

Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Monday, May 18, 2015
6:30 p.m.

AGENDA

1. Meeting called to order by Mayor Mike Nelson
 - * Further information on agenda item is attached

2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s -#9917385- 9917430; E-checks #387-389E*(1-5)
 - b. Approval of Payroll Checks #61779- #61807
 - c. Approval of May 4 Council Minutes*(6-8)
 - d. Approval of May 7, Board of Appeal and Equalization Minutes*(9-11)
 - e. Approval of April 23 Utility Commission Minutes*(12)
 - f. Approval of April 13 and April 20 Lake Commission Minutes*(13-15)
 - g. Approval of April 10 EDA Minutes*(16-17)
 - h. Approval of Pow Wow Road Race contribution*(18)
 - i. Approval of Laker Request to Close a Portion of 2nd Ave.*(19)
 - j. Approve Hiring of Darla Kruser, effective 5-6-15, and Mellissa Klassen effective 4-29-15, Ambulance Dept.
 - k. Approve hiring of Janessa Peters, Public Work Returning Seasonal Employee

4. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council

5. Public Nuisances
 - a. Request Extension 701 3rd Ave.
 - b. Request Fine Waiver 1203 Boxelder St.*(20)
 - c. Update and Review of Process*(21-23)
 - d. Violations of 8.17 Grass, Weeds, Brush and Other Vegetation in Private Property*(24-25)

6. Police Dept., Chief Doug Bristol
 - a. Accept resignation Officer Ken Bradford, effective May 22 and Authorize Posting of Job Opening*(26)

7. Third Reading and Adoption of Ordinance #3-15 Amending 7.4 Cemetery Regulation*(27)
8. Approve 4-1-15 to 3-31-16 Fire*(28-30) and Ambulance Contracts*(31-33)
9. Adopt Images and Social Media Policy for the Mt. Lake Fire and Ambulance Depts.*(34-35)
10. Andy Kehren, City Engineer, 2012-2014 Utility and Street Project Final Payment
11. Sale of a Portion of Parcel No. 22.290.0010*(36)
12. Swimming Pool
13. Administrator
 - a. Dates for Capital Improvement Planning, etc.
 - b. Speed Limit on Midway Rd. from 10th to 11th St.
 - c. Statewide Health Improvement Plan Grant Update
 - d. FYI – Small Cities Development Program Report*(37)
 - e. FYI - Conservation Improvement Plan Rebates*(38)
14. Mt. Lake Trail, Meeting will be Closed, Attorney-Client Privilege
15. 2012-2014 Utility and Street Project Litigation, Meeting will be closed, Attorney-Client Privilege
16. Adjourn

Upcoming

- Planning and Zoning Training/Planning and Zoning Meeting, Tues. May 26, 5:30 p.m.
City Hall

***Check Detail Register©**

*May 18, 2015
mtg
9917385-9917431
387E, 388E, 389E*

May 2015

Check Amt Invoice Comment

10100 United Prairie

Paid Chk# 9917385 5/1/2015 EDA			
E 101-49300-700	Transfers	\$5,068.75	LEASE PAYMENT CITY HALL
Total EDA		\$5,068.75	

Paid Chk# 9917386 5/4/2015 AMBULANCE FUND			
E 231-42154-430	Miscellaneous	\$16.80	4/30/2015 FOOD ON AMB RUN
Total AMBULANCE FUND		\$16.80	

Paid Chk# 9917387 5/11/2015 COMMISSIONER OF REVENUE			
G 101-21702	State Withholding	\$34.02	
Total COMMISSIONER OF REVENUE		\$34.02	

Paid Chk# 9917388 5/11/2015 INTERNAL REVENUE SERVICE			
G 101-21701	Federal Withholding	\$63.59	
G 101-21703	FICA Tax Withholding	\$659.44	
Total INTERNAL REVENUE SERVICE		\$723.03	

Paid Chk# 9917389 5/8/2015 CARCHIOUS RODNEY			
E 607-46330-401	Repairs/Maint Buildings	\$36.67	APRIL MAINT AT APARTMENTS
E 608-46330-401	Repairs/Maint Buildings	\$36.67	APRIL MAINT AT APARTMENTS
E 609-46330-401	Repairs/Maint Buildings	\$36.66	APRIL MAINT AT APARTMENTS
Total CARCHIOUS RODNEY		\$110.00	

Paid Chk# 9917390 5/8/2015 CITIZEN PUBLISHING			
E 205-46500-343	Busnes Recrut/Comm Dev	\$649.00	AD IN SPRING HOUSING EDITION
E 205-46500-343	Busnes Recrut/Comm Dev	\$30.00	SALE OF LAND IN JENNY'S SUB
Total CITIZEN PUBLISHING		\$679.00	

Paid Chk# 9917391 5/8/2015 COTTONWOOD COUNTY AUD/TREAS			
E 608-46330-354	Real Estate Taxes	\$44.70	22.416.0121-HERITAGE ESTATES
E 608-46330-354	Real Estate Taxes	\$44.70	22.416.0122-HERITAGE ESTATES
E 607-46330-354	Real Estate Taxes	\$23.02	22.416.0122-HERITAGE ESTATES
E 608-46330-354	Real Estate Taxes	\$1,184.61	22.611.0010-HERITAGE ESTATES
E 240-46500-354	Real Estate Taxes	\$696.00	22.520.0360-ML FAMILY FITNESS
E 609-46330-354	Real Estate Taxes	\$144.00	22.358.0135-MASON MANOR
E 240-46500-354	Real Estate Taxes	\$886.00	22.520.0370-ML FAMILY FITNESS
E 607-46330-354	Real Estate Taxes	\$610.25	22.611.0010-HERITAGE ESTATES
E 205-46500-354	Real Estate Taxes	\$52.00	22.520.0300-OLD BAR PROPERTY
E 607-46330-354	Real Estate Taxes	\$23.02	22.416.0121-HERITAGE ESTATES
E 205-46500-354	Real Estate Taxes	\$28.00	22.520.0310-BONNIES CAFÉ LOT
E 205-46500-354	Real Estate Taxes	\$170.00	22.520.0390-LOT EAST MEMORY PARK
E 205-46500-354	Real Estate Taxes	\$396.00	22.421.0030-RADTKE LOT JENNY'S SUB
E 205-46500-354	Real Estate Taxes	\$396.00	22.421.0020-SNEER LOT JENNY'S SUB
Total COTTONWOOD COUNTY AUD/TREAS		\$4,698.30	

Paid Chk# 9917392 5/8/2015 DARON J. FRIESEN			
E 609-46330-402	Repairs/Maint- Ground	\$170.00	MOW & FERTILIZE
E 607-46330-402	Repairs/Maint- Ground	\$66.30	MOW & FERTILIZE
E 608-46330-402	Repairs/Maint- Ground	\$128.70	MOW & FERTILIZE
Total DARON J. FRIESEN		\$365.00	

Paid Chk# 9917393 5/8/2015 KDOM RADIO			
E 205-46500-343	Busnes Recrut/Comm Dev	\$360.00	SPRING ADS FOR EDA LOTS
Total KDOM RADIO		\$360.00	



