETOWN SANITATION SERVICE		\$7,537.99		
Paid Chk#	9917509	6/18/2015	MAYNARDS FOOD CENTER		
E 211-45500-434	Project Expense		\$86.91		LIBRARY PROJECT EXPENSE
Total	MAYNARDS FOOD CENTER		\$86.91		
Paid Chk#	9917510	6/18/2015	BOLTON & MENK INC.		
E 202-49400-434	Project Expense		\$1,465.00	0178513	ENGINEERING WELL #7
Total	BOLTON & MENK INC.		\$1,465.00		
Paid Chk#	9917511	6/18/2015	THIRD AVENUE AUTO PARTS		
E 221-42200-404	Repairs/Maint Machinery/Equip		\$7.54		FINANCE CHARGE
E 221-42200-404	Repairs/Maint Machinery/Equip		(\$3.60)		CREDIT
E 101-42100-406	Vehicle Maint/Gen Repairs		\$9.69	S145565	PD CHARGER-TIRE PLUG
E 101-42100-406	Vehicle Maint/Gen Repairs		\$7.47	S145636	PD-WASHER FLUID
E 101-42100-406	Vehicle Maint/Gen Repairs		\$13.85	S146002	PD-MIST N SHINE
E 221-42200-404	Repairs/Maint Machinery/Equip		\$138.50	S146005	FD-FLOOR LINER
E 101-42100-404	Repairs/Maint Machinery/Equip		\$2.69	S146228	PD-3VOLT LITH
E 221-42200-404	Repairs/Maint Machinery/Equip		\$226.23	S146428	FD-FILTERS, OIL, LABOR 2005 FIRE TRUCK

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			Check Amt	Invoice	Comment
E 101-42100-406	Vehicle Maint/Gen Repairs		\$25.00	S146518	PD-DOLLARS FOR CAR WASH
E 507-45150-404	Repairs/Maint Machinery/Equip		\$75.99	S146657	12VMARINE-WEED HARVESTOR
E 221-42200-404	Repairs/Maint Machinery/Equip		\$23.95	S147024	FD-NEUTRA
Total THIRD AVENUE AUTO PARTS			\$527.31		
Paid Chk# 9917512 6/18/2015 ALPHA WIRELESS COMMUNICATIONS					
E 221-42200-323	Radio-monthly service contract		\$36.00	677238	JUNE FIRE DEPT RADIO CONTRACT
E 231-42154-323	Radio-monthly service contract		\$44.00	677238	JUNE AMB FIRE DEPT RADIO CONTRACT
otal ALPHA WIRELESS COMMUNICATIONS			\$80.00		
Paid Chk# 9917513 6/18/2015 AMBULANCE FUND					
E 231-42154-430	Miscellaneous		\$8.74	6-8-15	FOOD ON AMB RUN
Total AMBULANCE FUND			\$8.74		
Paid Chk# 9917514 6/18/2015 AMERIPRIDE					
E 101-43100-215	Shop Supplies		\$28.19	2800494236	TOWELS FOR ST DEPT
E 101-41400-401	Repairs/Maint Buildings		\$34.11	2800494236	MATS FOR CITY HALL
Total AMERIPRIDE			\$62.30		
Paid Chk# 9917515 6/18/2015 BOLTON & MENK INC.					
E 412-43150-303	Engineering Fees		\$701.12		ENGINEERING-CITY WIDE PROJECT
E 412-43100-303	Engineering Fees		\$121.74		ENGINEERING-CITY WIDE PROJECT
Total BOLTON & MENK INC.			\$822.86		
Paid Chk# 9917516 6/18/2015 BOUND TREE MEDICAL					
E 231-42154-210	Operating Supplies		\$101.68		DEFIB PADS-AMB
Total BOUND TREE MEDICAL			\$101.68		
Paid Chk# 9917517 6/18/2015 CASEYS-CREDIT CARD DEPARTMENT					
E 101-43100-212	Motor Fuels		\$188.60		ST DEPT GAS
E 101-45200-212	Motor Fuels		\$138.20		PARKS GAS
E 221-42200-430	Miscellaneous		\$51.27	5/12	PIZZA-FIRE DEPT
E 205-46500-430	Miscellaneous		\$45.48	5/5 & 5/20	EDA MTG LUNCH
otal CASEYS-CREDIT CARD DEPARTMENT			\$423.55		
Paid Chk# 9917518 6/18/2015 CITIZEN PUBLISHING					
E 101-41400-351	Legal Notices Publishing		\$33.75	5-13-15	PUBLIC HEARING AD
E 101-41400-351	Legal Notices Publishing		\$30.00	5-20-15	VARIANCE HEARING AD
E 101-41400-351	Legal Notices Publishing		\$60.00	5-27-15	CEMETERY FLOWERS AD
E 507-45150-430	Miscellaneous		\$44.00	5-27-15	WEED HARVESTOR OPERATOR AD
E 101-41400-351	Legal Notices Publishing		\$41.25	5-27-15	ORDINANCE #3-15
Total CITIZEN PUBLISHING			\$209.00		
Paid Chk# 9917519 6/18/2015 COTTONWOOD COUNTY AUD/TREAS					
E 101-43200-344	Property Cleanup		\$1,462.01		2015 CITY WIDE CLEANUP
Total COTTONWOOD COUNTY AUD/TREAS			\$1,462.01		
Paid Chk# 9917520 6/18/2015 COTTONWOOD COUNTY HIGHWAY					
E 101-41110-430	Miscellaneous		\$714.16		MOUNTAIN LAKE SIGNS POP 2130
Total COTTONWOOD COUNTY HIGHWAY			\$714.16		
Paid Chk# 9917521 6/18/2015 COUNTRY SAMPLER					
E 211-45500-591	Periodicals		\$18.00		LIBRARY PERIODICALS-1 YR
Total COUNTRY SAMPLER			\$18.00		
Paid Chk# 9917522 6/18/2015 DIAMOND VOGEL PAINTS					
E 101-43121-224	Street Maint Materials		\$98.80	257272774	WHITE PAINT

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		Check Amt	Invoice	Comment
Total DIAMOND VOGEL PAINTS		\$98.80		
Paid Chk#	6/18/2015	EARL F. ANDERSON		
E 101-43100-215	Shop Supplies	\$231.83	0107810	28" TRAFFIC CONES-ST DEPT
E 101-43100-226	Sign Repair Materials	\$265.30	0107856	ST DEPT SIGNS
E 101-43100-226	Sign Repair Materials	\$444.70	0107926	BRITE SIDE POST-RED
Total EARL F. ANDERSON		\$941.83		
Paid Chk#	6/18/2015	EMILY MATHIOWETZ		
E 101-42100-205	Uniforms	\$23.20	5-22-15	UNIFORM BELT
Total EMILY MATHIOWETZ		\$23.20		
Paid Chk#	6/18/2015	EVEREST EMERGENCY VEHICLES INC		
E 231-42154-404	Repairs/Maint Machinery/Equip	\$32.64	PO1273	PARTS FOR AMBULANCE
Total EVEREST EMERGENCY VEHICLES INC		\$32.64		
Paid Chk#	6/18/2015	EXPERT T BILLING		
E 231-42154-300	Professional Svcs	\$286.00	2154	MAY AMB BILLING
Total EXPERT T BILLING		\$286.00		
Paid Chk#	6/18/2015	FOX LAWSON & ASSOCIATES		
E 101-00000-430	Miscellaneous	\$150.00	71178	COMPENSATION CONSULTING FEES
Total FOX LAWSON & ASSOCIATES		\$150.00		
Paid Chk#	6/18/2015	GM CONTRACTING		
E 202-49400-434	Project Expense	\$54,915.18		PAY ESTIMATE #4
Total GM CONTRACTING		\$54,915.18		
Paid Chk#	6/18/2015	HOMETOWN SANITATION SERVICE		
E 101-45183-384	Refuse/Garbage Disposal	\$120.00	129061	JUNE DUMPSTER SERVICE-CAMPGROUND
Total HOMETOWN SANITATION SERVICE		\$120.00		
Paid Chk#	6/18/2015	INDOFF INCORPORATED		
E 211-45500-200	Office Supplies	\$28.70		LIBRARY SUPPLIES
Total INDOFF INCORPORATED		\$28.70		
Paid Chk#	6/18/2015	INGRAM		
E 211-45500-590	Capital Outlay Books	\$214.37		LIBRARY BOOKS
Total INGRAM		\$214.37		
Paid Chk#	6/18/2015	JAND DEVELOPMENT		
E 470-49000-300	Professional Svcs	\$5,251.19		1ST HALF 2015 TIF
Total JAND DEVELOPMENT		\$5,251.19		
Paid Chk#	6/18/2015	KDOM RADIO		
E 101-00000-430	Miscellaneous	\$160.00	540150535950	MONTHLY ADV
Total KDOM RADIO		\$160.00		
Paid Chk#	6/18/2015	LAKER ELECTRIC		
E 101-45183-401	Repairs/Maint Buildings	\$27.74	4324	CAMPGROUND
E 101-45183-401	Repairs/Maint Buildings	\$9.64	4337	CAMPGROUND
Total LAKER ELECTRIC		\$37.38		
Paid Chk#	6/18/2015	MAYNARDS FOOD CENTER		
E 101-41400-200	Office Supplies	\$25.40	5-18-15	TP,CLEANERS-OFFICE
E 101-43100-200	Office Supplies	\$24.56	5-21-15	PAPER TOWELS-ST DEPT
E 205-46500-430	Miscellaneous	\$31.74	5-29-15	EDA MTG LUNCH

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			Check Amt	Invoice	Comment
E 101-41400-200	Office Supplies		\$4.54	5-7-15	TRASH BAGS-OFFICE
E 205-46500-430	Miscellaneous		\$44.81	5-8-15	EDA MTG LUNCH
Total MAYNARDS FOOD CENTER			\$131.05		
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Paid Chk# 9917536	6/18/2015	MIDWAY FARM EQUIPMENT			
E 101-45200-404	Repairs/Maint Machinery/Equip		\$23.79	IM12254	FILTER-DUETZ MOWER
E 101-45200-404	Repairs/Maint Machinery/Equip		\$353.96	IM12514	TOGGLE SWITCH-DUETZ MOWER
Total MIDWAY FARM EQUIPMENT			\$377.75		
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Paid Chk# 9917537	6/18/2015	MIKE NELSON			
E 101-41110-308	Training & Instruction		\$375.53		CERTS CONF-ST CLOUD
Total MIKE NELSON			\$375.53		
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Paid Chk# 9917538	6/18/2015	MNDOT-COMMISSONER OF TRANSPORT			
E 205-46500-430	Miscellaneous		\$60.00		YEARLY PERMIT FEE-EDA SIGN BY HIGHWAY 60 HERITAGE VILLAGE
Total MNDOT-COMMISSONER OF TRANSPORT			\$60.00		
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Paid Chk# 9917539	6/18/2015	NORTH STAR FLAGS			
E 101-00000-430	Miscellaneous		\$191.00	207557	2--4X6 FLAGS, 2--5X8 FLAGS
Total NORTH STAR FLAGS			\$191.00		
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Paid Chk# 9917540	6/18/2015	NORTHLAND CHEMICAL CORP			
E 101-45200-210	Operating Supplies		\$92.65	5058086	NATURAL FOAM SOAP
Total NORTHLAND CHEMICAL CORP			\$92.65		
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Paid Chk# 9917541	6/18/2015	PETERSON DRUG & GIFTS			
E 412-00000-304	Legal Fees		\$17.14	5-26-15	UPS-INFO KUEHLE LAWSUIT
E 101-42100-430	Miscellaneous		\$6.37	5-26-15	PD-HAND SANITIZER
Total PETERSON DRUG & GIFTS			\$23.51		
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Paid Chk# 9917542	6/18/2015	PETTIPIECE & ASSOCIATES			
E 202-41400-434	Project Expense		\$459.00	25397	GRANT ADMIN
E 202-41400-434	Project Expense		\$360.00	25419	GRANT ADMIN
Total PETTIPIECE & ASSOCIATES			\$819.00		
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Paid Chk# 9917543	6/18/2015	PINEBROOK			
E 360-47000-300	Professional Svcs		\$3,065.50		1ST HALF 2015 TIF
Total PINEBROOK			\$3,065.50		
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Paid Chk# 9917544	6/18/2015	PRAXAIR			
E 231-42154-210	Operating Supplies		\$127.79	52787304	AMBULANCE OXYGEN
Total PRAXAIR			\$127.79		
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Paid Chk# 9917545	6/18/2015	RED ROCK QUARRY INC			
E 101-43121-225	Seal Coat/Crack Filling		\$700.07	15984	ROCK-SEAL COAT
E 101-43121-225	Seal Coat/Crack Filling		\$694.13	16105	ROCK-SEAL COAT
Total RED ROCK QUARRY INC			\$1,394.20		
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Paid Chk# 9917546	6/18/2015	ROBERT ANDERSON			
E 205-46500-331	Travel Expenses		\$13.04	5/28/2015	MILEAGE TO DELIVER ABSTRACTS TO MUSKE OFFICE
Total ROBERT ANDERSON			\$13.04		
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Paid Chk# 9917547	6/18/2015	SOUTHWEST REGIONAL DEVELOPMENT			
E 101-00000-430	Miscellaneous		\$640.00	6-2-15	ACTIVE LIVING PLAN
Total SOUTHWEST REGIONAL DEVELOPMENT			\$640.00		

