

Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Tuesday, March 17, 2015
6:30 p.m.

AGENDA

1. Meeting called to order by Mayor Mike Nelson
* further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #9917165-9917214 *(1-6)
 - b. Approval of Payroll Checks #61669-61697
 - c. Approval of March 3 and 4 Council Minutes*(7-10)
 - d. Approval of Feb 17 Lake Commission Minutes*(11)
 - e. Approval of Feb 12 Police Commission Minutes*(12-13)
 - f. Approval of Feb 13 EDA Minutes*(14-15)
 - g. Approval of Feb 11 Library Board Minutes, Feb Library Report and Expenditures*(16-18)
 - h. Approval of Resolution #6-15--Cancellation of Repayment of Interfund Loan of EDA operating account (205) and Small Cities account (235) *(19)
4. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council.
5. City-wide Clean-up Contract, Hometown Sanitation*(20-21)
6. Compensation Plan Discussion
7. Committee Reports
8. Administrator
9. Adjourn

Upcoming

- Mon. March 16, Mountain Lake Active Living Plan Existing Conditions Public Meeting 5pm to 6:15pm, City Hall
- Thurs. April 16, Central MN Municipal Power Agency Meeting for Utility Commissions and City Councils, 3pm, Mankato*(39)
- Thurs. May 7, Local Board of Appeal and Equalization, 5:30pm, City Hall

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March 17, 2015
mtg
9917165-
9917214

March 2015

Check Amt	Invoice	Comment
10100 United Prairie		
Paid Chk# 9917165 3/3/2015 AMAZON		
E 211-45500-590	Capital Outlay Books	\$785.16 LIBRARY BOOKS
E 211-45500-592	A.V. Materials	\$109.35 LIBRARY AV
Total AMAZON		\$894.51
Paid Chk# 9917166 3/3/2015 THIRD AVENUE AUTO PARTS		
E 101-00000-430	Miscellaneous	\$24.87 FINANCE CHARGE
E 101-43100-404	Repairs/Maint Machinery/Equip	\$95.35 S144414 AIR & FUEL FILTERS-320D
E 101-43100-404	Repairs/Maint Machinery/Equip	\$64.75 S144473 AIR FILTERS-310SJ
E 101-43100-404	Repairs/Maint Machinery/Equip	\$46.25 S144507 OIL FILTER-BLADE
E 101-43100-404	Repairs/Maint Machinery/Equip	\$5.60 S144519 STIKIT GOLD
E 101-43100-215	Shop Supplies	\$33.60 S144571 WAX/GREASE REMOVER
E 101-43100-404	Repairs/Maint Machinery/Equip	\$11.00 S144586 REPL LENS-#16
E 101-43100-404	Repairs/Maint Machinery/Equip	\$0.99 S144594 EIKO LIGHTING-#16
E 101-43100-215	Shop Supplies	\$2.49 S144624 WASHER FLUID-ST DEPT
E 101-43100-404	Repairs/Maint Machinery/Equip	\$6.59 S144626 BATTERY HOLDDWON-#16
E 101-45200-404	Repairs/Maint Machinery/Equip	\$9.78 S144636 MINI LAMP-#4
E 101-43100-215	Shop Supplies	\$21.78 S144643 FLOOR DRY
E 101-43100-404	Repairs/Maint Machinery/Equip	\$62.30 S144649 FILTERS-320D
E 221-42200-404	Repairs/Maint Machinery/Equip	\$21.18 S144670 FD-WINTER BLADE
E 101-43100-404	Repairs/Maint Machinery/Equip	\$5.60 S144757 STKIT GOLD-DISC MOWER
E 101-43100-215	Shop Supplies	\$6.00 S144768 MASKING TAPE-ST DEPT
E 221-42200-404	Repairs/Maint Machinery/Equip	\$41.44 S144824 WIRE-FD NEW GRASS RIG
E 101-45200-404	Repairs/Maint Machinery/Equip	\$20.18 S144843 PERFECT VIEW-#4
E 221-42200-404	Repairs/Maint Machinery/Equip	\$17.46 S144844 FUSE,HOLDER-FD NEW GRASS RIG
E 221-42200-404	Repairs/Maint Machinery/Equip	\$12.98 S144874 WIRE-FD NEW GRASS RIG
E 101-42100-406	Vehicle Maint/Gen Repairs	\$1.39 S144935 EIKO LIGHTING-PD
E 221-42200-404	Repairs/Maint Machinery/Equip	\$12.98 S144954 WIRE-FD NEW GRASS RIG
Total THIRD AVENUE AUTO PARTS		\$524.56
Paid Chk# 9917167 3/3/2015 RUNNINGS		
E 101-43100-215	Shop Supplies	\$289.99 1/28/2015 DRILL/IMPACT 20V-ST DEPT
Total RUNNINGS		\$289.99
Paid Chk# 9917168 3/5/2015 AFLAC		
G 101-21713	AFLAC	\$192.74
Total AFLAC		\$192.74
Paid Chk# 9917169 3/5/2015 BCBS/HSA		
G 101-21714	HSA	\$804.25
Total BCBS/HSA		\$804.25
Paid Chk# 9917170 3/5/2015 COMMISSIONER OF REVENUE		
G 101-21702	State Withholding	\$714.87
Total COMMISSIONER OF REVENUE		\$714.87
Paid Chk# 9917171 3/5/2015 GISLASON & HUNTER		
G 101-21712	Garnishments	\$359.55
Total GISLASON & HUNTER		\$359.55
Paid Chk# 9917172 3/5/2015 INTERNAL REVENUE SERVICE		
G 101-21701	Federal Withholding	\$1,568.94
G 101-21703	FICA Tax Withholding	\$2,300.42
Total INTERNAL REVENUE SERVICE		\$3,869.36

