

**Mt. Lake City Council
Mt. Lake City Hall
Monday, December 22, 2014
6:30 p.m.**

AGENDA

1. Meeting called to order by Acting Mayor Brian Schultz
 - * Further information on agenda item is attached

2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9916844-9916918; E-checks 369E – 373E*(1-8)
Payroll Check #'s 61504-61539
 - b. Approval of Dec, 16 Council Minutes*(9-11)
 - c. Approval of Nov. 12Library Board Minutes, Nov. Library Report & Nov. Expenditures*(12-14)

3. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the council.

4. 2012-2014 Utility and Street Project Special Assessments
 - a. Status of Withdrawal and Waivers – will be available at meeting
 - b. Financial Impact of Revised Special Assessment Roll – will be available at meeting

5. 2015 Budget
 - a. Compensation Study

6. Administrator
 - a. Evaluation of the Administrator – Meeting may be closed

7. Adjourn

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December 22, 2014 Meeting
369E to 373E
9916844 to 9916918

December 2014 to December 2014

	Check Amt	Invoice	Comment
10100 United Prairie			
Paid Chk# 9916844 12/8/2014 COMMISSIONER OF REVENUE			
G 101-21702 State Withholding	\$506.47		
Total COMMISSIONER OF REVENUE	\$506.47		
Paid Chk# 9916845 12/8/2014 INTERNAL REVENUE SERVICE			
G 101-21703 FICA Tax Withholding	\$2,319.50		
G 101-21701 Federal Withholding	\$1,069.04		
Total INTERNAL REVENUE SERVICE	\$3,388.54		
Paid Chk# 9916846 12/11/2014 AFLAC			
G 101-21713 AFLAC	\$192.74		
Total AFLAC	\$192.74		
Paid Chk# 9916847 12/11/2014 BCBS/HSA			
G 101-21714 HSA	\$407.71		
Total BCBS/HSA	\$407.71		
Paid Chk# 9916848 12/11/2014 COMMISSIONER OF REVENUE			
G 101-21702 State Withholding	\$785.32		
Total COMMISSIONER OF REVENUE	\$785.32		
Paid Chk# 9916849 12/11/2014 GISLASON & HUNTER			
G 101-21712 Garnishments	\$331.54		
Total GISLASON & HUNTER	\$331.54		
Paid Chk# 9916850 12/11/2014 INTERNAL REVENUE SERVICE			
G 101-21703 FICA Tax Withholding	\$2,187.04		
G 101-21701 Federal Withholding	\$1,667.54		
Total INTERNAL REVENUE SERVICE	\$3,854.58		
Paid Chk# 9916851 12/11/2014 LAW ENFORCEMENT LABOR SERV			
G 101-21711 PD UNION DUES	\$135.00		
Total LAW ENFORCEMENT LABOR SERV	\$135.00		
Paid Chk# 9916852 12/11/2014 PERA			
G 101-21704 PERA	\$3,857.70		
Total PERA	\$3,857.70		
Paid Chk# 9916853 12/11/2014 VALIC			
G 101-21705 VALIC	\$835.52		
Total VALIC	\$835.52		
Paid Chk# 9916854 12/12/2014 BRIGGS AND MORGAN			
E 205-46500-343 Busnes Recrut/Comm Dev	\$1,100.00		TIF WORK MIDSTATES PROJECT
Total BRIGGS AND MORGAN	\$1,100.00		
Paid Chk# 9916855 12/12/2014 BRIGGS AND MORGAN			
E 415-46300-434 Project Expense	\$5,100.00		TIF WORK MSG PROJECT
Total BRIGGS AND MORGAN	\$5,100.00		
Paid Chk# 9916856 12/12/2014 BRUNTON ARCHITECHTS LTD			
E 441-46300-434 Project Expense	\$430.00		MT POWER CONST ADMIN
Total BRUNTON ARCHITECHTS LTD	\$430.00		
Paid Chk# 9916857 12/12/2014 CARCHIOUS RODNEY			
E 607-46330-401 Repairs/Maint Buildings	\$18.70		NOV MAINT