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			Check Amt	Invoice	Comment
Paid Chk# 9917548 6/18/2015 STATE INDUSTRIAL PRODUCTS					
E 101-45200-210	Operating Supplies		\$221.99	97326237	DUMPSTAR-PARKS
	Total STATE INDUSTRIAL PRODUCTS		\$221.99		
Paid Chk# 9917549 6/18/2015 SW/WC SERVICE COOPERATIVES					
E 101-46200-131	Employer Paid Health		\$642.10		JUNE HEALTH INS-CEMETERY
E 101-42100-135	Employer Paid Other		\$1,176.00		JUNE HEALTH INS-KEN BRADFORD
E 205-46500-131	Employer Paid Health		\$1,070.16		JUNE HEALTH INS-EDA
E 101-42100-131	Employer Paid Health		\$2,473.38		JUNE HEALTH INS-POLICE DEPT
E 101-42100-135	Employer Paid Other		\$366.00		JUNE HEALTH INS-BRIAN LUNZ
E 101-45200-131	Employer Paid Health		\$642.10		JUNE HEALTH INS-PARKS DEPT
E 101-43100-131	Employer Paid Health		\$1,926.28		JUNE HEALTH INS-ST DEPT
E 101-41400-131	Employer Paid Health		\$2,140.32		JUNE HEALTH INS-OFFICE
E 211-45500-131	Employer Paid Health		\$1,070.16		JUNE HEALTH INS-LIBRARY
	Total SW/WC SERVICE COOPERATIVES		\$11,506.50		
Paid Chk# 9917550 6/18/2015 TEXAS REFINERY CORP					
E 101-43100-430	Miscellaneous		\$603.00	949132	GREASE & BIG RED
	Total TEXAS REFINERY CORP		\$603.00		
Paid Chk# 9917551 6/18/2015 UNIFORMS UNLIMITED					
E 101-42100-205	Uniforms		\$135.24	248961	BOOTS-D.BRISTOL
	Total UNIFORMS UNLIMITED		\$135.24		
Paid Chk# 9917552 6/18/2015 UNTAMED MOUSE					
E 101-00000-430	Miscellaneous		\$3,850.00	1261	DOWN PAYMENT-NEW CITY WEBSITE
	Total UNTAMED MOUSE		\$3,850.00		
Paid Chk# 9917553 6/18/2015 WESTERN COMMUNITY ACTION					
E 202-41400-434	Project Expense		\$3,618.00		GRANT ADMIN
	Total WESTERN COMMUNITY ACTION		\$3,618.00		
	10100 United Prairie		\$209,747.86		

Fund Summary

10100 United Prairie	
101 GENERAL FUND	\$45,624.48
202 2014 SMALL CITIES DEVELOP PROG	\$60,817.18
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,267.34
211 LIBRARY FUND	\$2,430.98
221 FIRE DEPT FUND	\$556.83
230 REVOLVING LOAN FUND	\$34,857.24
231 AMBULANCE FUND	\$1,591.83
240 PROTIENT--DTED LOAN	\$50,884.97
360 T.I.F. #1-3 PINEBROOK	\$3,065.50
412 2012 CITY WIDE PROJECT	\$840.00
470 T.I.F. #1 HOSPITAL PROJECT FND	\$5,251.19
507 LAKE COMMISSION FUND	\$1,020.67
607 EDA----4 PLEX FUND	\$324.70
608 EDA----8 PLEX FUND	\$794.95
609 EDA-- MASON MANOR	\$420.00
	\$209,747.86

7

Paid Chk# 000390E	6/2/2015	PERA		
E 231-42154-121		PERA		
		Total PERA	<u>\$7,494.53</u>	1ST HALF 2015 AMBULANCE PERA
			\$7,494.53	
Paid Chk# 000391E	6/8/2015	SELECT ACCOUNT		
E 101-42100-141		Admin Fees-HSA	<u>(\$2.11)</u>	REMOVE KEN B. AS OF JUNE 1
		Total SELECT ACCOUNT	<u>(\$2.11)</u>	
			(\$2.11)	
Paid Chk# 000392E	6/8/2015	UNITED PRAIRIE BANK		
G 609-22800		Notes Payable - Current	\$412.07	JUNE-MASON MANOR-PRINC PAYMENT
E 609-46330-610		Interest	<u>\$878.46</u>	JUNE-MASON MANOR-INTEREST PAYMENT
		Total UNITED PRAIRIE BANK	<u>\$1,290.53</u>	
			\$1,290.53	

8

DRAFT
Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Monday, June 1, 2015
6:30 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney;
Rob Anderson, EDA Director; Doug Bristol, Chief of Police

Others Present: Dennis Oberloh, Oberloh and Associates; Brian Dodge, Josey Netsch,
Clifford Netsch, Ken Yoder, Rachel Yoder, Doug Regehr, Harlan Franz,
Kathryn Penner

Call to Order

Mayor Nelson called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Savage, seconded by Kass, to remove 12a. Approve Final Pay Estimate 2012-14 Utility and Street Project, from the agenda. Motion carried unanimously. Motion by Kass, seconded by Kruser, to approve the consent agenda as presented and adopt the agenda as amended. Motion carried unanimously.

Bills: Check #'s 99174331 – 9917478

Payroll Checks #61808 – 61827

Fund Balances as of May 28

May 18 Council Minutes

April 9 Police Commission Minutes

June 2, 2014 P & Z Commission Minutes and Jan. – May Building Permits

April Public Library Report, Expenditures and April 8 Library Board Minutes

Resignation of Travis Smith, Planning and Zoning Commission effective May 18, 2015

Public

No one addressed the council during this portion of the meeting.

Request Clean-up Extension, 736 9th St. N.

The remaining nuisances and the photographs taken earlier in the day were reviewed and discussed with the owner. Sections of City Code were reviewed. Motion by Kruser, seconded by Ysker, to extend the clean-up deadline to the June 22 council meeting and reconsider the request at that time. Motion carried unanimously.

Request Clean-up Extension, 1406 3rd Ave.

The remaining nuisances and the photographs taken earlier in the day were reviewed and discussed with the owner. Sections of City Code were reviewed. The owner stated that everything on the yard would be removed by June 22. Motion by Kass, seconded by Savage, to extend the clean-up deadline to the June 22 council meeting and reconsider the request at that time. Motion carried unanimously.

710 3rd Ave. and 1203 Boxelder St.

The removal of public nuisances has been completed at both properties.

2014 Audit, Dennis Oberloh, Oberloh and Associates

This is the first year of a three contract with Oberloh and Associates. The Auditor's Report, Financial Highlights, and Findings sections were reviewed. The single audit required for Public Facilities Authority loan funds used to fund portions of the 2012-2014 Utility and Street Project and the Well #7 projects was explained. The city and utility are in sound financial shape. Motion by Kruser, seconded by Savage, to accept the audit. Motion carried unanimously.

Public Hearing, Variance Petition, 721 Basinger Memorial Drive

Nelson called the public hearing to order at 7 p.m. The petition, map and Resolution #11-15 were reviewed. The public was given the opportunity to speak. The Planning and Zoning Commission has recommended that the variance be granted. The hearing was closed at 7:05 p.m. Motion by Savage, seconded by Kass, to approve the variance. Motion carried unanimously.

Downtown Redevelopment Project, Rob Anderson, EDA Director

The EDA's intention to create a Tax Increment Financing (TIF) District for the redevelopment of four parcels at the corner of 10th Street and 4th Avenue was explained. As part of the process a public hearing is required. Motion by Kruser, seconded by Kass, to adopt Resolution #12-15 *Calling for a Public Hearing on the Proposed Modification of Redevelopment Project #1 and the Proposed Establishment of Tax Increment Financing District #1-8 Within Redevelopment Project #1 and the Proposed Adoption of the Modified Redevelopment Plan and Adoption of the Tax Increment Financing Plan related to Thereto and Approval of Business Subsidy.* Motion carried unanimously.

City Website

The joint city/utility/EDA/Chamber website committee is recommending that The Untamed Mouse and Webicine be hired to develop a new city website at a total cost of \$8000. The committee is requesting that the city contribute \$4,000; the EDA and Utility would each contribute \$2,000. Motion by Kruser, seconded by Savage, to contribute \$4,000 to the project. Motion carried unanimously.

Lake Commission/Trail

Mowing of Dept. of Natural Resources (DNR) property below the 105 contour and on the sides of the trail was discussed with Ken and Rachel Yoder. The action regarding mowing taken by the Lake Commission at their May 11 meeting was discussed. Motion by Kass, seconded by Ysker, to mow no closer than 10 ft. to the south side of the Yoder drive-way below the 105. Motion carried unanimously. Motion by Ysker, seconded by Savage, to mow 5 ft. on either side of the trail on the Yoder easement as is done on the rest of the trail. Motion carried unanimously.

Police Dept., Hiring Fourth Officer

The council had received call summaries for 2012, 2013 and the first ten months of 2014. These along with three and four officer schedules, and the costs of each schedule over an actual eight week period were reviewed. Scheduling, the use of, turnover, and the cost of hiring, equipping and training part-time officers, and workload, training, vacation and overtime of full-time officers were discussed. Mention was made of a 2009 survey, which included costs of several staffing options; residents supported a four officer force. Motion by Savage, seconded by Ysker, to authorize hiring a fourth officer. Motion carried.

2012-2014 Utility and Street Project MN Public Facilities Authority (PFA) Bond Purchase and Project Loan Agreement

The agreement allows for disbursements through June 30, 2015; there will be disbursements after that date. Motion by Ysker, seconded by Savage, to approve Amendment No. 1 allowing project disbursements through June 30, 2016 for PFA Loans MPFA-12-0050-R-FY13, MPFG-12-0050-R-FY-1, and MPFA-11-0106-R-FY13. Motion carried unanimously.

Consideration of Bond Refunding

A refunding analysis prepared by Northland Securities to call and reissue three city bonds and to call a fourth with cash was discussed. Motion by Savage, seconded by Kruser, to authorize engaging Northland Securities as underwriter as a first step to refunding. Motion carried unanimously.

Library Furnace

The furnace needs significant repairs. A new furnace will be purchased.

Mt. Lake Public School Pool

The first quarter bill (January – March) was reviewed. The city’s contribution is \$5,842.64. Savage and Kruser will serve on the joint school/city pool committee.

June 18 Capital Improvement Plan Tentative Agenda

The agenda was reviewed.

2014 Drinking Water Report

The report was reviewed.

Kuechle Underground, Inc. v. City of Mountain Lake

Nelson opened the closed meeting at 9:57 p.m. attorney-client privilege. The closed meeting was closed and the open meeting reopened at 10:04 p.m. No action taken.

Miscellaneous

The procedure for dealing with some types of constituent concerns was discussed with the city attorney.

Adjourn

Nelson adjourned the meeting at 10:20 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

REGULAR UTILITIES COMMISSION MEETING
THURSDAY, MAY 14, 2015
7:00 A.M.