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			Check Amt	Invoice	Comment
Paid Chk#	9917173	3/5/2015			PERA
	G 101-21704	PERA	\$4,043.18		
		Total PERA	\$4,043.18		
Paid Chk#	9917174	3/5/2015			VALIC
	G 101-21705	VALIC	\$974.02		
		Total VALIC	\$974.02		
Paid Chk#	9917175	3/9/2015			COMMISSIONER OF REVENUE
	G 101-21702	State Withholding	\$47.99		
		Total COMMISSIONER OF REVENUE	\$47.99		
Paid Chk#	9917176	3/9/2015			INTERNAL REVENUE SERVICE
	G 101-21703	FICA Tax Withholding	\$493.90		
	G 101-21701	Federal Withholding	\$89.69		
		Total INTERNAL REVENUE SERVICE	\$583.59		
Paid Chk#	9917177	3/5/2015			SELECT ACCOUNT
	E 211-45500-141	Admin Fees-HSA	\$2.11		MARCH HSA ADMIN FEES
	E 101-43100-141	Admin Fees-HSA	\$3.80		MARCH HSA ADMIN FEES
	E 101-45200-141	Admin Fees-HSA	\$1.27		MARCH HSA ADMIN FEES
	E 101-46200-141	Admin Fees-HSA	\$1.26		MARCH HSA ADMIN FEES
	E 205-46500-141	Admin Fees-HSA	\$2.11		MARCH HSA ADMIN FEES
	E 101-42100-141	Admin Fees-HSA	\$10.55		MARCH HSA ADMIN FEES
	E 101-41400-141	Admin Fees-HSA	\$4.22		MARCH HSA ADMIN FEES
		Total SELECT ACCOUNT	\$25.32		
Paid Chk#	9917178	3/13/2015			CARCHIOUS RODNEY
	E 608-46330-401	Repairs/Maint Buildings	\$150.00		EXTRA MAINT AT HERITAGE ESTATES
	E 607-46330-401	Repairs/Maint Buildings	\$13.60		FEB MAINT HERITAGE ESTATES
	E 608-46330-401	Repairs/Maint Buildings	\$26.40		FEB MAINT HERITAGE ESTATES
		Total CARCHIOUS RODNEY	\$190.00		
Paid Chk#	9917179	3/13/2015			COTTONWOOD COUNTY AUD/TREAS
	E 608-46330-354	Real Estate Taxes	\$2,807.31		PILOT FOR HERITAGE ESTATES
	E 607-46330-354	Real Estate Taxes	\$1,446.19		PILOT FOR HERITAGE ESTATES
	E 609-46330-354	Real Estate Taxes	\$1,518.75		PILOT FOR MASON MANOR
		Total COTTONWOOD COUNTY AUD/TREAS	\$5,772.25		
Paid Chk#	9917180	3/13/2015			VIKING AUTO SPRINKLER CO
	E 441-46300-434	Project Expense	\$1,972.25		RETAINAGE MT POWER PROJECT
		Total VIKING AUTO SPRINKLER CO	\$1,972.25		
Paid Chk#	9917181	3/13/2015			WILLIS KRAHN
	E 608-46330-402	Repairs/Maint- Ground	\$356.40		SNOW REMOVAL HERITAGE ESTATES
	E 607-46330-402	Repairs/Maint- Ground	\$183.60		SNOW REMOVAL HERITAGE ESTATES
	E 609-46330-402	Repairs/Maint- Ground	\$180.00		SNOW REMOVAL MASON MANOR
		Total WILLIS KRAHN	\$720.00		
Paid Chk#	9917182	3/13/2015			COUNTRY PRIDE SERVICES
	E 231-42154-212	Motor Fuels	\$52.27		AMB DIESEL
	E 101-42100-212	Motor Fuels	\$281.13		CHARGER GAS
	E 101-42100-212	Motor Fuels	\$219.36		SUV GAS
	E 101-43100-212	Motor Fuels	\$716.03		ST DEPT GAS
	E 101-42100-406	Vehicle Maint/Gen Repairs	\$26.74	088958	PD-CHARGER TIRE REPAIR
	E 101-43100-404	Repairs/Maint Machinery/Equip	\$852.14	089088,13894	ST DEPT-TIRES #20,PRIMER,PAINT,BRUSH