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May 2015

			Check Amt	Invoice	Comment
Paid Chk# 9917394 5/14/2015 AFLAC					
G 101-21713	AFLAC		\$192.74		
	Total AFLAC		\$192.74		
Paid Chk# 9917395 5/14/2015 BCBS/HSA					
G 101-21714	HSA		\$706.17		
	Total BCBS/HSA		\$706.17		
Paid Chk# 9917396 5/14/2015 COMMISSIONER OF REVENUE					
G 101-21702	State Withholding		\$752.61		
	Total COMMISSIONER OF REVENUE		\$752.61		
Paid Chk# 9917397 5/14/2015 GISLASON & HUNTER					
G 101-21712	Garnishments		\$355.54		
	Total GISLASON & HUNTER		\$355.54		
Paid Chk# 9917398 5/14/2015 INTERNAL REVENUE SERVICE					
G 101-21701	Federal Withholding		\$1,655.63		
G 101-21703	FICA Tax Withholding		\$2,207.90		
	Total INTERNAL REVENUE SERVICE		\$3,863.53		
Paid Chk# 9917399 5/14/2015 LAW ENFORCEMENT LABOR SERV					
G 101-21711	PD UNION DUES		\$141.00		
	Total LAW ENFORCEMENT LABOR SERV		\$141.00		
Paid Chk# 9917400 5/14/2015 PERA					
G 101-21704	PERA		\$4,168.95		
	Total PERA		\$4,168.95		
Paid Chk# 9917401 5/14/2015 VALIC					
G 101-21705	VALIC		\$1,044.33		
	Total VALIC		\$1,044.33		
Paid Chk# 9917402 5/15/2015 COUNTRY PRIDE SERVICES					
E 101-43100-212	Motor Fuels		\$519.60		ST DEPT GAS
E 221-42200-212	Motor Fuels		\$245.22		FIRE DEPT GAS
E 231-42154-212	Motor Fuels		\$58.20		AMB DIESEL
E 101-45200-212	Motor Fuels		\$59.80		PARKS GAS
E 101-42100-212	Motor Fuels		\$440.66		PD-CHARGER GAS
E 101-42100-212	Motor Fuels		\$91.74		PD-SUV GAS
E 101-42100-406	Vehicle Maint/Gen Repairs	089504	\$535.53		PD-TIRES
E 507-46103-430	Miscellaneous	140700,14070	\$16.98		SCREWS/BOLTS,C-CLAMP-CAN BIN ROOF
E 101-46200-402	Repairs/Maint- Ground	140826	\$61.54		PLYWOOD-CEMETERY
E 607-46330-401	Repairs/Maint Buildings	140900,14091	\$89.64		CARTRIDGES,FURNACE FILTERS
E 608-46330-401	Repairs/Maint Buildings	140900,14091	\$182.01		CARTRIDGES,FURNACE FILTERS
E 101-41400-401	Repairs/Maint Buildings	141002,14100	\$5.50		BOLTS-CITY HALL BANNERS
E 211-45500-401	Repairs/Maint Buildings	141087	\$210.10		CONTROL MODULE/LABOR-LIBRARY
E 101-43150-220	Repair/Maint Supply	141127,14109	\$237.75		STORM SEWER-MARKING PAINT,SUMP PUMP
E 101-45200-404	Repairs/Maint Machinery/Equip	141317,14180	\$105.31		NOZZLE,AERTOR FOR PARK BATHROOMS,TRASH BAGS
E 507-46103-430	Miscellaneous	141333,14158	\$96.38		REPAIR TO FISHING PIER
E 101-45183-401	Repairs/Maint Buildings	142127,14195	\$185.15		SHOWERHEAD,CLEANERS,URINAL KIT,BREAKER
	Total COUNTRY PRIDE SERVICES		\$3,141.11		
Paid Chk# 9917403 5/15/2015 BOLTON & MENK INC.					
E 202-49400-434	Project Expense		\$5,789.25	0177481	ENGINEERING WELL#7

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May 2015

			Check Amt	Invoice	Comment
Total BOLTON & MENK INC.			\$5,789.25		
Paid Chk#	9917404	5/15/2015	HOMETOWN SANITATION SERVICE		
E	101-00000-430	Miscellaneous	\$465.34	126853	DUMPSTER-826 10TH ST
Total HOMETOWN SANITATION SERVICE			\$465.34		
Paid Chk#	9917405	5/15/2015	HOMETOWN SANITATION SERVICE		
E	101-41910-344	Property Cleanup	\$728.87	126835	ROLL OFF-724 PRINCE STREET
Total HOMETOWN SANITATION SERVICE			\$728.87		
Paid Chk#	9917406	5/15/2015	BOLTON & MENK INC.		
E	412-43100-303	Engineering Fees	\$166.16	0177483	ENGINEERING CITY WIDE PROJECT
E	412-43150-303	Engineering Fees	\$956.95	0177483	ENGINEERING CITY WIDE PROJECT
Total BOLTON & MENK INC.			\$1,123.11		
Paid Chk#	9917407	5/15/2015	ALPHA WIRELESS COMMUNICATIONS		
E	231-42154-404	Repairs/Maint Machinery/Equip	\$39.25	676630	ANTENNA-AMB RADIO
E	221-42200-323	Radio-monthly service contract	\$36.00	676710	MAY FIRE DEPT RADIO CONTRACT
E	231-42154-323	Radio-monthly service contract	\$44.00	676710	MAY AMB RADIO CONTRACT
Total ALPHA WIRELESS COMMUNICATIONS			\$119.25		
Paid Chk#	9917408	5/15/2015	AMERIPRIDE		
E	101-43100-215	Shop Supplies	\$28.19	2800483900	SHOP TOWELS FOR ST DEPT
E	101-41400-401	Repairs/Maint Buildings	\$34.11	2800483900	MATS FOR CITY HALL
Total AMERIPRIDE			\$62.30		
Paid Chk#	9917409	5/15/2015	BRIAN LUNZ		
E	101-42100-200	Office Supplies	\$1.68		POSTAGE FOR PD
Total BRIAN LUNZ			\$1.68		
Paid Chk#	9917410	5/15/2015	CASEYS-CREDIT CARD DEPARTMENT		
E	205-46500-430	Miscellaneous	\$32.35	4/10/15	4-10-15 EDA LUNCH
E	101-00000-430	Miscellaneous	\$66.47	4/29/15	UT GAS-BILLED THEM
Total CASEYS-CREDIT CARD DEPARTMENT			\$98.82		
Paid Chk#	9917411	5/15/2015	CITIZEN PUBLISHING		
E	101-00000-430	Miscellaneous	\$75.00	4/29/2015	CITY WIDE CLEANUP AD
Total CITIZEN PUBLISHING			\$75.00		
Paid Chk#	9917412	5/15/2015	DARLA KRUSER		
E	231-42154-430	Miscellaneous	\$426.50		MILEAGE, TEST FEE-EMT COURSE
Total DARLA KRUSER			\$426.50		
Paid Chk#	9917413	5/15/2015	EMILY MATHIOWETZ		
E	101-43100-308	Training & Instruction	\$140.97	4/14/15	MILEAGE TO MN/SCIA TRAINING
Total EMILY MATHIOWETZ			\$140.97		
Paid Chk#	9917414	5/15/2015	EXPERT T BILLING		
E	231-42154-300	Professional Svcs	\$312.00	2090	APRIL AMBULANCE BILLING
Total EXPERT T BILLING			\$312.00		
Paid Chk#	9917415	5/15/2015	FARM & HOME PUBLISHERS		
E	221-42200-430	Miscellaneous	\$120.82		WATONWAN & JACKSON COUNTY BOOKS FOR FIRE AND AMB
E	231-42154-430	Miscellaneous	\$120.82		WATONWAN & JACKSON COUNTY BOOKS FOR FIRE AND AMB
Total FARM & HOME PUBLISHERS			\$241.64		