PRESENT: Mark Langland
David Savage-City Council Liaison
Todd Johnson
John Carrison
Mike Johnson
Brett Lohrenz

ABSENT: None

Staff: Lynda Cowell – Utilities Office Manager
Wendy Meyer - City Administrator
Kevin Krahn - Water/Wastewater Supt.
Pat Oja - Lineman
Dave Watkins - Water/Wastewater
Ron Melson - Electric Supt.

Others: Rob Anderson - EDA Director
Andy Kehren - Bolton & Menk

Mark Langland - Chairman called the regular meeting of the Utilities commission for May 14, 2015 to order at 7:00 a.m.

1. Minutes and Bills: Motion by Mike Johnson seconded by John Carrison to accept the minutes and bills as presented. Motion carried. Checks #15258-15319.

2. Water Department:

Fast Manufacturing: Andy Kehren, Bolton & Menk recommends that Fast Manufacturing take their waste water to Windom for disposal because we are at this point providing a dilution not a treatment for their waste water. Motion by Brett Lohrenz seconded by Mike Johnson to contact Fast Manufacturing and let them know we will honor the contract at \$500 a month until the end of 2015, unless Fast Manufacturing wishes to end it now. Motion carried.

Utilities Property behind Calvin Rempel: Motion by Brett Lohrenz seconded by Mike Johnson to put this property up for bids and the person that gets the bid will pay all costs connected with the purchase transfer of the property. Motion carried.

First Ave. Watermain/Sewer: Motion by Brett Lohrenz seconded by Mike Johnson to have Lee Brickson run his own service from the existing main at this time. Motion carried.

Block 8 - Alley: After discussing different options with this project the commission wants to wait and look at this next year.

Water/Sewer Financials: Water is at a breakeven point and Sewer has extra income.

4. Office:

City Website: Motion by Mark Langland seconded by Todd Johnson to provide \$2,000 for the Utilities share of the improvement of the City website. The EDA has hired Untamed Mouse to create the new website. Motion carried.

CIP Rebates: CMPAS is working on making adjustments to what rebates we will honor.

Air-conditioning rebates: Motion by Mike Johnson seconded by John Carrison to continue with the bonus air-conditioning rebate program. Motion carried.

Meeting adjourned.

**Regular Lake Commission Meeting
Monday, May 11, 2015**

Members Present: Jim Peterson, Dave Bucklin, Jay Schied, John Oeltjenbruns,
Heather Funk, Jean Haberman

Guests Present: Wendy Meyer, Mike Nelson

Chair Peterson called the meeting to order at 6:30 p.m. M/S/P Schied/Oeltjenbruns
to approve minutes of the April 13 and April 20 meetings.

Treasurer's Report:

Bills: Muske - Yoder legal fees	\$275.00
Cottonwood Co. Court Administrator - appraisal for trail -	1,600.00
Jay Schied - Recycling tires	6.00
Jim Peterson - Boat motor repair	507.47

Fund balance was not available. M/S/P Bucklin/Schied to pay bills.

Lake: The harvester will be launched on Wed., May 13th. The plan is to unload the harvester at the boat landing on the west end of the lake. Jay has been making some minor repairs to the harvester. Wendy said that we received a DNR Aquatic Invasive Species Grant that will reimburse expenses up to \$100 per acre up to 100 acres. Dave Bucklin informed us about a new Aquatic Invasive Species (AIS) grant through the Soil and Water District. We could apply for funds to purchase equipment for controlling invasive species.

Wendy is going to advertise for harvester operators. The operators have been reimbursed at \$10.00 per hour. M/S/P Bucklin/Schied to increase the hourly wage to \$15.00.

Trail:

- There is a problem with the willows popping up through the trail. John O. has pounded down some of the asphalt that has buckled and Jean has sprayed the vegetation that has appeared.
- The Schmidt family has donated two trees to be planted by the bench they donated.
- Wendy is going to check on the seal coating schedule that Bargaen recommended.
- M/S/P Schied/Funk to re-establish the 105 markers on the north side of the lake on Yoder's property.
- M/S/P Schied/Oeltjenbruns to remove unauthorized signs on the city property within easement.

- July 16th is the next hearing concerning Yoder's property. Wendy has pictures of the trail before asphaltting. Pictures of the trail after asphaltting will be taken at our June meeting.
- We will also mark locations for identification markers at the June meeting.
- The plans for a grass trail on the DNR and Sawatzky property are being developed.

Pow Wow: It was decided to have a Pow Wow parade entry. Heather, Wendy, Jean and her grandson will ride bikes with aluminum cans tied on. More people will be contacted to ride or walk. Heather is going to design some t-shirts to wear in the parade.

Fishing Pier: Materials have been ordered to repair the fishing pier. Jim will be attending the Sportsmen's Club meeting on Thursday. They might be willing to pay for the city's portion of the materials. He is also going to ask them for volunteers to help with the repairs and for funds to replace the lower aeration pump.

Other Business:

- Steve Peters disposed of the old boat motor for salvage.
- The aluminum dock on Heppner's point needs to be repaired.
- The area around the big Cottonwood tree on the trail needs to be cleaned up and restored.
- Heather is going to continue monitoring lake levels for the DNR and Jay is going to take secchi disc readings for the Minnesota Pollution Control Agency.
- Aluminum can bin will be emptied on Wed., May 20th, at 4:00.

Respectfully submitted,

Jean Haberman

Jean Haberman,
Secretary

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
May 8, 2015
12:00 Noon

PRESENT: Darla Kruser, Mike Nelson, Mark Hanson, Vern Peterson, Steve Syverson, Jerry Haberman, Brian Harder and Clara Johnson and Brad Hanson, Advisors

ABSENT: None

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Cheryl Hiebert, O/A; Sue Garloff, Gary Carlson, Marilyn Feil, Kelly Hanson, Dana Kass, Justin Klassen and Jennifer Klassen

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. An additional bill for EDA property real estate taxes in the amount of 4,698.30 was presented for payment. Motion made and seconded by Brian and Mike to approve the minutes, bills with the additional one and financials as presented. Carried.
3. Mark closed the EDA meeting and officially opened the Public Hearing on the Sale of EDA owned Land at 12:01.
Mark stated that anyone who wished to address the board about the sale was now welcomed to speak. Several people made comments either for or against Dollar General coming to town. Rob stated that the company had 2-3 other sites they were looking at but preferred the EDA owned property location. If the EDA decides not to sell them our property, they will look at the other properties as they want to come to Mt. Lake either way. No further comments so Mark closed the Public Hearing at 12:09 and reopened the EDA meeting.
4. Consider the Sale of EDA owned property to Dollar General: The purchase price offer from Dollar General is \$110,000.00. To date we have \$92,455.74 invested in the property. They will put down \$1,000.00 in earnest money and would like 180 days to inspect the property. They would like to close on the sale by July 31st and construction would begin the next day with the store opened by November of this year. The board discussed several options. The business is not asking for any subsidies. The city attorney felt that 180 days was too long to give them to inspect the property. Rob talked to his contact and he stated that he felt they would have a decision by June for sure. Overland Group is the developer for Dollar General. Other properties they are looking at is Hiebert Greenhouse, lot by Caseys owned by Jerry Haberman and the Pankratz property. After more discussion a motion was made by Jerry to sell the EDA lot to Overland Group as per the proposed contract if they agree to shorten the inspection period to 90 days instead of 180 days. Darla seconded the motion. Motion carried with Vern opposing.

5. Mt. Lake Family Fitness Lease Renewal: Currently they pay \$418.00 per month and we do a year lease. The board discussed whether we should raise the rent to \$450.00 per month to cover taxes. If the business is sold, the new owner would just assume the lease. Currently they are not interested in buying the building. Brian made a motion to raise the rent to \$450.00 per month and Vern seconded the motion. More discussion continued about raising the rent to \$500.00 or \$548.00 per month. Motion on the floor was for \$450.00 per month. Motion carried with 2 opposing. Rob was directed to see if the owner would be open to purchasing the building at some point and use the rents collected to date towards the purchase price. Rob asked the board what they would like to ask for the building and the board agreed we should try and get back what we have invested in it.
6. Industrial Park Planning: Marge Christensen said she is not ready to make the decision to sell the property yet. Marge's daughter wants to have a family meeting to discuss their options. No action.
7. Mark jumped down to 9a. on the agenda-Bridal Shop Business: Jennifer and Justin Klassen were there to speak to the board about their plans of opening a full service one stop bridal shop in downtown Mt. Lake and would like a store with lots of window space. They really like the Custom Motors storefront. The board discussed having Rob talk to Bill Anderson to see if he would be willing to move his business to the back so that Jennifer could occupy the front of the building. Bill has not yet signed the new lease for this year. Jennifer gave a brief history and outline of what her plans were regarding the bridal shop. She would also offer prom dresses/tuxes. She needs approximately 2500-3000 square feet of space. The board discussed several options. Steve then made a motion to rescind the lease offer to Bill Anderson and Brian seconded the motion. Carried. Rob will speak with Bill and see if he can negotiate redoing the lease for Bill for the back portion of the building. Motion Carried. No other questions for the Klassens-so they left the meeting.
8. Daycare: People are asking why the EDA did not take any action on this at their last meeting. We need to find property and get someone who wants to run the daycare. The owner of the Elizabeth House is not ready to sell it yet or what price he would want for it. Other properties in town were discussed as options. The building committee will set up a meeting with the First Mennonite Church board to see if that building would work and what they would want for it. The bigger problem is finding someone who could run the daycare. A suggestion was made to contact Grace Kratovil at the school daycare to see if she is open to this. Rob will set up the meeting.
9. Website Committee: the committee is working on options. They are considering Civic Plus and the Untamed Mouse. The committee is meeting with Anita Schlabach next week to go over her proposal which is much cheaper than Civic Plus. The costs would be divided out between the city, EDA and Utilities.

10. General Discussion:

- b. Mt. Lake Family Fitness Sale: purchase is still being worked on.
- c. Next regular board meeting date will be changed from June 12 to June 5th due to Pow Wow.
- d. Mark discussed the Highway signs and that we need to do a better job of getting these signs done. He feels the city should also be involved in budgeting for this. Wendy thanked the EDA for all they do to get the tax value up for the city.
- e. Other: Rob stated that he had talked to the Mayor about his plan for redevelopment on 10th Street from the Pickers store to the corner north and back to the alley to the east. We need to establish a redevelopment TIF district and use this property to build an incubator retail building for businesses. The board discussed the dry cleaning property may have some environmental issues that need to be cleaned up but there may be some federal money available for cleanup. After more discussion a motion was made and seconded by Mike and Darla to establish a TIF district for redevelopment on the property from the Pickers store to the corner north and east to the alley. Motion carried. Rob will get this started. There was also discussion about a party who would like to open a clothing store in town but there isn't a place for her. She wanted to put it in a residential area previously but her conditional use permit was denied by the city. She is looking at going to St. James as they are offering a building and other incentives. Brad was asked if his building would work temporarily for her. Several options were discussed about what to do for this party. Rob was directed to contact Bill Freitag about being a developer for the new retail incubator building.

11. Meeting adjourned at 1:12 p.m.

SPECIAL MEETING
ECONOMIC DEVELOPMENT AUTHORITY
May 20, 2015
12:00 Noon

PRESENT: Vern Peterson, Mike Nelson, Mark Hanson, Darla Kruser, Brian Harder, Jerry Haberman, Steve Syverson and Clara Johnson and Brad Hanson Advisors.