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			Check Amt	Invoice	Comment
E 221-42200-404	Repairs/Maint Machinery/Equip		\$317.41	089138,08896	BATTERIES FOR TANKER,FLASHER
E 608-46330-401	Repairs/Maint Buildings		\$1,504.57	138908,13844	WATER HEATER-APT #407,WATER HEATER APT 1621
E 607-46330-401	Repairs/Maint Buildings		\$78.22	139134	WORK AT HOTZLER APT
E 101-45186-220	Repair/Maint Supply		\$100.88	139136	FAUCET CARTRIDGE-COMM CTR
E 101-45200-404	Repairs/Maint Machinery/Equip		\$953.59	139357,13920	SUPPLIES FOR PICNIC TABLES
E 211-45500-220	Repair/Maint Supply		\$45.67	139392	LIBRARY CLEANING SUPPLIES
E 101-45186-220	Repair/Maint Supply		\$140.00	18742	REPAIR 2 FREEZERS AT COMM CTR
Total COUNTRY PRIDE SERVICES			\$5,288.01		
Paid Chk# 9917183 3/13/2015 ALPHA WIRELESS COMMUNICATIONS					
E 221-42200-404	Repairs/Maint Machinery/Equip		\$54.50	675507	PAGER CHARGER-FIRE DEPT
E 231-42154-323	Radio-monthly service contract		\$44.00	675547	AMB MARCH PAGER MAINT
E 221-42200-323	Radio-monthly service contract		\$36.00	675547	FD-MARCH PAGER MAINT
otal ALPHA WIRELESS COMMUNICATIONS			\$134.50		
Paid Chk# 9917184 3/13/2015 AMBULANCE FUND					
E 231-42154-430	Miscellaneous		\$8.64	3/3/2015	FOOD ON AMB RUN
Total AMBULANCE FUND			\$8.64		
Paid Chk# 9917185 3/13/2015 BUREAU OF CRIMINAL APPREHENSIO					
E 101-42100-433	Dues and Subscriptions		\$180.00	00000260903	ANNUAL CJDN REMOTE ACCESS-PD
otal BUREAU OF CRIMINAL APPREHENSIO			\$180.00		
Paid Chk# 9917186 3/13/2015 BUTTERFIELD TRUE VALUE HARDWAR					
E 101-45200-404	Repairs/Maint Machinery/Equip		\$25.37		REDWOOD STAIN FOR PICNIC TABLES
tal BUTTERFIELD TRUE VALUE HARDWAR			\$25.37		
Paid Chk# 9917187 3/13/2015 CASEYS-CREDIT CARD DEPARTMENT					
E 101-43100-212	Motor Fuels		\$204.25		ST DEP GAS
E 205-46500-430	Miscellaneous		\$27.78	2/13/15	FOOD 2/13/15 EDA MTG
otal CASEYS-CREDIT CARD DEPARTMENT			\$232.03		
Paid Chk# 9917188 3/13/2015 CITIZEN PUBLISHING					
E 221-42200-430	Miscellaneous		\$17.90		FD-FOR SALE AD 1980 CHEV PKUP
Total CITIZEN PUBLISHING			\$17.90		
Paid Chk# 9917189 3/13/2015 COTTONWOOD COUNTY VET CLINIC					
E 101-42100-430	Miscellaneous		\$94.05	2/18/15	DOG TO VET CLINIC
Total COTTONWOOD COUNTY VET CLINIC			\$94.05		
Paid Chk# 9917190 3/13/2015 DEAN WILLABY					
E 221-42200-430	Miscellaneous		\$70.00	2/10/2015	REIMBURSE FOR FIRE DEPT PHYSICAL
Total DEAN WILLABY			\$70.00		
Paid Chk# 9917191 3/13/2015 DENNIS HULZEBOS					
E 101-45186-220	Repair/Maint Supply		\$4.28	3/7/15	PART FOR VACUUM CLEANER AT COMM CENTER
Total DENNIS HULZEBOS			\$4.28		
Paid Chk# 9917192 3/13/2015 EARL F. ANDERSON					
E 101-00000-430	Miscellaneous		\$100.83	0107190IN	RETURN BICYCLE SIGNS
Total EARL F. ANDERSON			\$100.83		
Paid Chk# 9917193 3/13/2015 EXPERT T BILLING					
E 231-42154-300	Professional Svcs		\$156.00	1971	FEBRUARY AMB BILLING
Total EXPERT T BILLING			\$156.00		
Paid Chk# 9917194 3/13/2015 FIRE RELIEF ASSOCIATION					