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		Check Amt	Invoice	Comment
E 608-46330-401	Repairs/Maint Buildings	\$36.30		NOV MAINT
	Total CARCHIOUS RODNEY	\$55.00		
Paid Chk# 9916858	12/12/2014 EDAM			
E 205-46500-433	Dues and Subscriptions	\$250.00		MEMBERSHIP-ROB
	Total EDAM	\$250.00		
Paid Chk# 9916859	12/12/2014 HOMETOWN SANITATION SERVICE			
E 441-46300-434	Project Expense	\$771.62		DUMPSTER-MT POWER
	Total HOMETOWN SANITATION SERVICE	\$771.62		
Paid Chk# 9916860	12/12/2014 KADUCE PLUMBING & HEATING			
E 441-46300-434	Project Expense	\$3,546.35		HVAC-MT POWER
	Total KADUCE PLUMBING & HEATING	\$3,546.35		
Paid Chk# 9916861	12/12/2014 KNICKREHM ELECTRIC			
E 441-46300-434	Project Expense	\$4,796.57		ELECTRICAL-MT POWER
	Total KNICKREHM ELECTRIC	\$4,796.57		
Paid Chk# 9916862	12/12/2014 NATURE CALLS SERVICES LLC			
E 441-46300-434	Project Expense	\$171.00		BIFFY RENT-MT POWER
	Total NATURE CALLS SERVICES LLC	\$171.00		
Paid Chk# 9916863	12/12/2014 THOMAS HOLTE CONSTRUCTION			
E 235-46340-401	Repairs/Maint Buildings	\$240.00		ROOF REPAIR-HOMETOWN CAFÉ
	Total THOMAS HOLTE CONSTRUCTION	\$240.00		
Paid Chk# 9916864	12/12/2014 WILCON CONSTRUCTION INC			
E 441-46300-434	Project Expense	\$1,768.99		GENERAL CONDITIONS-MT POWER
E 441-46300-434	Project Expense	\$375.68		CARPENTRY PKG-MT POWER
	Total WILCON CONSTRUCTION INC	\$2,144.67		
Paid Chk# 9916865	12/12/2014 WILLIS KRAHN			
E 609-46330-402	Repairs/Maint- Ground	\$180.00		SNOW REMOVAL MASON MANOR
E 607-46330-402	Repairs/Maint- Ground	\$183.60		SNOW REMOVAL HERITAGE ESTATES
E 608-46330-402	Repairs/Maint- Ground	\$356.40		SNOW REMOVAL HERITAGE ESTATES
	Total WILLIS KRAHN	\$720.00		
Paid Chk# 9916866	12/12/2014 BOLTON & MENK INC.			
E 441-46300-434	Project Expense	\$176.00	0172824	STAKING AT MT. POWER
	Total BOLTON & MENK INC.	\$176.00		
Paid Chk# 9916867	12/22/2014 MUNICIPAL UTILITIES			
R 101-00000-31000	General Property Taxes	\$1,075.76		SEWER ASSESSMENTS-#22112
	Total MUNICIPAL UTILITIES	\$1,075.76		
Paid Chk# 9916868	12/22/2014 MUNICIPAL UTILITIES			
R 101-00000-31000	General Property Taxes	\$3,028.41		PRIVATE SEWER LINE ASSESSMENTS-#22123
	Total MUNICIPAL UTILITIES	\$3,028.41		
Paid Chk# 9916869	12/22/2014 MUNICIPAL UTILITIES			
R 101-00000-31000	General Property Taxes	\$638.70		UNPAID UT BILL ASSESSMENT-#22014
	Total MUNICIPAL UTILITIES	\$638.70		
Paid Chk# 9916870	12/22/2014 MUNICIPAL UTILITIES			
R 101-00000-31000	General Property Taxes	\$384.10		SEWER LINE ASSESSMENT #22117
	Total MUNICIPAL UTILITIES	\$384.10		