ABSENT: None

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Cheryl Hiebert-O/A

1. Call to Order: Mark called the meeting to order. Mark closed the EDA meeting and called an executive session for board members, advisors and staff only. Cheryl H. left the meeting.
2. The purpose of the meeting was to discuss splitting the Custom Motors building with the Bridal Shop and to give an update to new board members on how Custom Motors payment history has gone to date. There was discussion on sharing the building with the bridal shop. Several comments were made both for and against issues regarding Custom Motors, the building and the Bridal Shop and several ideas were discussed on other alternatives for the bridal shop. Before any decisions can be made, all parties need to be talked to in order to come up with a solution. Matter was tabled until this can be done. *Mark then closed the executive session and reopened the EDA meeting at 12:49 pm.*
3. Other: Rob talked about the TIF Redevelopment Plan proposal which would be a 25 year period for the TIF. The TIF can be established on July 20, 2015 if we get the plan going now. Several things were discussed regarding property involved in the area including having an environmental study done on the Ross property for an estimated \$1,500.00. Motion was made and seconded by Mike and Brian/Darla to approve the Agreement with Northland Securities for Redevelopment to keep us on the timeline necessary. Motion carried. Motion was also made by Vern and seconded by Darla to have Rob get the environmental study going. Carried. We need to get purchase agreements signed on all properties contingent on what the environmental study results are. The purchase price for all properties except Brad's property would be approximately \$30,000.00. Motion was made and seconded by Vern and Mike to acquire all properties in the proposed redevelopment area and get purchase agreements signed. Motion carried.
4. Nothing further. Meeting adjourned.

SPECIAL MEETING
ECONOMIC DEVELOPMENT AUTHORITY
May 26, 2015
12:00 Noon

PRESENT: Darla Kruser, Mike Nelson, Vern Peterson, Mark Hanson, Brian Harder, Jerry Haberman, Steve Syverson and Clara Johnson, Advisor.

ABSENT: Brad Hanson, Advisor

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: None

1. Call to Order: Mark called the meeting to order.
2. Custom Motors/Bridal Shop continued discussion from previous meeting. Mark opened the meeting for discussion by board members. Several comments were made both for and against splitting the building and accommodating both businesses. Board members voiced opinions on how things have transpired and it was a consensus that the board should make decisions as a board and not individually and then let Rob carry out their wishes moving forward. Discussion lead to possibly selling the building and whether to give Custom Motors first option or put the building up for bids. After more discussion, the board directed Rob to contact both parties and have them both come to a meeting together to see if they could agree to a split of the building. Klassen's need to tour the building first to get a feel for the building. Rob will set it up for this Friday.
Meeting will be recessed till Friday before a decision will be made.
3. Dave Dodge property offer: Dave is asking for \$21,000.00 which includes the taxes. He told Rob that his son had expenses relating to the possibility of putting in a bike repair shop in the future so they would like to recoup those expenses. The board discussed the offer. All offers on the property in question will be contingent upon inspection of the properties and the establishment of the TIF District on July 20th. Motion was made and seconded by Brian and Mike to approve the offer of \$21,000.00 as long as Dodge's pay the back taxes and subject to inspection of all properties and the TIF being established. If inspection or TIF is not favorable, all offers are null and void. Motion carried. Motion was then made and seconded by Mike and Darla to purchase the Ross property for \$10,000.00 plus assessments of \$5,321.11 and \$5,000.00 for the Sharon T. property plus closing costs. Carried. No offer on Brad Hanson's rental property until price can be confirmed. Total land cost for this redevelopment could be approximately \$73,000.00 plus \$40,000.00 demolition costs and assessments. Project costs is estimated from \$600,000.00 to \$800,000.00. Rob is hoping that Bill Freitag will be the developer. Building committee and interested parties should be involved in the building design once a developer is found.
4. Nothing further. Meeting is recessed until Friday May 29th.

SPECIAL MEETING-Continued from Recessed meeting on May 26th
ECONOMIC DEVELOPMENT AUTHORITY

May 29, 2015
12:00 Noon

PRESENT: Mike Nelson, Vern Peterson, Darla Kruser, Mark Hanson, Jerry Haberman, Steve Syverson and Clara Johnson and Brad Hanson, Advisors.

ABSENT: Brian Harder

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Jennifer and Justin Klassen; Travis Smith-Custom Motors.

1. Call to Order-Mark Hanson. Meeting is continued from Tuesday meeting.
2. Mark opened the floor to have the board and interested parties involved ask questions or make comments on splitting the building. Several issues were discussed along with other sites to house the bridal shop. *After several minutes of discussion, Mark closed the EDA meeting and opened an executive session for the board and staff only. The Klassen's and Travis Smith left the meeting.*

The board then discussed all options. Several ideas of where to put the Klassen's even temporarily ensued. If they use their garage the ordinance would have to be re-written to allow this which could take 2-3 months. Several more options were discussed including the MAX building. The board had 2 decisions to make.

- First, dealing with Custom Motors: the board discussed selling them the building. After hearing what the estimated market value on the building is listed at the board decided that \$45,000.00 was a fair asking price. The board directed Rob to tell Custom Motors they could buy the building for \$45,000.00 cash or in the alternative they could lease the building for 10 months at \$650.00 per month. *Mark then closed the executive session and re-opened the EDA meeting.* Motion was made and seconded by Darla and Vern to rescind the previous motion regarding the lease to Custom Motors being rescinded. Carried. Motion was then made and seconded by Mike and Darla to offer the building for sale to Custom Motors at a price of \$45,000.00 or in the alternative accept the terms of the lease for 10 months at \$650.00 per month with the condition that if payment is 7 days late we will access a \$100 late fee and if the payment is not made by the 15th of the month, we will begin eviction. No personal checks will be accepted and no payment will be accepted after eviction notice sent. The board discussed the date of eviction and amended the motion to the 20th of the month instead of the 15th. Carried.

- Klassen's Bridal Shop: Options included letting them temporarily operate out of their garage or have them go into the MAX building. After discussion on what they need, where to put them and helping them with inventory costs, remodeling a building, low interest loan, no rent for 6 months, etc. a motion was made and seconded by Mike and Vern to have the EDA buy the MAX building if it meets the needs of the bridal shop, remodel the building to fit them and sell them the building on a contract for deed. We will also offer loan assistance for inventory up to \$20,000.00 at 2% interest and no payments for 6 months and no rent for 6 months. Klassens will need to provide hard figures on what they need prior to any loan being done. Carried.
- TIF Redevelopment area-Brad Hanson rental property price: Brad is asking for \$31,700.00 plus assessments totaling \$36,027.89. Motion made and seconded by Steve and Darla to approve the asking price of \$36,027.89. Carried with Mark abstaining. All other properties were approved at the previous meeting.
- Rob was instructed to contact Custom Motors and the Klassen's with the board's offers as soon as possible.

Nothing further. Meeting adjourned at 1:34 p.m.

RESOLUTION # 14-15

**RESOLUTION TO ACCEPT A \$664.17 GIFT FROM
MOUNTAIN LAKE, ODIN, ORMSBY SPORTSMAN'S CLUB**

CITY OF MOUNTAIN LAKE, MINNESOTA

Whereas, the Mt. Lake Fishing Pier, located in Lawcon Park, is a joint project of the City of Mountain Lake and the MN Department of Natural Resources (DNR); and

Whereas, the Fishing Pier is 84' in length and in need of repair; and

Whereas, the City/DNR agreement requires the DNR to purchase materials and the City to pay for labor; and

Whereas, the DNR will purchase materials to repair the pier to a length of 64'; and

Whereas, the Mountain Lake Lake Commission desires to retain the 84' length; and

Whereas, the Mountain Lake, Odin, and Ormsby Sportsman's Club supports the desires of the Lake Commission, and

Whereas, the Sportsman's Club has donated \$664.17 for materials to retain the 84' pier length.

Therefore, be it resolved that the Mountain Lake City Council accept the gift of \$664.17 from the Mountain Lake, Odin and Ormsby Sportsman's Club;

And be it further resolved that the Mountain Lake City Council thanks the Mountain Lake, Odin, and Ormsby Sportsman's Club for their gift.

Adopted this 22nd day of June 2015.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Administrator/Clerk

Start Noticing

Established in 2009, Start Noticing is a coalition in Cottonwood and Jackson Counties working to eliminate the harmful effects of tobacco use and exposure, especially among vulnerable youth, through community engagement, education, and policy implementation. Start Noticing is located in Des Moines Valley Health and Human Service offices Jackson and Windom. We can be reached at 507-847-2366. Ask for Luke or Angela.

All of our services are absolutely FREE, including but not limited to: policy language assistance, smoke-free/tobacco-free signage, One-pagers, and promoting adoption and implementation strategies.

Smoke-Free policies protect vulnerable populations. We are working on Policy, System, and Environmental Change (PSE) to achieve, and maintain:

- Smoke-Free Foster Cares and Day Cares
- Smoke-Free Multi-Unit Housing
- Eliminating the exposure of vulnerable populations to point of sale advertising
- Tobacco-Free outdoor spaces including Parks, Fairgrounds, and County Grounds
- Tobacco-Free Hospital Grounds
- Electronic Cigarette Control

Start Noticing is funded by a Tobacco-Free Communities Grant from the Minnesota Department of Health



Tobacco Statistics in Minnesota

A recent study showed that cigarette waste easily meets standardized tests for city and state agencies to label a substance as toxic waste. This hazardous material persists in the environment for some time and is often ingested by aquatic creatures, wildlife, and pets, not to mention small children, who suffer serious health problems as a result. The key part of the cigarette—the cigarette filter—is made from cellulose acetate, a plastic that can break into smaller pieces, but will never biodegrade or disappear.

The State of Minnesota spends over \$2 million annually in litter pickup annually. In addition to the annual litter expense:

- **62%** of debris found in MN accounts for cigarette filters, cigar tips, and tobacco packaging.
- **17%** of High school students use tobacco products daily.
- **20%** of Minnesotans report Secondhand Smoke exposure in parks which is currently the highest reported area of Secondhand Smoking rating in any public setting.
- Secondhand Smoke exposure in parks and other outdoor areas can be just as high as SHS found indoors.
- Youth have significantly greater SHS exposure than adults have on a regular basis.
- Tobacco-free policies encourage youth to make healthier choices.
- The more TF places we have the fewer opportunities youth have to start using tobacco products.

Other SW MN Counties that have Tobacco-Free City Parks

- Cottonwood County
- Jackson County
- Blue Earth County
- Lyon County
- McLeod County
- Nobles County
- Pipestone County
- Redwood County
- Rock County
- Sibley County
- Yellow Medicine County

Park System

Differences between Policy and Ordinance

Start Noticing is conducting a two Countywide Tobacco-Free Park Policy campaign to help improve the health and wellbeing of communities within Jackson and Cottonwood Counties. Start Noticing is advocating for Tobacco-Free Park Policies. Signage and all materials required are absolute FREE from Jackson-Cottonwood County Public Health.

- **Policy:** signage, media promotion, staff communication, and community enforcing.
- **Ordinance:** signage, media promotion, staff communication, police enforcing, and fines.
- 140 (and counting) Parks in Minnesota have Policies (87% of all Parks)
- 19 (and counting) Parks in Minnesota have Ordinances (13% of all Parks)
- Minnesota park directors in cities with TF Policies: 88% of park directors reported no change in park usage (no loss of park users), 71% reported less smoking in parks, and 58% reported cleaner park areas.

Why a TF Park

- Family-friendly locations.
- Serves as an environment where tobacco use should not be viewed by youth as the norm.
- Parks are about clean air, natural beauty, and engaging in healthy activities.
- It is a priority to protect youth where they play and socialize.

Public Health Impact

Exposure to second-hand smoke is linked to a wide range of serious and life threatening health problems including:

- Heart disease, cancer, asthma and other respiratory problems.
- Children exposed to second-hand smoke face increased risk of asthma, sudden infant death syndrome (SIDS), acute respiratory infections and ear problems.

While most scientific evidence relates to indoor exposure, several recent studies have found that secondhand smoke exposure levels can be significant outdoors, particularly when smokers are in close proximity to others.

- In addition to preventing secondhand smoke exposure, outdoor tobacco-free laws help smokers who are trying to quit, by eliminating the sight and smell of tobacco smoke.
- Sends a message to children and youth that tobacco use is not an acceptable behavior or a norm in the community.

Environmental Impact

Discarded cigarette butts are a non-biodegradable form of litter that can take decades to break down. Several trillion discarded cigarette butts litter sidewalks, beaches and other outdoor areas each year and are the single most collected item in international beach cleanups.

- **Cigarette and other tobacco product litter is unattractive, expensive to clean up,** and an environmental blight, harmful to waterways and wildlife.
- **Tobacco waste can also affect the health of humans** when, for example, children pick up and consume used cigarette butts and when the chemicals produced from wet cigarette butts enter storm drains, groundwater, recreational bodies of water, and other environments.
- **62% of all littered items** in Minnesota come from tobacco-related products.
- Outdoor Fires: account for hundreds of millions of dollars in annual costs in environmental damage, personal property losses, firefighting expenses and restorative efforts.