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			Check Amt	Invoice	Comment
E 221-42200-124	Fire Pension Contributions		\$2,000.00		FIREFIGHTERS SBR REIMB
	Total FIRE RELIEF ASSOCIATION		\$2,000.00		
Paid Chk# 9917195	3/13/2015	HEALTH			
E 211-45500-591	Periodicals		\$30.00		LIBRARY PERIODICALS-2 YR
	Total HEALTH		\$30.00		
Paid Chk# 9917196	3/13/2015	HEIMAN FIRE EQUIPMENT--USE THI			
E 221-42200-404	Repairs/Maint Machinery/Equip		\$1,659.94	0831729-IN	HOODS,GLOVES,FLASHLIGHT,HELMET BRACKET-FIRE DEPT
E 221-42200-550	Motor Vehicles		\$2,297.60	0831756-IN	LIGHTBAR AND SWITCH CONSOLE-FIRE DEPT
	Total HEIMAN FIRE EQUIPMENT--USE THI		\$3,957.54		
Paid Chk# 9917197	3/13/2015	HIGLEY FORD			
E 101-42100-406	Vehicle Maint/Gen Repairs		\$788.98	68130	WORK ON PD SUV
	Total HIGLEY FORD		\$788.98		
Paid Chk# 9917198	3/13/2015	INDOFF INCORPORATED			
E 211-45500-200	Office Supplies		\$31.09		LIBRARY SUPPLIES
	Total INDOFF INCORPORATED		\$31.09		
Paid Chk# 9917199	3/13/2015	INGRAM			
E 211-45500-590	Capital Outlay Books		\$93.91		LIBRARY BOOKS
	Total INGRAM		\$93.91		
Paid Chk# 9917200	3/13/2015	KDOM RADIO			
E 101-00000-430	Miscellaneous		\$184.00	540150235109	MONTHLY ADV
	Total KDOM RADIO		\$184.00		
Paid Chk# 9917201	3/13/2015	LEAGUE OF MN CITIES-FINANCE			
E 101-41110-308	Training & Instruction		\$225.00	211508	2015 LEADERSHIP CONFERENCE
	Total LEAGUE OF MN CITIES-FINANCE		\$225.00		
Paid Chk# 9917202	3/13/2015	MARK WARNER			
E 221-42200-308	Training & Instruction		\$385.00		11 FIREMAN-CPR
	Total MARK WARNER		\$385.00		
Paid Chk# 9917203	3/13/2015	MAYNARDS FOOD CENTER			
E 101-41400-200	Office Supplies		\$9.13	2/17/15	OFFICE GARBAGE BAGS
E 101-41400-200	Office Supplies		\$22.53	2/6/15	OFFICE CLEANING SUPPLIES
	Total MAYNARDS FOOD CENTER		\$31.66		
Paid Chk# 9917204	3/13/2015	MIDWAY FARM EQUIPMENT			
E 231-42154-404	Repairs/Maint Machinery/Equip		\$181.69	IM10770	INSPECTION OF AMBULANCES
E 101-43100-404	Repairs/Maint Machinery/Equip		\$10.68	IM10842	RED PAINT-DISC MOWER
	Total MIDWAY FARM EQUIPMENT		\$192.37		
Paid Chk# 9917205	3/13/2015	MUSKE, MUSKE, SURHOFF			
E 101-41400-304	Legal Fees		\$1,400.00		MARCH LEGAL RETAINER
	Total MUSKE, MUSKE, SURHOFF		\$1,400.00		
Paid Chk# 9917206	3/13/2015	PAT OJA			
E 221-42200-404	Repairs/Maint Machinery/Equip		\$143.17		FD-PARTS FOR NEW GRASS RIG WIRING
E 221-42200-308	Training & Instruction		\$63.32	03/7/2015	MILEAGE TO FIRE SCHOOL
E 221-42200-404	Repairs/Maint Machinery/Equip		\$7.05	3/11/2015	FD-POSTAGE RETURN LED LIGHT
	Total PAT OJA		\$213.54		

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			Check Amt	Invoice	Comment
Paid Chk# 9917207	3/13/2015	PETERSON DRUG & GIFTS			
E 101-41400-200	Office Supplies		(\$3.37)		CREDIT ON ACCT
E 101-43100-200	Office Supplies		\$8.53	2/18/15	ST DEPT-POST-IT NOTES, MARKER
E 221-42200-404	Repairs/Maint Machinery/Equip		\$9.53	2/27/15	UPS-SEND FIRE DEPT PAGER TO MANKATO
	Total PETERSON DRUG & GIFTS		\$14.69		
Paid Chk# 9917208	3/13/2015	POSTMASTER			
E 101-41400-200	Office Supplies		\$112.00		POST OFFICE BOX RENT
	Total POSTMASTER		\$112.00		
Paid Chk# 9917209	3/13/2015	PRAXAIR			
E 231-42154-210	Operating Supplies		\$106.18	52015728	OXYGEN FOR AMB
	Total PRAXAIR		\$106.18		
Paid Chk# 9917210	3/13/2015	RADAR ROAD TEC			
E 101-42100-406	Vehicle Maint/Gen Repairs		\$70.00	4860	PD-CERTIFY RADAR
	Total RADAR ROAD TEC		\$70.00		
Paid Chk# 9917211	3/13/2015	STROMS			
E 221-42200-430	Miscellaneous		\$219.00	21015	FD JACKET-CHUCK WOLLE
	Total STROMS		\$219.00		
Paid Chk# 9917212	3/13/2015	SWWC SERVICE COOPERATIVES			
E 101-41400-131	Employer Paid Health		\$2,140.32		APRIL HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health		\$1,926.28		APRIL HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$642.10		APRIL HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,070.16		APRIL HEALTH INS-LIBRARY
E 101-46200-131	Employer Paid Health		\$642.10		APRIL HEALTH INS-CEMETERY
E 205-46500-131	Employer Paid Health		\$1,070.16		APRIL HEALTH INS-EDA
E 101-42100-135	Employer Paid Other		\$366.00		APRIL HEALTH INS-BRIAN LUNZ
E 101-42100-131	Employer Paid Health		\$3,543.54		APRIL HEALTH INS-POLICE DEPT
	Total SWWC SERVICE COOPERATIVES		\$11,400.66		
Paid Chk# 9917213	3/13/2015	TOWNS EDGE AUTO			
E 101-42100-406	Vehicle Maint/Gen Repairs		\$46.28	72269	CHANGE OIL,GREASE,FILTER-PD CHARGER
	Total TOWNS EDGE AUTO		\$46.28		
Paid Chk# 9917214	3/13/2015	UPSTART			
E 211-45500-434	Project Expense		\$172.05		LIBRARY-PROJ EXP SRP INCENTIVES
	Total UPSTART		\$172.05		
	10100 United Prairie		\$49,963.99		