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			Check Amt	Invoice	Comment
Paid Chk#	9916871	12/22/2014	COUNTRY PRIDE SERVICES		
E 101-42100-212	Motor Fuels		\$56.19		PD-SUV GAS
E 101-43100-212	Motor Fuels		\$589.76		ST DEPT GAS
E 221-42200-212	Motor Fuels		\$203.20		FD-FUEL
E 221-42200-212	Motor Fuels		\$12.81		FD-DIESEL SUPPLEMENT
E 231-42154-212	Motor Fuels		\$561.92		AMB DIESEL
E 101-42100-212	Motor Fuels		\$472.96		PD-CHARGER GAS
E 101-45200-404	Repairs/Maint Machinery/Equip		\$30.31	088329	LAWNMOWER TIRE REPAIR
E 507-46103-220	Repair/Maint Supply		\$26.60	134186,13432	LAKE-OIL,GAS,MOTOR TUNEUP
E 101-43100-404	Repairs/Maint Machinery/Equip		\$51.86	134246,13429	WATER NOZZLE,BUNGEE CORDS
E 607-46330-401	Repairs/Maint Buildings		\$240.34	134426	PLUMBING-400B
E 221-42200-430	Miscellaneous		\$34.18	134456	FD-BATTERIES FOR PAGERS
E 211-45500-220	Repair/Maint Supply		\$36.28	134536	LIBRARY CLEANING SUPPLIES
E 101-43124-216	Chemicals and Chem Products		\$32.00	134693	SALT FOR SIDEWALKS
E 101-45186-220	Repair/Maint Supply		\$43.78	134723,13434	COMM CTR-LOCK,BATTERY FOR DOOR
E 608-46330-401	Repairs/Maint Buildings		\$74.69	134991	FAUCET-GOHR APT
E 101-41400-401	Repairs/Maint Buildings		\$31.78	135312	PAINT-CITY HALL
	Total COUNTRY PRIDE SERVICES		\$2,498.66		
Paid Chk#	9916872	12/22/2014	MUNICIPAL UTILITIES		
E 101-42100-200	Office Supplies		\$36.23		PD-10 REAMS PAPER
E 101-00000-430	Miscellaneous		\$217.38		UT-60 REAMS PAPER
E 205-46500-200	Office Supplies		\$108.69		EDA-30 REAMS PAPER
E 101-41400-200	Office Supplies		\$326.08		CITY-90 REAMS PAPER
E 211-45500-200	Office Supplies		\$65.47		LIB-10 REAMS PAPER,4 REAMS COLORED PAPER
	Total MUNICIPAL UTILITIES		\$753.85		
Paid Chk#	9916873	12/22/2014	BOLTON & MENK INC.		
E 202-49400-434	Project Expense		\$10,314.00	0172552	ENGINEERING WELL #7
	Total BOLTON & MENK INC.		\$10,314.00		
Paid Chk#	9916874	12/22/2014	CITIZEN PUBLISHING		
E 507-46103-430	Miscellaneous		\$131.40		THIN ICE ADS
	Total CITIZEN PUBLISHING		\$131.40		
Paid Chk#	9916875	12/22/2014	THIRD AVENUE AUTO PARTS		
E 101-00000-430	Miscellaneous		\$2.17		FINANCE CHARGE
E 101-43100-404	Repairs/Maint Machinery/Equip		\$25.80	S142828	CABIN AIR-#11
E 101-43100-404	Repairs/Maint Machinery/Equip		\$44.15	S142881	OIL & FUEL FILTER-#11
E 101-43100-404	Repairs/Maint Machinery/Equip		\$71.85	S142888	AIR FILTER-#11
E 101-43100-430	Miscellaneous		\$11.99	S142895	WRENCH-ST DEPT
E 101-43100-404	Repairs/Maint Machinery/Equip		\$9.27	S142927	QT DEXMETC
E 101-43100-404	Repairs/Maint Machinery/Equip		\$170.36	S142950	2 OIL FILTERS-BLADE
E 101-43100-404	Repairs/Maint Machinery/Equip		\$34.80	S142960	FILTERS-720A
E 101-43100-404	Repairs/Maint Machinery/Equip		\$4.98	S142962	WASHER FLUID-720A
E 101-43100-404	Repairs/Maint Machinery/Equip		\$114.96	S142971	OIL-BLADE
E 101-45200-404	Repairs/Maint Machinery/Equip		\$24.54	S143024	OIL & FILTER-#4
E 101-43100-215	Shop Supplies		\$15.99	S143025	SWEEP COMPOUND
E 101-43100-404	Repairs/Maint Machinery/Equip		\$5.29	S143094	4 MIN EPOXY
E 101-43100-404	Repairs/Maint Machinery/Equip		\$86.79	S143121,S143	AIR FILTERS-PAYLOADER
E 101-45200-404	Repairs/Maint Machinery/Equip		\$24.54	S143171	OIL FILTERS,OIL-LAWNMOWERS
E 101-43100-404	Repairs/Maint Machinery/Equip		\$22.90	S143185	FILTERS-#15 & 320
E 101-42100-406	Vehicle Maint/Gen Repairs		\$71.20	S143190	MOUNT/BALANCE TIRE-PD CHARGER
E 101-43100-404	Repairs/Maint Machinery/Equip		\$0.79	S143218	MINI LAMP-#15
E 101-43100-404	Repairs/Maint Machinery/Equip		\$59.69	S143221	OIL & PAINT-#15
E 101-43100-404	Repairs/Maint Machinery/Equip		\$12.80	S143260	OIL FILTER-#16