Promotion and Enforcement Ideas

- Signs (Provided by DVHHS/Start Noticing)
- City communication channels such as website and newsletters (i.e. most popular among community residents have been local media, news channels, and council meetings)
- Parks-specific communication channels (i.e. park activity brochures, Community Education flyers)
- Newspaper articles and/or ads (i.e. Letter to the Editor)
- Announcements at events held at the parks (i.e. sport events, concerts, Farmer's Market)
- Unique Promotion (i.e. Infocharts at the library, school districts, local businesses)
- Distribute notification cards to community members or to those who are not complying with the new tobacco-free policy in park areas.

TOBACCO-FREE PARKS POLICY

PURPOSE

_____ is committed to providing safe and healthy environments. Tobacco use is a major cause of preventable disease and death. Smoking, tobacco use, and exposure to second-hand smoke have been found to cause heart disease, cancer, asthma, bronchitis, and other respiratory problems. Electronic delivery devices, more commonly referred to as electronic cigarettes or e-cigarettes, closely resemble and purposefully mimic the act of smoking. They produce a vapor of undetermined and potentially harmful substances and typically contain nicotine derived from tobacco, which is a highly addictive substance. Their use in locations where smoking is prohibited creates concern and confusion.

_____ believes the use of tobacco products, including electronic delivery devices, in its parks is detrimental to the health and safety of its community.

DEFINITIONS

"All times" means 24 hours a day, seven days a week.

"Electronic Delivery Device" means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to stimulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. The term includes any such devices, whether they are manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor.

"Park Property" means all facilities, parks, trails, open space, and other property owned, leased, rented, contracted, used, or controlled by _____ for parks and recreational purposes.

"Smoking" means inhaling or exhaling from any lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking shall include being in possession a lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product intended for inhalation, or an electronic delivery device that is turned on or is otherwise activated.

"Staff" means any person employed by _____ in a full- or part-time capacity, any position contracted for by the (city)(county), or any person working on a volunteer basis. The term includes, but is not limited to: elected and appointed officials, (city)(county) personnel, contractors, consultants, and vendors.

"Tobacco Product" means any product containing, made, derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including but not limited to cigarettes, cigars and other smoking tobacco; snuff and other chewing tobaccos; and any other kinds and forms of tobacco.

"Tobacco Use" means the act of smoking, the use of smokeless tobacco, or the use of any other tobacco product in any form, including the use of electronic delivery devices.

“Visitor” means any person subject to this policy who is not (city)(county) staff.

POLICY

The sale and use of tobacco products and electronic delivery devices is prohibited at all times in or on all park property _____ has the authority to control regardless of location.

APPLICABILITY

This policy applies to all visitors and staff on park property.

Organizers and attendees at public or private events on city park property are required to abide by this policy. Event organizers are also responsible for communicating and enforcing this policy.

EXCEPTIONS

It is not a violation of this policy to use a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

It is not a violation of this policy for a Native American to use tobacco on park property as part of a traditional Native American spiritual or cultural ceremony. Approval from (city)(county) administration must be requested and received prior to the ceremony.

DISSEMINATION

Signage will be posted at strategic locations to notify staff and visitors of this policy.

COMPLIANCE AND ENFORCEMENT

The success of this policy depends on the consideration and cooperation of both tobacco-users and non-users. Enforcement of this policy is a shared responsibility of staff and park visitors. Individuals acting in violation of this policy will be reminded and asked to comply. Staff found to have violated this policy may be subject to disciplinary action. Visitors who violate this policy may be asked to leave park property.

EFFECTIVE DATE

This policy shall take effect in full on _____.

PARTIAL PAY ESTIMATE NO. 4

2014 CONSTRUCTION OF WELL NO. 7 & RAW WATERMAIN
 CITY OF MOUNTAIN LAKE, MINNESOTA
 BMT PROJECT NO.: S14.107249
 FILENAME: H:\M\T\K\S\141072493_Preliminary Design\Spreadsheets\107249 QUANT.xls\Partial Pay Est. #4A
 WORK COMPLETED THROUGH MAY 20, 2015

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES			WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE			
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
1	Mobilization	\$65,000.00	1	Lump Sum	\$65,000.00						
2	Traffic Control	\$5,000.00	1	Lump Sum	\$5,000.00	0.75	Lump Sum	\$48,750.00	0.90	Lump Sum	\$8,500.00
3	Cleaning Tree	\$250.00	0	Each	\$0.00	0	Each	\$0.00	0	Each	\$0.00
4	Grubbing Tree	\$100.00	16	Each	\$1,600.00	16	Each	\$1,600.00	16	Each	\$1,600.00
5	Common Excavation (EV) (P)	\$18.25	160	C.Y.	\$2,920.00	160	C.Y.	\$2,920.00	160	C.Y.	\$2,920.00
6	Subgrade Excavation (EV)	\$18.25	20	C.Y.	\$365.00	0	C.Y.	\$0.00	35	C.Y.	\$638.75
7	Subgrade Correction Aggregate (CV)	\$34.50	20	C.Y.	\$690.00	0	C.Y.	\$0.00	0	C.Y.	\$0.00
8	Remove Bituminous Pavement	\$6.00	100	S.Y.	\$600.00	0	S.Y.	\$0.00	100	S.Y.	\$600.00
9	Topsoil Borrow (LV)	\$18.30	500	C.Y.	\$9,150.00	30	C.Y.	\$549.00	30	C.Y.	\$549.00
10	Geotextile Fabric, Type V	\$1.55	750	S.Y.	\$1,162.50	0	S.Y.	\$0.00	580	S.Y.	\$899.00
11	Common Laborer	\$76.78	10	Hour	\$767.80	10	Hour	\$767.80	10	Hour	\$767.80
12	2 C.Y. Shovel	\$174.04	5	Hour	\$870.20	11	Hour	\$1,914.44	11	Hour	\$1,914.44
13	10 C.Y. Truck	\$98.09	5	Hour	\$490.45	0	Hour	\$0.00	0	Hour	\$0.00
14	2 C.Y. Front End Loader	\$142.48	5	Hour	\$712.40	1	Hour	\$142.48	1	Hour	\$142.48
15	112 C.Y. Skid Loader	\$109.27	5	Hour	\$546.35	0	Hour	\$0.00	0	Hour	\$0.00
16	Aggregate Base, Class 5	\$24.79	540	Ton	\$13,386.60	0	Ton	\$0.00	540	Ton	\$13,386.60
17	Salvaged Aggregate from Stockpile	\$8.97	200	Ton	\$1,794.00	0	Ton	\$0.00	50	Ton	\$448.50
18	Type SP Non-Wearing Course Mixture (B)	\$34.37	90	S.Y.	\$3,093.30	0	S.Y.	\$0.00	102	S.Y.	\$3,505.74
19	Type SP Wearing Course Mixture (B)	\$28.75	90	S.Y.	\$2,587.50	0	S.Y.	\$0.00	102	S.Y.	\$2,932.50
20	Slit Fence, Machine Sliced and/or 9" Biroll	\$3.51	200	L.F.	\$702.00	295	L.F.	\$1,035.45	335	L.F.	\$1,175.85
21	Inlet Protection	\$250.00	6	Each	\$1,500.00	0	Each	\$0.00	0	Each	\$0.00
22	Erosion Control Blanket, Category 2	\$2.58	400	S.Y.	\$1,032.00	0	S.Y.	\$0.00	581	S.Y.	\$1,498.98
23	Turf Establishment - Temporary	\$2,891.17	0.7	Acre	\$2,023.82	0.6	Acre	\$1,734.70	0.6	Acre	\$1,734.70
24	Turf Establishment - Permanent	\$3,923.73	0.7	Acre	\$2,746.61	0.0	Acre	\$0.00	0.8	Acre	\$3,138.98
25	Remove Culvert & Aprons	\$16.00	64	L.F.	\$1,024.00	0	L.F.	\$0.00	64	L.F.	\$1,024.00
26	21"x15" CMP-Arch Pipe Safety Apron w/ Grate	\$786.89	2	Each	\$1,573.78	0	Each	\$0.00	2	Each	\$1,573.78
27	4" - 12" PVC Pipe Tile Repair	\$25.00	100	L.F.	\$2,500.00	0	L.F.	\$0.00	0	L.F.	\$0.00
28	21"x15" CMP-Arch Pipe Culvert	\$58.60	60	L.F.	\$3,516.00	0	L.F.	\$0.00	60	L.F.	\$3,516.00
29	Random Riprap, Class II	\$85.00	1	C.Y.	\$85.00	0	C.Y.	\$0.00	1	C.Y.	\$85.00
30	6" PVC Watermain - C900	\$47.57	61	L.F.	\$2,901.77	57	L.F.	\$2,711.49	57	L.F.	\$2,711.49
31	8" PVC Watermain - C900	\$69.44	1,711	L.F.	\$118,811.84	205	L.F.	\$14,255.20	205	L.F.	\$14,255.20
32	8" PVC Restrained Joint Watermain - Trenchless Installation	\$69.44	270	L.F.	\$18,748.80	1,775	L.F.	\$123,256.00	1,775	L.F.	\$123,256.00

PARTIAL PAY ESTIMATE NO.

2014 CONSTRUCTION OF WELL NO. 7 & RAW WATERMAIN
CITY OF MOUNTAIN LAKE, MINNESOTA
BID PROJECT NO.: S14.107249

FILENAME: H:\M\K\S\141072493_Preliminary Design\Spreadsheets\107249 QUANT.xls\Partial Pay Est. #4A
WORK COMPLETED THROUGH MAY 20, 2015