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March 2015

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Fund Summary

10100 United Prairie

101 GENERAL FUND	\$28,351.91
205 ECONOMIC DEVELOPMENT AUTHORITY	\$1,100.05
211 LIBRARY FUND	\$2,339.50
221 FIRE DEPT FUND	\$7,386.46
231 AMBULANCE FUND	\$548.78
441 MT POWER CONST ACCT	\$1,972.25
607 EDA----4 PLEX FUND	\$1,721.61
608 EDA----8 PLEX FUND	\$4,844.68
609 EDA-- MASON MANOR	\$1,698.75
	<hr/>
	\$49,963.99

Paid Chk# 000383E 3/6/2015 UNITED PRAIRIE BANK

G 609-22800 Notes Payable - Current	\$407.47	MARCH PAYMENT
E 609-46330-610 Interest	\$883.06	MARCH PAYMENT
Total UNITED PRAIRIE BANK	<hr/>	
	\$1,290.53	

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DRAFT
Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Tuesday, March 3, 2015

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator

Others Present: Doug Regehr

Call to Order

Mayor Nelson called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Kass, seconded by Ysker, to add 8e. Miscellaneous to the agenda. Motion carried unanimously. Motion by Kruser, seconded by Kass, to adopt the agenda as amended and approve the actions on the consent agenda as presented. Motion carried unanimously.

Bills: Check #'s 9917123-9917164

Payroll Checks #61652-61668

Feb. 17 Council Minutes

Dec. 8 and Jan. 12 Lake Commission Minutes

Feb. 12 Utility Commission Minutes

Public

No one present addressed the council during this portion of the meeting.

Ordinance #2-15, Adoption of the 2012 International Building Code

A memorandum from Building Official Steve Carson and the ordinance were reviewed. The International Code is part of the state code, which the City of Mt. Lake has adopted. The ordinance is perpetual; when the Minnesota adopts International Building Code updates Mountain Lake will automatically update. Motion by Savage, seconded by Ysker, to adopt Ordinance #2-15. Motion carried unanimously.

MN Government Data Practices Act

A checklist of policies, appointments and data mapping was reviewed. Motion by Savage, seconded by Kass, to adopt the Data Practices Policy for Members of the Public, Resolution #4-15 Appointment of Responsible Authority: Wendy Meyer, Clerk/Administrator, and appoint

Responsible Authority Designees: Dawn Fast, city data; Lynda Cowell, utility data; and Doug Bristol, police data. Motion carried unanimously.

Resolution #5-15 Dedicated State Funding for City Streets

The League of MN Cities is urging cities to support legislation that provides additional dedicated state funding for city streets including funding that can be used for non-Municipal state Aide (MSA) city street maintenance, construction and reconstruction. Motion by Kass, seconded by Kruser, to adopt Resolution #5-15. Motion carried unanimously.

City-wide Clean-up

The city is in the final year of a three year labor and tipping fee contract with Hometown Sanitation. Possible terms of contract extension were discussed. Representatives of Hometown will be asked to attend the March 17 meeting with proposals.

Sale of Utility and Fire Pick-ups

Bids were opened. One bid was received for each vehicle. Motion by Ysker, seconded by Kass, to sell the utility pick up to Burton Stoesz, Mt. Lake for \$769.00 and the Fire Dept. pick-up to Alex Watts, Spirit Lake, IA for \$2,275.00. Motion carried unanimously.

724 Prince St. bids

Two bids were received for the demolition of the property. Motion by Kass, seconded by Kruser, to hire Lohrenz Excavating, the low bidder, at a cost of \$2,750. Motion carried unanimously.

Private Sewer Line Replacement Program Update

The list of properties required to replace their private sewer lines in 2014 and did not do so was reviewed. These owners need to contact the city with the name of their contractor; if they do not the city will hire the work done and bill the owner as allowed by city code. The Utility Commission intends to continue the replacement program in 2015; moving to properties outside the 2012-2014 Utility and Street Project area. No action taken.

Council Committee Reports

Council members discussed the information they have gathered on topics raised at their Feb. 10 meeting: improving the city website, additional recreational opportunities including an outdoor swimming pool, improving highway identification signs, empty downtown buildings, city staffing and the location of offices in city hall. Additional research is needed. It was agreed that website committee should be formed of city, Economic Development Authority and Chamber of Commerce staff and elected/appointed officials. Kruser, Ysker and the clerk/administrator will represent the city.

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Miscellaneous

The clerk/administrator informed the council: that there is a small condensation leak in the library roof; that the new auditors, Oberloh and Associates, have started the 2014 audit, that Well #7 construction continues; and that Milk Specialties Global has well issues.