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May 2015

			Check Amt	Invoice	Comment
Paid Chk#	9917416	5/15/2015	HANSON PLUMBING		
E	101-45183-401	Repairs/Maint Buildings	\$39.87	3117	BOILER DRAIN VALVE-CAMPGROUND
		Total HANSON PLUMBING	\$39.87		
Paid Chk#	9917417	5/15/2015	HEIMAN FIRE EQUIPMENT--USE THI		
E	221-42200-580	Other Equipment	\$2,140.00	0834509-IN	HONDA 16" FAN-FIRE DEPT,INSURANCE PD FOR THIS AFTER YODER FIRE
		Total HEIMAN FIRE EQUIPMENT--USE THI	\$2,140.00		
Paid Chk#	9917418	5/15/2015	HOMETOWN SANITATION SERVICE		
E	101-45183-384	Refuse/Garbage Disposal	\$120.00	126937	MAY GARBAGE-CAMPGROUND
		Total HOMETOWN SANITATION SERVICE	\$120.00		
Paid Chk#	9917419	5/15/2015	JERRY HABERMAN		
E	101-43100-580	Other Equipment	\$1,250.00		DUETZ ALLIS 1920 ULTIMA LAWN TRACTOR-ST DEPT
		Total JERRY HABERMAN	\$1,250.00		
Paid Chk#	9917420	5/15/2015	JIM JORGENSON		
E	101-42100-430	Miscellaneous	\$275.00		PD-2015 ARMORING GLOCK DUTY WEAPONS
		Total JIM JORGENSON	\$275.00		
Paid Chk#	9917421	5/15/2015	KDOM RADIO		
E	101-00000-430	Miscellaneous	\$28.00	540150435694	MONTHLY ADS
		Total KDOM RADIO	\$28.00		
Paid Chk#	9917422	5/15/2015	MAYNARDS FOOD CENTER		
E	101-43100-200	Office Supplies	\$12.80	3/18/2015	PAPER TOWELS-ST DEPT
E	205-46500-200	Office Supplies	\$22.84	4/14/2015	EDA MTG LUNCH
E	101-41400-200	Office Supplies	\$15.80	4/20/2015	TP & PAPER TOWELS-OFFICE
E	101-41400-200	Office Supplies	\$4.25	4/30/2015	SOAP-OFFICE
		Total MAYNARDS FOOD CENTER	\$55.69		
Paid Chk#	9917423	5/15/2015	MCFOA		
E	101-41400-433	Dues and Subscriptions	\$35.00		MEMBERSHIP FEE-WENDY MEYER
		Total MCFOA	\$35.00		
Paid Chk#	9917424	5/15/2015	MIDWAY FARM EQUIPMENT		
E	101-43100-404	Repairs/Maint Machinery/Equip	\$39.92	4/8/2015	FOR TRAILIER #2-ST DEPT
		Total MIDWAY FARM EQUIPMENT	\$39.92		
Paid Chk#	9917425	5/15/2015	NICKEL CONSTRUCTION		
E	101-43150-220	Repair/Maint Supply	\$55.17	14799-C	PVC PIPE, CEMENT DUMPING-STORM SEWER COOP ALLEY
		Total NICKEL CONSTRUCTION	\$55.17		
Paid Chk#	9917426	5/15/2015	REAL TIME TRANSLATIONS		
E	101-42100-433	Dues and Subscriptions	\$204.00	106826	ACCESS FEE-ELSA 3-15 TO 2-16 -- PD
		Total REAL TIME TRANSLATIONS	\$204.00		
Paid Chk#	9917427	5/15/2015	RUNNINGS		
E	101-42100-430	Miscellaneous	\$29.55	3/31/2015	DUST PAN,TOOL RACK & HOLDER-POLICE GARAGE
		Total RUNNINGS	\$29.55		
Paid Chk#	9917428	5/15/2015	SW/WC SERVICE COOPERATIVES		
E	101-41400-131	Employer Paid Health	\$2,140.32		JUNE HEALTH INS-OFFICE
E	101-43100-131	Employer Paid Health	\$1,926.28		JUNE HEALTH INS-ST DEPT
E	101-45200-131	Employer Paid Health	\$642.10		JUNE HEALTH INS-PARKS DEPT

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May 2015

		Check Amt	Invoice	Comment
E 211-45500-131	Employer Paid Health	\$1,070.16		JUNE HEALTH INS-LIBRARY
E 205-46500-131	Employer Paid Health	\$1,070.16		JUNE HEALTH INS-EDA
E 101-42100-135	Employer Paid Other	\$366.00		JUNE HEALTH INS-BRIAN LUNZ
E 101-42100-131	Employer Paid Health	\$3,543.54		JUNE HEALTH INS-POLICE DEPT
E 101-46200-131	Employer Paid Health	\$642.10		JUNE HEALTH INS-CEMETERY
Total SW/WC SERVICE COOPERATIVES		\$11,400.66		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
9917429	5/15/2015	TOWNS EDGE AUTO			
E 101-42100-406		Vehicle Maint/Gen Repairs	\$46.28	72744	CHANGE OIL,FILTER,GREASE-PD DODGE CHARGER
		Total TOWNS EDGE AUTO	\$46.28		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
9917430	5/15/2015	WINDOM FARM SERVICE			
E 101-43100-404		Repairs/Maint Machinery/Equip	\$70.97	156458	SHOCK FOR 320D-ST DEPT
		Total WINDOM FARM SERVICE	\$70.97		

10100 United Prairie \$51,795.72

Fund Summary

10100 United Prairie		
101	GENERAL FUND	\$32,320.83
202	2014 SMALL CITIES DEVELOP PROG	\$5,789.25
205	ECONOMIC DEVELOPMENT AUTHORITY	\$3,206.35
211	LIBRARY FUND	\$1,280.26
221	FIRE DEPT FUND	\$2,542.04
231	AMBULANCE FUND	\$1,017.57
240	PROTIENT--DTED LOAN	\$1,582.00
412	2012 CITY WIDE PROJECT	\$1,123.11
507	LAKE COMMISSION FUND	\$113.36
607	EDA----4 PLEX FUND	\$848.90
608	EDA----8 PLEX FUND	\$1,621.39
609	EDA-- MASON MANOR	\$350.66
		\$51,795.72

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
000387E	5/6/2015	STATE OF MINNESOTA			
E 231-42154-430		Miscellaneous	\$553.00		MN MA REVALIDATION FOR AMB SERVICE
		Total STATE OF MINNESOTA	\$553.00		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
000388E	5/6/2015	UNITED PRAIRIE BANK			
E 609-46330-610		Interest	\$880.00		MAY PAYMENT MASON MANOR
G 609-22800		Notes Payable - Current	\$410.53		MAY PAYMENT MASON MANOR
		Total UNITED PRAIRIE BANK	\$1,290.53		

Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
000389E	5/13/2015	SELECT ACCOUNT			
E 211-45500-141		Admin Fees-HSA	\$2.11		MAY HSA ADMIN FEES
E 205-46500-141		Admin Fees-HSA	\$2.11		MAY HSA ADMIN FEES
E 101-42100-141		Admin Fees-HSA	\$10.55		MAY HSA ADMIN FEES
E 101-41400-141		Admin Fees-HSA	\$4.22		MAY HSA ADMIN FEES
E 101-46200-141		Admin Fees-HSA	\$1.26		MAY HSA ADMIN FEES
E 101-43100-141		Admin Fees-HSA	\$3.80		MAY HSA ADMIN FEES
E 101-45200-141		Admin Fees-HSA	\$1.27		MAY HSA ADMIN FEES
		Total SELECT ACCOUNT	\$25.32		

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DRAFT
Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Monday, May 4, 2015
6:30 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney;
Rick Oeltjenbruns, Public Works Supt.

Others Present: None

Call to Order

Mayor Nelson called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Savage, seconded by Kass, to add 5a. Award street sea; coat project and 8e. Statewide Health Improvement Program grant application, to the agenda. Motion carried unanimously.
Motion by Kass, seconded by Kruser to approve the consent agenda as presented and adopt the agenda as amended. Motion carried unanimously.

Bills: Check #'s -# 9917338 – 9917384; E-check #386E

Payroll Checks #61762 - #61778

April 21 Council Minutes

April 9 Utility Commission Minutes

Accept Ambulance Dept. resignation of Eldon Quiring effective 4/1/15

Hire Jason Sumner, Ambulance Dept. EMT effective 4/28/15

Resolution #10-15 Authorizing the Certification of Unpaid Utility Charges

Public

No one addressed the council during this portion of the meeting.

2015 Gravel St. Dust Control Update

Rick Oeltjenbruns, Public Work Supt. reviewed the gravel streets where dust control chemicals were used in 2014. He is recommending the same streets be treated in 2015. The council

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discussed streets that could be added and agreed to revisit the issue when 2016 capital improvements and budget are considered.

Used Lawn Mower for Street Striping

The Street Dept. has been borrowing a resident's lawn mower when streets are striped each year. Oeltjenbruns recommended that the city purchase a user lawn mower from Midway Farm Equipment for \$1,500. Motion by Ysker, seconded by Savage, to purchase the mower. Motion carried unanimously.

Second Reading, Ordinance #3-15 Amending 7.4 Cemetery Regulation

The draft ordinance was reviewed. No action taken.

Partial Pay Est. #3, Well #7 Project

Motion by Savage, seconded by Kass, authorizing partial pay estimate #3 in the amount of \$253,263.50 to the general contractor, GM Contracting. Motion carried unanimously.

Resolution #9-15, Correcting the 2012-2014 Utility and Street Project Assessment Roll

City owned property with parcel identification numbers were inadvertently left on the assessment roll submitted to the Cottonwood County Auditor/Treasurer's office. Resolution #9-15 removes them from the roll. Motion by Ysker, seconded by Kruser, to adopt Resolution #9-15. Motion carried unanimously.

Data Practices Policy for Data Subjects and Policy for Ensuring the Security of Not Public Data

The policies were reviewed. Motion by Savage, seconded by Kruser, to adopt the policies. Motion carried unanimously.

Swimming Pool

Moving forward with the pool feasibility study was discussed. The council considered dividing the cost between the public school and the city, and how the city would fund half or all of the study. The school will be contacted and the matter will be discussed at the next city council meeting.

412 7th St. Update

The progress of cleaning out the house prior to demolition was discussed.