BID ITEM NO.	ITEM DESCRIPTION	CONTRACT PRICES			WORK COMPLETED PREVIOUS ESTIMATE			WORK COMPLETED JOB-TO-DATE			
		UNIT PRICE	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT	QNTY	UNIT	AMOUNT
33	Watermain Fittings	\$12.62	962	Pound	\$12,140.44						
34	Hydrant	\$4,689.23	2	Each	\$9,378.46	824	Pound	\$10,398.88	824	Pound	\$10,398.88
35	6" Gate Valve and Box	\$2,830.69	5	Each	\$14,153.45	2	Each	\$9,378.46	2	Each	\$9,378.46
36	8" Gate Valve and Box	\$3,299.20	1	Each	\$3,299.20	5	Each	\$14,153.45	5	Each	\$14,153.45
37	Drill 6" Pilot Test Hole	\$32.52	185	L.F.	\$6,016.20	1	Each	\$3,299.20	1	Each	\$3,299.20
38	Drill 18" Diameter (Nominal) Open Hole	\$72.28	185	L.F.	\$13,371.80	210	L.F.	\$6,829.20	210	L.F.	\$6,829.20
39	8 & 12" Diameter Casing	\$51.63	155	L.F.	\$8,002.65	207	L.F.	\$14,961.96	207	L.F.	\$14,961.96
40	12" Pipe Size SS Screen and Fittings - 100 Slot Screen	\$206.51	35	L.F.	\$7,227.85	148	L.F.	\$7,641.24	148	L.F.	\$7,641.24
41	Furnish and Install Pitless Unit	\$16,354.80	1	L.S.	\$16,354.80	54	L.F.	\$11,151.54	54	L.F.	\$11,151.54
42	Furnish and Install Gravel Pack - #120 Well Slot Red Flint	\$30.98	45	L.F.	\$1,394.10	1	L.S.	\$16,354.80	1	L.S.	\$16,354.80
43	Grout Well No. 7	\$413.02	20	Cubic Yard	\$8,260.40	64	L.F.	\$1,982.72	64	L.F.	\$1,982.72
44	Furnish and Install & Remove Well Development Equipment	\$2,048.84	1	Lump Sum	\$2,048.84	4	Cubic Yard	\$1,652.08	4	Cubic Yard	\$1,652.08
45	Well Development	\$206.51	60	Hour	\$12,390.60	1	Lump Sum	\$2,048.84	1	Lump Sum	\$2,048.84
46	Furnish, Install & Remove Test Pump with Discharge Piping	\$2,048.84	1	Lump Sum	\$2,048.84	49	Hour	\$10,118.99	49	Hour	\$10,118.99
47	Test Pumping	\$103.26	60	Hour	\$6,195.60	1.0	Lump Sum	\$2,048.84	1.0	Lump Sum	\$2,048.84
48	Water Analysis	\$2,065.12	1	Lump Sum	\$2,065.12	45	Hour	\$4,646.70	45	Hour	\$4,646.70
49	Video Taping	\$1,032.56	1	Lump Sum	\$1,032.56	0	Lump Sum	\$0.00	1	Lump Sum	\$2,065.12
50	Well No. 7 Pump, Pipe, Controls and Appertences, Concrete Slab	\$189,007.28	1	Lump Sum	\$189,007.28	0	Lump Sum	\$0.00	1	Lump Sum	\$1,032.56
51	Well No. 5 Dedicated Draw Down Monitor	\$6,132.52	1	Lump Sum	\$6,132.52	1	Lump Sum	\$189,007.28	1	Lump Sum	\$189,007.28
52	Well No. 6 Dedicated Draw Down Monitor	\$5,099.39	1	Lump Sum	\$5,099.39	1	Lump Sum	\$6,132.52	1	Lump Sum	\$6,132.52
53	Modifications in Well Meter Building including Pipe, Fittings, Valves, Meter, Painting and Appertences	\$40,907.27	1	Lump Sum	\$40,907.27	1	Lump Sum	\$5,099.39	1	Lump Sum	\$5,099.39
54	Remove Existing Structure No. 1	\$2,500.00	1	Lump Sum	\$2,500.00	0.9	Lump Sum	\$36,816.54	0.90	Lump Sum	\$36,816.54
55	Remove Existing Structure No. 2	\$2,500.00	1	Lump Sum	\$2,500.00	0	Lump Sum	\$0.00	1	Lump Sum	\$2,500.00
56	Remove Existing Structure No. 3	\$2,500.00	1	Lump Sum	\$2,500.00	0	Lump Sum	\$0.00	1	Lump Sum	\$2,500.00
57	Remove Existing Structure No. 4	\$2,500.00	1	Lump Sum	\$2,500.00	0	Lump Sum	\$0.00	1	Lump Sum	\$2,500.00
58	Remove Column Pipe & Pump, Remove Concrete Collar at Well No.2	\$3,548.45	1	Lump Sum	\$3,548.45	0	Lump Sum	\$0.00	1	Lump Sum	\$2,500.00
59	Remove Inner Casing at Well No. 2	\$2,048.84	1	Lump Sum	\$2,048.84	0.5	Lump Sum	\$1,774.23	0.5	Lump Sum	\$1,774.23
60	Grout for Sealing Well No. 2 and Structures 1, 2, 3 and 4	\$413.02	35	Cubic Yard	\$14,455.70	0.5	Lump Sum	\$1,024.42	0.9	Lump Sum	\$1,843.96
	TOTAL AMOUNT BID				\$664,482.08			\$561,126.90			\$618,932.35

22

DRAFT
FINDINGS OF FACT
703 KLEIN STREET
CONDITIONAL USE PERMIT

PIN 22.441.0080 Lot 5 Block 1; Klein's Subdivision, City of Mountain Lake,
Cottonwood County, Minnesota.

1. The conditional use was submitted in compliance with city code. An application has been submitted by Michael Stewart, owner of the property and owner of South West MN Landscaping LLC as required by Mt. Lake Code Section 9.70 Subd. 4 Conditional Use Permits; and Section 9.11, Subd. 3, #2 Conditional Uses in the Residential District. The owner wishes to construct an outdoor display area for storing and viewing of landscaping supplies.

2. The conditional use request was made public in compliance with city code and state law. The Notice of Public Hearing was published on May 13, 2015 at least 10 days but no more than 30 days prior to the hearing in the Mt. Lake/Butterfield Observer/Advocate and posted at City Hall. Property owners within 500 ft. of the property received mailed notification of the hearing. A public hearing was held on Mon. May 26, 2015 at 6 p.m. before the Planning and Zoning Commission. The commission also met with Stewart at a special meeting on June 1, 2015 to further discuss the application. No written comments were received. Neighboring property owners attended the public hearing seeking information.

3. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The proposed conditional use is found in Mt. Lake Code 9.11 Subd. 3, Paragraph # 16 – Home Occupations. On north side of the lot is Hwy. 60. The property is accessed from Co. Rd. #1 by a gravel road (Gemini St.) that runs parallel to Hwy. 60, the street turn south on the east side of the property and becomes Klein St. Farm implement display lots totaling of 4.4 acres are on the east end of Gemini. These lots are not in city limits. The neighborhood is accustomed to the activity created by these display lots. There are five homes to the south and southeast of the property in city limits and a home to the east southeast outside city limits. The resident lots are large; the smallest as .52 acres. There is farm land on the west edge of the property and farmland surrounds the residential area to south, east and west. Across Hwy. 60 to the north is the remainder of the City of Mt. Lake. The Commission determined that the following condition be adopted:

A solid fence that restricts the view and meets city code must be constructed on the south edge of the property.

4. The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding vacant property for predominant uses in the area. Much of the surrounding area is undeveloped farmland. The Mt. Lake Economic Development Authority is currently working on the development of a new industrial park. It is likely that the park will be located south of Hwy. 60. If the park is outside city limits it will be annexed and zoned Industrial. The Commission also discussed the application in light of Paragraph #14 – Businesses in a Transitional Residential Area, and recommended to the council that the paragraph be amended.

5. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided for the conditional use. Gemini and Klein Streets are gravel and in good condition. The site is and will continue to be served by Mt. Lake Municipal Utilities water, sewer and electric service. The Planning and Zoning Commission determined that the following condition should be adopted:

Storm water drainage must stay on the property or be directed to the road ditch on the north side of the property.

6. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the conditional use. There will be a limited number of customer vehicles at any one time on the property. There is on-street parking; it is haphazard due to gravel roads, no curb and gutter, and road ditches. Mt. Lake Code 9.50 Subd. 4B requires three parking spaces for a commercial business. The Planning and Zoning Commission determined that the following condition should be adopted:

There must be three off-street parking spaces on the property as required by code.

7. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibrations, so that none of these will constitute a nuisance and to control lighted signs and other lights in such a manner that on disturbance to neighboring properties will result. There will be yard lights on the property. Semi-trucks, and smaller trucks will be making deliveries. The Commission determined that the following conditions be adopted:

Deliveries must be made between the hours of 8 a.m. and 6 p.m.

Lighting must be shrouded and directed such that light does not fall on any neighboring property.

8. That proper facilities are provided which would eliminate any traffic congestion or traffic hazard, which may result from the proposed conditional use. Klein Street dead ends south of the property. There is no turn around. There is an adequate street to safely move traffic to and from the property. The Planning and Zoning Commission determined that the following condition should be adopted:

A vehicle turn-around must be constructed on the property to prevent the business's customers from turning around in neighboring private driveways.

9. There is a demonstrated need for the proposed conditional use. The addition of this display lot and establishment of South West MN Landscaping gives Mt. Lake residents additional local services. It provides employment opportunities and strengthens the economic base of the city.

10. The proposed conditional use is in compliance with the City Comprehensive Plan. The use is consistent with city land use plan (2006) and the intent of the zoning district. Goal #1 of the Plan's Economic Development Element is 'Encourage industrial and commercial development along Hwy. 60'. Goal #2 is 'Support the development of a strong, diversified, and growing economic base and create a favorable climate for economic development and ongoing business activities'. Goal #2 of the Plan's Community Enhancement Element is 'Promote community spirit and unity and enhance Mountain Lake's character and identity'. One of the eight strategies is to 'Encourage a variety of experience and opportunities in terms of living, working, and social activities within the community'. This use is consistent with city land use plan (2006) and the intent of the zoning district.

Approval

The City of Mt. Lake Planning and Zoning Commission held a public hearing during their regularly scheduled meeting 5:30 p.m. Tues. May 26. During the public hearing the application, site map and draft findings of fact were reviewed and discussed. The Commission met 5 p.m. Mon. June 1, 2015 with the applicant. Following the discussion the Commission adopted a motion recommending the Mt. Lake City Council approve the permit with the six conditions found above.

The Mt. Lake City Council at their June 22, 2015 meeting reviewed the application, site map and draft findings of fact and considered the Commission's recommendation. Following their review the Council did adopt Resolution #13-15.

CITY OF MOUNTAIN LAKE, MINNESOTA

RESOLUTION #13-15

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW HOME OCCUPATION IN THE RESIDENTIAL DISTRICT ON PARCEL NUMBER 22.441.0080; LOT 5; BLOCK 1, KLEIN'S SUBDIVISION, CITY OF MOUNTAIN LAKE, COTTONWOOD COUNTY, MINNESOTA
703 Klein Street.

WHEREAS, Michael Stewart is the owner of above named property and owner of South West MN Landscaping LLC; and

WHEREAS, Stewart has stated his intent to construct an outdoor display area on the above named property; and

WHEREAS, said tract is presently zoned as 'R' Residential Use District classification, wherein a home occupation is an allowable conditional use; and

WHEREAS, Stewart has submitted to the City an application for a conditional use permit to allow a home occupation in a District zoned Residential; and

WHEREAS, the City of Mt. Lake Planning and Zoning Commission conducted a public hearing on May 26, 2015 and held a special meeting on June 1, 2015 to consider the conditional use permit application and at the June 1 meeting passed a motion recommending the approval of a conditional use permit with conditions as listed below, as set forth in Mt. Lake Ordinance 9.11 Subdivision 3, Number 16 allowing a home occupation in a District zoned Residential; and

- 1) A solid fence that restricts the view and meets city code must be constructed on the south edge of the property.
- 2) Lighting must be shrouded such that light does not fall on any neighboring property.
- 3) Deliveries must be made between the hours of 8 a.m. and 6 p.m.
- 4) Storm water drainage must stay on the property or be directed to the road ditch on the north side of the property.
- 5) There must be three off-street parking spaces on the property as required by code.
- 6) A vehicle turn-around must be constructed on the property to prevent the business' customers from turning around in neighboring private driveways.

WHEREAS, the Mt. Lake City Council upon the recommendation of the Planning and Zoning Commission considered granting a conditional use permit to allow a home occupation in a District zoned Residential;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. LAKE, MN: That a conditional use permit allowing a home occupation with conditions on the above named tract on Block 1, Klein's Subdivision is hereby approved, and,

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. LAKE, MN: That the conditional use shall be in accordance with City Codes, Ordinances and other requirements; and,

BE IT FURTHER RESOLVED BY SAID CITY COUNCIL that this Resolution shall become effective after its passage and approval.

PASSED AND ADOPTED by the City Council of the City of Mt. Lake, MN on this 22nd day of June 2015.

ATTEST:

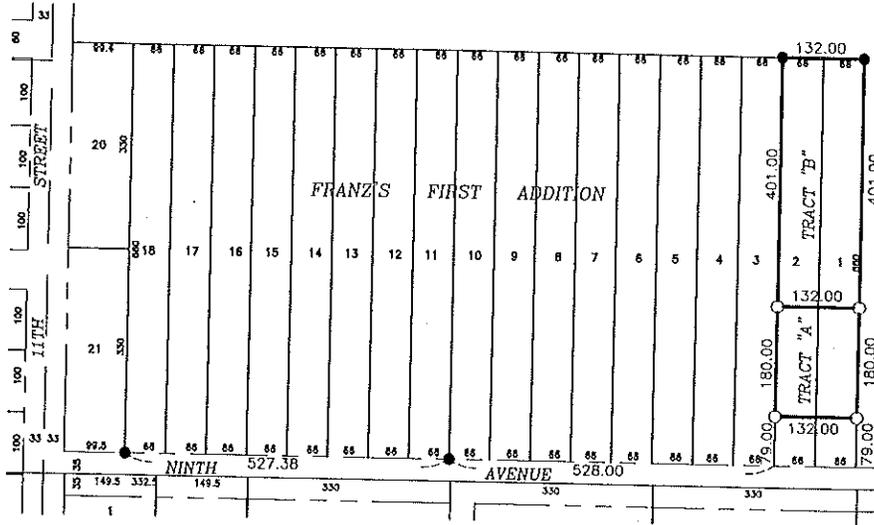
Mike Nelson, Mayor

Wendy Meyer, Clerk/Administrator

(SEAL OF CITY)

PIN 22.290.0010

PARTS OF LOTS 1 AND 2 IN FRANZ'S FIRST ADDITION TO THE CITY OF MOUNTAIN LAKE, COTTONWOOD COUNTY, MINNESOTA.