Adjourn

Motion by Kass, seconded by Ysker, to adjourn at 8:30 p.m.

ATTEST:

DRAFT
Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Wednesday, March 4, 2015

Members Present: Dana Kass, Mike Nelson, David Savage

Members Absent: Darla Kruser Andrew Ysker

Staff Present: Wendy Meyer, Clerk/Administrator

Others Present: Greg Mangold, Fox, Lawson and Associates; American Federation of State, County and Municipal Employees (AFSCME) members: Kevin Krahn, Pat Oja, Ron Melson, Rick Oeltjenbruns, Daron Friesen, Steve Peters; Keith Ferrington, Business Agent; Law Enforcement Labor Services (LELS) member: Emily Mathiowetz; Len McFarland, Business Agent

Call to Order

Mayor Nelson called the meeting to order at 2 p.m. Introductions were made.

Classification and Compensation Study Discussion

The study was reviewed and explained by Greg Mangold. Questions were asked and answered. The salary schedule used to make 2015 pay adjustments where necessary for some employees was reviewed and explained. Questions were asked and answered. The schedule was not adopted by the council but used to determine the allocation of \$15,000 the council authorized be used to make 2015 pay adjustments.

Adjourn

Mayor Nelson adjourned the meeting at 3:30 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

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Regular Lake Commission Meeting

Tuesday February 17th, 2015

Members: John Oeltjenbruns, Jay Scheid, Heather Funk, Matt Anderson, Jim Peterson

No Guests

Meeting was called to order at 6:35pm

M/S/P by Jay and Heather to accept the December and January Minutes.

Treasurer's Report was presented:

Cash Balance \$3433.20

No bills were presented

M/S/P by Jay and Matt to accept Treasurers Reports

A post card was received from the DNR; oxygen is at 12 ppm and there is 12.5 in of ice.

We will plan to walk the trail in the spring to identify points of interest.

Some items have been cleaned out of the aeration shed: old aeration pumps, etc, old motor from harvester. We would like to advertise and sell these items. M/S/P by Jay and Heather to advertise and sell these items.

Jay continues to cut buckthorn on DNR land next to the golf course.

Jay reported that part of the can bin roof has again dropped inside the wall. We will try to repair this spring.

Talked about ways to get more cans for recycling, talk to businesses about their break area, sign on the recycle shed.

Adjourned at 7:25pm

Respectfully submitted,



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Police Commission Mtg.
February 12, 2015

Members Present: Chris Boldt, Sue Garloff, Andy Ysker, Norm Kunkel, Chuck Witt, Wendy Myer, Doug Bristol and Mayor Mike Nelson

Call to Order: Norm Kunkel

1. January Minutes read: No additions or corrections
 - a. Motion to approve: Chuck Witt: Seconded by Sue Garloff
2. Budget Expenditures
 - a. Changes in last years budget
 - Insurance changed during middle of the year
 - HEAT increased the dispatch fee by \$85
 - b. Nick has interest in HEAT
 - \$600 uniform, 10 hrs a month training
 - Liabilities unknown: deployment dept. or assignment?
 - Due to officer shortage: thought given to Nick at another time
3. Chief's Report
 - a. Calls for service: 78
 - With old system closer to 100
 - Medical calls not on current report
 - Actual count depend on coding and dispatch
 - b. Medicals
 - Varies on how dispatcher codes the call
 - Serious issues related to family, family services and juvenile
 - c. Accidents
 - Non serious: 8-9 fender benders
 - Hit and run
 - Three or more on deck for March's meeting
 - d. Squad-vehicles
 - Approx. 69,000 miles on SUV and 65,500 on Charger
 - Repair issues with Charger: water pump under warranty
 - Alternator – towed, not under warranty \$935
 - Wiring harness burned \$70 repair
 - Curt noted online Dodge has a bad reputation with squads
 - SUV: missing a little bit
 - Anti-freeze dripped on spark plugs: took in for repairs
 - Check engine light is on
 - e. Ken
 - Bum knee: off 6 months: worked 6 weeks: soreness and knee Surgery to remove hardware from knee
 - Union and Govt: clearly injured on the job
 - 6 weeks on the low end to come back to work
 - QRC to verify Drs. Appointments : all is legit
 - Still earning vacation time
 - Expect to see PT help on the budget:

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- f. Curt questioned the use of a temporary FT employee
 - Try to find someone who would want to help
 - Investment of the employee with uniform costs
 - City has a uniform allowance: when necessary they get new
- g. Norm questioned telephone totals on Expenditure Guideline
 - February amount vs. YTD: math and budget #s are out of line
- h. Telephone budgeted \$2800 for 2015
 - Not nearly enough money in budget
 - Increased additional data card: \$35 changed to \$70 currently
 - Land lines deal has also expired so cost has gone up
- i. Zuercher
 - Issues with system in cars kicking off users
 - BCA sends out pings and knocks off user, so have to log in
 - Double security system to sign in
 - Windom PD has more issues than Mtn. Lake

Motion to Adjourn: Chuck Witt: Seconded by Chris Boldt

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY
February 13, 2015
12:00 Noon

