

Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Tuesday, April 21, 2015
5:30 p.m.

AGENDA

1. Meeting called to order by Mayor Mike Nelson
* further information on agenda item is attached
2. Approval of Agenda and Consent Agenda
 - a. Bills: Check #'s 9917285-# 9917337, E-checks #384E & #385E*(1-6)
 - b. Approval of Payroll Checks #61746-#61761
 - c. Approval of April 7 Council Minutes*(7-10)
 - d. Approval of March 19 Utility Commission Minutes*(11-12)
 - e. Approval of March 9 Lake Commission Minutes*(13-14)
 - f. Approval of Jan. 12 Tree Commission Minutes*(15)
 - g. Approval of March 13 EDA Minutes*(16-17)
 - h. Approval of Police Commission Minutes*(18)
 - i. Approval of March 11 Library Board Minutes, March Library Report and March Expenditures*(19-21)
 - j. Accept Fire Dept. resignation of Chuck Witt effective 9/6/13*(22)
4. Swimming Pools, Joint Meeting with Mt. Lake Public School (MLPS) Board;
Tom Schaffer of USAquatics; Tammy Omdal, Northland Securities
 - a. Assessment and Project Study – MLPS Pool* - separate packet*(23-34)
5. Public – A total of ten (10) minutes is allotted for individuals to briefly discuss a topic of concern with the Council
6. Repair of Heppner's Point Fishing Pier*(35-36)
7. Tree Commission, Tree Removal Quotes*(35)
8. First Reading, Ordinance #3-15 Amending 7.4 Cemetery Regulation*(37)

9. Administrator

- a. City-wide Clean-up Update

10. Adjourn

Upcoming

- Council meetings return to their usual day on Mon. May 4, 6:30 p.m.
- Thurs. May 7, Local Board of Appeal and Equalization, 5:30pm, City Hall

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April 21, 2014
ck# 9917285 to
9917337
384E + 385E

April 2015

Check Amt Invoice Comment

10100 United Prairie

Paid Chk#	Date	Account	Check Amt	Invoice	Comment
10100 United Prairie					
Paid Chk# 9917285	4/8/2015	SELECT ACCOUNT			
E 101-41400-141		Admin Fees-HSA	\$4.22		HSA ADMIN FEES
E 101-42100-141		Admin Fees-HSA	\$10.55		HSA ADMIN FEES
E 205-46500-141		Admin Fees-HSA	\$2.11		HSA ADMIN FEES
E 211-45500-141		Admin Fees-HSA	\$2.11		HSA ADMIN FEES
E 101-46200-141		Admin Fees-HSA	\$1.26		HSA ADMIN FEES
E 101-43100-141		Admin Fees-HSA	\$3.80		HSA ADMIN FEES
E 101-45200-141		Admin Fees-HSA	\$1.27		HSA ADMIN FEES
		Total SELECT ACCOUNT	\$25.32		
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Paid Chk# 9917286	4/10/2015	CARCHIOUS RODNEY			
E 608-46330-401		Repairs/Maint Buildings	\$26.40		MARCH MAINTENANCE-HERITAGE ESTATES
E 607-46330-401		Repairs/Maint Buildings	\$13.60		MARCH MAINTENANCE-HERITAGE ESTATES
		Total CARCHIOUS RODNEY	\$40.00		
<hr/>					
Paid Chk# 9917287	4/10/2015	KADUCE PLUMBING & HEATING			
E 441-46300-434		Project Expense	\$4,931.75		RETAINAGE MT POWER PROJECT
		Total KADUCE PLUMBING & HEATING	\$4,931.75		
<hr/>					
Paid Chk# 9917288	4/10/2015	KNICKREHM ELECTRIC			
E 441-46300-434		Project Expense	\$9,065.45		RETAINAGE MT POWER PROJECT
		Total KNICKREHM ELECTRIC	\$9,065.45		
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Paid Chk# 9917289	4/10/2015	SIMPLEX GRINNELL			
E 403-46300-434		Project Expense	\$400.78		FIRE ALARM-POP'D KERNS
		Total SIMPLEX GRINNELL	\$400.78		
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Paid Chk# 9917290	4/10/2015	WILLIS KRAHN			
E 609-46330-402		Repairs/Maint- Ground	\$60.00		MARCH SNOW REMOVAL-MASON MANOR
E 608-46330-402		Repairs/Maint- Ground	\$118.80		MARCH SNOW REMOVAL HERITAGE ESTATES
E 607-46330-402		Repairs/Maint- Ground	\$61.20		MARCH SNOW REMOVAL-HERITAGE ESTATES
		Total WILLIS KRAHN	\$240.00		
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Paid Chk# 9917291	4/10/2015	WILCON CONSTRUCTION INC			
E 441-46300-434		Project Expense	\$2,261.73		WORK AT MT POWER
		Total WILCON CONSTRUCTION INC	\$2,261.73		
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Paid Chk# 9917292	4/10/2015	MARK AND SHARRON HANSON			
G 235-10695		Loan-Mark&Sharron Hanson-Picke	\$13,000.00		NEW LOAN-COMMERICAL REHAB ON PICKERS STORE
		Total MARK AND SHARRON HANSON	\$13,000.00		
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Paid Chk# 9917293	4/16/2015	AFLAC			
G 101-21713		AFLAC	\$192.74		
		Total AFLAC	\$192.74		
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Paid Chk# 9917294	4/16/2015	BCBS/HSA			
G 101-21714		HSA	\$706.17		
		Total BCBS/HSA	\$706.17		
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Paid Chk# 9917295	4/16/2015	COMMISSIONER OF REVENUE			
G 101-21702		State Withholding	\$678.06		
		Total COMMISSIONER OF REVENUE	\$678.06		
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Paid Chk# 9917296	4/16/2015	GISLASON & HUNTER			
G 101-21712		Garnishments	\$355.54		

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April 2015

		Check Amt	Invoice	Comment
Total GISLASON & HUNTER		\$355.54		
Paid Chk# 9917297 4/16/2015 INTERNAL REVENUE SERVICE				
G 101-21701	Federal Withholding	\$1,477.57		
G 101-21703	FICA Tax Withholding	\$2,230.86		
Total INTERNAL REVENUE SERVICE		\$3,708.43		
Paid Chk# 9917298 4/16/2015 PERA				
G 101-21704	PERA	\$3,877.23		
Total PERA		\$3,877.23		
Paid Chk# 9917299 4/16/2015 SWWC SERVICE COOPERATIVES				
G 101-21708	Employee Paid Health Insurance	\$1,091.34		
Total SWWC SERVICE COOPERATIVES		\$1,091.34		
Paid Chk# 9917300 4/16/2015 VALIC				
G 101-21705	VALIC	\$1,036.52		
Total VALIC		\$1,036.52		
Paid Chk# 9917301 4/17/2015 COUNTRY PRIDE SERVICES				
E 101-42100-212	Motor Fuels	\$15.00		PD-SUV GAS
E 101-42100-212	Motor Fuels	\$435.05		PD-CHARGER GAS
E 101-43100-212	Motor Fuels	\$785.29		ST DEPT GAS
E 231-42154-212	Motor Fuels	\$276.45		AMB DIESEL
E 101-43100-212	Motor Fuels	\$32.63	089208	OIL FOR SWEEPER
E 101-45200-404	Repairs/Maint Machinery/Equip	\$20.46	139445,13953	SCREWS & 2X4-PARKS PICNIC TABLES
E 101-43100-215	Shop Supplies	\$62.98	139519,13958	KEY,AUGER BIT,CYLINDER-ST DEPT
E 101-43100-401	Repairs/Maint Buildings	\$21.33	139619	ST DEPT-SOFTNER SALT
E 101-45200-401	Repairs/Maint Buildings	\$11.00	139790	PARK BATHROOM-CLOSET SPUD
E 608-46330-401	Repairs/Maint Buildings	\$693.62	139815,14004	FAUCET-APT#1621,STOOL-APT 403
E 609-46330-401	Repairs/Maint Buildings	\$140.00	140030	KITCHEN DRAIN & STOOL-HUDSON APT
E 231-42154-404	Repairs/Maint Machinery/Equip	\$0.42	140068	BOLTS-AMB
E 211-45500-401	Repairs/Maint Buildings	\$308.81	140129	PLIMBING REPAIR-LIBRARY
E 101-41400-401	Repairs/Maint Buildings	\$487.00	140350,13958	FURNACE CHECK & FAN CONTROL-CITY HALL
E 101-42100-430	Miscellaneous	\$2.98	140352	PD- WD40
E 101-41400-401	Repairs/Maint Buildings	\$142.33	140426	TOLIET REPAIR-CITY HALL
E 101-45204-407	Tree Maintenance	\$2.98	140435	RED TAPE-TREE COMMISSION
E 101-45186-220	Repair/Maint Supply	\$25.62	140495	PAPER TOWELS & CLEANERS-COMM CTR
Total COUNTRY PRIDE SERVICES		\$3,463.95		
Paid Chk# 9917302 4/17/2015 MUNICIPAL UTILITIES				
E 101-43100-308	Training & Instruction	\$680.00		2ND QTR SAFETY TRAINING
E 101-46200-308	Training & Instruction	\$18.60		CEMETERY DEPT DRUG/ALCOHOL TESTING
E 101-43100-308	Training & Instruction	\$55.80		ST DEPT DRUG/ALCOHOL TESSING
E 101-46200-308	Training & Instruction	\$226.67		2ND QTR SAFETY TRAINING
E 101-45200-308	Training & Instruction	\$226.67		2ND QTR SAFETY TRAINING
E 101-00000-430	Miscellaneous	\$1,133.32		2ND QTR SAFETY TRAINING
E 101-45200-308	Training & Instruction	\$18.60		PARKS DEPT DRUG/ALCOHOL TESTING
Total MUNICIPAL UTILITIES		\$2,359.66		
Paid Chk# 9917303 4/17/2015 MUNICIPAL UTILITIES				
E 101-43160-381	Electric Utilities	\$3,193.80		FEBRUARY STREET LIGHTING
Total MUNICIPAL UTILITIES		\$3,193.80		
Paid Chk# 9917304 4/17/2015 BOLTON & MENK INC.				
E 202-49400-434	Project Expense	\$2,060.00	0176607	ENGINEERING WELL #7