Public Nuisances Update

Approximately 30 warning letters have been sent; another dozen remain to be sent. Discussion was held on Chapter 8 of city code and the steps in the abatement process.

Community Center Shades

New shades for the large south windows will be purchased; the custodian will install.

Active Living Plan

Cities with Active Living Plans are eligible to apply for Statewide Health Improvement Program (SHIP) grants. Applications are due May 18. Mt. Lake can apply even though its Plan is not finished; thirteen projects in the draft plan are eligible for SHIP funding. The committee will meet to select the projects that will be in the application.

Mt. Lake Trail

Nelson closed the open meeting and opened the closed meeting at 8 p.m.; attorney-client privilege. At 8:10 p.m. the closed meeting was closed and the open meeting opened. Motion by Ysker, seconded by Savage, to offer Ken and Rachel Yoder the appraised value for damages caused when correcting slopes to meet American with Disabilities Act (ADA) requirements. Motion carried unanimously.

Adjourn

Motion by Kruser, seconded by Savage, to adjourn at 8:14 p.m. Motion carried.

ATTEST:

Wendy Meyer, Clerk/Administrator

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DRAFT
Mountain Lake City Council
Board of Appeal and Equalization
Thursday May 7, 2015
5:30 p.m.

Members Present: Mike Nelson, Mayor; Dana Kass, Darla Kruser, Andrew Ysker

Members Absent: David Savage

Staff Present: Wendy Meyer, Administrator

Others Present: Gale Bondhus, County Assessor; Allan Coners and Karla Ambrose, Assessors; Chad Klassen; Rodney Goertzen; Don Pankratz,; Jay Scheid; Hugh and Myra Long; Zachary Strom; Janine Penner

Mayor Nelson called the Board of Review to order at 5:30 p.m.

Board of Review

Gale Bondhus, County Assessor, introduced herself, Karla Ambrose, and Allan Coners.

Bondhus explained that the 2015 residential assessments for taxes payable in 2016 are based on residential sales occurring between Oct. 1, 2013 and Sept. 30, 2014. Residential sales during the period were strong. After several years of two or three percent decreases in value, residential values on average increased ten percent in the city over 2014. Commercial/industrial values are stable. The city's current market value is \$64,978,300; several small categories of specialized values still need to be added.

Chad Klassen, 22.413.0610, 510 6th Ave. asked questions to clarify how the value of his property was determined. The mass appraisal process was explained.

Rodney Goertzen and Don Pankratz, representing Mt. Lake Assembly of God church asked for a reduction in value of four acres of farmland the church owns on the west edge of Mt. Lake, PIN 22.413.0460 and PIN 22.413.0650. Council discussed the valuation of similar parcels of land in the City; some in agriculture production and others left in grass.

Hugh and Myrna Long, PIN 22.520.0020, 704 2nd Ave., questioned the 7.8 % increase in the value of their property. This increase is within the 10% overall city-wide increase.

Zachary Strom, PIN 22.290.0160, 904 11th St. recently purchased the property and asked questions to clarify how the value of his property was determined. The previous owner

had not responded to the request for an inspection and the 'no response' penalty of 15% was added to the value.

Janine Penner, PIN 22.610.0791, 1425 6th Ave. had questions about claiming a homestead.

The Assessor's Office requested market value corrections for two properties:

PIN 22.413.0441, Mt. Lake Limited Partnership, reduce value by \$495,700.

Assessor Office's error made during subsidized housing credit calculations.

PIN 22.413.0830, Charles and Sharon Isaac, 609 6th Ave., the 15% 'no response' penalty should be removed. The property has been inspected/appraised by County Assessor staff.

Motion by Kass, seconded by Ysker, to make no changes to the value of PIN 22.413.0610 but to defer to the decision of the June 16 Cottonwood County Board of Appeal and Equalization as recommended by the County Assessor staff. Motion carried unanimously.

Motion by Kass, seconded by Kruser, to reduce the value of PIN 22.413.0460 and PIN 22.413.0650 by 40% from a total value of \$40,900 (22.413.0460 from \$15,400 to \$9,200 and 22.413.0650 from \$25,500 to \$15,300) to a total value of \$24,500 for reasons that make the land less than desirable farmland: irregular shape, low with drainage issues, and limited ability to use herbicides and insecticides due to proximity to the Mt. Lake Apartment complex. Motion carried unanimously.

Motion by Kruser, seconded by Ysker, to make no adjustments to the value of 22.520.0020 as recommended by the County Assessor staff. Motion carried unanimously.

Motion by Kass, seconded by Kruser, to make no changes to the value of 22.290.0160 but to defer to any decision made at the June 16 Cottonwood County Board of Appeal and Equalization as recommended by the County Assessor staff. Motion carried unanimously.

Motion by Kruser, seconded by Kass, to remove the 15% 'no response' penalty from the value of 22.413.0830 adjusting the value from \$61,600 (\$4,100 land and \$57,500 buildings) to \$57,300 (\$4,100 land and \$53,200 buildings) as recommended by the County Assessor staff. Motion carried unanimously.

Motion by Kruser, seconded by Kass to correct the valuation error of 22.413.0441, reducing the value from \$973,900 (\$20,500 land and \$953,400 buildings) to \$478,200 (\$16,400 land and \$461,800 buildings) as recommended by the County Assessor staff.

Motion by Ysker, seconded by Kass, to accept the other assessments as presented.
Motion carried.

Motion by Kruser, seconded by Ysker, to adjourn at 7:14 p.m.

ATTEST: _____
Wendy Meyer, Administrator/Clerk

SPECIAL UTILITIES COMMISSION MEETING
THURSDAY, APRIL 23, 2015
7:00 A.M.

PRESENT: Mark Langland
David Savage-City Council Liaison
Todd Johnson
John Carrison

ABSENT: Mike Johnson
Brett Lohrenz

Staff: Lynda Cowell – Utilities Office Manager
Wendy Meyer - City Administrator
Kevin Krahn - Water/Wastewater Supt.
Pat Oja - Lineman
Dave Watkins - Water/Wastewater
Ron Melson - Electric Supt.

Others: Rob Anderson - EDA Director
Clay Roll - Fast Manufacturing

Mark Langland - Chairman called the special meeting of the Utilities commission for April 23, 2015 to order at 7:00 a.m. Additions: Utilities property behind Calvin Rempel

1. Minutes and Bills: Motion by John Carrison seconded by Todd Johnson to accept the minutes and bills as presented. Motion carried. Checks #15220-15257.

2. Water Department:

Fast Manufacturing: The amount of waste water being hauled from Fast's facility outside of Mt. Lake to the Mt. Lake treatment system has dropped significantly. After some discussion there was a motion by Todd Johnson, seconded by John Carrison to drop the monthly charge from \$500/mo. to \$125/mo. for one year contingent on approval by the city engineer. If there is a significant change in the amount of waste water entering the system the agreement will be revised again. Motion carried.

Utilities Property behind Calvin Rempel: Calvin Rempel would like to own the property north of his home on Prince St. that currently belongs to the Utility. Kevin will bring measurements to the next meeting.

O'Dell Wind Turbine Project: The cement subcontractor, GCC, will be purchasing water for the Wind Tower project south of Mountain Lake.

3. Electric Department

Digger Derrick Truck: Still looking.

4. Office:

City Website: There has been interest in improving the city's website. A committee with representatives from the city, utility, Chamber of Commerce and EDA has been meeting. Rob Anderson, EDA Director explained what the committee has done to date and discussed the costs and the utility's possible contribution. The Commission is interested in participating and asked Rob to attend a future commission meeting when there is more information.

Attachment of Utility bill to taxes: Motion by Todd Johnson seconded by John Carrison to attach an unpaid bill for account number 00-00007910-10-6 to the property taxes for collection. Motion carried.

Meeting adjourned.

12

Regular Lake Commission Meeting
Monday, April 13th 2015

Members: Matt Anderson, Jay Scheid, John Oeltjenbruns, Dave Bucklin, Heather Funk, Jim Peterson

Guests: Wendy Meyer, Mike Nelson

Co-chair Peterson called the meeting to order at 6:30pm

M/S/P by Jay and Matt to accept the March Minutes as presented.

Treasure's Report: The balance was not included in the packet. Jay presented a bill for \$6 for disposal at the Cottonwood County landfill. M/S/P by Jay and John to pay this bill.

The Lake clean up day was set for April 29th from 3:15 till 4:30pm. Matt and Jean will inform the elementary students and Dave will talk to Joyce about getting ice cream coupons for Sweet Fields. Members were asked to bring large plastic pails if they have them and Jim will bring plastic garbage bags.