PRESENT: Mark Hanson, Brian Harder, Jerry Haberman, Mike Nelson, and Vern Peterson
ABSENT: Darla Kruser, Steve Syverson, and Clara Johnson and Brad Hanson, Advisors
STAFF PRESENT: Rob Anderson and Marva Ott
CITY ADMINISTRATOR: Wendy Meyer
GUESTS: Cheryl Hiebert, O/A

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. An additional bill was presented in the amount of \$3,095.75 from Elite Mechanical for Mt. Power project. Motion made and seconded by Vern and Mike to approve the minutes, bills and financials as presented including the additional bill. Carried. Rob told the board that Custom Motors was now 2 months behind in payments including February.
3. Mt. Power Hydraulics project: Rob stated that Lorin Mifek is looking for a part for bracing on the joint wall yet so certificate of occupancy hasn't been given. He is installing equipment and paying for the electrical work himself.
4. Custom Motors roof leak: There is a warranty on the roof from Laraway but it doesn't cover this leak. Laraway looked at it and were able to fix it for \$585.00.
5. Proposed 2015 work plan: Rob asked the board if they wanted to change or add anything to his proposal. Mark stated that he thought we need to check to see if there are any state or federal programs to help young people take over existing businesses where owners are getting ready to retire so we don't lose the businesses. Rob will check on this. JOBZ plan expires at the end of 2015 and the new plan is not as good. The board felt we should be talking to legislators to see what the plans are for greater Minnesota. The board needs to keep working on an industrial park plan. A board member talked about an antique business owner from Luverne who may be looking for a 5,000 sq. ft. building to put a store in. The greenhouse has not decided if they are willing to sell their property yet. It doesn't appear that they will be doing anything in the greenhouse this year. The board discussed Borgen possibly doing the new building for Midstates this year. We could structure it so the EDA was the owner and Midstates could lease to own it. Mark and Brian will meet with Brad Borgen when he returns from Florida. There was also discussion about doing a spec building. No action.
6. General Discussion:
 - a. Mt. Lake Fitness: The owners want to sell and they may have a buyer. The buyer would need a loan from the EDA. May be an agenda item next month. No action.

- b. Industrial Park Planning: The board discussed the greenhouse property again and what a fair market value would be. Wendy went to look up the value. Brian will talk to Marge Hiebert again and see if she would entertain an offer from the EDA to buy the property. The board discussed several issues with this.
- c. Lori and Jorge Puente applied for a building permit for their new house and they plan on starting construction this spring.
- d. Next meeting will be March 13th.

7. Meeting adjourned.

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**Mountain Lake Public Library Board Minutes
February 11, 2015**

Members Present: Dennis Cords, Diane Englin, Vickie Krueger, Carol Lehman, director

Members Absent: Marci Hernandez, Barrie Wright

Others Present: Darla Kruser, city council liaison

The meeting was called to order at 4:10 p.m. by acting chair, Diane Englin.

Carol introduced city council member and library liaison, Darla Kruser.

M/S/P Englin/Krueger to approve the minutes of the January 14, 2015 meeting.

Carol presented the January monthly report indicating 2,833 total circulation and expenditures in the amount of \$6,055.47. **M/S/P Krueger/Englin** to approve the monthly report and expenditures.

Carol reported that the re-integration process of the Marshall-Lyon County Library into PCLS should be completed by the end of February or so. The budget was reviewed.

Old Business: None

New Business: National Library Week is April 12-18, 2015 and possible ideas for a library open house were discussed. Carol will look into possible program/performer ideas and Legacy funding.

Preschool story time will be held every other Friday beginning February 13th and continue through May 8th.

January Activity Report was given.

The meeting adjourned at 4:40 p.m. by acting chair, Diane Englin.

NEXT MEETING: Wednesday, March 11, 2015 – 4:00 p.m.

Respectfully submitted,

Vickie Krueger, acting secretary

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CITY OF MOUNTAIN LAKE
PUBLIC LIBRARY REPORT
MONTH OF February, 2015

CIRCULATION AND USE

Adult fiction	_____	
Adult nonfiction	_____	
Non print (includes videos, cassettes, art prints, etc.)	_____	
Juvenile	_____	
Periodicals	_____	
	<u>TOTAL CIRCULATION</u>	<u>2,875</u>
Interlibrary loan sent	<u>272</u>	
Interlibrary loan received	<u>297</u>	
	<u>TOTAL ILL</u>	<u>569</u>
	<u>ILL NON SYSTEM</u>	<u>36</u>

RECEIPTS

Cash income	_____
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	_____
Fines	<u>33.45</u>
Meeting room rental	_____
Sale of supplies	_____
<u>TOTAL RECEIPTS</u>	<u>33.45</u>

EXPENDITURES

Books	<u>879.01</u>
Periodicals	<u>30.00</u>
Audio-visual	<u>109.35</u>
Supplies	<u>31.09</u>
Postage	_____
Miscellaneous	_____
Telephone	<u>64.86</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	<u>172.05</u>
Capital outlay	_____
Automation	_____
Gas Utilities	<u>280.38</u>
<u>TOTAL EXPENDITURES</u>	<u>\$1,911.80</u>

LIBRARY DIRECTOR Carol Lehman
(17)