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April 2015

			Check Amt	Invoice	Comment
Total BOLTON & MENK INC.			\$2,060.00		
Paid Chk#	9917305	4/17/2015	ALPHA WIRELESS COMMUNICATIONS		
E	231-42154-323	Radio-monthly service contract	\$44.00	676125	APRIL AMB DEPT PAGER MAINT
E	221-42200-323	Radio-monthly service contract	\$36.00	676125	APRIL FIRE DEPT PAGER MAINT
otal ALPHA WIRELESS COMMUNICATIONS			\$80.00		
Paid Chk#	9917306	4/17/2015	AMERIPRIDE		
E	101-43100-215	Shop Supplies	\$33.40	2800473715	TOWELS FOR ST DEPT
E	101-41400-401	Repairs/Maint Buildings	\$36.54	2800473715	MATS FOR CITY HALL
Total AMERIPRIDE			\$69.94		
Paid Chk#	9917307	4/17/2015	BETTER HOMES & GARDENS		
E	211-45500-591	Periodicals	\$11.98		LIBRARY PERIODICALS--2YR
Total BETTER HOMES & GARDENS			\$11.98		
Paid Chk#	9917308	4/17/2015	BOLTON & MENK INC.		
E	412-43100-303	Engineering Fees	\$152.44	0176609	CITY WIDE PROJECT-ST ENGINEERING
E	412-43150-303	Engineering Fees	\$877.95	0176609	CITY WIDE PROJECT-STORM SEWER
Total BOLTON & MENK INC.			\$1,030.39		
Paid Chk#	9917309	4/17/2015	BUSINESS FORMS & ACCOUNTING		
E	101-41400-200	Office Supplies	\$231.99	49882	ACCOUNTING CHECKS
E	101-41400-200	Office Supplies	\$194.66	49883	PAYROLL CHECKS
Total BUSINESS FORMS & ACCOUNTING			\$426.65		
Paid Chk#	9917310	4/17/2015	CASEYS-CREDIT CARD DEPARTMENT		
E	101-00000-430	Miscellaneous	\$68.00		UT GAS-BILLED THEM
E	101-43100-212	Motor Fuels	\$59.34		ST DEPT GAS
otal CASEYS-CREDIT CARD DEPARTMENT			\$127.34		
Paid Chk#	9917311	4/17/2015	COTTONWOOD COUNTY AUD/TREAS		
E	101-41910-344	Property Cleanup	\$2,758.85		LANDFILL CHARGES-DEMO HOUSE AT 724 PRINCE STREET
E	101-41910-344	Property Cleanup	\$21.00	151042	LANDFILL CHARGES-DEMO HOUSE AT 724 PRINCE STREET
Total COTTONWOOD COUNTY AUD/TREAS			\$2,779.85		
Paid Chk#	9917312	4/17/2015	COUNTRY PRIDE SERVICES		
E	101-46200-402	Repairs/Maint- Ground	\$100.37	7578	LP-GRAVE WARMER
Total COUNTRY PRIDE SERVICES			\$100.37		
Paid Chk#	9917313	4/17/2015	CTTWD COUNTY COURT ADMINISTRAT		
E	101-45210-304	Legal Fees	\$1,600.00		APPRAISAL FOR LAKE TRAIL
otal CTTWD COUNTY COURT ADMINISTRAT			\$1,600.00		
Paid Chk#	9917314	4/17/2015	EXPERT T BILLING		
E	231-42154-300	Professional Srvs	\$468.00	2026	MARCH AMB BILLING
Total EXPERT T BILLING			\$468.00		
Paid Chk#	9917315	4/17/2015	HOMETOWN SANITATION SERVICE		
E	101-41910-344	Property Cleanup	\$181.09	0000121985	DUMPSTER AT 412 7TH ST N
Total HOMETOWN SANITATION SERVICE			\$181.09		
Paid Chk#	9917316	4/17/2015	JOHN YSKER		
E	101-43240-111	Contract	\$250.00		APRIL DUMP SALARY
Total JOHN YSKER			\$250.00		

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CITY OF MOUNTAIN LAKE

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April 2015

			Check Amt	Invoice	Comment
Paid Chk# 9917317	4/17/2015	KATO ROOFING INC.			
E 211-45500-401	Repairs/Maint Buildings		\$226.88	SM13253	CONDENSATION-LIBRARY ROOF
	Total	KATO ROOFING INC.	\$226.88		
Paid Chk# 9917318	4/17/2015	KDOM RADIO			
E 101-00000-430	Miscellaneous		\$49.00	540150335433	MONTHLY ADVERTISING
	Total	KDOM RADIO	\$49.00		
Paid Chk# 9917319	4/17/2015	LOHRENZ INC			
E 101-41910-344	Property Cleanup		\$3,790.00	6288	DEMO HOUSE AT 724 PRINCE STREET
	Total	LOHRENZ INC	\$3,790.00		
Paid Chk# 9917320	4/17/2015	MAYNARDS FOOD CENTER			
E 205-46500-430	Miscellaneous		\$32.01	3/13/2015	3-13-15 EDA MTG
E 101-41400-200	Office Supplies		\$15.74	3/31/2015	TP & CLEANING SUPPLIES CITY HALL
E 101-41400-200	Office Supplies		\$34.72	3/4/2015	CLEANING SUPPLIES-CITY HALL
	Total	MAYNARDS FOOD CENTER	\$82.47		
Paid Chk# 9917321	4/17/2015	MIDSTATES			
E 101-45200-404	Repairs/Maint Machinery/Equip		\$17.81	215165	ECHO PUMP PRIMER-PARKS
	Total	MIDSTATES	\$17.81		
Paid Chk# 9917322	4/17/2015	MINDFUL			
E 211-45500-591	Periodicals		\$34.00		LIBRARY PERIODICALS-2YR
	Total	MINDFUL	\$34.00		
Paid Chk# 9917323	4/17/2015	MINNESOTA WEST-CANBY			
E 221-42200-308	Training & Instruction		\$300.00	00189142	RTK/BBP/CS/HM-FIRE DEPT
E 221-42200-308	Training & Instruction		\$400.00	00189268	THROUGH THE SMOKE
	Total	MINNESOTA WEST-CANBY	\$700.00		
Paid Chk# 9917324	4/17/2015	MUNICIPAL UTILITIES			
E 101-43160-381	Electric Utilities		\$3,490.03		MARCH STREET LIGHTING
	Total	MUNICIPAL UTILITIES	\$3,490.03		
Paid Chk# 9917325	4/17/2015	NATIONAL GEOGRAPHIC SOCIETY			
E 211-45500-591	Periodicals		\$39.00		LIBRARY PERIODICALS-1YR
	Total	NATIONAL GEOGRAPHIC SOCIETY	\$39.00		
Paid Chk# 9917326	4/17/2015	OLSEN TRUCK SERVICE CENTER			
E 101-43100-404	Repairs/Maint Machinery/Equip		\$148.94	63740	BRAKE VALVE #14-ST DEPT
	Total	OLSEN TRUCK SERVICE CENTER	\$148.94		
Paid Chk# 9917327	4/17/2015	PETERSON DRUG & GIFTS			
E 211-45500-200	Office Supplies		\$30.45	2/12-13	LIBRARY SUPPLIES
	Total	PETERSON DRUG & GIFTS	\$30.45		
Paid Chk# 9917328	4/17/2015	PLUNKETT S			
E 101-45186-401	Repairs/Maint Buildings		\$215.43		YEARLY SERVICE AT COMMUNITY CENTER
	Total	PLUNKETT S	\$215.43		
Paid Chk# 9917329	4/17/2015	PRAXAIR			
E 231-42154-210	Operating Supplies		\$149.41	52285391	OXYGEN FOR AMB
	Total	PRAXAIR	\$149.41		
Paid Chk# 9917330	4/17/2015	RADTKE WELDING			
E 101-45200-404	Repairs/Maint Machinery/Equip		\$11.54	7901	FOR PICNIC TABLES