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			Check Amt	Invoice	Comment
E 101-43100-404	Repairs/Maint Machinery/Equip		\$17.90	S143271	FILTER-#16
E 101-43100-404	Repairs/Maint Machinery/Equip		\$25.25	S143272,S143	OIL,CLAMPS-316
E 101-43100-404	Repairs/Maint Machinery/Equip		\$16.36	S143285	GEAR OIL-#16
E 101-43100-404	Repairs/Maint Machinery/Equip		\$272.26	S143312	PAINT SUPPLIES-#16
E 101-43100-404	Repairs/Maint Machinery/Equip		\$68.42	S143313	BLOWER MOTOR & WHEEL,GASKET-#16
E 101-43100-404	Repairs/Maint Machinery/Equip		(\$23.95)	S143331	RETURN PARTS
E 101-43100-404	Repairs/Maint Machinery/Equip		\$38.06	S143346	COVER SET-#16
E 101-43100-215	Shop Supplies		\$8.70	S143393	DOUBLE SIDE TAPE
Total THIRD AVENUE AUTO PARTS			\$1,237.86		
Paid Chk# 9916876 12/22/2014 ALEX AIR APPARATUS INC.					
E 221-42200-404	Repairs/Maint Machinery/Equip		\$376.50	26629	DRAGER LDV PLUS SERIES, ANTI-FOG GEL-FOR FIRE DEPT
Total ALEX AIR APPARATUS INC.			\$376.50		
Paid Chk# 9916877 12/22/2014 ALPHA WIRELESS COMMUNICATIONS					
E 231-42154-323	Radio-monthly service contract		\$44.00	673924	AMB DEC RADIO CONTRACT
E 221-42200-323	Radio-monthly service contract		\$36.00	673924	FIRE DEPT DEC RADIO MAINT CONTRACT
otal ALPHA WIRELESS COMMUNICATIONS			\$80.00		
Paid Chk# 9916878 12/22/2014 ASSEMBLY OF GOD CHURCH					
E 101-41400-356	Abatements		\$4,544.52		2ND HALF ABATEMENT
Total ASSEMBLY OF GOD CHURCH			\$4,544.52		
Paid Chk# 9916879 12/22/2014 BALZER					
E 101-43100-404	Repairs/Maint Machinery/Equip		\$108.70	PSINV53016	METAL-#16
Total BALZER			\$108.70		
Paid Chk# 9916880 12/22/2014 BOB GOHR					
E 221-42200-404	Repairs/Maint Machinery/Equip		\$55.93		MAIL FD CHARGER
Total BOB GOHR			\$55.93		
Paid Chk# 9916881 12/22/2014 BOLTON & MENK INC.					
E 412-43100-303	Engineering Fees		\$234.34	0172551	ST PROJ ENGINEERING
E 412-43150-303	Engineering Fees		\$1,349.61	0172551	ST PROJ ENGINEERING
Total BOLTON & MENK INC.			\$1,583.95		
Paid Chk# 9916882 12/22/2014 BORDER STATES ELECTRIC					
E 101-41400-401	Repairs/Maint Buildings		\$105.42	908449071	BULBS-CITY HALL
Total BORDER STATES ELECTRIC			\$105.42		
Paid Chk# 9916883 12/22/2014 BUSINESS FORMS & ACCOUNTING					
E 101-41400-200	Office Supplies		\$202.00	49280	W-2'S,1099'S & ENVELOPES
Total BUSINESS FORMS & ACCOUNTING			\$202.00		
Paid Chk# 9916884 12/22/2014 CARDMEMBER SERVICE					
E 101-42100-430	Miscellaneous		\$360.92		VOICE RECORDERS-POLICE
E 101-42100-430	Miscellaneous		\$57.47		BATTERIES-POLICE
Total CARDMEMBER SERVICE			\$418.39		
Paid Chk# 9916885 12/22/2014 CASEYS-CREDIT CARD DEPARTMENT					
E 101-45200-212	Motor Fuels		\$96.20		PARKS DEPT GAS
E 101-43100-212	Motor Fuels		\$131.42		ST DEPT GAS
otal CASEYS-CREDIT CARD DEPARTMENT			\$227.62		
Paid Chk# 9916886 12/22/2014 CITIZEN PUBLISHING					
E 101-41910-200	Office Supplies		\$145.00	221081	500 BUILDING PERMIT INSPECTION FORMS

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			Check Amt	Invoice	Comment
Total CITIZEN PUBLISHING			\$145.00		
Paid Chk#	9916887	12/22/2014	COMMUNITY ASSET DEVELOP GROUP		
E	342-47000-300	Professional Svcs	\$5,655.78		2ND HALF 2014 TIF-THE LODGE MT LAKE
Total COMMUNITY ASSET DEVELOP GROUP			\$5,655.78		
Paid Chk#	9916888	12/22/2014	DENNIS HULZEBOS		
E	101-45186-400	Janitor-Repairs/Maint	\$250.00		DEC MAINT AT SR CTR
E	211-45500-400	Janitor-Repairs/Maint	\$345.00		DEC MAINT AT LIBRARY
Total DENNIS HULZEBOS			\$595.00		
Paid Chk#	9916889	12/22/2014	DOUG BRISTOL		
E	101-42100-430	Miscellaneous	\$125.98		2 LASERS-POLICE DEPT
Total DOUG BRISTOL			\$125.98		
Paid Chk#	9916890	12/22/2014	EXPERT T BILLING		
E	231-42154-300	Professional Svcs	\$364.00	1782	NOVEMBER AMB BILLING
Total EXPERT T BILLING			\$364.00		
Paid Chk#	9916891	12/22/2014	FOX BROTHERS		
E	101-43100-404	Repairs/Maint Machinery/Equip	\$92.69	420935	EXTENSION FOR #11
Total FOX BROTHERS			\$92.69		
Paid Chk#	9916892	12/22/2014	FOX LAWSON & ASSOCIATES		
E	101-00000-430	Miscellaneous	\$2,700.00	61043	CONSULTING FEES
Total FOX LAWSON & ASSOCIATES			\$2,700.00		
Paid Chk#	9916893	12/22/2014	HEIMAN FIRE EQUIPMENT--USE THI		
E	221-42200-404	Repairs/Maint Machinery/Equip	\$39.05	828730	PIKE POLE BOTTOM
Total HEIMAN FIRE EQUIPMENT--USE THI			\$39.05		
Paid Chk#	9916894	12/22/2014	INDOFF INCORPORATED		
E	101-41400-200	Office Supplies	\$31.18	2547162	11X17 PAPER,STAPLES
E	101-41400-200	Office Supplies	\$45.72	2551100	LEDGER SHEETS, FILE FOLDERS
E	101-41400-200	Office Supplies	\$14.91	2555227	D BATTERIES-ST DEPT
E	101-41400-200	Office Supplies	\$23.41	2555227	AA BATTERIES-OFFICE
Total INDOFF INCORPORATED			\$115.22		
Paid Chk#	9916895	12/22/2014	JAND DEVELOPMENT		
E	470-49000-300	Professional Svcs	\$5,300.81		2ND HALF TIF
Total JAND DEVELOPMENT			\$5,300.81		
Paid Chk#	9916896	12/22/2014	JOHNS UPHOLSTERY		
E	101-43100-404	Repairs/Maint Machinery/Equip	\$240.46	1030	SEAT REPAIR-#16
Total JOHNS UPHOLSTERY			\$240.46		
Paid Chk#	9916897	12/22/2014	KDOM RADIO		
E	101-00000-430	Miscellaneous	\$28.00	540141134195	MONTHLY ADS
Total KDOM RADIO			\$28.00		
Paid Chk#	9916898	12/22/2014	KUSSMAUL ELECTRONICS		
E	221-42200-404	Repairs/Maint Machinery/Equip	\$581.75	0000042271	CHARGER FOR FIRE DEPT
Total KUSSMAUL ELECTRONICS			\$581.75		
Paid Chk#	9916899	12/22/2014	LAKER ELECTRIC		
E	101-43100-401	Repairs/Maint Buildings	\$267.20	4156	LIGHTS-ST DEPT
Total LAKER ELECTRIC			\$267.20		