Jim will talk to Rick about possible repairs for the trail where cracks and weed damage are present.

Members were asked to work on possible placement for the numbered posts markers so that this can be finalized at the May meeting. At that time drafts for a new trail map can begin to be worked on.

Jim contacted the Windon DNR Trails office to find out about replacing the decking on the fishing pier. Phil Nasby informed that the DNR would supply the materials for replacement for a 64 foot pier (our pier is 84 ft). Our portion would be the labor to complete the job and the cost for materials for the remaining 20 ft. The DNR also offered to place Mountain Lake on a list for a new pier that would be available in 2016. Again, this would be a 64 ft pier with a 50 – 50 cost share. If an 84 ft pier is purchased, 20 ft of that would be Mountain Lake's responsibility. The costs for both options are not yet finalized.

Mike and Dave reported on the proposed unimproved trail loop. Dave said that Randy Markel from the DNR gave approval to mow north from the existing trail to Randy Sawatzky's property.

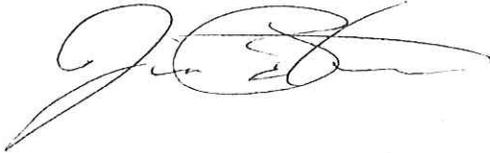
Jay informed that the MPCA is looking for volunteers to take sechi disc readings this summer for a report on area lakes they are preparing. The chemical analysis has been done. This will be a similar report as was recently published for lakes west of here that are in the Missouri River Basin. Jay has volunteered to do Mountain Lake.

Jim will talk to Rick about getting the harvester out of storage.

Jay reported that he will stop cutting buck thorn by the lake till fall due to nesting.

Adjourned at 7:50pm

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Jim", with a large, stylized flourish extending to the right.

**Special Lake Commission Meeting
Monday, April 20, 2015**

Members Present: Jim Peterson, Jay Schied, Dave Bucklin, Jean Haberman

Guests Present: Wendy Meyer, City Administrator, Mike Nelson, Mayor

Chair Peterson called the meeting to order at 6:35 p.m.

There was discussion about repairing or replacing the existing 84' fishing pier. If we decide to repair it, the DNR will pay for 64' of new decking materials. If we want the fishing pier to remain 84', the City will have to pay for the extra 20' of materials. The cost of materials for the extra 20' would be \$600-\$700.

The labor for removing the old decking and installing the new decking would be the responsibility of the City. There was discussion about who would do the labor. It was suggested to get bids from building contractors to see how much they would charge to do the repairs. It is still a possibility that the Lake Commission members would do the labor if the cost of hiring a contractor were too high.

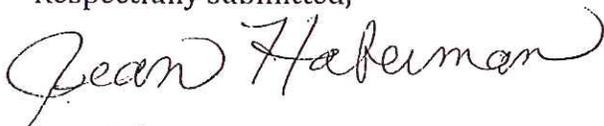
Jim is going to contact the DNR to see if they also provide the screws, etc. He is also going to find out if the deck can be repaired with the same pattern it is now with 20' boards going the length of the pier. The DNR recommends placing the boards crosswise.

Wendy said that the DNR suggests pulling out the pier and making the repairs on land; however, it was decided not to do that. She didn't think there was any definite time line to get the repairs done.

The other option would be to replace the existing 84' pier with a 64' pier. The DNR would apply for funds to replace it. The DNR would pay half and the city would be responsible for the other half. The city's share would be \$16,750 plus shipping. If we want the pier to be 84' long, the city would be responsible for cost of the extra 20'.

M/S/P Bucklin/Schied to repair the existing fishing pier, purchase materials for the extra 20', and provide the labor either through a contractor or Lake Commission members.

Respectfully submitted,



Jean Haberman,
Secretary

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY

April 10, 2015

12:00 Noon

PRESENT: Mike Nelson, Vern Peterson, Mark Hanson, Brad Hanson, Darla Kruser, Brian Harder, and Jerry Haberman

ABSENT: Steve Syverson, Clara Johnson, Advisor

STAFF PRESENT: Rob Anderson and Marva Ott

CITY ADMINISTRATOR: Wendy Meyer

GUESTS: Tammy Omdahl and Jessica Green of Northland Securities; Cheryl Hiebert, O/A; Allen Rahn

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. An additional bill from Wilcon Construction for a change order on Mt. Power in the amount of \$2,261.73 was presented for payment. Motion made and seconded by Brian and Mike to approve the minutes, bills with the additional one and financials as presented. Carried.
3. Tammy Omdahl: Tammy talked about finance options for the industrial park planning and how to get the property ready for redevelopment. She spoke about the redevelopment TIF option where you have 26 years for TIF recapture. She stated that the TIF can be used for land acquisition, demolition and infrastructure but the land needs to be ready for redevelopment within 3 years after a TIF is established. It was stated that Brett Lohrenz may be interested in the Hiebert Greenhouse property. The other 2 potential industrial park sites are farmland and the rules for TIF are different. The board agreed that the Hiebert property was their top priority for redevelopment. Mark will call Marge Christensen to see if she is willing to sell her property to the EDA. Steve Carson can do inspection on the property. Tammy stated that we need to establish a TIF District prior to any buildings coming down or items being sold. The Timeline for this would be 60 days. We would need to provide the plan to the county and school boards. For financing purposes we could do an interfund loan for capital outlay. We could close on the property before the TIF is established. No Other questions were asked of Tammy so she and Jessica left the meeting.
4. Industrial Park Planning: the committee met with Marge Christensen. We need to tell her not to sell any buildings until after we acquire the property and establish the TIF. Brett Lohrenz may be interested in the property but we still should do a TIF.
5. Daycare: One of the new daycares is closing and businesses are very concerned about this as they could possibly lose good employees if there isn't a daycare provider for them. Rob and Jerry viewed the old Elizabeth House property as a possible site. The building is dirty and needs some work but would be a possibility if the owner is willing to sell or donate it. We would need to find someone to run the daycare if the EDA owned it.

Another possible site could be the Custom Motors building as they haven't signed the new lease yet. Several ideas were discussed. Mark will contact the owner of the Elizabeth House to see if he is willing to sell the building.

- 6. Community Venture Network: Rob stated that Windom is not interested in joining so we will not join this year.
- 7. 10th Street Pickers SCG loan: We need to have a final approval for up to \$13,000.00 loan. After some brief discussion, a motion was made and seconded by Mike and Vern to approve this loan. Motion carried with Mark abstaining from the vote.
- 8. Website Committee: Committee will meet on April 14th to work on doing a new website.
- 9. Brad Hanson would like to square off the property behind the MAX building which is currently owned by the EDA. We don't need to have a public hearing if we just donate the property. It's only a small piece of property. Motion was made and seconded by Vern and Mike to approve the transfer of the property with no cost to the EDA. Discussion. Motion carried with Mark abstaining from the vote.
- 10. Welcome Sign: The Chamber is looking at the current signs on the highway and also looking at getting new Welcome signs. The chamber is requesting that the EDA start budgeting for new signs. We need to ask Windom what their signs cost. Wendy stated that Remick Foundation gave money towards that. We could also ask the Mt. Lake Foundation and the City for money towards new signs. The board discussed existing signs and what to do with them. This will be ongoing agenda item.
- 11. General Discussion:
 - a. Pop'd Kerns landscaping will be done by Nickel Construction.
 - b. Jim Holmberg will be buying out the other 2 owners of Mt. Lake Family Fitness and he will be coming to the EDA for a loan.
 - c. Custom Motors lease not signed yet and they are behind on payments.
 - d. Next meeting will be May 8th.
 - e. Tom Brown has asked if he could plant alfalfa on the Radtke lot in Jenny's subdivision and if so what he would have to pay for this. The board discussed what to do. Vern made a motion to allow Tom Brown to do this with a stipulation that we can destroy the crop if it is necessary for development with no cost to the EDA. Brian seconded the motion. Carried.

12. Meeting adjourned.

May 3, 2015

City of Mountain Lake-

It's Pow Wow Road Race time! We are in our 42nd year and hope to be bigger and better than ever. One of our goals has been to run a well organized and classy road race that causes people to want to come back, to keep it affordable, as well as to have pleasant thoughts of Mountain Lake. You are one of the main reasons that that we have been able to accomplish all of our goals. In the past you have been willing to give a donation of \$300.00. Would you be willing to contribute that amount again this year? It is our hope that we can continue to work together for the benefit of Mountain Lake and all who participate.