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April 2015

		Check Amt	Invoice	Comment
E 101-43100-215	Shop Supplies	\$39.72	8040	OXYGEN-ST DEPT
E 101-43100-404	Repairs/Maint Machinery/Equip	\$35.00	8041	PRESSWORK-TRUCK BUMPER
E 101-43100-404	Repairs/Maint Machinery/Equip	\$74.59	8045	METAL FOR SNOHAULER
E 101-43100-215	Shop Supplies	\$85.03	8046	ACETYLENE-ST DEPT
Total RADTKE WELDING		\$245.88		
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Paid Chk# 9917331	4/17/2015	RED FEATHER PAPER		
E 101-45200-210	Operating Supplies	\$171.75	80397	TOLIET PAPER & TOWELS FOR PARKS
Total RED FEATHER PAPER		\$171.75		
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Paid Chk# 9917332	4/17/2015	SOUTH CENTRAL REGIONAL FIRE		
E 221-42200-433	Dues and Subscriptions	\$50.00		2015 FIRE DEPT DUES
Total SOUTH CENTRAL REGIONAL FIRE		\$50.00		
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Paid Chk# 9917333	4/17/2015	SOUTHWEST REGIONAL DEVELOPMENT		
E 101-00000-430	Miscellaneous	\$728.75		MARCH ACTIVE LIVING PLAN
E 101-00000-430	Miscellaneous	\$854.38		JAN,FEB-ACTIVE LIVING PLAN
E 101-00000-430	Miscellaneous	\$100.00		OCT,NOV,DEC-ACTIVE LIVING PLAN
Total SOUTHWEST REGIONAL DEVELOPMENT		\$1,683.13		
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Paid Chk# 9917334	4/17/2015	TASTE OF HOME		
E 211-45500-591	Periodicals	\$19.98		LIBRARY PERIODICALS-2 YR
Total TASTE OF HOME		\$19.98		
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Paid Chk# 9917335	4/17/2015	TITAN MACHINERY		
E 101-43100-404	Repairs/Maint Machinery/Equip	\$1,192.30	1766821	GRADER BLADES
Total TITAN MACHINERY		\$1,192.30		
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Paid Chk# 9917336	4/17/2015	WALL CONSTRUCTION		
E 101-41400-401	Repairs/Maint Buildings	\$95.00		HANGING TOWEL DISPENSERS, HANG RACKS IN POLICE GARAGE
Total WALL CONSTRUCTION		\$95.00		
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Paid Chk# 9917337	4/17/2015	WINDOM FARM SERVICE		
E 101-43100-404	Repairs/Maint Machinery/Equip	\$165.24	155688	FILTERS-ST DEPT
Total WINDOM FARM SERVICE		\$165.24		
10100 United Prairie		\$72,410.78		

CITY OF MOUNTAIN LAKE
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April 2015

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Fund Summary

10100 United Prairie

101 GENERAL FUND	\$36,115.45
202 2014 SMALL CITIES DEVELOP PROG	\$2,060.00
205 ECONOMIC DEVELOPMENT AUTHORITY	\$34.12
211 LIBRARY FUND	\$673.21
221 FIRE DEPT FUND	\$786.00
231 AMBULANCE FUND	\$938.28
235 SW HOUSING GRANT	\$13,000.00
403 POPD KERNS CONST ACCT	\$400.78
412 2012 CITY WIDE PROJECT	\$1,030.39
441 MT POWER CONST ACCT	\$16,258.93
607 EDA----4 PLEX FUND	\$74.80
608 EDA----8 PLEX FUND	\$838.82
609 EDA-- MASON MANOR	\$200.00
	<hr/>
	\$72,410.78

Paid Chk# 000384E	4/6/2015	STATE OF MINNESOTA		
E 101-41910-430	Miscellaneous		\$13.49	1ST QTR 2015 BLDG PERMIT FEES
	Total	STATE OF MINNESOTA	\$13.49	

Paid Chk# 000385E	4/6/2015	UNITED PRAIRIE BANK		
G 609-22800	Notes Payable - Current		\$409.00	MASON MANOR-PRINC PAYMENT
E 609-46330-610	Interest		\$881.53	MASON MANOR-INTEREST PAYMENT
	Total	UNITED PRAIRIE BANK	\$1,290.53	

6

DRAFT
Mountain Lake City Council
Regular Council Meeting
Mountain Lake City Hall
Tuesday, April 7, 2015
6:30 p.m.

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

Staff Present: Wendy Meyer, Clerk/Administrator; Maryellen Suhrhoff, City Attorney;
Rick Oeltjenbruns, Street, Parks, & Cemetery Supt.

Others Present: Judy Harder, Dave Bucklin, Tree Commission; Doug Regehr; Rachel
Yoder

Call to Order

Mayor Nelson called the meeting to order at 6:30 p.m.

Agenda and Consent Agenda

Motion by Savage, seconded by Kruser, to add 8a. Ordinances to the consent agenda. Motion carried unanimously. Motion by Kass, seconded by Ysker, to adopt the agenda as amended and approve the consent agenda as presented. Motion carried unanimously.

Bills: Check #'s 9917215 - 9917284*(1-7)

Payroll Checks #61698-61745

March 17 Council Minutes

Feb. 26 Utility Commission Minutes

Resolution #7-15 Proclaiming April 24 Arbor Day in Mt. Lake

Resolution #8-15 Permit Gambling – Pow Wow

Chamber request to close streets for Pow Wow, June 14 – 16

Rural Fire Dept. Vol. Fire Assistance Matching Grant Project

Public

Rachel Yoder discussed the trail with the council.

Off-Sale Liquor License, Uncle B's Liquor, Bruce Prachomphonh

Prachomphonh has submitted an application for an off-sale liquor store to be located at 1034 3rd Ave. Discussion was held the number of off-sale liquor stores the city can have (there is no limit)

and if city code should be amended to limit the number of on and off sale establishments. Motion by Kass, seconded by Kruser, to approve the license contingent on approval from the State of Minnesota. Motion carried. Voting Aye: Kass, Kruser, Nelson, and Ysker. Voting Nay: Savage.

826 10th St. N.

Letters sent to the homeowners and occupants of 826 10th St. N., Sections 8.01 and 8.03 of Mt. Lake City Code, and photographs of the property were reviewed. Motion by Kass, seconded by Ysker, ordering abatement of the public nuisances as found in Subd. 6 of Section 8.03 and attach the bill to the property taxes for collection. Motion carried unanimously.

Street, Parks & Cemetery Dept., Rick Oeltjenbruns, Supt.

2015 Seal Coat and Crack Fill Work

Oeltjenbruns provided the council with a map of the streets to be seal coated or crack filled in 2015; \$25,000 has been budgeted for the work. The streets to be seal coated are The east /west portion of So. Klein St.; 6th St. between 3rd and 4th Ave.; and 4th Ave. between 12th and 15th St. Streets to be crack filled are Sunset Ave.; Prairie Lane; 7th Ave. from Golf Course Rd. to 8th St.; 7th and 9th St. So. from 1st Ave. S. to Mt. Lake Rd.; Mt. Lake Rd. from 7th to 10th St. So., and Stuart Ave. Motion by Savage, seconded by Kruser, to call for seal coat bids. Motion carried unanimously. Borgen, Inc. will do the crack fill work.

Equipment Purchase

Oeltjenbruns presented a state bid for a broom for the skid loader. The current broom was made by city employees in 1992. The cost is \$4,700 less \$700 for the trade-in. Motion by Savage, seconded by Kass, to purchase the broom from GDF, Windom. Motion carried unanimously.

Amend Cemetery Ordinance

Staff is requesting that several changes be made to the ordinance: The size of masonry foundation base pad for a double lot should be increased from 2 ft. by 5ft. to 2ft. by 6 ft. in Subd. 10 *Monuments and Markers* and Subd. 14 *Diagrams*. It should be clarified in Subd. 8 *Burial Vaults* that cremains must be buried below ground. Staff was directed to prepare amendments to the ordinance for these changes.

Tree Commission, Judy Harder and Dave Bucklin

Food Forest Update

Bucklin and Harder presented a list of bushes and shrubs to be planted and explained that they will be planted in May in Lawcon Park and on other city owned property. The Food Forest is being funded by a \$2,500 grant from the Statewide Health Improvement Program (SHIP).

2015 Tree Removals/Replacements Update

The list of trees to be removed was reviewed. Bucklin told the council that an article discussing the work of the Tree Commission will be in the next Natural Resources Conservation Service (NRCS) regional newsletter. Since the inception of the commission the city has reduced the

number of ash growing on city controlled land by 10%. Bucklin also discussed grants to remove buckthorn and plant trees along the lakeshore and trail.

First Quarter 2015 Budget Review

The revenue and expenses of the first quarter were reviewed. It was noted that the city's Workers' Compensation premium increased 31%.

Compensation Plan Update

Corrections to the schedule used to make 2015 salary adjustments were reviewed. Unions and staff will be notified.

Committee Reports

Updates were provided. The City Hall committee will meet in April. The website committee will meet at noon on Tues. April 14. Nelson updated the group on his efforts to erect new identification/census signs at the city entrances and designate Co. Rd. 27 a Hwy. 60 business loop. Discussion was held on the possibility of the city building an outdoor swimming pool. It was agreed that the city and school board should meet to discuss the future of the school's pool and the council's interest in a new pool. The clerk/administrator will contact school to arrange a meeting; Tues. April 21 at 5:30 pm was tentatively set.