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			Check Amt	Invoice	Comment
Paid Chk#	9916900	12/22/2014	LAWSON PRODUCTS		
E 101-43100-215	Shop Supplies		\$366.06	9302892043	BOLTS & NUTS-ST DEPT
E 101-43100-215	Shop Supplies		\$373.16	9302898676	BOLTS & NUTS-ST DEPT
E 101-43100-215	Shop Supplies		\$36.62	9302914218	BOLTS & NUTS-ST DEPT
	Total LAWSON PRODUCTS		\$775.84		
Paid Chk#	9916901	12/22/2014	LEAGUE OF MN CITIES-FINANCE		
E 101-41110-308	Training & Instruction		\$315.00	205356	LEADERSHIP CONF-MIKE NELSON
	Total LEAGUE OF MN CITIES-FINANCE		\$315.00		
Paid Chk#	9916902	12/22/2014	LINSCHIED TRUCK SALES		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$55.00	562902	LIGHTS FOR #16
	Total LINSCHIED TRUCK SALES		\$55.00		
Paid Chk#	9916903	12/22/2014	MAYNARDS FOOD CENTER		
E 101-43100-200	Office Supplies		\$66.75	11/14/14	ST DEPT-TP & PAPER TOWELS
E 101-41400-200	Office Supplies		\$11.99	11/3/14	TP,GARBAGE BAGS-OFFICE
E 101-41410-200	Office Supplies		\$19.27	11/4/14	ELECTION SUPPLIES
E 101-41410-200	Office Supplies		\$12.75	11/4/14	ELECTION SUPPLIES
E 101-41400-200	Office Supplies		\$76.53	11/4/14	ELECTION SUPPLIES
	Total MAYNARDS FOOD CENTER		\$187.29		
Paid Chk#	9916904	12/22/2014	MIDWAY FARM EQUIPMENT		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$22.02	IM10099	CONDITIONER DISP-ST DEPT
E 101-43100-404	Repairs/Maint Machinery/Equip		\$2.62	IM10343	FLAT WASHER-#16 ST DEPT
	Total MIDWAY FARM EQUIPMENT		\$24.64		
Paid Chk#	9916905	12/22/2014	MUNICIPAL UTILITIES		
E 101-00000-361	General Liability Ins		\$84.43		SEWER-PROP & CAS DIVIDEND
E 101-00000-361	General Liability Ins		\$1,688.52		WATER-PROP & CAS DIVIDEND
E 101-00000-361	General Liability Ins		\$3,219.57		ELEC-PROP & CAS DIVIDEND
	Total MUNICIPAL UTILITIES		\$4,992.52		
Paid Chk#	9916906	12/22/2014	OLSEN TRUCK SERVICE CENTER		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$29.78	62785	WHEEL STUD-ST DEPT
	Total OLSEN TRUCK SERVICE CENTER		\$29.78		
Paid Chk#	9916907	12/22/2014	PETERSON DRUG & GIFTS		
E 101-45186-220	Repair/Maint Supply		\$20.79	11/1/14	CLEANING SUPPLIES,SOAP-COMM CTR
E 101-42100-430	Miscellaneous		\$3.20	11/20/14	BATTERY
E 101-41110-200	Office Supplies		\$9.61	11/3/14	BATTERIES-COUNCIL RECORDER
E 101-42100-430	Miscellaneous		\$3.19	11/8/14	MEMO BOOK-PD
	Total PETERSON DRUG & GIFTS		\$36.79		
Paid Chk#	9916908	12/22/2014	PETTIPIECE & ASSOCIATES		
E 202-41400-434	Project Expense		\$2,301.00		SMALL CITIES ADMIN COSTS
	Total PETTIPIECE & ASSOCIATES		\$2,301.00		
Paid Chk#	9916909	12/22/2014	PINEBROOK		
E 360-47000-300	Professional Srvs		\$3,007.23		2ND HALF TIF
	Total PINEBROOK		\$3,007.23		
Paid Chk#	9916910	12/22/2014	PRAXAIR		
E 231-42154-210	Operating Supplies		\$72.75	51079768	OXYGEN FOR AMB
	Total PRAXAIR		\$72.75		
Paid Chk#	9916911	12/22/2014	REDWOOD AREA DEVELOP CORP		