Thank you,



Paul Metcalf
Co-race director

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To: Council

Re: Laker Request to close a portion of 2nd Ave.

The Laker is again requesting that they be allowed to close 2nd Ave. from the east side of the alley between 9th and 10th St. to the west side of the 10th St. and 2nd Ave. intersection during Pow Wow on Monday evening, June 15.



5/11/15

#2 5/13/15



MOUNTAIN LAKE POLICE DEPARTMENT
930 3rd Ave/ Drawer C, Mountain Lake, MN 56159
Phone (507) 427-3403 Fax (507) 427-3309

Date: 05/01/15

ICR# 2015043460

Name:

Address: 1203 Boxelder Street
Mountain Lake, MN 56159

The Mt. Lake Police Dept. received a complaint or discovered by routine inspection violations of the following subdivisions of City Code 8.01 at **1203 Boxelder Street** 8.01 terms are defined in Subdivision 1, 8.01 and Section 2, Subdivision 3.

- 8.01, Subd. 2 Storage and Deposit of Refuse (junk)
- 8.01, Subd. 3 Storage of Motor Vehicles and/or Junk Vehicles
- 8.01, Subd. 4 Storage of Household Furnishings and Appliances
- 8.01, Subd. 5 Storage of Construction Materials

The following items are in violation of 8.01. There may be other items not listed.
Tires, garbage, brush, misc items

You have ten (10) days from the date of this notice to remove the violations at **1203 Boxelder Street** You must notify the police dept. so an inspection to verify the clean up is done.

If you fail to remove the violations you will be issued an administrative citation with a fine. Failure to respond to the administrative citation will result in a criminal citation and fine, with the city cleaning up the property and certifying the costs as a special assessment.

If you believe that the items found to be in violation of the ordinance are necessary in the operation of a business or for some other reason ought to be allowed contact the **City Administrator at 507-427-2999, Ext. 1.**

This letter will serve as your only warning. For all future violations of City Code 8.01 an administrative citation will be issued.

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letter # 1



MOUNTAIN LAKE POLICE DEPARTMENT
930 3rd Ave/ Drawer C, Mountain Lake, MN 56159
Phone (507) 427-3403 Fax (507) 427-3309

Date: 05/01/15

ICR:

Name:

Address:

Mountain Lake, MN 56159

The Mt. Lake Police Dept. received a complaint or discovered by routine inspection violations of the following subdivisions of City Code 8.01 at ' 8.01 terms are defined in Subdivision 1, 8.01 and Section 2, Subdivision 3.

- 8.01, Subd. 2 Storage and Deposit of Refuse (junk)
- 8.01, Subd. 3 Storage of Motor Vehicles and/or Junk Vehicles
- 8.01, Subd. 4 Storage of Household Furnishings and Appliances
- 8.01, Subd. 5 Storage of Construction Materials

The following items are in violation of 8.01. There may be other items not listed.
Construction material, scrap metal, brush, garbage, unlicensed vehicle.

You have ten (10) days from the date of this notice to remove the violations at
You must notify the police dept. so an inspection to verify the clean up is done.

If you fail to remove the violations you will be issued an administrative citation with a fine. Failure to respond to the administrative citation will result in a criminal citation and fine, with the city cleaning up the property and certifying the costs as a special assessment.

If you believe that the items found to be in violation of the ordinance are necessary in the operation of a business or for some other reason ought to be allowed contact the City Administrator at 507-427-2999, Ext. 1.

This letter will serve as your only warning. For all future violations of City Code 8.01 an administrative citation will be issued.

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MOUNTAIN LAKE POLICE DEPARTMENT
930 3rd Ave/ Drawer C, Mountain Lake, MN 56159
Phone (507) 427-3403 Fax (507) 427-3309

Date: 3/23/14

ICR# 1

Name:

Address:

Mountain Lake, MN 56159

You received a letter dated March 12, 2014 regarding violations of the following subdivisions of City Code 8.01 found at _____ You have not cleaned up the violations and are now being given an administrative fine. City Code Sections 8.01.

- 8.01, Subd. 2 Storage and Deposit of Refuse (junk)
- 8.01, Subd. 3 Storage of Motor Vehicles and/or Junk Vehicles
- 8.01, Subd. 4 Storage of Household Furnishings and Appliances
- 8.01, Subd. 5 Storage of Construction Materials
- 8.01, Subd. 6 Storage of Miscellaneous Waste
- 8.15, Subd. 3 Storage of Firewood

The following items are in violation of 8.01. There may be other items not listed.

Inoperable vehicles & refuse on property

You have ten (10) days from the date of this notice to remove the violations at

You must notify the police dept. so an inspection to verify the clean up is done.

Failure to respond to the administrative citation will result in a criminal citation and fine, with the city cleaning up the property and certifying the costs as a special assessment.

If you believe that the items found to be in violation of the ordinance are necessary in the operation of a business or for some other reason ought to be allowed contact the City Administrator at 507-427-2999, Ext. 1.

Thank you for your prompt response in this matter.
Mt. Lake Police Dept.

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Final letter



MOUNTAIN LAKE POLICE DEPARTMENT
930 3rd Ave/ Drawer C, Mountain Lake, MN 56159
Phone (507) 427-3403 Fax (507) 427-3309

Date: 7/19/13

ICR# 11111

Name: _____
Address: _____
Mountain Lake MN 56159

You received a letter dated 5/23/13 and an administrative fine dated 6/18/13 regarding violations of the following subdivisions of City Code 8.01 and 8.15 found at _____
You have not cleaned up the violations or you have failed to pay the administrative fine and are now being given a criminal fine. City Code 8.01 and 8.15 is enclosed.

- 8.01, Subd. 2 Storage and Deposit of Refuse (junk)
- 8.01, Subd. 3 Storage of Motor Vehicles and/or Junk Vehicles
- 8.01, Subd. 4 Storage of Household Furnishings and Appliances
- 8.01, Subd. 5 Storage of Construction Materials
- 8.01, Subd. 6 Storage of Miscellaneous Waste
- 8.15, Subd. 3 Storage of Firewood

The following items are in violation of 8.01 and 8.15. There may be other items not listed.

Garbage and Clothes in the backyard

The city will now take action to clean up the property and certify the costs as a special assessment. If you clean up the property now notify the police dept. so an inspection to verify the clean-up is done.

Thank you for your prompt response in this matter.

Mt. Lake Police Dept.

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SECTION 8.17. GRASS, WEEDS, BRUSH AND OTHER VEGETATION ON PRIVATE PROPERTY.

Subdivision 1. Cutting and Removal of Grass, Weeds and Other Rank, Poisonous or Harmful Vegetation.

1. It is unlawful for any person having control of any occupied or unoccupied lot or land or any part thereof in the City to permit or maintain on any such lot or land, or on or along the sidewalk, street or alley adjacent to the same between the property line and the curb or middle of the alley or for ten feet outside the property line if there be no curb, any growth of weeds, grass, brush or other rank vegetation to a greater height than eight (8) inches on the average, or any accumulation of dead weeds, grass or brush.
2. It is also unlawful to any such person to cause, suffer or allow poison ivy, ragweed or other poisonous plants, or plants detrimental to health to grow on any such lot or land in such manner that any part of such ivy, ragweed, or other poisonous or harmful weed shall extend upon, overhang or border any public place or allow to seed, pollen or other poisonous particles or emanations there from to be carried through the air into any such public place.

Subdivision 2. Duty of Owner, Lessee or Occupant.

It is the duty of any owner, lessee or occupant of any lot or land to cut and remove or cause to be cut and removed all such weeds, grass, brush or other rank, poisonous or harmful vegetation as often as may be necessary to comply with the provisions of Subdivision 1; provided that cutting and removing such weeds, grass and vegetation at least once every three weeks, between May 15 and September 15 shall be deemed to be a compliance with this Section.

Subdivision 3. When City to do Work.

If the provisions of the foregoing Subdivisions are not complied with:

1. The City Clerk-Treasurer shall serve written notice upon the owner, lessee or occupant or any person having the care or control of any such lot or land to comply with the provisions of this Section.
2. If the person upon whom the notice is served fails, neglects or refuses to cut and remove or to cause to be cut and removed such weeds, grass, brush or other vegetation within five (5) days after receipt of such notice, or
3. If no person can be found in the City who either is or claims to be the owner of such lot or land, or who either represents or claims to represent such owner, the City shall cause such weeds, grass, brush and other vegetation on such lot or land to be cut and removed and the actual cost of such cutting and removal, plus five per cent for inspection and other additional costs in connection therewith, shall thereupon become and be a lien upon the property on which such weeds, grass, brush, and other vegetation were located and shall be added to and become and form part of the taxes next to be assessed and levied upon such lot or land and shall bear interest at the same rate as taxes and shall be collected and enforced by the same officer and in the same manner as taxes.