City-wide Clean-up Update

A Cottonwood County trailer will be at City Hall on May 2 city-wide clean-up from 8am to noon to collect mattresses. The city was also informed that Eagle Recycling will discontinue curbside appliance pick-up after April 16; residents will have to take appliances to the county landfill. The clerk/administrator will contact Cottonwood County to discuss appliance pick-up during city-wide clean-up.

Electric Dept. Conservation Improvement Plan (CIP) Update

The CIP rebates given this year were reviewed. The department has met its 2015 savings goal but not its spending goal.

Ordinances

The animal ordinance, accessory uses and non-conforming uses were discussed.

Mt. Lake Trail

Nelson closed the open meeting and opened the closed meeting at 9:08 pm, attorney client privilege. The closed meeting was closed and the open meeting opened at 9:24 pm. No action taken.

Adjourn

Motion by Ysker, seconded by Kruser at 9:25 p.m. Motion carried.

ATTEST:

Wendy Meyer, Clerk/Administrator

REGULAR UTILITIES COMMISSION MEETING
THURSDAY, MARCH 19, 2015
7:00 A.M.

PRESENT: Mark Langland
Brett Lohrenz
David Savage-City Council Liaison
Todd Johnson
Mike Johnson

ABSENT: John Carrison

Staff: Lynda Cowell – Utilities Office Manager
Wendy Meyer - City Administrator
Kevin Krahn - Water/Wastewater Supt.
Pat Oja - Lineman
Dave Watkins - Water/Wastewater

Others: None

Mark Langland - Chairman called the regular meeting of the Utilities commission for March 19, 2015 to order at 7:00 a.m.

1. Minutes and Bills: Motion by Mike Johnson seconded by Brett Lohrenz to accept the minutes and bills as presented. Motion carried. Checks #15106-15161.
2. Water Department:

Well #7 update: The federal American Iron and Steel rules apply to all materials for Well #7 because it is a Public Facilities Authority (PFA) loan. To meet the rules a check valve was special ordered four months ago and still has not arrived. There is other work besides the check valve that needs to be completed. Discussion was held on contacting the engineer and general contractor. The utility wants this work done as soon as possible.

Private Sewer Lines: Motion by Mike Johnson seconded by Todd Johnson to move forward with the televising of the private sewer lines from 6th Street to 8th Street on Third Ave. plus the First Memnonite Church. There will be 18 total private sewer lines. Motion carried. Lohrenz obtained from voting. Meyer will get quotes from contractors.

Sewer Camera: The camera needed to be repair at a cost of \$1800.

Aerators: Aeration Industries will be here Monday to look the treatment pond aerators that are no longer use. They may be interested in purchasing them.

Manhole on Boxelder Street: The manhole on Boxelder Street is in extremely poor condition. The utility has the materials but will need to hire a company do to the installation. .

Water /Sewer for Lee Erickson on 1st Ave.: Kevin will have an update and pictures for the next meeting.

4. Office:

Missouri River Energy Services (MRES) rate study: MRES will charge a fee of \$16,000 for a retail electric rate study. The fee will be paid by Central Municipal Power Agency Services (CMPAS), but MRES will work directly with Mountain Lake to complete the study. Motion by Todd Johnson seconded by Brett Lohrenz to go ahead with the rate study. Motion carried.

CMPAS Annual meeting: FYI - The annual meeting of CMPAS will be held April 16, 2015, 3:00 P.M. at the Courtyard by Marriott in Mankato, MN. All Utility Commissioners, City Council Representatives Municipal Staff and Legal Counsel are encouraged to attend.

CIP for 2015: We have met 100% of our annual CIP goal for 2015 with the help of lighting and ECM motors at the Good Samaritan Lodge, motors and VFD's at MSC, and lighting at Parkwood Place.

Fast Manufacturing: Fast is requesting a reduction its the waste water treatment bill from the City of Mountain Lake currently set a \$500/mo. The company has moved most of the wash and powder coat painting to their Windom facility. This has reduced the amount of waste water that is treated by the City of Mountain Lake by roughly 90% since the first of the year. The matter was tabled until the next meeting.

Meeting adjourned.

**Regular Lake Commission Meeting
Monday, March 9, 2015**

Members Present: Jim Peterson, Jay Schied, Matt Anderson,
Jean Haberman

Guest Present: Mike Nelson, Mayor

Chair Peterson called the meeting order at 6:30 p.m. M/S/P Schied/Anderson to approve the minutes of the Feb. 17th meeting.

Treasurer's Report:

Cash Balance as of March 3, 2015 (\$3,277.72)

Bills:

Country Pride – Adapter, strap for aeration system	\$10.86
Auditor's adjusting entry	159.62

M/S/P Schied/Anderson to approve Treasurer's Report and pay bills.

Lake/Aeration: A post card from the DNR reported 17" of ice and DO 12.2 as of February 24, 2015.

As soon as the ice is gone, the fishing pier will be moved and the thin ice signs removed. The harvester will be checked in April. Jay and Jim will test the bearings in the aeration system. Jay will work on cleaning out the aeration shed. New thin ice signs are needed. Jim will check with Radtke Welding to see if they can cut some aluminum signs.

Trail: We will walk the trail after our April meeting to mark 8 locations for the interpretive signs. Michael Watkins also made 6 wood duck houses. Jay will work with Michael to find locations for the houses.

The trail along 560th Ave. has a lot of cracks that will need to be filled. The walking bridge needs to be jacked up in a few spots. Jay mentioned that cars are driving over the trail near the loop by the fishing pier. Either a roadblock or sign might take care of the problem. Jean will check the 2.5 mile mark to make sure there is a decimal point. The bike stencil needs to be painted on Golf Course Road this spring. Jim suggested that attend the STEEP grant meeting on March 16th to keep current on the city's plan for sidewalks, bike paths, etc.

Mike Nelson talked about his dream of making a rustic nature trail on the north side of the lake as an appendage of the trail. It would cross some DNR land to connect with Randy Sawatzky's land and, hopefully, continue to the gravel road.

Other Business:

- The City Council will have to approve the sale of the old aeration pumps and old diesel motor from harvester.
- Jean will put the request for aluminum cans on the City access channel and Jim will see if we can put a request for cans in the utility bills. We will let people know that we will pick them up if they contact the city.
- The can bin roof needs to be repaired
- Matt suggested that text messages could be sent to members to help with projects.
- Bench specifications should be adopted.
- Jay received a letter of approval from the SWCD for cutting buckthorn after the DNR informed him that it was not under their jurisdiction.
- Matt and Jay shared an article stating that the lakes south and west of Buffalo Ridge are not suitable for swimming. It would be a good idea to have the water in our lake tested.
- Jay will talk to Clark and Curt Fast to ask permission to cut some buckthorn on their property that is adjacent to the second island.
- Matt suggested making a "Canoe and Camp" site on the island. He will get a copy of the sale agreement to see if a campsite would be permitted.
- The lake clean-up will be planned at our April meeting.

Respectfully submitted,



Jean Haberman,
Secretary

Mountain Lake Tree Commission Minutes
January 12, 2015
City Hall, 7:45 p.m.

Present: Steve Harder, Jerry Logue, Dave Bucklin, Sonya Buller
Others: Nathan Harder, Judy Harder, Mike Nelson

1. October 13, 2014 minutes M/S/P
2. Officers elected M/S/P: Dave Bucklin as chairperson, Sonya is vice chairperson and Judy continues to scribble down notes. Thanks to everyone who connects neighbors to our community forest and works to keep us shady and green.
3. Discussed the removal and planting list for 2015. Judy will try and contact the remaining homeowners on the list.
4. Dave reported that Conservation Corps MN will be here in Mountain Lake and Windom for 4 days either the second or third week of May. They are here for 2 days and in Windom the other two. The trees & shrubs are to be delivered the first week of May, hopefully.
5. Food Forest Update Dave explained all the types of plantings he ordered. A tasting party might have been helpful since many of the berries were unknown to the members. We decided to go with a larger planting in several locations in Lawcon park near to the picnic shelter, out of the way of the flying discs and near to the trail so there is good access for the public. There will also be a small planting near to the Island turn off. Nathan is to forward the maps to Dave.
4. Dave reported on his work with Jay Scheid to cut back invasive species around the lake. He would like to plant trees along the creek that meanders into the lake from the west in order to keep it cool and healthy. Canary grass could also be held more in check if trees were along the creek bed.
5. Dave has agreed to help again with Arbor Day and will work with Wendy on the timing, etc.
6. I had a note about: "doodle for setting up meetings" – this needs clarification – was I to be doodling more or the others in the room?
7. Next meeting – April 13, 2015

REGULAR MEETING
ECONOMIC DEVELOPMENT AUTHORITY

March 13, 2015
12:00 Noon

PRESENT: Mark Hanson, Mike Nelson, Darla Kruser, Vern Peterson, Brian Harder, Jerry Haberman, Steve Syverson and Clara Johnson, Advisor