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			Check Amt	Invoice	Comment
E 221-42200-430	Miscellaneous		\$1,000.00	21346	AFG FIRE GRANT WRITING SERVICE-FD
Total REDWOOD AREA DEVELOP CORP			\$1,000.00		
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Paid Chk#	9916912	12/22/2014	STEVE PETERS		
E 101-46200-430	Miscellaneous		\$70.00		STEEL TOE BOOTS
E 101-45200-430	Miscellaneous		\$105.00		STEEL TOE BOOTS
Total STEVE PETERS			\$175.00		
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Paid Chk#	9916913	12/22/2014	STEVEN J. CARSON		
E 101-41910-111	Contract		\$3,565.20		JULY TO NOVEMBER-INSPECTION FEES
Total STEVEN J. CARSON			\$3,565.20		
<hr/>					
Paid Chk#	9916914	12/22/2014	SW/WC SERVICE COOPERATIVES		
E 101-42100-135	Employer Paid Other		\$366.00		JAN 15 HEALTH INS-BRIAN LUNZ
E 101-42100-131	Employer Paid Health		\$3,543.54		JAN 15 HEALTH INS-POLICE DEPT
E 101-41400-131	Employer Paid Health		\$2,140.32		JAN 15 HEALTH INS-OFFICE
E 101-43100-131	Employer Paid Health		\$1,926.28		JAN 15 HEALTH INS-ST DEPT
E 101-45200-131	Employer Paid Health		\$642.10		JAN 15 HEALTH INS-PARKS DEPT
E 211-45500-131	Employer Paid Health		\$1,070.16		JAN 15 HEALTH INS-LIBRARY
E 205-46500-131	Employer Paid Health		\$1,070.16		JAN 15 HEALTH INS-EDA
E 101-46200-131	Employer Paid Health		\$642.10		JAN 15 HEALTH INS-CEMETERY
Total SW/WC SERVICE COOPERATIVES			\$11,400.66		
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Paid Chk#	9916915	12/22/2014	TOWNS EDGE AUTO		
E 101-42100-406	Vehicle Maint/Gen Repairs		\$46.28	71615	CHANGE OIL,FILTER,GREASE-2012 DODGE CHARGER
E 101-42100-406	Vehicle Maint/Gen Repairs		\$212.28	71709	BATTERY-DODGE CHARGER
Total TOWNS EDGE AUTO			\$258.56		
<hr/>					
Paid Chk#	9916916	12/22/2014	WDR #54		
E 101-43100-430	Miscellaneous		\$247.75		LICENSE-#16 1974 CHEV TRUCK
Total WDR #54			\$247.75		
<hr/>					
Paid Chk#	9916917	12/22/2014	WESTERN COMMUNITY ACTION		
E 202-41400-434	Project Expense		\$720.00		SMALL CITIES GRANT ADMIN COST
Total WESTERN COMMUNITY ACTION			\$720.00		
<hr/>					
Paid Chk#	9916918	12/22/2014	WINDOM FARM SERVICE		
E 101-43100-404	Repairs/Maint Machinery/Equip		\$15.99	154821	OIL FILTER 320D
Total WINDOM FARM SERVICE			\$15.99		
10100 United Prairie			\$106,994.04		

***Check Detail Register©**

December 2014 to December 2014

Check Amt Invoice Comment

Fund Summary

10100 United Prairie	
101 GENERAL FUND	\$52,059.18
202 2014 SMALL CITIES DEVELOP PROG	\$13,335.00
205 ECONOMIC DEVELOPMENT AUTHORITY	\$2,528.85
211 LIBRARY FUND	\$1,516.91
221 FIRE DEPT FUND	\$2,339.42
231 AMBULANCE FUND	\$1,042.67
235 SW HOUSING GRANT	\$240.00
342 T.I.F. #1-4 GOOD SAM	\$5,655.78
360 T.I.F. #1-3 PINEBROOK	\$3,007.23
412 2012 CITY WIDE PROJECT	\$1,583.95
415 MSG CONST ACCT	\$5,100.00
441 MT POWER CONST ACCT	\$12,036.21
470 T.I.F. #1 HOSPITAL PROJECT FND	\$5,300.81
507 LAKE COMMISSION FUND	\$158.00
607 EDA---4 PLEX FUND	\$442.64
608 EDA---8 PLEX FUND	\$467.39
609 EDA-- MASON MANOR	\$180.00
	<u>\$106,994.04</u>

Paid Chk# 000369E 12/1/2014 UNITED PRAIRIE BANK

E 101-41400-200 Office Supplies	\$20.00	YEARLY SAFE DEPOSIT BOX RENT
Total UNITED PRAIRIE BANK	\$20.00	