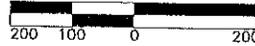


TRACT "A" DESCRIPTION

THE NORTH 180.00 FEET OF THE SOUTH 259.00 FEET OF LOTS 1 AND 2 OF FRANZ'S FIRST ADDITION IN THE CITY OF MOUNTAIN LAKE, COTTONWOOD COUNTY, MINNESOTA.

TRACT "B" DESCRIPTION

LOTS 1 AND 2 OF FRANZ'S FIRST ADDITION IN THE CITY OF MOUNTAIN LAKE, COTTONWOOD COUNTY, MINNESOTA, EXCEPT THE SOUTH 259.00 FEET THEREOF.



SCALE 1" = 200'

● = MONUMENTS FOUND
 ○ = MONUMENTS SET
 5/8" IRON STAKE W/CAP NO. 43803



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

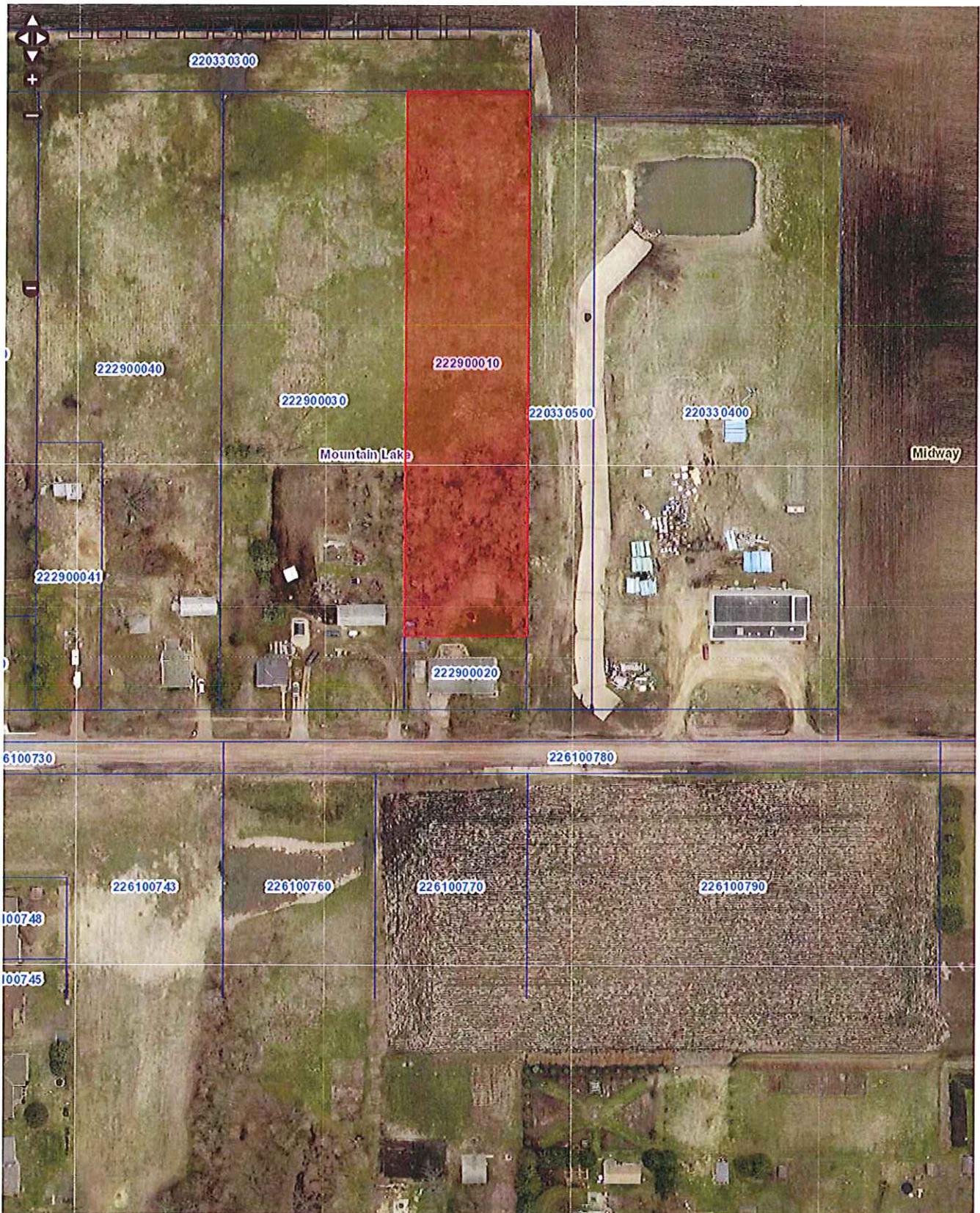
Signature Dennis Esplan
 Dennis Roy Esplan

Date 6/3/15 Certificate # 43803

ZIESKE LAND SURVEYING, INC.

Perry L. Zieske P.L.S.
 Dennis Ray Esplan P.L.S.
 225 Ninth Street, Box 94
 Windom, MN 56101
 Phone: (507) 831-0100

SURVEY FOR: CITY OF MOUNTAIN LAKE
 PROJECT NUMBER: C 1528 S
 DATE: JUNE 3, 2015



100 ft

esri
497897.45, 135686.04

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OFFICE OF
JAN JOHNSON

COTTONWOOD COUNTY AUDITOR/TREASURER

JUNE 9, 2015

900 THIRD AVENUE
WINDOM MN 56101
AUDITOR (507) 831-1905
PROPERTY TAX (507) 831-1342
FAX (507) 831-4553

TO: Town & City Clerks
FROM: Jan Johnson
RE: Tax Forfeited Property

Enclosed is a classification list of non-conservation land located in your municipality. The described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

As provided in MN. Statute 282.01, I request that you approve the following parcel(s) for public auction. This statute gives you 60 days to make this approval, but due to the minimum number of parcels involved, I am requesting you to waive this 60 day period and make your approval as soon as possible. If this is acceptable, please indicate that in your resolution, along with your intention to reassess special assessments, if applicable.

Sincerely,

Jan Johnson

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LIST OF TAX-FORFEITED LAND #16 FOR PUBLIC SALE

MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
City of Jeffers 108 Whited St	21.414.1050	100.00	Water - \$157.34 Street - \$956.40
City of Jeffers Post 401	21.414.1140	100.00	Street - \$712.16
City of Jeffers Bare lot	21.414.1300	100.00	Street - \$1,270.88
City of Mt Lake 1609 6 th Ave	22.610.0803	100.00	0.
City of Mt Lake 724 Prince St	22.611.0730	100.00	0.
City of Westbrook 1 st Ave	24.825.0300	100.00	Mowing - \$3,350.00
City of Westbrook 1 st Ave	24.825.0760	100.00	0.

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House 900 3rd Ave, Windom, MN. 56101 or call (507) 831-1905.

22.610.0803

2012-14 Lt. & St. Project Spec. Assess. \$8544.12

P&I due in '15 535.34

remaining P due in '16 and forward \$8,201.02

LIST OF TAX-FORFEITED LAND #16 FOR PRIVATE SALE

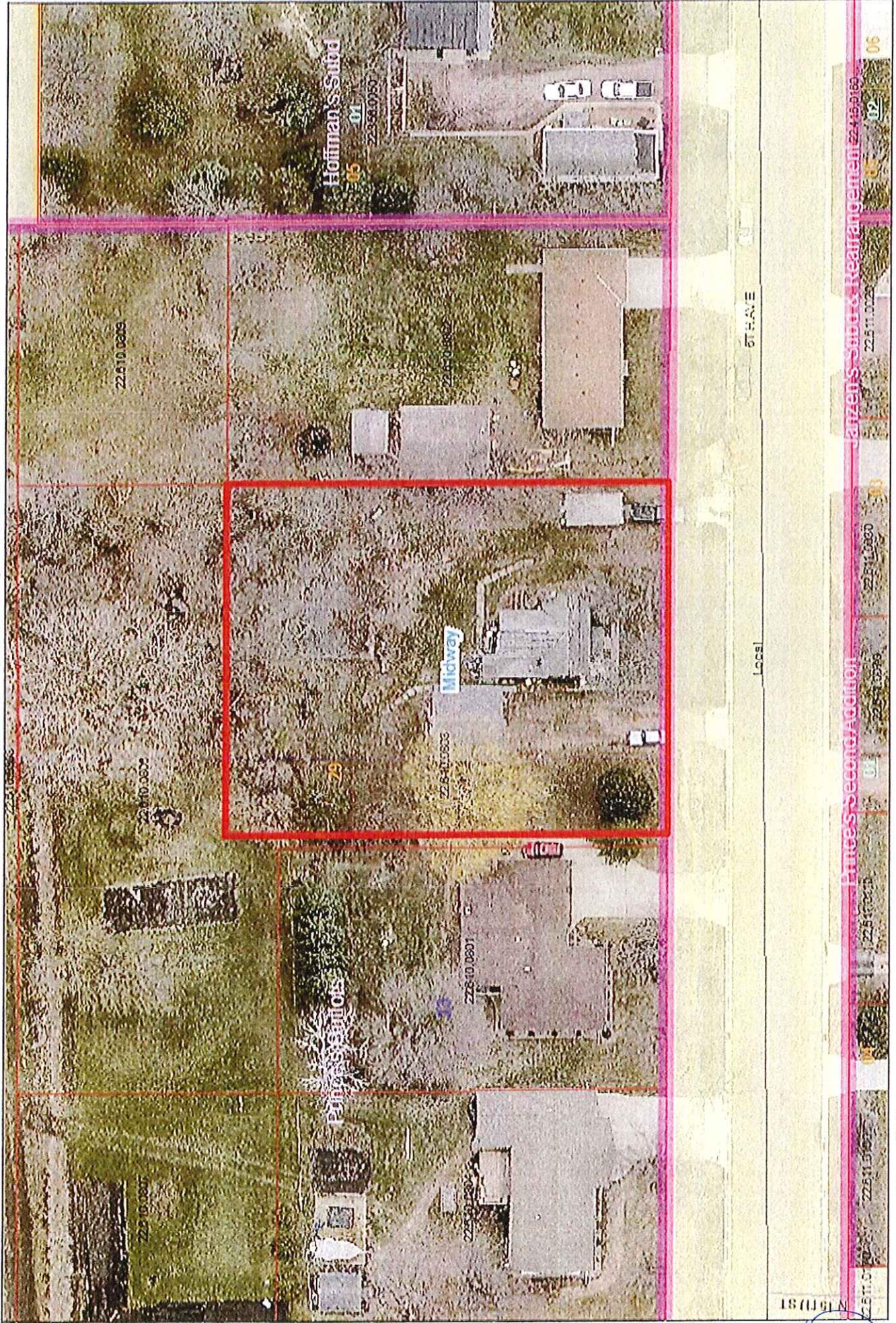
MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
City of Mt Lake 505 10 th St	22.614.0040	100.00	Utility - \$729.18 Sidewalk - \$14.55

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House 900 3rd Ave, Windom, MN. 56101 or call (507) 831-1905.

1609 6th Ave.