ABSENT: Brad Hanson, Advisor

STAFF PRESENT: Rob Anderson and Marva Ott

GUESTS: Cheryl Hiebert, O/A

1. Call to Order: Mark called the meeting to order.
2. Consent Agenda. Motion made and seconded by Darla and Mike to approve the minutes, bills and financials as presented.
3. Mt. Power Hydraulics project: Rob stated that construction was now done. 2 retainage payments need to be paid once the work on the punch list is completed. The project went well and the company is doing well.
4. Custom Motors lease renewal: Rob told the board that the March rent and payment has not been paid yet. He asked if the board wanted to renew the lease for another year at \$500.00 per month with the same terms and conditions. After some discussion a motion was made and seconded by Steve and Brian to renew the lease with the same terms and conditions for a year. Motion carried.
5. CVN Membership: Rob stated that the board had taken 2014 off from membership with the idea to revisit rejoining after a year. Dues are \$4,250.00. There was discussion about co-joining with Windom so we only had to pay ½. After some discussion Jerry made a motion to join if Windom was willing to share in the cost otherwise we will table this until the Industrial Park plan is in place. Vern seconded the motion and motion carried with Darla opposing.
6. Industrial Park Planning: Jerry, Brian and Mike are on this committee. Brian stated that Marge Christiansen is interested in talking about an offer except for the brick building which they would like to keep. There would be approximately 8 acres for the EDA. There was discussion about what a fair value would be to offer Marge. We need to find ways to finance a new industrial park. Rob stated that Tammy Omdahl will be at our next EDA meeting and Rob is also meeting with Andy Karon on Monday. Jerry and Brian will meet with him also. This will be tabled till next month's meeting. Discussion continued on the Hiebert property and if Marge has an idea of what she would want for the property. Brian will ask Marge if she will allow us to have Nickels or Lohrenz's come to look at the property to see what it would cost to demo it. Rob will also check into a superfund that Jerry talked about to see if it would be available for help cleaning up the property.

7. Website Committee: The Chamber, City and EDA need to form a planning committee to get a new website developed. Darla and Andy agreed to be on it representing the city council. The EDA's representatives will be Vern and Clara and the chamber will also appoint 2 members.
8. Highway Signs discussion: The EDA and Chamber need to work together to come up with a plan. Several ideas were discussed
9. General Discussion:
 - a. Pop'd Kerns landscaping will be done this spring. Cost we set aside for this is around \$5,000-\$6,000.
 - b. Mt. Lake Family Fitness: The party interested in purchasing the fitness center has decided not to buy it now. There may be another party interested.
 - c. Vern talked about the Mountain Lake Foundation wanting to help get the new doctor to buy a house in town with incentives and wondered if the EDA could give money towards enticing the doctor to do this. He also stated that the EDA should be trying to recruit a new dentist, optometrist and accountant to come to Mt. Lake. No action.
 - d. Mowing at Apartments: Rob told the board that Mr. Rahn had submitted an unsolicited proposal and that Daron has agreed to mow it again for the same price as last year. The board gave a brief history to the new board members. After brief discussion, the board decided to let Daron continue to mow as he does a good job.
 - e. Mark stated that 10th Street Pickers needs to have a new roof on the building and they are asking for a Small Cities loan in the amount of \$10,000.00. After brief discussion, a motion was made and seconded by Vern and Brian to approve the loan. Motion carried with Mark abstaining from the vote.
 - f. Next meeting will be April 10th.
10. Meeting adjourned at 1:06 p.m.

Police Commission Mtg.
March 12, 2015

Members Present: Garrett Wall, Norm Kunkel, Sue Garloff, Chuck Witt & Doug Bristol

Call to Order: Norm Kunkel

1. February Minutes read: No additions or corrections
 - a. Motion to approve: Sue Garloff: Seconded : Garrett Wall
2. Budget Expenditures
 - a. SUV repairs \$900.00
 - Tranny leaking, radiator hose leaking and replacing spark plugs
 - SUV has had "issues" in last 6 months
 - b. Nick and HEAT
 - He will have to wait
 - Individual depts pay for time: so can incur OT
 - Shifts here would have to be covered
 - Currently the budget for PT people is gone
 - c. Training
 - Emily: Intro to Criminal Sexual Misconduct in Mpls
 - Nick: In May- 4 day training for Defensive Tactics
 - d. Norm questioned under revenues: \$19.08 Interest Earnings?
 - Unknown what it is from: it is a question for Dawn
 - e. Blue tooth keyboards in squads
 - Possibly have to replace entire keyboard in Charger
 - Approx. cost is \$200-\$300
3. Chief's Report
 - a. Incident/ Citizen Report
 - 39 calls seems too low
 - Believe that there should be 30 additional calls
 - Chief Bristol is not sure if the formula was changed to influence
The low numbers
 - b. Ken
 - Email from QRC (work comp)
 - Knee is good: still in rehab: making progress
 - No work available for him currently
 - c. Data Usage Zones
 - FEMA planning for disaster situation
 - believe looking for minimal data to keep law enforcement running
 - d. Mileage
 - SUV 69,664 Dodge 67,137
 - At 90,000 to 100,000 miles will look for replacement vehicle

Motion to Adjourn: Garrett Wall Seconded: Chuck Witt

**Mountain Lake Public Library Board Minutes
March 11, 2015**

Members Present: Diane Englin, Marci Hernandez, Vickie Krueger, Dennis Cords,
Carol Lehman-Director

Members Absent: Barrie Wright

Others Present: Darla Kruser, city council liaison

The meeting was called to order at 4:08 p.m. by acting chairman, Vickie Krueger.

M/S/P Englin/Hernandez to approve the minutes of the February 11, 2015 meeting.

Carol presented the February monthly report indicating 2,875 total circulation and expenditures in the amount of \$1,911.80. **M/S/P Englin/Hernandez** to approve the monthly report and expenditures.

The budget was reviewed.

Old Business: Carol reported that Kato Roofing checked the roof leak and it is probably caused from condensation.

New Business: Carol has begun scheduling activities for the Summer Reading Program.

Library Activity report for February was given.

Meeting adjourned at 4:40 p.m. by acting chairman, Vickie Krueger.

NEXT MEETING: Wednesday April 8, 2015 – 4:00 p.m.

Respectfully submitted,



Marci Hernandez, secretary

CITY OF MOUNTAIN LAKE
 PUBLIC LIBRARY REPORT
 MONTH OF March 2015

CIRCULATION AND USE

Adult fiction	_____
Adult nonfiction	_____
Non print (includes videos, cassettes, art prints, etc.)	_____
Juvenile	_____
Periodicals	_____
	<u>TOTAL CIRCULATION</u> <u>3,514</u>
	<u>288</u>
Interlibrary loan sent	<u>391</u>
Interlibrary loan received	<u>679</u>
	<u>TOTAL ILL</u>
	<u>ILL NON SYSTEM</u> <u>73</u>

RECEIPTS

Cash income	<u>216.00</u>
Donations (monetary)	_____
County Revenue	_____
Misc. Revenue	<u>33.00</u>
Fines	_____
Meeting room rental	_____
Sale of supplies	_____
	<u>249.00</u>
TOTAL RECEIPTS	

EXPENDITURES

Books	<u>289.42</u>
Periodicals	<u>104.96</u>
12. Audio-visual	<u>249.61</u>
Supplies	<u>30.45</u>
204. Postage	<u>204.00</u>
Miscellaneous	_____
Telephone	<u>61.35</u>
Repairs & maintenance	<u>345.00</u>
Repairs & maint. of equipment	_____
Project expense	_____
Capital outlay	_____
Automation	_____
Gas Utilities	<u>255.44</u>
TOTAL EXPENDITURES	<u>\$1,540.23</u>

(20)

LIBRARY DIRECTOR Carol Ledman

LIBRARY EXPENDITURES - MARCH 2015

Better Homes & Gardens	Periodicals - 2 yr.	\$11.98
✓ Frontier	Telephone Expense	\$61.35
✓ Dennis Hulzebos	Repairs & Maint. - Janitorial	\$345.00
Mindful	Periodicals - 2 yr.	\$34.00
⊂ MN Energy Resources Corp.	Gas Utilities	\$255.44
National Geographic	Periodicals - 1 yr.	\$39.00
Peterson Drug	Supplies	\$30.45
✓ Synchrony Bank/Amazon	Books 289.42 / AV 237.61	\$527.03
Taste of Home	Periodicals - 2 yr.	\$19.98
		<hr/>
		\$1,324.23
	Cash Expenditures	\$216.00
		<hr/>
	Total	\$1,540.23

21

6 September 2013

Chuck Wolle, Chief
Mountain Lake Fire Department

Chuck,

It is with great regret that I must resign from the Mountain Lake Fire Department.

I am experiencing a recurrence of an infection in my leg. Although the intensity of the infection is less than before, the infected area is much greater. It is my understanding that this type of infection can reoccur at any time and without notice. It is this uncertainty that is leading to me stepping down.

I have enjoyed my time on the fire department and will miss this group greatly. You have a dedicated and competent group of firefighters.

Be safe and be smart so everyone goes home after every call.