Paid Chk# 000370E 12/2/2014 PERA

E 231-42154-121 PERA	\$7,498.47	2ND HALF AMB PAYMENT.
Total PERA	\$7,498.47	

Paid Chk# 000371E 12/6/2014 UNITED PRAIRIE BANK

E 609-46330-610 Interest	\$887.61	MASON MANOR-INTEREST PAYMENT
G 609-22800 Notes Payable - Current	\$402.92	MASON MANOR-PRINC PAYMENT
Total UNITED PRAIRIE BANK	\$1,290.53	

Paid Chk# 000372E 12/15/2014 SELECT ACCOUNT

G 101-21710 Employee Flex Plan	\$389.00	FLEX DEDUCTION-W.MEYER
Total SELECT ACCOUNT	\$389.00	

Paid Chk# 000373E 12/15/2014 SELECT ACCOUNT

E 101-41400-141 Admin Fees-HSA	\$4.22	HSA ADMIN FEES
E 101-46200-141 Admin Fees-HSA	\$1.26	HSA ADMIN FEES
E 101-45200-141 Admin Fees-HSA	\$1.27	HSA ADMIN FEES
E 101-43100-141 Admin Fees-HSA	\$3.80	HSA ADMIN FEES
E 211-45500-141 Admin Fees-HSA	\$2.11	HSA ADMIN FEES
E 205-46500-141 Admin Fees-HSA	\$2.11	HSA ADMIN FEES
E 101-42100-141 Admin Fees-HSA	\$10.55	HSA ADMIN FEES
Total SELECT ACCOUNT	\$25.32	

8

DRAFT
Mt. Lake City Council
Mt. Lake City Hall
Tuesday, December 16, 2014
6:00 p.m.

Members Present: Dean Janzen, Darla Kruser, David Savage, Brian Schultz, Andrew Ysker

Members Absent: None

Staff Present: Maryellen Suhrhoff, Muske, Muske and Suhrhoff, City Attorney; Wendy Meyer, Clerk/Administrator

Others Present: Dana Kass, Council Member Elect; Mike Nelson, Mayor Elect; Doug Regehr; Rachel Yoder; Chief Brian Janzen, and Officers David Watkins, Steve Peters and Tim Coners, Mt. Lake Fire Dept.

Call to Order

Mayor Janzen called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Schultz, seconded by Savage, to add 4a. Ambulance agreement and 8d. Tobacco Ordinance to the agenda. Motion carried unanimously. Motion by Ysker, seconded by Schultz, to adopt the agenda as amended and the consent agenda as presented. Motion carried unanimously.

- Dec. 2 Council Minutes
- Nov. 26 Utility Commission Minutes
- Nov. 14 EDA Minutes
- Nov. 13 Police Commission Minutes
- Nov. 10 Lake Commission Minutes
- 2015 Cigarette and Liquor Licenses
- Bryan Bargaen resignation from Utility Commission
- Tim Janzen resignation from Planning and Zoning Commission
- Resolution #4-14 Transfer of Funds
- Resolution #4-14 Attaching Utility Bill to Property Taxes for Payment

Public

Rachel Yoder talked to the council about the trail.

Fire Dept. Future Equipment Needs

Chief Janzen and three other Fire Dept. officers told the council that new pumper with a current estimated cost of \$350,000 will be needed within a few years. The Dept. is unlikely to qualify

for a federal grant. The township contract rate in 2014 was \$135/section. This increases \$10/section each year through 2018. The Fire Dept. feels it is necessary to begin build reserves for the pumper and other needs. They are requested that the townships add a \$175 per section fire equipment fund fee beginning in 2016. Current Dept. reserves and details of the plan were discussed. Motion by Savage, seconded by Ysker, approving the addition of the fee. Motion carried unanimously. The Fire Dept. will meet with the township boards in early 2015 to discuss the need and the fee.

Ambulance Agreement

The Emergency Medical Technician (EMT) training agreement has been updated and was reviewed by the council. Motion by Schultz, seconded by Savage, to approve the revised agreement. Motion carried unanimously.

2012-2014 Utility and Street Project Special Assessments - Clarification

A clarification regarding non-corner lots with frontage on two streets was made. The council had previously approved considering one side the 'front lot' and the other a 'side lot' for special assessment purposes. It was clarified that this change is not contingent upon the property owner withdrawing their objection.

2012-2014 Utility and Street Project Special Assessments Offer

The city received an offer from Abbie Olson, Gislason & Hunter, on behalf of 22 property owners. The owners are offering to forego their right to appeal special assessments to district court in exchange for a 50% reduction of all special assessments on all parcels they own. Motion by Schultz, seconded by Ysker, to not accept the offer. Voting aye: Janzen, Schultz, Ysker. Abstaining: Kruser, Savage. Motion carried.

2012-2014 Status of Withdrawal and Waivers

The council was updated on the number of withdrawals/waivers that have been submitted to date. Preliminary financial impacts were discussed. It appears that the revised special assessments will raise sufficient funds for bond payments only. It was originally planned that some funds raised through special assessments would be used to limit water and sewer rates increases.