Drawer C
Mountain Lake, Minnesota 56159
(507) 427-2999 • Fax (507) 427-3327

DATE:

Owner and/or Occupant: _____

RE: _____ PIN: _____

Dear Property Owner,

It has been determined that your property is in violation of Mt. Lake City Code Section 8.17; the grass is longer than 8 inches. Section 8.17 is on the back of this letter.

The grass at this address must be mowed by _____.
If not mowed, the City will mow the property and bill the owner. If not paid, the bill will be assessed for collection with property taxes.

If your grass was mowed after this letter was sent but before it was received, kindly disregard this letter. If you believe you have received this letter in error please contact City Hall at 507-427-2999.

Thank you for doing your part to make Mt. Lake a pleasant place to live. If you have any questions please contact City Hall at 507-427-2999.

Sincerely,

Wendy Meyer
Administrator, City of Mt. Lake

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5/8/15

Doug,

I am given you my two week notice of my intention to resign my position from the Mountain Lake Police Department.


Ken Bradford

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CITY OF MOUNTAIN LAKE, MN

ORDINANCE #3-15

AN ORDINANCE AMENDING SUBD. 8 BURIAL VAULTS; SUBD. 10
MONUMENTS AND MARKERS; AND SUBD. 14 DIAGRAMS; IN SECTION 7.04
CEMETERY REGULATION.

Be it ordained by the City Council of the City of Mountain Lake that following subdivisions of Section 7.04 be amended to read:

Subd. 8 *Burial Vaults*

Added language is underlined.

All caskets, traditional or cremation must be encased in a permanent type burial case or vault, delivered and installed by a bonded and insured burial vault provider, and must be buried completely underground. Fiberglass vaults are prohibited.

Subd. 10 *Monuments and Markers* Paragraph c.

The masonry foundation base pad of a monument or marker shall not exceed 2' by 6' on a double lot or 2' by 3' on a lot. All monuments and markers shall be slightly smaller than the foundation base pad.

A double lot base pad was previously 2' by 5'.

Subd. 14 *Diagrams*, Paragraph a. *Double Lot – 10 feet by 9 feet*, Bullet Point #3

Monument or marker masonry foundation pad slightly smaller than 2 feet by 6 feet.

The foundation base pad for previously slightly smaller than 2 feet by 5 feet.

Adopted by the City Council this 18th day of May, 2015.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Clerk/Administrator

Published in the Mt. Lake Observer/Butterfield Advocate May ____, 2015.

27

2015

Fire Dept

	# of Sections @ \$145	Amount
Kimball Township	14	\$2,030.00
Carson Township	18	\$2,610.00
Mountain Lake Township	36	\$5,220.00
Midway Township	35	\$5,075.00
Selma Township	5	\$725.00
Lakeside Township	11	\$1,595.00
	119	\$17,255.00

CITY OF MOUNTAIN LAKE
MOUNTAIN LAKE VOLUNTEER FIRE DEPARTMENT
MOUNTAIN LAKE, MINNESOTA 56159

THIS AGREEMENT is made and entered into this 1ST day of April 2015 by and between the City of Mountain Lake, Minnesota, a Municipal Corporation of Cottonwood County, party of the first part, and the Town (Township) of MOUNTAIN LAKE of Cottonwood County, Minnesota, party of the second part.

WHEREAS, the second party deeming it advisable to have available for the benefit of the residents of said town, services of the first party's fire fund for the furnishing of such services, and

WHEREAS, the first party agrees to supply said MOUNTAIN LAKE TOWNSHIP with adequate fire protection, including such equipment as deemed necessary to carry out and render all assistance possible in saving lives and property;

NOW, THEREFORE, IT IS mutually agreed between parties hereto, that for a period of one year from and after the date hereof, the Fire Department of the first party will answer any and all fire calls of the residents in sections Numbered 1 to 36. The first party will respond to such calls with suitable fire-fighting and rescue apparatus manned by at least eight (8) members of the Mountain Lake Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, the second party agrees to pay as follows:

The sum of \$145.00 per section per year on the above thirty-six (36) sections for a total of \$5220.00. It is understood that portions of these payments, as may be determined by the first party, from time to time will be applied toward Mountain Lake Firemen's Relief Association.

It is understood and agreed by the parties that at times weather and road conditions throughout the various seasons of the year will interfere in the rendering of such service. In the event that failure to furnish the services herein agreed upon is due to such weather and road conditions, such failure to furnish services shall not be taken to be a breach of this agreement.

It is further agreed that either party shall have the privilege of canceling this agreement with a written notice within 180 days.

Parties requesting and receiving fire services will be directly billed \$1000 by the City of Mountain Lake within 14 days of the fire service. Additionally, if the party receiving fire services did not request services but a fire or other situation exists, the party will be charged and billed by the fire department that provided service. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service. Parties billed for fire service will have 45 days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the City will send a notice of delinquency. If the fire service charge remains unpaid for 30 days after this notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.

False alarms will be billed the same as a fire call--\$1000.00

CONTRACT DATE - APRIL 1, 2015 TO MARCH 31, 2016

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by the respective officers thereof and the respective seals of the parties to be affixed thereon.

CITY OF MOUNTAIN LAKE, A MUNICIPAL CORPORATION OF COTTONWOOD COUNTY, MINNESOTA

IN PRESENCE OF:

CITY OF MOUNTAIN LAKE,
COTTONWOOD COUNTY, MINNESOTA

BY _____
(Mayor)

(City Clerk)

TOWNSHIP OF MOUNTAIN LAKE

BY *Neil P. Smith*
(Chairman)

Alan Conner
(Clerk)

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Ambulance

	\$3 per capita charge	Amount
Mountain Lake Township	442	\$1,326.00
Delton Township	53	\$159.00
Carson Township	153	\$459.00
Midway Township	219	\$657.00
Selma Township	150	\$450.00
Lakeside Township	139	\$417.00
	1156	\$3,468.00

MOUNTAIN LAKE
AMBULANCE SERVICE
AGREEMENT

THIS AGREEMENT is made and entered into this 1ST day of JANUARY 2015 by and Between the City of Mountain Lake, Cottonwood County, Minnesota, a Municipal Corporation, part of the first part, and Township of MOUNTAIN LAKE, Cottonwood County, Minnesota, part of the second part.

WITNESSETH: WHEREAS, the parties hereto desire to provide for ambulance service to be furnished by the first party to all of the second part, and to set forth the terms and conditions of such service.

NOW THEREFORE, the valuable consideration, parties hereto agree as follows:

1. First party will furnish ambulance services to all of second party for a term expiring December 31, 2015.
2. Second party will pay to first party for such service at the rate of Three Dollars (\$3.00) per capita annually. In addition, the patient will pay Four hundred Fifty Dollars and no/100ths (\$450.00) per ambulance call, with an additional Ten dollars and seventy four cents (\$10.74) per loaded mile of travel plus the following charges:

Oxygen	\$14.50
Defibrillation	25.00
Glucose-purchase price at local pharmacy	
Nurse on Transfer---Match hourly pay of hospital	

NOTE: Per capita figure to be used for our duration of this agreement is established to be 442 at which \$3.00 per capital totals \$1326.00

IN TESTIMONY WHEREOF, parties hereto have executed this Agreement in duplicate the day and year above written.

CITY OF MOUNTAIN LAKE
COTTONWOOD COUNTY, MINNESOTA

BY _____
(Mayor)

(City Clerk)

TOWNSHIP OF MOUNTAIN LAKE

BY *Bill Papp*
(Chairman of Supervisors)

Alan Conen
(Clerk)

Digital Images and Social Media Policy for the Mt. Lake Fire and Ambulance Departments

Policy Statement: The purpose of this policy is to protect nonpublic employee data, medical patients, the public, the operations of the Mt. Lake Fire and Ambulance Departments, and public confidence in the Fire and Ambulance Departments and their firefighters and emergency medical technicians (EMTs). This policy is not intended to limit the right to free of speech or expression, but is intended to protect the rights of these organizations, their members and the public they serve. Members of both departments are advised that their speech, directly or by means of instant technology either on or off duty and in the course of their official duties that has a connection to their professional duties and responsibilities may not be protected speech under the First Amendment. Speech that impairs or impedes the performance of the Fire and Ambulance Departments, undermines discipline and harmony among department members, or negatively affects the public perception of the Fire and Ambulance Departments may be sanctioned.