Sincerely,

Chuck Witt

22

Assessment and Project Study

- For -

Mountain Lake High School

August 22, 2014

PRELIMINARY

- By -



AQUATIC CONSULTING & DESIGN

124 BRIDGE AVENUE, P.O. BOX 86
DELANO, MN 55328
763-972-5897

Executive Summary

Statement of Understanding

Mountain Lake School District owns and operates the existing indoor swimming pool that is aging and has a number of code, accessibility and operational concerns. The majority of the equipment being utilized is likely original to the facility and a study is clearly warranted to determine the condition of the existing equipment, as well as to provide some information and recommendations for renovation, replacement and improvements.

Assessment Process

USAquatics completed an on-site evaluation of the existing indoor swimming pool facility on August 13, 2014 to determine its condition and feasibility of repair and/or renovation.

Scope of Study

The scope of this study covers the following areas of the facility:

- Swimming pool structure, recirculation, filtration, pool deck area and sanitation equipment
- Compliance with new Federal and State Main Drain Laws
- Compliance with new Americans with Disabilities Act Laws
- Review of State swimming pool code
- Provide recommendations for repairs, renovations and upgrades
- Provide associated budget estimates

Study Criteria

The criteria used in our assessment include:

- Facility condition and other observable conditions
- Facility code requirements and compliance
- An understanding of cause and effect associated with various aquatic designs and operating procedures as presented to us through the assessment, review, and design of several thousand aquatic facilities

Intent of Report

The intent is to present a summary of necessary repairs and improvements, as well as expenses associated with those repairs and improvements. The goal of this study is to aid in the making of important decisions concerning the future of the indoor swimming pool and related equipment by providing options for repairs, renovations and/or upgrades.

Summary

Based on discussions with staff, a physical assessment of the existing facility, analysis of the existing condition at the Mountain Lake High School indoor pool, USAquatics has determined that the facility warrants a large number of repairs and improvements. Several recommended and required repairs are listed for consideration. These options provide a range of facility improvements from closing the facility to renovation and repairs that would address operational, safety and code issues.

As a whole the pool is in fair condition while the equipment is in very poor condition. Currently the swimming pool does not meet code requirements for accessibility. The walk way around the pool is less than the minimum required by code and lacks appropriate deck drainage; however, it is likely the pool would be grand-fathered in. Due to the age and current condition of the swimming pool and related pool equipment, it

is imperative that a decision regarding the future of the swimming pool is made in the near future. The condition of the swimming pool and equipment will continue to deteriorate and require additional upkeep and maintenance. The existing pool equipment is out of date and very inefficient in terms of operation. In our opinion, there are essentially two options for the school district to consider in regard to the swimming pool.

- **Option – 1:** Close the indoor swimming pool. This Option would leave Mountain Lake without an indoor pool. The pool could be filled in and the natatorium area could be re-purposed as classrooms as needed by the school district.

Estimated cost range: \$TBD

- **Option – 2:** Repair Existing. Make only the recommended repairs to the existing pool and mechanical room to address operational issues, safety concerns and code issues including accessibility.

Estimated cost range: \$282,210 - 336,490

Respectfully submitted,



Thomas R. Schaffer
President

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SECTION ONE: ASSESSMENT**Swimming Pool**

The swimming pool consists of a five lane lap area with a 1 meter 14 foot long recreational diving board that overhangs 5' into the pool. The swimming pool has a 1"x1" ceramic tile finish and the depth varies from 3'-6" at the shallow end to 9'-0" at the deep end. The pool is 30' wide x 75' long. A stand-alone entry/exit stair was added to the shallow end. The swimming pool has underwater lighting in the deep end.

There are no areas of missing ceramic tile; however, a large portion of it is delaminated and in need of re-grouting. The swimming pool has a safety rope with floats to separate the shallow water from deep water; however, it lacks the code required accent stripe along the pool floor and side walls to clearly mark where the constant slope from the shallow end changes to a 1:3 slope into the deep end of the pool.

The 1M diving board is an out of date recreational model and in very poor condition. The diving board provides no side rails or steps for user safety/ease of use. In addition, Minnesota pool code requires a minimum pool depth of 10'-0" for a 1M diving board.

Depth markers are required to spaced at no more than 25' intervals around the entire pool. Depth markers are also required to specify the water depth in feet and inches. A few of the depth markers exceed the 25' maximum distance allowed between markers. On one side of the diving board the pool depth marking tiles read "DEEP END", which fails to provide the actual depth for patrons.

Our recommendations for the swimming pool are to remove the 1M diving board as the pool depth does not meet minimum requirements for diving, acid wash the entire pool when it is drained and to re-grout the entire pool. We also recommend demolition as needed to install a 6" wide ceramic tile accent stripe where the pool slope changes.

Accessibility

According to Federal accessibility regulations, small pools (those with less than 300 linear feet of pool wall) must provide at least one accessible means of entry/exit, which must be either a fixed pool lift or a sloped entry. The existing pool has a lift that is in poor condition and cannot be controlled by the person utilizing the lift. Federal law requires the lift to include "independent operation by individuals with disabilities."

Our recommendation is to remove the current lift system and the addition of a "fixed" ADA lift that can be fully controlled by individuals with disabilities.

Deck Area

The ceramic tile deck finish is in fair condition. The ceramic tile on the deck is also delaminated, with some small areas of missing or broken tile. There are no deck drains and the decks slope back to the pool. Code requires the deck areas to slope and drain away from the pool at 1/4" per lineal foot. At the time this facility was constructed, deck drains were not required.

The grabrails, lifeguard chair and related deck anchors are corroded and in very poor condition.

Our recommendation is to remove the ceramic tile deck finish, rail goods and related deck anchors. The deck to water elevation can be adjusted as needed to allow for the addition of area deck drains with proper slopes to ensure contaminated water does not return to the pool. New anchors and rail goods should be installed.

Pool Covers

The swimming pool has two pool covers which are typically used to help reduce water heat loss during times the pool is not in use. It should be noted the use of pool covers can contribute to the buildup of combined chlorine within the pool. Covering of the pool prevents continuous off-gassing of the combined

chlorine to the natatorium air, where it can be continuously ventilated (assuming that the air handling capacity is sufficient). The use of the pool cover restricts any off-gassing of combined chlorine until removal of the cover, at which point there is a sudden surge of combined chlorine into the natatorium air. This sudden surge cannot be ventilated as quickly and efficiently as the continuous, smaller off-gassing over a period of time.

Additionally, code requires that if the deck area is accessible during the times the pool is covered, that it must be a fully secured safety cover. In speaking with staff at the time of the assessment, it was reported that the pool covers are no longer used.

We recommend continuing to not use the pool covers. The air handling system should be checked to ensure proper air-exchanges are taking place. We further recommend that the air temperature be maintained at 1-2 degrees above the water temperature (we suggest 84 degrees) as this will create more bather comfort and greatly reduce evaporation.

Recirculation System

The swimming pool has a fully-recessed concrete gutter with a 10" deck to water level and a ceramic tile finish. The pool was in operation during the time of the visit, which limited our ability to inspect the main drains. The pool has dual main drains that appeared to be 24"x24" grated main drains, assumed to be connected in parallel.

These main drains meet the requirements set forth in the Abigail Taylor Pool Safety Act for being "unblockable"; however, the Federal Law, the "Virginia Graeme Baker Pool and Spa Safety Act" also requires that all public pools and spas have ASME/ANSI compliant stamped Drain Covers. This has been indicated in a guidance document prepared by the U.S. Consumer Product Safety Commission and was recently confirmed by our office in a Q&A phone conference with officials regarding interpretation of the new law.

The swimming pool has 7 gutter drop outs on each side wall and 4 on each end wall. There are 2 inlets on each side and end wall and 2 vacuum fittings on each side. At the time of the inspection, we were unable to view the pipe tunnel. Staff reported frequent flooding of the pipe tunnel.

We recommend replacement of the existing covers with ASME/ANSI compliant drain covers, per the Federal Law requirements. Demo as needed to replace main drains and all related piping.

Pool Equipment - General

The pool equipment is largely original to the facility and of residential quality with a few exceptions. The equipment has met the needs of the facility for several years; however, for the most part it is outdated and inefficient in terms of operation. Valves and gauges are all in poor condition, some are no longer operational. Pipe hangers are rusted and have extensive corrosion. Some piping and chemical tubing are within the 7' head clearance recommended. A 2x4 is located in the hallway at ground level. Staff reported it was silicone in place to prevent the hallway from flooding.

We recommend select replacement of valves, gauges and re-routing of tubing and piping located in walkways that do not provide 7' of clearance above finished floor.

Pump

The swimming pool has a single horizontal recirculation pump that is in extremely poor condition and has well exceeded its useful lifespan. Due to the condition of the pump we were unable to gather complete information from the data plate. The pump is located above water level, which causes issues when priming

and is inherently more difficult to service. The pump has an integral strainer that lacks a clear cover that would allow the operator to see potential blockages without opening the strainer. A vertically mounted high efficiency pump with a premium motor in a recessed pump pit below water level would provide higher efficiency during operation.