2015 Budget

A draft compensation plan was reviewed and will be considered at the Dec. 22 meeting. The proposed levy is a 405% increase over 2014. Motion by Schultz, seconded by Savage, to adopt Resolution #48-14 approving a 2015 levy of \$604,823.33 and a 2015 budget with revenues and expenses of \$2,128,248.03. Motion carried unanimously.

2015 Utility Budgets

The budgets were reviewed and discussed. As a condition of receiving low interest Public Facilities Authority (PFA) funding for the 2012-2014 Utility and Street Project the city agreed to raise water and sewer rates 2% per year for the life of the 20 year loan. The Utility Commission is recommending that the Conservation Improvement Plan surcharge of three (3) percent on electricity sold be decreased to one and a half (1.5) percent. Motion by Savage, seconded by Schultz, to adopt the utility budgets as presented. Motion carried unanimously. Motion by Ysker, seconded by Kruser, to adopt Resolution #43-13, 2015 Water and Sewer Rates, and Resolution #46-14 CIP Surcharge. Motion carried unanimously.

2015 Meeting schedule and Liaison appointments

The schedule and appointments were determined and will be formally adopted at the January 5, 2015 council meeting.

Health Care Savings Plan

The Plan is being added as a retirement benefit. Existing union contract language and non-union employee policy must be amended to add the Plan. The Memorandum of Agreement (MOU) with American Federation of State, County, and Municipal Employees (AFSCME) Local 578 and Resolution #47-14 Amending the Non-Union Employee Policy were presented. Motion by Schultz, seconded by Savage, to adopt the MOU and Resolution #47-14. Motion carried unanimously.

Commission and Board Openings

Remaining 2015 openings were reviewed.

Revision of Tobacco Licensing Ordinance Section 6.31

The city received a request to consider revisions to the ordinance. After review the city attorney is recommending no revisions at this time.

Evaluation of the Administrator

The matter was tabled until the December 22 council meeting.

Adjourn

Motion by Schultz, seconded by Ysker to adjourn at 8:20 p.m.

ATTEST:

Wendy Meyer, Clerk/Administrator

**Mountain Lake Public Library Board Minutes
November 12, 2014**

Members Present: Diane Englin, Marci Hernandez, Vickie Krueger, Carol Lehman-Director

Members Absent: Barrie Wright, Margaret Hopwood

Others Present: None

The meeting was called to order at 4:00 pm by acting chairman, Diane Englin.

M/S/P Hernandez/Krueger to approve the minutes of the October 8, 2014 meeting.

Carol presented the October monthly report indicating 3,175 total circulation and expenditures in the amount of \$2,730.36. **M/S/P Hernandez/Krueger to approve October report and expenditures.**

Old Business: None

New Business: The Plum Creek/Pioneerland winter reading program committee announced that Andrew Prekker, age 15, of Luverne, MN is the winner of the 2015 WRP artwork contest. Andrew's artwork was selected from 55 art entries submitted by 32 artists from both library regions.

Library Activity report for October was given.

Meeting adjourned at 4:45pm by acting chairman, Diane Englin.

NEXT MEETING: Wednesday December 10th – 4:00pm.

Respectfully submitted,



Marci Hernandez, secretary

CITY OF MOUNTAIN LAKE
PUBLIC LIBRARY REPORT
MONTH OF November, 2014

CIRCULATION AND USE

Adult fiction	_____	
Adult nonfiction	_____	
Non print (includes videos, cassettes, art prints, etc.)	_____	
Juvenile	_____	
Periodicals	_____	
	<u>TOTAL CIRCULATION</u>	<u>2,853</u>
Interlibrary loan sent	<u>190</u>	
Interlibrary loan received	<u>199</u>	
	<u>TOTAL ILL</u>	<u>389</u>
	<u>ILL NON SYSTEM</u>	<u>30</u>

RECEIPTS

Cash income	<u>76.83</u>
Donations (monetary)	
County Revenue	<u>12,660.94</u>
Misc. Revenue	_____
Fines	_____
Meeting room rental	_____
Sale of supplies	_____
TOTAL RECEIPTS	<u>\$12,737.77</u>

EXPENDITURES

Books	<u>1,684.50</u>
Periodicals	_____
4.00 Audio-visual	<u>265.19</u>
172.83 Supplies	<u>72.83</u>
Postage	_____
Miscellaneous/Travel Exp	<u>445.18</u>
Telephone	<u>60.75</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>145.15</u>
TOTAL EXPENDITURES	<u>\$3,018.60</u>

LIBRARY DIRECTOR

(13)
Carol Lehman

LIBRARY EXPENDITURES - NOVEMBER 2014

Frontier	Telephone Expense	\$60.75
Dennis Hulzebos	Repairs & Maintenance-Janitorial	\$345.00
Ingram	Books	\$201.03
Carol Lehman	Mileage (.565/mile)	\$445.18
MN Energy Resources Corp.	Gas Utilities	\$145.15
Synchrony Bank / Amazon	Books 220.37 / AV 261.19	\$481.56
World Book, Inc.	Books	\$1,263.10
		<hr/>
		\$2,941.77
	Cash Expenditures	\$76.83
		<hr/>
	Total	\$3,018.60