PIN 22.610.0803

W134.1' OF E234.1' OF S170' LOT 29, PRINCE'S OUTLOTS



1 in = 48 ft

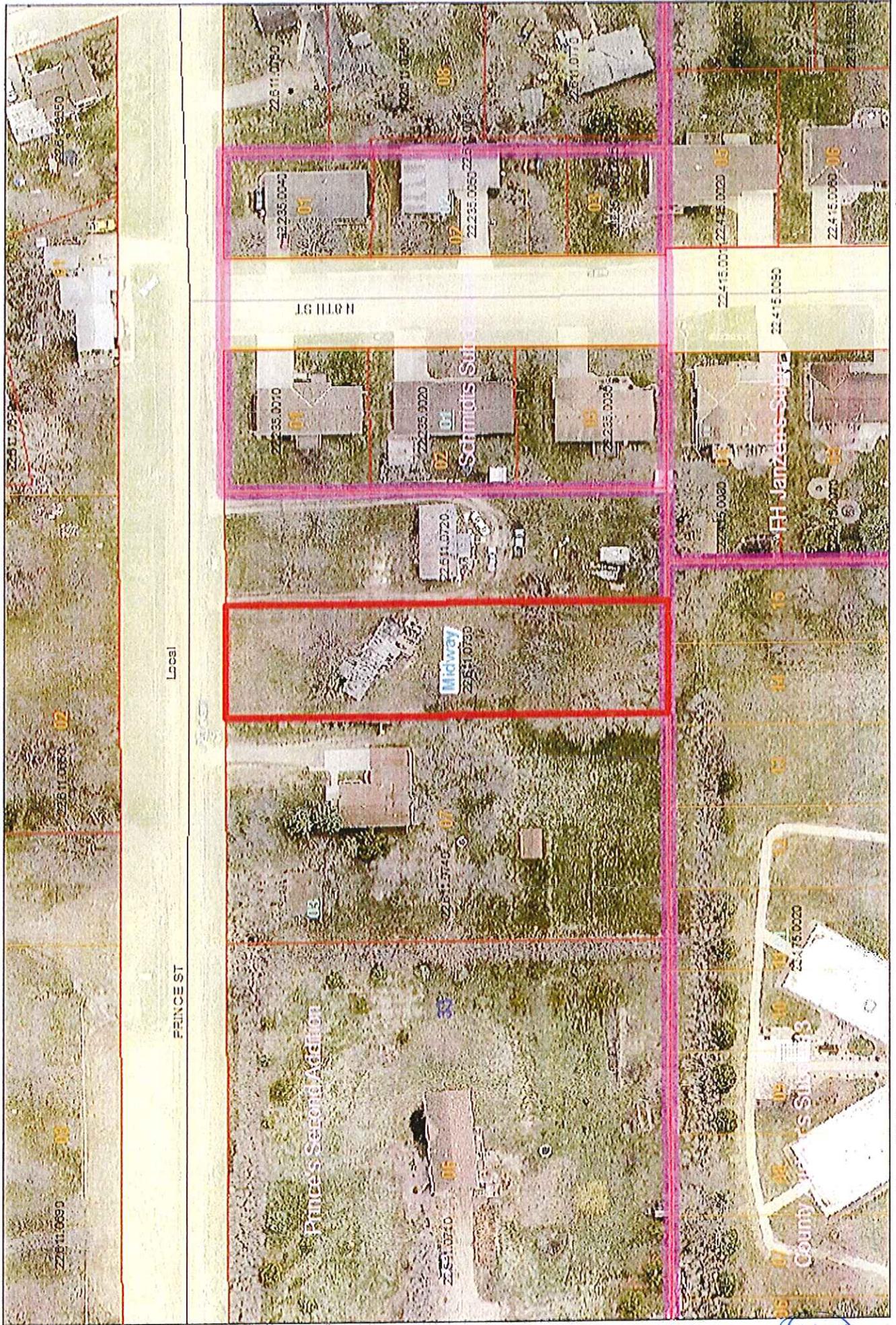
PRINTED 03/10/2015

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22.610.0801
01
22.610.0802
02
22.610.0803
03
22.610.0804
04
22.610.0805
05
22.610.0806
06

PIN 22.611.0730 724 Prince St.
W75' OF E1/2 LOT 7, BLK 3, PRINCE'S SECOND ADD



1 in = 83 ft



PRINTED 03/10/2015

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PIN 22.614.0040 505 10th St.

LOT 4 & N 1/2 OF LOT 5, BLK 23; E 1/2 VAC ALLEY; A A PENNER SUBD BLK 23



1 in = 35 ft

PRINTED 03/10/2015

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AA Penner's Subd Blk 23
1140th St
E 1/2 VAC ALLEY

CITY OF MOUNTAIN LAKE, MINNESOTA

RESOLUTION #15-15

TAX FORFEITED PROPERTY

WHEREAS, there is non-conservation land within the city limits of Mountain Lake, Minnesota as follows:

Parcel #22.610.0803; W134.1' of E234.1' of S170'; Lot 29, Prince's Outlots; 1609 6th Ave.

Parcel #22.611.0730; W75' of E1/2, Lot 7, Block 3; Prince's Second Addition; 724 Prince St.

Parcel # 22.614.0040; Lot 4 and N1/2 of Lot 5, Block 23, and E1/2 of Vacated Alley; A. A. Penner Subd; 505 10th St. N.

WHEREAS, the described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

NOW THEREFORE, BE IT RESOLVED, that the City of Mountain Lake approves for public auction the parcels listed above; and

 BE IT FURTHER RESOLVED that the City of Mountain Lake intends to reassess special assessments on 22.610.0803, and

BE IT FURTHER RESOLVED that the City of Mountain Lake waives the 60 day period as provided in MN Statute 282.01.

Adopted this 22nd day of June, 2015.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, City Administrator/Clerk

HOMETOWN

SANITATION SERVICES LLC

1041 3rd Avenue PO Box 68
 Windom, MN 56101
 (877) 545-4877

INVOICE

Invoice No.	0000127671
Page	1
Date	Jun-01-15
Customer No.	1484
Site No.	9
Reference No.	

City of Mountain Lake
 930 3rd Avenue
 Mt. Lake, MN 56159

AMOUNT DUE \$7,537.99
 AMOUNT PAID

Please Include Your Customer Number on your Check
 Please Tear Off This Section and Return it With Your Payment in the Enclosed Envelope.

DATE	DESCRIPTION	REFERENCE	RATE	QTY	AMOUNT
	Balance forward :				\$0.00
	Payments :				\$0.00
	Adjustments :				\$0.00
	Invoices :				\$0.00
	(0009)				
	City of Mountain Lake City Wide - Zone 1, Mountain Lake MN				
May - 27	City Wide Cleanup Payment for City-Wide Cleanup Performed May 2 2015	8680	\$6,868.33	1.00	\$6,868.33
		Subtotal			\$6,868.33
	MN Solid Waste Tax - Res. at 9.750% on \$6,868.33				\$669.66

Current	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS
\$ 7,537.99	\$ 0.00	\$ 0.00	\$ 0.00

TOTAL INVOICE \$7,537.99

PLEASE PAY THIS AMOUNT \$7,537.99

Invoice No.	0000127671
Page	1
Date	Jun-1-15
Customer No.	1484
Site No.	9
Reference No.	

Thank You For Your Business!
 1-877-545-4877 www.hometownsan.com 1041 3rd Avenue, Windom
 Got a bank account? Convert to autopay and SAVE MONEY!!!
 If full payment of the invoiced amount is not received within 30 days of the invoice date, you will be charged a monthly service fee of 1.5% of the unpaid amount, with a minimum monthly charge of \$3

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Ticket	Tons	Cost
151571	5.79	\$ 219.24
151572	5.41	\$ 204.85
151579	3.85	\$ 145.78
151582	2.79	\$ 105.65
151602	5.84	\$ 221.14
151603	3.49	\$ 132.15
151604	4.01	\$ 151.85
151605	5.57	\$ 210.91
151606	1.86	\$ 70.44

Total Cost \$ 9,000.00

Disposal \$ 1,462.01

Payment to Hometown \$ 7,537.99

Total 38.61 \$ 1,462.01

	Garbage	Greater MN Clean-up Fund	MN Solid Waste Tax	Total
Public Pays	\$53.33/Ton	\$6.67/ton	\$9.07/ton	\$69.07/ton
City-Wide Clean-Up City Pays	\$26.67/ton (50%)	\$6.67/ton (100%)	\$4.53/ton (50%)	\$37.87/ton
	Tipping Fee	# of tons	Hometown Bill	Total Budget
2013	\$1,883.37	52.63	\$6,116.63	\$8,000
2014	\$1,543.16	40.75	\$6,956.84	\$8,500
2015	\$1,462.01	38.61	\$7,537.99	\$9,000

March 10, 2015

To: Wendy Meyer & Mountain Lake City Council Members
Re: City of Mountain Lake City-Wide Cleanup Proposal

Dear Wendy & Council Members,

I want to take this time to thank you for choosing Hometown Sanitation as not only your exclusive provider of residential garbage service, but also for choosing us to provide the City-Wide Cleanup event each year. We hope you have found the working relationship to be a good one; we certainly have.

We are here tonight to discuss an extension to the existing City-Wide Contract, which is set to expire this May.

It has been requested that we provide differing options to the City-Wide Proposal for the Council to deliberate upon. Below, you'll find two such options.

Option 1 – All-inclusive pricing

The first option is to continue the structure of our existing agreement, which is a total price quote, including the disposal cost to Cottonwood County. The amount paid to Hometown is derived by subtracting disposal cost from the total bid price.

Using this method, our proposal is:

2016: \$8,500
2017: \$8,750
2018: \$9,000

The prices above would be the total cost to the City of Mountain Lake, including the disposal fees paid to Cottonwood County. For example, if in 2016 your disposal fees were \$2,000, then your payment to Hometown would be \$6,500.

Option 2 – Per Ton Pricing

Using this option, the amount you pay to Hometown would depend on the amount of garbage we pick up. You would be responsible for the disposal fees to Cottonwood County, in addition to the 'per-ton' charges found on the next page.

2016: \$125/ton
2017: \$130/ton
2018: \$135/ton

Because it is impossible to predict fuel prices of 2016, let alone 2018, we have developed a three-tiered pricing structure for the contract proposal in Option 2.

If fuel is under \$4.00 per gallon in Mountain Lake on the day of the service, the rate will be as listed in the proposal. If fuel is between \$4.00 and \$4.99 per gallon, the per ton rate would increase by \$5/ton. If fuel is \$5.00-\$5.99 per gallon, the per ton rate would increase by \$10/ton, and so forth.

Points of Consideration for Both Proposals

The Cottonwood County Landfill has implemented a new policy regarding mattresses. We do not know for certain if this policy will be in play forever, or if it will revert back to the old way of doing things.

For the purposes of this proposal, Hometown defines "City-Wide Cleanup" to include only the items that the Cottonwood County Landfill accepts as standard garbage. Mattresses, or any other item that the County deems unacceptable for burial at the landfill, will NOT be included within the scope of our services. We will do our best to communicate any issues that arise on this front, and work with you to find a solution. Any services offered regarding mattresses, or other no items no longer accepted, would not be included in the price quotes listed under either option.

Lastly, should the Cottonwood County Landfill make other changes, specifically – but not limited to, changes in rate or other terms, Hometown reserves the right to replace the terms of this contract with new, updated terms.

Conclusion

We want to thank you again for discussing your needs with us. Our relationship with the City of Mountain Lake and its council has been a positive one for us over the years. We hope that one of these options will work for you. If you have any questions regarding the content, or alternate proposals, please let me know.

Sincerely,

Mike Johnson, General Manager
Hometown Sanitation Services
1041 3rd Avenue – Windom

Surcharge fee reduced

Beginning on July 1, 2015, the state surcharge applied to "fixed fee" building permits changes from \$5 for each fixed fee permit to \$1 for each fixed fee permit.

The second paragraph of Minnesota Statutes 326B.148, SURCHARGE, outlines the change:

Subdivision 1. Computation.

[...]

If the fee for the permit issued is fixed in amount the surcharge is equivalent to one-half mill (.0005) of the fee or \$1, except that effective July 1, 2010, until June 30, 2015, the permit surcharge is equivalent to one-half mill (.0005) of the fee or \$5, whichever amount is greater. View the entire section at <https://www.revisor.mn.gov/statutes/?id=326B.148>

For help with questions about the change, contact Cindy Chapel at (651) 284-5878 or Cynthia.Chapel@state.mn.us.

Currently the City of Mt. Lake collects \$50 for each shingling and/or siding permit: \$45 stays local, \$5 goes to the State of MN as a surcharge.

As of July 1 the state surcharge drops to \$1.

The city could continue to collect \$50 for each permit or reduce the cost of a permit to reflect the surcharge change.