LIBRARY EXPENDITURES - FEBRUARY 2015

Frontier	Telephone Expense	\$64.86
Health	Periodicals - 2 yr.	\$30.00
Dennis Hulzebos	Repairs & Maintenance-Janitorial	\$345.00
Indoff, Inc.	Supplies	\$31.09
Ingram	Books	\$93.91
MN Energy Resources Corp.	Gas Utilities	\$280.38
Synchrony Bank/Amazon	Books 785.16 / AV 109.35	\$894.51
Upstart	Project Expense - SRP incentives	\$172.05
		<hr/>
	Total	\$1,911.80

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**CITY COUNCIL OF THE CITY OF MOUNTAIN LAKE
RESOLUTION #6-15**

**Cancellation of Repayment of Interfund Loan;
Economic Development Fund 205 – Operating Account and
Economic Development Fund 235 – Small Cities Development Program**

City of Mountain Lake, Minnesota

WHEREAS, in 2002 the Mountain Lake Economic Development Authority (EDA) approved a loan of \$72,547.32 to Bounkhong Songkham, owner of American Asian Grocery Store, for the purpose of rehabilitating 212 10th St. N., and

WHEREAS the EDA determined that the loan would originate from Fund 235 - Small Cities Development Project (SCDP) Account; and

WHEREAS, Fund 235 did not have a sufficient fund balance, therefore a loan and transfer of \$30,000 was authorized from EDA Fund 205- Operating Account to Fund 235; and

WHEREAS, it was the stated intent of the Mt. Lake EDA that payments made by Songkham, would be used to first replenish Fund 235, and then return \$30,000 to Fund 205, and

WHEREAS, Songkham defaulted on the loan and no funds have been returned to Fund 205;

THEREFORE BE IT RESOLVED, that due to default of the loan to Bounkhong Songkham the City Council of Mountain Lake authorizes the cancelation of the interfund loan and repayment from Fund 235 – Small Cities Development Program to Fund 205 Operating Account.

ADOPTED BY MOUNTAIN LAKE CITY COUNCIL ON MARCH 17, 2015.

ATTESTED:

Mayor

Date

City Clerk

Date

① 19

March 10, 2015

To: Wendy Meyer & Mountain Lake City Council Members
Re: City of Mountain Lake City-Wide Cleanup Proposal

Dear Wendy & Council Members,

I want to take this time to thank you for choosing Hometown Sanitation as not only your exclusive provider of residential garbage service, but also for choosing us to provide the City-Wide Cleanup event each year. We hope you have found the working relationship to be a good one; we certainly have.

We are here tonight to discuss an extension to the existing City-Wide Contract, which is set to expire this May.

It has been requested that we provide differing options to the City-Wide Proposal for the Council to deliberate upon. Below, you'll find two such options.

Option 1 – All-inclusive pricing

The first option is to continue the structure of our existing agreement, which is a total price quote, including the disposal cost to Cottonwood County. The amount paid to Hometown is derived by subtracting disposal cost from the total bid price.

Using this method, our proposal is:

2016: \$8,500
2017: \$8,750
2018: \$9,000

The prices above would be the total cost to the City of Mountain Lake, including the disposal fees paid to Cottonwood County. For example, if in 2016 your disposal fees were \$2,000, then your payment to Hometown would be \$6,500.

Option 2 – Per Ton Pricing

Using this option, the amount you pay to Hometown would depend on the amount of garbage we pick up. You would be responsible for the disposal fees to Cottonwood County, in addition to the 'per-ton' charges found on the next page.

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2016: \$125/ton
2017: \$130/ton
2018: \$135/ton

Because it is impossible to predict fuel prices of 2016, let alone 2018, we have developed a three-tiered pricing structure for the contract proposal in Option 2.

If fuel is under \$4.00 per gallon in Mountain Lake on the day of the service, the rate will be as listed in the proposal. If fuel is between \$4.00 and \$4.99 per gallon, the per ton rate would increase by \$5/ton. If fuel is \$5.00-\$5.99 per gallon, the per ton rate would increase by \$10/ton, and so forth.

Points of Consideration for Both Proposals

The Cottonwood County Landfill has implemented a new policy regarding mattresses. We do not know for certain if this policy will be in play forever, or if it will revert back to the old way of doing things.

For the purposes of this proposal, Hometown defines "City-Wide Cleanup" to include only the items that the Cottonwood County Landfill accepts as standard garbage. Mattresses, or any other item that the County deems unacceptable for burial at the landfill, will NOT be included within the scope of our services. We will do our best to communicate any issues that arise on this front, and work with you to find a solution. Any services offered regarding mattresses, or other no items no longer accepted, would **not** be included in the price quotes listed under either option.

Lastly, should the Cottonwood County Landfill make other changes, specifically – but not limited to, changes in rate or other terms, Hometown reserves the right to replace the terms of this contract with new, updated terms.

Conclusion

We want to thank you again for discussing your needs with us. Our relationship with the City of Mountain Lake and its council has been a positive one for us over the years. We hope that one of these options will work for you. If you have any questions regarding the content, or alternate proposals, please let me know.

Sincerely,

Mike Johnson, General Manager
Hometown Sanitation Services
1041 3rd Avenue – Windom

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