We recommend demolition as needed to create a recessed pump pit. We also recommend the addition of a new pump with premium efficient motor, as well as adding a variable frequency drive to the motor. This provides significant energy cost savings and efficiency while extending the life of the pump and reducing maintenance.

Heater

Heating is completed by a heat exchanger with a dedicated boiler. A new Lochinvar Copper-Fin model was installed within the past few years. Thermometers are appropriately located on the pre-heat and post-heat pipe runs. Staff reported no operational issues or concerns with the heating system and we agree with their assessment.

Filter

Existing pool filtration is handled by a three residential quality Triton TR-140 sand filters with multi-port valves. It was unknown when the sand media was last changed in the filters.

We recommend replacing the existing sand media filters with a new, more efficient Regenerative media filter. Regenerative media filters would take approximately 1/3 of the current footprint. They are also green friendly using 1/50th of the water used by traditional sand media filters. In addition, replacing the existing sand media filters and replacing with regenerative media filters would allow ample room for a recessed pump pit.

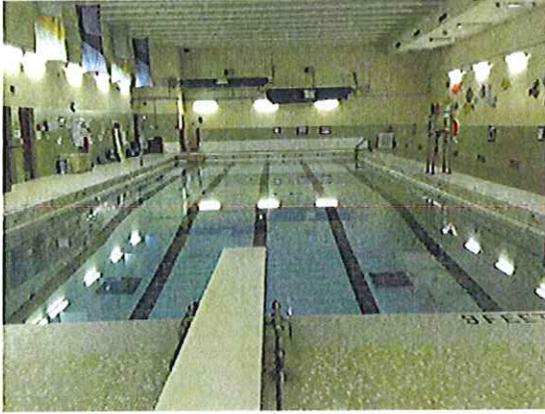
Chemical Control

The chemical control system is an outdated Aquasol controller that handles the liquid cl₂ and muriatic acid injection. This controller is also very inefficient in terms of operation.

We recommend replacing the existing chemical controller with a user friendly web-based chemical controller that is up to date technology that can adequately meet the needs of the facility. Web-based chemical controllers require minimal attention and adjustments that can be completed remotely on a smart-phone or from a computer.

SECTION TWO: EXISTING FACILITY PHOTOGRAPHS

Swimming Pool



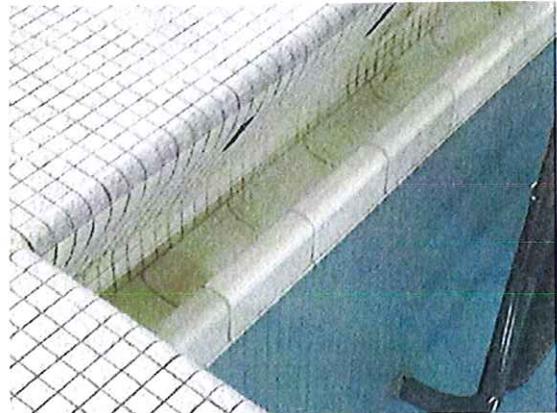
Swimming Pool



Diving board



Natatorium



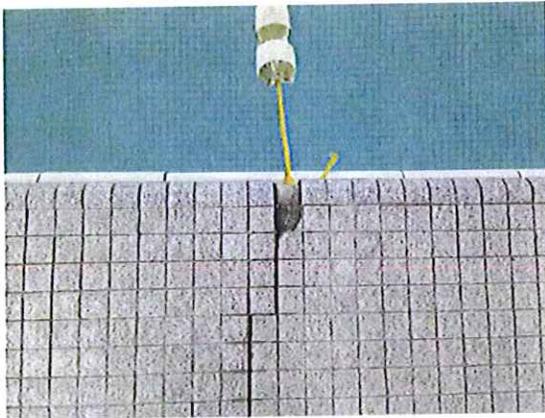
Gutter view



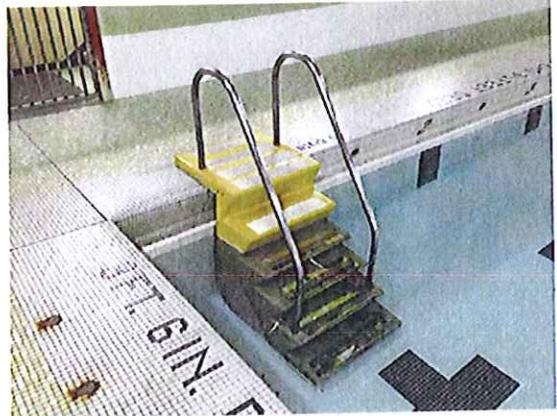
Corrosion at lifeguard chair



Corrosion at grabrails



Missing/broken ceramic tile



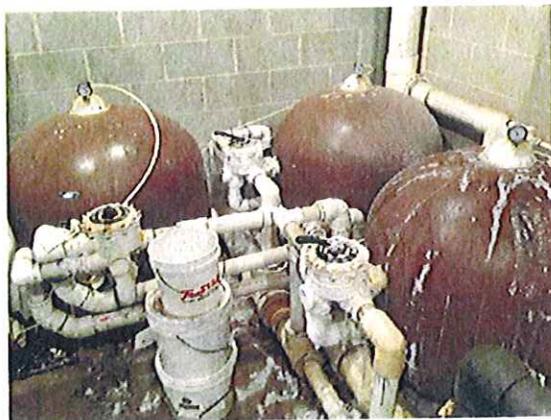
Entry/Exit stair



Low air returns/deck without drains



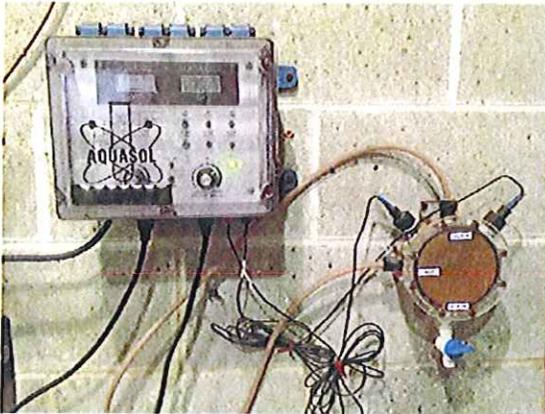
Chemical tubing



Existing sand media filters



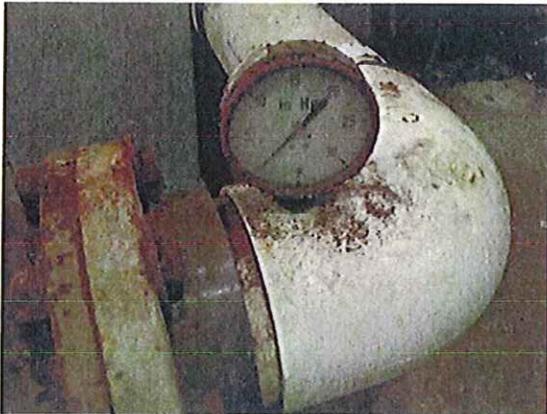
Salt build-up/multi-port valve



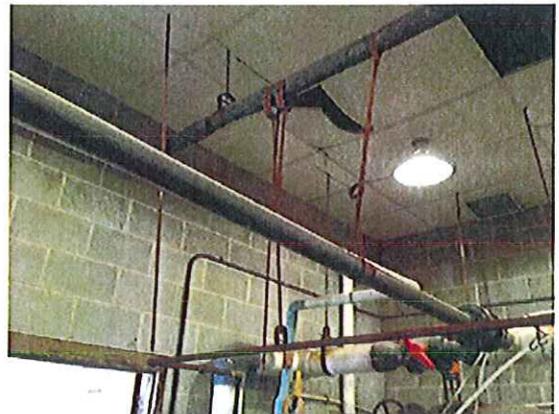
Chemical controller



Salt build-up on piping



Broken gauges



Pipe hangers/pipe below 7' clearance



Existing recirculation pump/strainer



2x4 siliconed in place across floor

SECTION THREE: OPTIONS

Swimming Pool/Equipment Repairs

Based on our review and analysis, we recommend the following work for repair or replacement. *Note no work is listed for the pipe tunnel as it was unable to be inspected due to flooding at the time of the assessment.