1. Ownership of Work-related Images. All photos, videos, digital images, or recordings taken by any firefighter, EMT or agent of the Mt. Lake Fire or Ambulance Departments while responding to any fire or ambulance call or other emergency or while engaged in any training are 'work-related images' and the property of the Mt. Lake Fire or Ambulance Department. Work-related images include, but are not limited to, any written, auditory, and/or visual messages communicated via or on Fire or Ambulance Department resources or via or on personal devices and/or social media, videos, or pictures gathered while on Fire or Ambulance Department business.
2. Permission to Take Work-Related Images. Work-related images shall not be taken of any emergency response, training exercise, or fire except as permitted by policy or as directed by the Fire Department Chief or the Ambulance Department Captain. Work-related images taken by Fire or Ambulance employees using privately owned equipment are also governed by this policy.
3. Reasons for Taking Work-Related Images. Photos or other recordings may be taken to assist in the diagnosis or treatment of accident/fire victims. Such images should be forwarded to the appropriate medical care provider and then be deleted. Work-related images, including recordings showing possible evidence of a crime, must be forwarded to law enforcement. Other work-related images used for internal departmental purposes such as training or publicity shall be taken in the manner that minimizes the possibility of identifying victims.

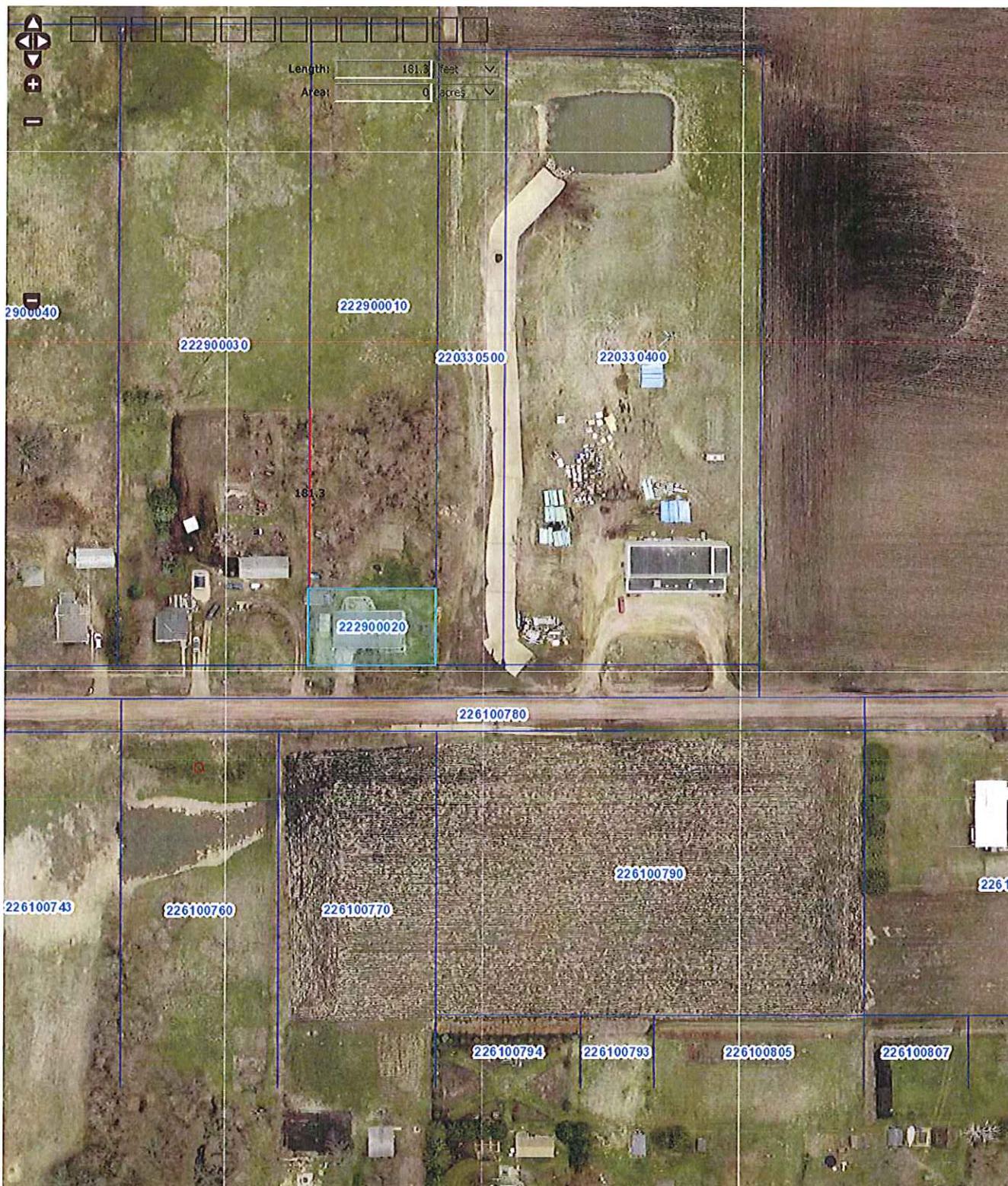
4. Control and Dissemination of Work-Related Images. All work-related images shall be stored on the city's computer system and be governed by the City's record management policies and procedures. Work-related images shall not be stored, retained or disseminated in any manner by anyone other than the Fire Chief or Ambulance Captain or their designee and cannot be used for personal profit or business interests or to participate in personal political activity.

5. Professionalism and Public Confidence. The appearance of professionalism is important to public safety and the public's confidence and trust. Accordingly, a department member's personal use of social media shall not use any work-related images, department logos, or any images which depict a member in any uniform or in which the member uses their job title or is otherwise identified as a member of the Fire and/or Ambulance Department, without prior approval from the Fire Chief or Ambulance Captain who will review all images and approve release and dissemination of all images. Similarly, in order to maintain the appearance of professionalism and public confidence, no Fire or Ambulance Department member shall post any material on any social media that is detrimental to the Fire Department or Ambulance Department's effective operation. Department members shall not disseminate protected, private, nonpublic, or confidential information included but not limited to, the following:
 - (a) Matters that are under investigation.
 - (b) Information protected by HIPAA/medical confidentiality laws.
 - (c) Personnel matters/data that are protected from disclosure by law.

6. Definition of Social Media. Social media shall be defined as any publicly shared medium where users post content or share files. Examples of social media include, but are not limited to, Facebook, Twitter, Snapshot and Instagram.

7. Reporting Violations. Any department member becoming aware of or having knowledge of a posting or of any website or webpage in violation of this policy may anonymously report violations to the Fire Chief, Ambulance Captain or the City Clerk/Administrator.

8. Penalties for Violation of Policy. Violation of this policy may be considered an extraordinary breach of the public's expectation of privacy and of Fire and Ambulance Department rules and regulations regarding the use of social media and may subject the offender to discipline and possible termination.



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Rebate	kWh	Cost	\$/kWh	Measure
\$5	17	\$10	\$0.294	Holiday
\$10	26	\$46-100	\$0.385	A/C Room Unit
\$10	36	\$8-15	\$0.278	LED
\$50	131	\$50	\$0.382	Clothes Washer
\$25	87	\$50	\$0.287	Dishwasher
\$150	720	\$250	\$0.208	ECM Furnace
\$25	141	\$40	\$0.177	Freezer and Refrigerator Purchase
50	380 to XX	\$250	\$0.132	AC Central Unit Professional Install
\$25	124	\$86	\$0.202	Celling Fan
\$50	915	\$92	\$0.055	Refrigerator Recycle
\$50	1134	\$92	\$0.044	Freezer Recycle
\$50	354	\$104	\$0.141	Electric Water Heater
\$50-750	1325 to xx	\$119-685	\$0.038	AC Central Unit
\$25	300	\$20	\$0.083	Dehumidifier
\$25	403	\$30	\$0.062	Programmable Thermostat
\$10.00	33	\$1.32	\$0.303	CFL
\$50-750	2334 to XX	\$119-685	\$0.021	Air Source Heat Pump
			\$0.182	Average

~~\$~~ 10 50.2 \$4 \$0.199 Water Heater pipe Insulation
~~#~~ 25 102 \$175 \$0.245 HVAC tune up