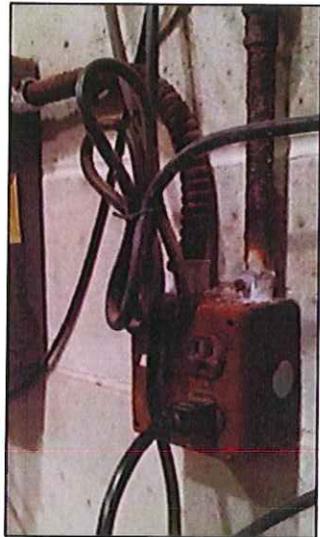
- Remove existing 1M diving board.
Probable cost estimate: \$1,000 - \$1,500
- Remove c.t. deck finish, core drill for new deck drains and demo as needed to adjust slopes.
Probable cost estimate: \$22,000 - \$25,000
- Install new deck drains & related piping.
Probable cost estimate: \$9,000 - \$12,000
- Install new c.t. deck finish and new appropriately spaced depth marking tiles.
Probable cost estimate: \$48,000 - \$54,500
- Acid wash c.t. pool finish & re-grout.
Probable cost estimate: \$30,000 - \$35,000
- Install new ANSI/ASME stamped main drain covers.
Probable cost estimate: \$3,000 - \$3,500
- Demo as needed to install ceramic tile accent stripe in pool at slope change.
Probable cost estimate: \$2,300 - \$2,800
- Install new "fixed" ADA lift.
Probable cost estimate: \$3,600 - \$4,000
- Demo & remove existing sand media filters and related piping.
Probable cost estimate: \$4,500 - \$5,500
- Demo & remove existing recirculation pump and related piping.
Probable cost estimate: \$1,500 - \$1,800
- Install new Regenerative Media filter w/ automation, bump & media transfer.
Probable cost estimate: \$62,000 - \$68,000
- Demo as needed to create recessed pump pit in mechanical room.
Probable cost estimate: \$14,000 - \$18,500
- New pump w/ premium efficient motor, VFD and non-metallic strainer.
Probable cost estimate: \$10,000 - \$15,000
- Replace all piping in filter room, including new non-metallic uni-strut & hangers.
Probable cost estimate: \$12,000 - \$15,000
- Install new web-based chemical controller.
Probable cost estimate: \$6,000 - \$7,000
- Replace rail goods (grab rails, lifeguard chair, etc)
Probable cost estimate: \$7,500 - \$9,500
- Demo as needed to install new deck anchors for grabrails.
Probable cost estimate: \$5,000 - \$8,000
- Associated electrical work.
Probable cost estimate: \$4,000 - \$6,000

Subtotal: \$245,400 - \$292,600
Soft Costs (15%) \$ 36,810 - \$ 43,890

Estimated Main Pool/Mech. Repair Cost Range: \$282,210 - 336,490



Is there a leak?



Severe corrosion



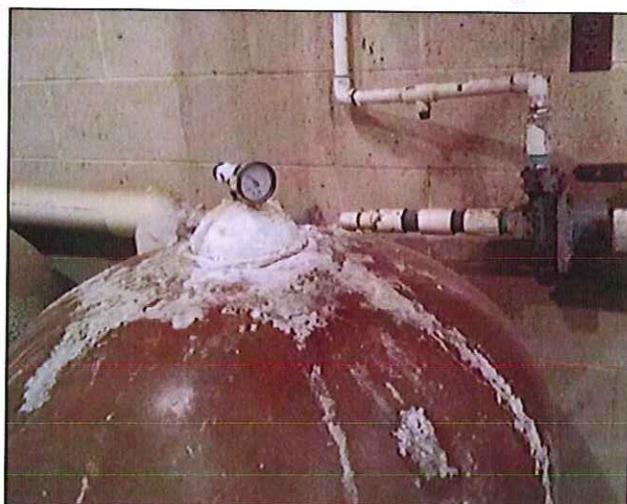
Unchained and corroded



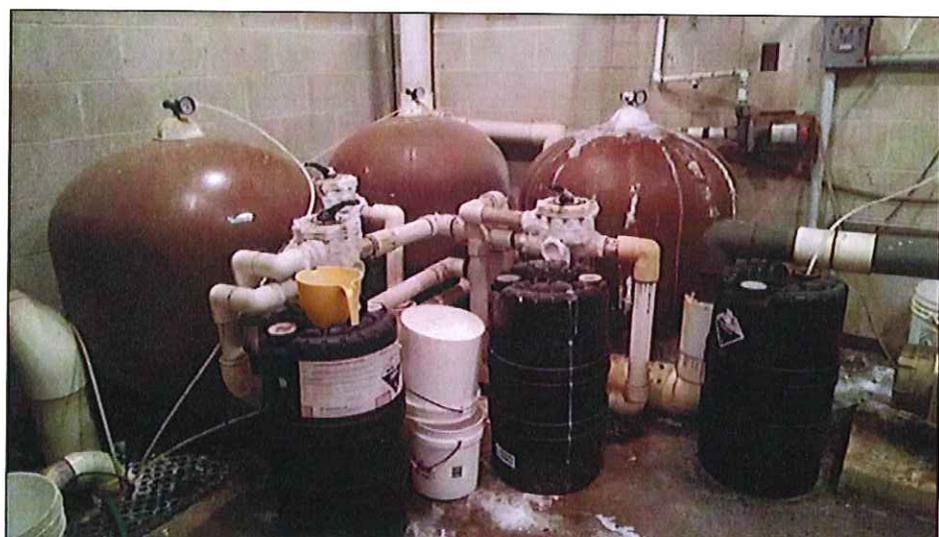
Flushed? Working?



Does this trap open?



Severe corrosion



Is there a leak? Is there proper ventilation? What is the exposure?

TO: City Council
FROM: Wendy
RE: Fishing Pier at Heppner's Point and Tree Removal Quotes
DATE: April 17, 2015

FISHING PIER

The 84' pier is in need of repair. The pier when installed was a joint city/DNR project. Jim Peterson, Lake Commission Chair contacted the DNR about repairing the pier. Since that time Jim and I have had several conversations with the DNR.

The DNR for maintenance reasons has gone to a maximum pier length of 64'; many of their new piers are 44'. The DNR standard arrangement on repairs is that they pay for new decking and railings; and the city pays for the labor. In Mt. Lake's case the DNR will pay for repairs for a 64" pier and the city will pay for new 4" by 4" posts if necessary, and the labor. The Lake Commission will determine this weekend if they can do the work or if it will need to be hired. If the city wants to keep the 84' pier the city will need to pay for materials and labor for the last 20'. A quote from Country Pride is on the next page.

We also discussed a new fishing pier with the DNR. This DNR region usually get funding for one new pier each year. The region would submit Mt. Lake's application to the funding program in late summer; the new pier would arrive in spring or early summer of 2016. The DNR would pay half the cost of a new 64' pier. Approximate total cost is \$33,500; city's half would \$16,750. There would be shipping of \$500 - \$1000. The cost for an additional 20' to make an 84' pier would be \$3,000; this does not include the 4"by 4" posts and railings.

The Lake Commission is meeting Mon. evening, April 20 6:30 p.m. to discuss the options and make a recommendation to you.

TREE REMOVAL QUOTES

Kolander Tree Service, Windom \$10,000, also offered \$400 for trunks and large branches

Thate's Tree Service, Fairmont, \$13,893.75

COUNTRY PRIDE TRUE VALUE BUILDING CENTER
1100 3RD AVE

MOUNTAIN LAKE MN
PHONE: (507) 427-2333

VILLAGE OF MTN. LAKE

CUST#: 157500
TERMS: NET DUE 15TH

DOC #: 763271
DATE : 4/14/15 TIME : 4:49
CLERK: 9 TERM#552

EXP. DATE: 5/14/15

TAX : 001 MN SALES TAX

20 FT OF FISHING PIER

EST.#: 763271

* ESTIMATE *

LN#	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/PER	EXTENSION
1	3	EA	43	4x4 x 10' ABOVE GROUND TREATED	3		13.65 /EA	40.95
2	16	EA	43	2x6 x 20' ABOVE GROUND TREATED	16		19.45 /EA	311.20
3	6	EA	43	2x8 x 20' ABOVE GROUND TREATED	6		24.50 /EA	147.00
4	2	EA	43	2x10 x 20' ABOVE GROUND TREATED	2		34.99 /EA	69.98

REPRINT

TAXABLE 569.13
NON-TAXABLE 0.00
SUBTOTAL 569.13

** ESTIMATE ** ESTIMATE ** ESTIMATE ** ESTIMATE **

TAX AMOUNT 39.13
TOTAL AMOUNT 608.26

X

Received By

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DRAFT
CITY OF MOUNTAIN LAKE, MN

ORDINANCE #3-15

**AN ORDINANCE AMENDING SUBD. 8 BURIAL VAULTS; SUBD. 10
MONUMENTS AND MARKERS; AND SUBD. 14 DIAGRAMS; IN SECTION 7.04
CEMETERY REGULATION.**

Be it ordained by the City Council of the City of Mountain Lake that following subdivisions of Section 7.04 be amended to read:

Subd. 8 *Burial Vaults*

Added language is underlined.

All caskets, traditional or cremation must be encased in a permanent type burial case or vault, delivered and installed by a bonded and insured burial vault provider, and must be buried completely underground. Fiberglass vaults are prohibited.

Subd. 10 *Monuments and Markers* Paragraph c.

The masonry foundation base pad of a monument or marker shall not exceed 2' by 6' on a double lot or 2' by 3' on a lot. All monuments and markers shall be slightly smaller than the foundation base pad.

A double lot base pad was previously 2' by 5'.

Subd. 14 *Diagrams*, Paragraph a. *Double Lot – 10 feet by 9 feet*, Bullet Point #3

Monument or marker masonry foundation pad slightly smaller than 2 feet by 6 feet.

The foundation base pad for previously slightly smaller than 2 feet by 5 feet.

Adopted by the City Council this 18th day of May, 2015.

Mike Nelson, Mayor

ATTEST:

Wendy Meyer, Clerk/Administrator

Published in the Mt. Lake Observer/Butterfield Advocate May ____, 2015.

DRAFT

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